

## Trustee Conduct

### **Policy Statement**

To protect public trust, the library discourages trustees from engaging in any activity, practice, or conduct which conflicts with, or appears to conflict with, the interests of the library.

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### **Regulations**

1. The library may cover expenses for library board trustees to attend events and library related conferences subject to approval by the library board. Rotation of opportunity among library board trustees will be determined by the library board.
2. The Board speaks through its duly adopted resolutions. As individuals, board members have no authority to speak on behalf of the Board, except for that specifically delegated by the Board. Nothing in this policy prevents library board members from speaking in public as individual citizens, as is their right, so long as they do not state that they are speaking on behalf of the Board.
3. The Board should conduct its business in such a way as to minimize risks of liability and call upon the advice of professionals (legal, financial, architectural, and insurance, etc.) as appropriate.
4. Neither members of the Board of Trustees nor their family members are eligible for consideration as a prospective employee until two years beyond his/her date of last service as a member of the Board of Trustees.
5. Trustees should not engage in a business transaction in which they or a family member would profit or benefit financially because of confidential information obtained by reason of library position or authority.
6. Trustees should disclose any financial interest they or their immediate family have in any firm that does business with the library or that might affect his/her judgment in carrying out library business.

Approved: February 14, 2011; June 13, 2011  
Rochester Hills Public Library Board of Trustees