

**Rochester Hills Public Library
Board of Trustees Meeting**

November 12, 2024

- I. The Board of Trustees of the Rochester Hills Public Library held a regular meeting on Tuesday, November 12, 2024. The President called the meeting to order at 7:00 pm in the boardroom of the library. The presiding officer was Melinda Deel.

A quorum of the board was present including Bob Bonam, Melinda Deel, Anne Kucher, and Harper West.

Madge Lawson and Julianne Reyes were absent with prior notice given.

Guests included Library Director Juliane Morian, City of Rochester Liaison, Lauren Coleman, and Oakland Township Library Board Member, Shirley Frazier.

One member of the public was in attendance.

- II. Public Comments

- A. Scott Votaw, a resident of Rochester Hills, commented on the early literacy vehicle replacement plan and asked if the Board had considered making small RHPL mini-branches in local preschools and daycares instead of operating a bookmobile.

- III. Approval of Agenda

- A. Ms. Morian stated that the Board should consider adding "Nominating Committee" to the agenda under "Committees".
- B. On a motion by Mr. Bonam, which Ms. West seconded, the board unanimously approved the agenda as amended adding "Nominating Committee" as point IX.B with no further discussion.

- IV. Minutes

- A. On a motion by Ms. Kucher, which Mr. Bonam seconded, the board unanimously approved the special meeting minutes from October 8, 2024 with no discussion.
- B. On a motion by Ms. Kucher, which Ms. West seconded, the board unanimously approved the special meeting minutes from October 8, 2024 with no discussion.

- V. Treasurer's Report was reviewed and filed.

- VI. Monthly Bills

- A. On a motion by Mr. Bonam, which Ms. Kucher seconded, the board unanimously approved paying the monthly bills for October 2024, which totaled \$551,734.56.
 1. Mr. Bonam asked if there were three pay periods this month (to account for the higher rate of bills) and Ms. Morian confirmed that there were.

VII. Communications

- A. The board reviewed and filed the communications with no significant discussion.

VIII. Director's Reports

- A. The board reviewed and filed the director's report and MLA Annual Conference Summary report with no significant discussion.
- B. The board reviewed and filed the statistical report with some discussion on the merits of seeing a visual presentation of data as trends over time. Ms. Coleman stated that identifying a few key metrics (e.g. door counts, circulation of electronic materials, etc.) to illustrate visually may aid the board in broader decision-making.
 - 1. Ms. Morian confirmed that the library staff recently acquired a data dashboard tool (in July 2024) called Library IQ to review library data in this manner and she would explore what reports can be best shared with the RHPL Board in a monthly board packet.

IX. Committee Reports

- A. The RHPL Policy Committee submitted a second reading of the GOV-8 Environmental Impact Policy, removing the statement about the responsibility of the library to follow all environmental regulations and laws (since that point is enumerated in other policies).
 - 1. On a motion by Mr. Bonam, and seconded by Ms. West, the board unanimously approved the GOV-8 Environmental Impact Policy, with no additional discussion.
- B. Nominating committee - Ms. Deel appointed Ms. Kucher to chair the nominating committee, including Mr. Bonam and Ms. West on the committee, and requested a list of potential 2025 officers to consider at the next meeting.

X. Other Business

- A. The board engaged in a discussion regarding the early literacy outreach service and reviewed preliminary quotes for replacing the early literacy bus. Ms. Morian recorded questions from the board about the differences in generators, floor plans, and specific details about energy-conscious options. She said she would provide additional information at the next board meeting.
- B. On a motion by Mr. Bonam, seconded by Ms. West, the Board passed a resolution to opt into the City of Rochester Hills' Local Development Finance Authority for the second millage (noting that the first millage already opted in).
Roll Call Vote:
 - 1. AYES: Bonam, Deel, Kucher, West
 - 2. NAYS: NoneThe resolution was adopted.

XI. Board Comments

- A. Ms. Deel commented on how special the Centennial Gala was and praised the hard work of Ms. Morian and the RHPL staff for coordinating the event on behalf of the community.

XII. Questions and Comments from the Liaisons

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- A. Ms. Coleman stated that she appreciated meeting with Ms. Morian to get more details about the proposed Library Services Agreement that was shared with the City of Rochester this month. She, in turn, shared details of that meeting with the Rochester City Council. She is aware that the Council met to discuss the Agreement, but had no additional feedback to share with the RHPL Board.
- B. Ms. Frazier shared that the current Oakland Township Library Board is meeting on Thursday, November 14, 2024 and that the current Board is seated until November 20th.

XIII. The regular meeting adjourned at 8:23 pm

Anne Kucher, Secretary