

Rochester Hills Public Library
500 Olde Towne Road, Rochester, MI

Mission:

Rochester Hills Public Library empowers people to explore and create with resources that enlighten, educate, entertain, and inform.

September 10, 2024 - 7pm

Agenda

- I. Call to order of the regular meeting
- II. Public Comments*
- III. Approval of the Agenda
- IV. Minutes of regular meeting on August 7, 2024
- V. Treasurer's Report for August 2024
- VI. Monthly bills for August 2024 in the amount of \$462,991.27
- VII. Communications
 - a. Customer Comments
 - b. Press Coverage
- VIII. Reports
 - a. Library Director
 - b. Statistical Report
 - c. Sustainability Report
- IX. Committee Updates - none
- X. Other Business
 - a. Update on Centennial Gala on October 12, 2024
 - i. Approval to close early at 5:00pm for setup
 - ii. Approval to serve alcohol at after-hours party
 - b. Time capsule options
 - c. Update on library service contracts with neighboring communities
- XI. Board Comments
- XII. Questions and Comments from the Liaisons
- XIII. Adjournment

*Each individual shall state their name, municipality, and will be permitted 3 minutes of comment time.

Minutes



ROCHESTER HILLS
PUBLIC LIBRARY

**Rochester Hills Public Library
Board of Trustees Meeting**

August 7, 2024

- I. The Board of Trustees of the Rochester Hills Public Library held a regular meeting on Wednesday, August 7, 2024. The President called the meeting to order at 7:00 pm in the boardroom of the library. The presiding officer was Melinda Deel.

A quorum of the board was present including Bob Bonam, Melinda Deel, Madge Lawson, Julianne Reyes, and Harper West.

Anne Kucher was absent with prior notice given.

Guests included Library Director Juliane Morian, City of Rochester Liaison, Lauren Coleman, and Oakland Township Library Board President, Michael Tyler.

- II. Ms. Deel welcomed Ms. Coleman to her first in-person meeting. Ms. Deel also appointed Ms. Reyes as Acting Secretary since the current Secretary, Ms. Kucher was not present.
- III. Public Hearing on the 2025 RHPL Budget Plan
 - A. Ms. Deel opened the public hearing at 7:01. There were no comments on this agenda item.
 - B. Ms. Deel closed the public hearing at 7:02 and proceeded with the regular meeting.
- IV. Public Comments
 - A. Scott Votaw, a resident of Rochester Hills, inquired about renewals on the statistical report.
 - B. Ryan Deel, resident of Rochester Hills, commented on the strength of voter support for the 2024 millage.
- V. Minutes
 - A. On a motion by Mr. Bonam, which Ms. Reyes seconded, the board unanimously approved the regular meeting minutes from July 9, 2024 with no discussion.
- VI. Treasurer's Report was reviewed and filed.
- VII. Monthly Bills
 - A. On a motion by Ms. Lawson, which Ms. Reyes seconded, the board unanimously approved paying the monthly bills for July 2024, which totaled \$363,628.39.
- VIII. Communications
 - A. The board reviewed and filed the communications with no significant discussion.
- IX. Director's Reports

- A. The board reviewed and filed the director’s report and statistical report with no major discussion.
- X. Committee Reports – none for the month
- XI. Other Business
- A. Since the 2024 millage proposal passed with 66% approval on August 6th, the Board engaged in a discussion regarding the 2025 RHPL Budget Plan – B (that includes the additional revenue from the second millage).
 - 1. Mr. Tyler stated that he would recommend setting the goal of allocating 17% of expenditures for materials budget, similar to how the goal of saving a minimum of 17% of fund balance in reserve for “rainy day” funds is now a part of RHPL policy.
 - a. The Board stated their goals with materials were to increase the electronic offerings and to bring hold wait times down significantly (which may also require more patron education as well).
 - 2. On a motion by Mr. Bonam, which Ms. Lawson seconded, the board unanimously approved a resolution to adopt the 2025 RHPL Budget Plan – B with one modification: increasing the materials allocation equal to 17% of expenditures, and to levy the full amount of the two dedicated RHPL millages in order to approve and appropriate funds in the amount of \$7,780,376.
 - B. Timeline for other projects and next steps with service contracts
 - 1. Ms. Morian stated that one of the first things she recommends investing in is a new early literacy bus to replace the 2001 vehicle still on the road. She will report back with quotes and a timeline for replacing it as soon as possible.
 - 2. Ms. Morian and Ms. Deel will plan to attend the Oakland Township Library Board special meeting on August 8th to discuss an increase in the fees for library service. The board would like to keep most of the parameters of the current contract in place, but establish a new formula for determining annual fees based on a per capita amount of \$64 person which is commensurate with the per capita amount of tax revenue raised in Rochester Hills. The fee would be set with this contract renewal, and then any millage factor reductions (aka Headlee rollbacks) would take effect for subsequent years. The RHPL Board would also like to propose shifting the start of the contract to commence on January 1st of each year (in line with fiscal years).
- XII. Board Comments
- A. Ms. Deel expressed how pleased she was to see that the Rochester Hills community supported the library millage with a strong majority and noted how historic this was. She thanked Ms. Morian, the library staff, and fellow board members for their hard work in effectively communicating details about the millage and securing the necessary support to pass it.
 - B. Ms. Deel also presented Ms. Morian with a gift of art to the library. The artist was Merlyn Braganza whose winning entry for “Art on Auburn 2” prominently featured the

RHPL as a part of her love of the community. Ms. Morian confirmed, it will be matted and added to the library's collection of art.

XIII. Questions and Comments from the Liaisons

- A. Both Mr. Tyler and Ms. Coleman expressed congratulations to the RHPL on their historic millage win and commented that they are looking forward to working closely with the Board in order to continue to offer library services to the greater Rochester community (including Oakland Township and City of Rochester).

XIV. The regular meeting adjourned at 8:48pm

Julianne Reyes, Acting Secretary

Treasurer's Report



ROCHESTER HILLS
PUBLIC LIBRARY

ROCHESTER HILLS PUBLIC LIBRARY
Balance Sheet
August 31, 2024

ASSETS

Current Assets

Circ Registers/Coin	\$	2,020.00	
PNC			
Payroll - PNC		250.00	
Operating - PNC		58,850.08	
UBS			
Operating - UBS		4,135,393.52	
Plant		570,112.88	
Roof		0.00	
Self-Insurance		7,961.84	
Vanguard		16,136.31	
Total Current Assets			4,790,724.63

Other Current Assets

Total Other Current Assets			0.00

TOTAL ASSETS	\$		4,790,724.63
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LIABILITIES AND FUND BALANCE

Current Liabilities

Staff Cash (pop cans)	\$	62.93	
Flexible Spending W/H Payable		2,267.68	
Supplemental Ins W/H Payable		523.62	
Total Current Liabilities			2,854.23

Fund Balance

Fund Balance-Unrestricted		1,914,386.39	
Fund Balance - Assigned		675,000.00	
Current Year Operations		2,198,484.01	
Total Fund Balance			4,787,870.40

TOTAL LIABILITIES & FUND BALANCE	\$		4,790,724.63
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Rochester Hills Public Library
Budget vs Actual
For the Period January 1, 2024 through August 31, 2024

	Current Month	YTD Actual	YTD Budget	YTD Variance	Annual Budget
Revenues					
Rochester Hills	0	3,273,434	3,248,470	24,964	3,248,470
City of Rochester	0	490,931	478,240	12,691	575,500
Oakland Twp	0	934,852	950,808	(15,956)	1,038,000
State Aid	0	152,725	151,100	1,625	151,100
OTBS	0	155,365	155,365	0	155,365
Penal Fines	0	150,279	148,800	1,479	148,800
Fines and Fees	5,096	44,899	24,667	20,232	37,000
Interest	7,428	22,530	16,667	5,863	25,000
Gains/Losses	13,523	103,378	0	103,378	0
Designated Gifts	1,290	4,150	6,667	(2,517)	200,000
Undesignated Gifts	1,082	7,631	0	7,631	35,000
Undesignated Gifts-Friends	0	0	0	0	0
Grants	0	1,087	2,667	(1,580)	4,000
Miscellaneous Revenue	2,454	13,762	9,843	3,919	14,765
Transfer-ReservedOTBS	0	0	0	0	0
Transfer-ReservedPlant	0	0	0	0	0
Total Revenues	30,873	5,355,023	5,193,294	161,729	5,633,000
Expenditures					
Payroll	186,816	1,564,241	1,742,067	(177,826)	2,613,100
Employee Benefits	49,485	376,084	414,834	(38,750)	619,000
Books	28,311	185,414	238,134	(52,720)	357,200
Print Subscriptions	2,276	8,011	10,000	(1,989)	15,000
Electronic Materials	53,041	271,212	250,267	20,945	375,400
Innovative Items	1,423	11,556	10,667	889	16,000
Audiovisual	3,150	34,189	64,268	(30,079)	96,400
Bookmobile Operation	795	4,520	11,400	(6,880)	17,100
OTBS	1	2,399	4,333	(1,934)	6,500
Voice and Data Services	668	9,593	17,334	(7,741)	26,000
Utilities	15,786	125,007	115,333	9,674	173,000
Insurance	0	2,053	13,333	(11,280)	20,000
Professional/Contract Services	2,844	40,740	47,667	(6,927)	71,500
Supplies	3,338	19,894	21,266	(1,372)	31,900
Promotion and Printing	0	25,429	45,784	(20,355)	63,300
Mileage	209	1,668	2,667	(999)	4,000
Postage	570	17,206	14,667	2,539	22,000
Staff Development/Membership Programs	1,981	23,549	23,200	349	34,800
Facilities Maintenance	2,352	36,499	40,000	(3,501)	60,000
IT Maintenance	19,587	150,446	157,266	(6,820)	235,900
Staff/Volunteer Recognition	756	89,665	71,334	18,331	107,000
Gift and Grant Expense	74	3,079	5,000	(1,921)	7,500
Tax Tribunal Refunds	1,129	3,568	0	3,568	0
Equipment/Fixed Assets	0	0	333	(333)	500
Furnishings	4,346	6,586	50,867	(44,281)	76,300
Capital Improvements	22,811	29,630	0	29,630	0
Contingency	61,639	114,301	322,400	(208,099)	483,600
Total Expenditures	463,388	3,156,539	3,761,088	(604,549)	5,633,000
Revenue Over Expenditures	(432,515)	2,198,484	1,432,206	766,278	0

Monthly Bills



ROCHESTER HILLS
PUBLIC LIBRARY

Payment Information		
Payment Due Date	For online and phone payments, the deadline is 8pm ET.	
Sep 11, 2024		
New Balance	Minimum Payment Due	
\$11,759.05	\$117.00	
<p>LATE PAYMENT WARNING: If we do not receive your minimum payment by your due date, you may have to pay a \$39.00 late fee and your APRs may be increased up to the Penalty APR of 34.65%.</p> <p>MINIMUM PAYMENT WARNING: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance. For example:</p>		
If you make no additional charges using this card and each month you pay...	You will pay off the balance shown on this statement in about...	And you will end up paying an estimated total of...
Minimum Payment	32 Years	\$37,691
\$475	3 Years	\$17,110
Estimated savings if balance is paid off in about 3 years: \$20,581		
If you would like information about credit counseling services, call 888-326-8055.		

Account Summary	
Previous Balance	\$11,526.33
Payments	- \$11,526.33
Other Credits	- \$465.37
Transactions	+ \$12,224.42
Cash Advances	+ \$0.00
Fees Charged	+ \$0.00
Interest Charged	+ \$0.00
New Balance	= \$11,759.05
Credit Limit	\$30,000.00
Available Credit (as of Aug 17, 2024)	\$18,240.95
Cash Advance Credit Limit	\$15,000.00
Available Credit for Cash Advances	\$15,000.00

Rewards Summary		Rewards as of: 08/17/2024	
Rewards Balance	\$432.05	Track and redeem your rewards with our mobile app or on capitalone.com	
Previous Balance	Earned This Period	Redeemed this period	
\$246.32	\$185.73	\$0.00	

Account Notifications

You can find changes to your Rewards program by logging into your account and navigating to the Rewards FAQ section.


Pay or manage your account at capitalone.com

Customer Service: 800-867-0904

See reverse for Important Information



JULIANE MORIAN
 ROCHESTER HILLS PUBLIC LIBRARY
 500 OLDE TOWNE RD
 ROCHESTER, MI 48307-2043



Save time, stay informed.
 Discover new features with the Capital One Mobile app.

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Payment Due Date: **Sep 11, 2024**

Account ending in 9289

New Balance	Minimum Payment Due	Amount Enclosed
\$11,759.05	\$117.00	\$ _____

Capital One
 P.O. Box 4069
 Carol Stream IL 60197-4069-69

Please send us this portion of your statement and only one check (or one money order) payable to Capital One to ensure your payment is processed promptly. Allow at least seven business days for delivery. 10



How can I Avoid Paying Interest Charges? If you pay your New Balance in full by the due date **each month**, we will not charge interest on new transactions that post to the purchase balance. If you have been paying in full **without** Interest Charges, but fail to pay your next New Balance in full, we will charge interest on the unpaid balance. Interest Charges on Cash Advances and Special Transfers start on the transaction date. Promotional offers may allow you to pay less than the total New Balance and avoid paying interest on new transactions that post to your purchase balance. See the front of your statement for additional information.

How is the Interest Charge Determined? Interest Charges accrue from the date of the transaction, date the transaction is processed or the first day of the Billing Cycle. Interest accrues daily on every unpaid amount until it is paid in full. Interest accrued during a Billing Cycle posts to your account at the end of the Billing cycle and appears on your next statement. You may owe Interest Charges even if you pay the entire New Balance one month, but did not do so the prior month. Once you start accruing Interest Charges, you generally must pay your New Balance in full two consecutive Billing Cycles before Interest Charges stop being posted to your Statement. Interest Charges are added to the corresponding segment of your account.

Do you assess a Minimum Interest Charge? We may assess a minimum Interest Charge of \$0.00 for each Billing Cycle if your account is subject to an Interest Charge.

How do you Calculate the Interest Charge? We use a method called Average Daily Balance (including new transactions).

1. First, for each segment we take the beginning balance each day and add in new transactions and the periodic Interest Charge on the previous day's balance. Then we subtract any payments and credits for that segment as of that day. The result is the daily balance for each segment. However, if your previous statement balance was zero or a credit amount, new transactions which post to your purchase segment are not added to the daily balance.

2. Next, for each segment, we add the daily balances together and divide the sum by the number of days in the Billing Cycle. The result is the Average Daily Balance for each segment.

3. At the end of each Billing Cycle, we multiply your Average Daily Balance for each segment by the daily periodic rate (APR divided by 365) for that segment, and then we multiply the result by the number of days in the Billing Cycle. We add the Interest Charges for all segments together. The result is your total Interest Charge for the Billing Cycle.

The Average Daily Balance is referred to as the Balance Subject to Interest Rate in the Interest Charge Calculation section of this Statement.

NOTE: Due to rounding or a minimum Interest Charge, this calculation may vary slightly from the Interest Charge actually assessed.

How can I Avoid Membership Fees? If a Renewal Notice is printed on this statement, you may avoid paying an annual membership Fee by contacting Customer Service fewer than 40 days after the annual membership Fee was assessed to request that we close your account. To avoid paying a monthly membership Fee, close your account and we will stop assessing your monthly membership Fee.

How can I Close My Account? You can contact Customer Service anytime to request that we close your account.

How do you Process Payments? When you make a payment, you authorize us to initiate an ACH or electronic payment that will be debited from your bank account or other related account. When you provide a check or check information to make a payment, you authorize us to use information from the check to make a one-time ACH or other electronic transfer from your bank account. We may also process it as a check transaction. Funds may be withdrawn from your bank account as soon as the same day we process your payment.

How do you Apply My Payment? We generally apply payments up to your Minimum Payment first to the balance with the lowest APR (including 0% APR), and then to balances with higher APRs. We apply any part of your payment exceeding your Minimum Payment to the balance with the highest APR, and then to balances with lower APRs.

Billing Rights Summary (Does not Apply to Small Business Accounts)

What To Do If You Think You Find A Mistake On Your Statement: If you think there is an error on your statement, write to us at:
P.O. Box 30285, Salt Lake City, UT 84130-0285.

In your letter, give us the following information:

- Account information: Your name and account number.
- Dollar amount: The dollar amount of the suspected error.
- Description of Problem: If you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake. You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us or notify us electronically, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question. We will notify you in writing within 30 days of our receipt of your letter. While we investigate whether or not there has been an error, the following are true:
 - We cannot try to collect the amount in question, or report you as delinquent on that amount. The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
 - While you do not have to pay the amount in question until we send you a notice about the outcome of our investigation, you are responsible for the remainder of your balance.
 - We can apply any unpaid amount against your credit limit. Within 90 days of our receipt of your letter, we will send you a written notice explaining either that we corrected the error (to appear on your next statement) or the reasons we believe the bill is correct.

Your Rights If You Are Dissatisfied With Your Purchase: If you are dissatisfied with the goods or services that you have purchased with your credit card, and you have tried in good faith to correct the problem with the merchant, you may have the right not to pay the remaining amount due on the purchase. To use this right, the following must be true:

- 1) You must have used your credit card for the purchase. Purchases made with cash advances from an ATM or with a check that accesses your credit card account do not qualify; and
- 2) You must not yet have fully paid for the purchase.

If all of the criteria above are met and you are still dissatisfied with the purchase, contact us in writing at: P.O. Box 30285, Salt Lake City, UT 84130-0285. While we investigate, the same rules apply to the disputed amount as discussed above. After we finish our investigation, we will tell you our decision. At that point, if we think you owe an amount and you do not pay we may report you as delinquent.

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ETC-08 07/13/2023



Pay online at capitalone.com



Pay using the Capital One mobile app



Customer Service 800-867-0904

Changing your mailing address?

You can change your address by signing into your account online or by calling Customer Service.

Any written request on this form will not be honored.

How do I Make Payments? You may make your payment in several ways:

1. Online Banking by logging into your account;
2. Capital One Mobile Banking app for approved electronic devices;
3. Calling the telephone number listed on the front of this statement and providing the required payment information;
4. Sending mail payments to the address on the front of this statement with the payment coupon or your account information.

When will you Credit My Payment?

- ◆ For mobile, online or over the phone, as of the business day we receive it, as long as it is made **by 8 p.m. ET**.
- ◆ For mail, as of the business day we receive it, as long as it is received **by 5 p.m. local time** at our processing center. You must send the bottom portion of this statement and your check to the payment address on the front of this statement. Please allow at least seven (7) business days for mail delivery. Mailed payments received by us at any other location or payments in any other form may not be credited as of the day we receive them.

Transactions

Visit capitalone.com to see detailed transactions.

JULIANE MORIAN #9289: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
Jul 23	Jul 23	CAPITAL ONE ONLINE PYMTAuthDate 23-Jul	- \$11,526.33

JULIANE MORIAN #9289: Transactions

Trans Date	Post Date	Description	Amount
Jul 17	Jul 18	FTD.COMHTTPSCHECKOUTIL	\$74.20
Jul 30	Jul 30	AMAZON MKTPL*RV84Y6830Amzn.com/billWA	\$13.98
Jul 31	Jul 31	MICHIGAN LIBRARY ASSOCIA517-394-2774MI	\$300.00
Jul 31	Aug 1	GRAND TRAV RESORT2315346050MI	\$219.00
Aug 2	Aug 3	IN *ROCHESTER ROTARY CLUB248-6019500MI	\$112.00
Aug 7	Aug 8	BAKEHOUSE46WWW.BAKEHOUSEMI	\$50.70
Aug 8	Aug 9	Staples Incstaples.comMA	\$63.45
Aug 12	Aug 13	AMZN Mktpl US*RM0SE5B31Amzn.com/billWA	\$19.89
Aug 13	Aug 13	AMAZON.COM*RM27E1ST1SEATTLEWA	\$30.92
Aug 13	Aug 15	BAYSCAN TECHNOLOGIES L000-00000000H	\$808.20
Aug 16	Aug 17	Amazon.com*RU7S03V52Amzn.com/billWA	\$12.54

JULIANE MORIAN #9289: Total Transactions **\$1,704.88**

WENDY LEHMAN #9147: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
Jul 26	Jul 27	LAKESHORE LEARNING MATER3105378600CA	- \$386.00

WENDY LEHMAN #9147: Transactions

Trans Date	Post Date	Description	Amount
Jul 19	Jul 22	GFS STORE #0947ROCHESTER HILMI	\$36.07
Jul 25	Jul 26	DOMINO'S 1046734-930-3030MI	\$49.04
Jul 26	Jul 27	PAYPAL *HAPPYBRUSHE4029357733CA	\$50.00
Aug 5	Aug 7	GFS STORE #0947ROCHESTER HILMI	\$35.47
Aug 8	Aug 10	GFS STORE #0947ROCHESTER HILMI	\$28.98
Aug 14	Aug 15	Spotify USA877-7781161NY	\$19.99

WENDY LEHMAN #9147: Total Transactions **\$219.55**

STEVEN CLEMENT #7892: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
Aug 12	Aug 13	AMAZON MKTPLACE PMTSAmzn.com/billWA	- \$79.37

Transactions (Continued)

STEVEN CLEMENT #7892: Transactions

Trans Date	Post Date	Description	Amount
Jul 25	Jul 26	Barco Products Company800-338-2697IL	\$4,346.03
Jul 26	Jul 29	SUPERIOR LOCK & KEY LLCROCHESTER HLSMI	\$40.00
Aug 8	Aug 9	AMAZON MKTPL*RM2E11050Amzn.com/billWA	\$288.24
STEVEN CLEMENT #7892: Total Transactions			\$4,674.27

ALLISON SARTWELL #6129: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
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ALLISON SARTWELL #6129: Transactions

Trans Date	Post Date	Description	Amount
Jul 17	Jul 18	MICHAELS #9490800-642-4235TX	\$14.27
Jul 21	Jul 22	Hotmart Fantasy Loot - Me319-9477252DE	\$15.00
Jul 21	Jul 22	Hotmart Sci-Fi Loot - Mem319-9477252DE	\$15.00
Jul 22	Jul 23	AMAZON.COM*RJ5ZO6E01SEATTLEWA	\$50.00
Jul 22	Jul 23	THE MURDER MYSTERY C0888-643-2583MI	\$424.50
Jul 22	Jul 23	SP MAKERSTOCKHTTPSMAKERSTOPA	\$30.15
Jul 23	Jul 25	anycubicLondon	\$60.00
Jul 24	Jul 25	MAKERSTOCKHTTPSMAKERSTOPA	\$57.75
Jul 25	Jul 25	AMAZON.COM*RV2RP3CIOSEATTLEWA	\$50.00
Jul 25	Jul 26	CRICUTWWW.CRICUT.COUT	\$55.87
Jul 26	Jul 26	D J*WALL-ST-JOURNAL800-568-7625NJ	\$54.99
Jul 26	Jul 29	PY *BAKEHOUSE 46 - ROCHESSHILBY TOWNSHMI	\$20.00
Jul 29	Jul 29	Patreon* MembershipInternetCA	\$10.06
Jul 30	Jul 31	BAMBULAB.USHTTUSUS.STORETX	\$23.98
Aug 9	Aug 10	KRUSE & MUER GIFT CARD E-248-6523896MI	\$60.00
Aug 12	Aug 13	CITY OF ROCHESTER PARKINGROCHESTERMI	\$5.00
Aug 12	Aug 14	MAIN STREET BILLARDSROCHESTERMI	\$20.00
Aug 13	Aug 14	AMERICAN BUTTON MHTTTPWWW.AMERTX	\$69.73
ALLISON SARTWELL #6129: Total Transactions			\$1,036.30

MARY DAVIS #9241: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
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Transactions (Continued)

MARY DAVIS #9241: Transactions

Trans Date	Post Date	Description	Amount
Jul 22	Jul 24	WOODWARD MARKET 653ROYAL OAKMI	\$30.24
Jul 23	Jul 24	KROGER #751OAK PARKMI	\$28.93
Jul 26	Jul 27	ABOS800-8438482MO	\$135.00
Jul 26	Jul 27	ABOS800-8438482MO	\$135.00
Aug 5	Aug 6	CALENDLYHTTPSCALENDLYGA	\$12.00
Aug 8	Aug 9	AMERICAN AIR0012166607998FORT WORTHTX TK#: 0012166607998PSGR: LAFAVE/REBECCA ORIG: DTW, DEST: DCA, S/O: X, CARRIER: MQ, SVC: B ORIG: DCA, DEST: DTW, S/O: X, CARRIER: MQ, SVC: B	\$295.95
Aug 9	Aug 10	HUNGRY HOWIES 21586-219-9471MI	\$114.41
MARY DAVIS #9241: Total Transactions			\$751.53

CAMILLE WESTMORE #4614: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
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CAMILLE WESTMORE #4614: Transactions

Trans Date	Post Date	Description	Amount
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ELIZABETH RACZKOWSKI #9004: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
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ELIZABETH RACZKOWSKI #9004: Transactions

Trans Date	Post Date	Description	Amount
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DEREK BROWN #8061: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
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DEREK BROWN #8061: Transactions

Trans Date	Post Date	Description	Amount
Jul 18	Jul 19	SOCKETLABS484-418-1285PA	\$63.96
Jul 18	Jul 19	USPS STAMPS ENDICIA888-434-0055DC	\$300.00
Jul 22	Jul 23	GOOGLE *Chrome855-836-3987CA	\$5.00
Jul 24	Jul 25	GOOGLE *Chrome855-836-3987CA	\$5.00
Jul 29	Jul 31	SUPERIOR LOCK & KEY LLCROCHESTER HLSMI	\$15.00
Jul 30	Aug 1	2300 SAHARA HOTEL OPERALAS VEGASNV	\$95.24
Aug 2	Aug 3	STAMPS.COM855-608-2677TX	\$19.99
Aug 9	Aug 10	USPS STAMPS ENDICIA888-434-0055DC	\$50.00

Transactions (Continued)

Trans Date	Post Date	Description	Amount
Aug 12	Aug 13	USPS STAMPS ENDICIA888-434-0055DC	\$200.00
Aug 12	Aug 14	2300 SAHARA HOTEL OPERALAS VEGASNV	\$683.70
Aug 13	Aug 14	OPENPATH SECURITY844-6736728CA	\$2,400.00
DEREK BROWN #8061: Total Transactions			\$3,837.89
Total Transactions for This Period			\$12,224.42

Fees

Trans Date	Post Date	Description	Amount
Total Fees for This Period			\$0.00

Interest Charged

Interest Charge on Purchases	\$0.00
Interest Charge on Cash Advances	\$0.00
Interest Charge on Other Balances	\$0.00
Total Interest for This Period	\$0.00

Totals Year-to-Date

Total Fees charged	\$0.00
Total Interest charged	\$0.00

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Interest Charged
Purchases	26.24% P	\$0.00	\$0.00
Cash Advances	28.24% P	\$0.00	\$0.00

Variable APRs: If you have a letter code displayed next to any of the above APRs, this means they are variable APRs. They may increase or decrease based on one of the following indices (reported in The Wall Street Journal) as described below.

Code next to your APR(s)	How do we calculate your APR(s)?	When your APR(s) will change
P	Prime Rate + margin	The first day of the Billing Cycles that end in Jan., April, July and Oct.
L	3 month LIBOR + margin	
D	Prime Rate + margin	The first day of each Billing Cycle
F	1 month LIBOR + margin	



Protect yourself from scams.

When dealing with uninvited contacts from people, businesses, or social networking sites, always use caution.

Scan this QR Code with your phone's camera to learn more or visit

www.capitalone.com/stopscams

530486-EN

ROCHESTER HILLS PUBLIC LIBRARY
Cash Disbursements Journal
For the Period From Aug 1, 2024 to Aug 31, 2024

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Date	Check #	Account ID	Account Descriptio	Line Description	Debit Amount	Credit Amount
8/26/24	73207V	6100-40 1123-00	Other - Staff Develop Operating - PNC	Invoice: 2024-001 ATHER JAMMOA	350.00	350.00
8/27/24	73535V	5301-80 1123-00	Interlibrary Loan (ILL) Operating - PNC	Invoice: 563-ZV787 GRAND RAPIDS PUBLIC LIBRARY	36.00	36.00
8/6/24	73568	5601-00 1123-00	Workers Compensati Operating - PNC	Invoice: 073024WC CHUBB	336.00	336.00
8/6/24	73569	6406-01 1123-00	HVAC Repair Operating - PNC	Invoice: INV00999662 COOLSYS COMMERCIAL	906.56	906.56
8/6/24	73570	5302-13 1123-00	Electronic Materials Operating - PNC	Invoice: 554158 NEWSBANK INC.	7,468.00	7,468.00
8/6/24	73571	5805-00 1123-00	IT Supplies Operating - PNC	Invoice: 998932637-080524 T-MOBILE	39.65	39.65
8/6/24	73572	5401-00 1123-00	Basic Phone Operating - PNC	Invoice: 9970170148 VERIZON WIRELESS	247.61	247.61
8/30/24	73573	5301-10 7001-01 5301-10 5301-50 5301-10 5301-50 1123-00	Adult Books Misc. Reimbursable Adult Books Materials Processing Adult Books Materials Processing Operating - PNC	ACT #C019265 ACT# L406562 ACT #L410629 PROCESSING ACT #L424469 PROCESSING THE BAKER & TAYLOR COMPANY	340.87 19.13 837.23 41.08 9,271.85 761.43	11,271.59
8/30/24	73574	5301-30 5301-50 5301-30 5301-50 5301-30 5301-50 5301-30 5301-50 1123-00	Outreach Books Materials Processing Outreach Books Materials Processing Outreach Books Materials Processing Outreach Books Materials Processing Operating - PNC	ACT #L449673 PROCESSING ACT #L534941 PROCESSING ACT #L395513 PROCESSING ACT #L449672 PROCESSING THE BAKER & TAYLOR COMPANY	450.77 32.57 460.70 22.02 1,578.38 76.18 64.86 3.16	2,688.64
8/30/24	73575	5301-20 5301-50	Youth Books Materials Processing	ACT #L449675 PROCESSING 17	42.72 2.37	

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Date	Check #	Account ID	Account Descriptio	Line Description	Debit Amount	Credit Amount
		5301-20	Youth Books	ACT #L554618	4,930.92	
		5301-50	Materials Processing	PROCESSING	418.10	
		1123-00	Operating - PNC	THE BAKER & TAYLOR COMPANY		5,394.11
8/30/24	73576	5306-10	Adult DVDs	CUSTOMER #2000005835-DVD	1,706.68	
		5303-11	Adult Audio-Music	CUSTOMER #2000005835-MUSIC	116.16	
		5303-10	Adult Audio-Kits-Gam	CUSTOMER #2000005835-AUDIO	336.92	
		5301-50	Materials Processing	PROCESSING	521.10	
		5306-10	Adult DVDs	CUSTOMER #200014883-DVD	100.47	
		5301-50	Materials Processing	PROCESSING	22.13	
		1123-00	Operating - PNC	MIDWEST TAPE LLC		2,803.46
8/30/24	73577	5306-30	Outreach DVDs	CUSTOMER #2000005836-DVD	479.80	
		5301-50	Materials Processing	PROCESSING	99.33	
		5306-30	Outreach DVDs	CUSTOMER #2000005839-DVD	330.61	
		1123-00	Operating - PNC	MIDWEST TAPE LLC		909.74
8/30/24	73578	5306-20	Youth DVDs/Videos	CUSTOMER #2000005837-DVD	465.59	
		5301-50	Materials Processing	PROCESSING	127.29	
		1123-00	Operating - PNC	MIDWEST TAPE LLC		592.88
8/30/24	73579	6401-00	Service Contracts	Invoice: 44366	320.00	
		1123-00	Operating - PNC	AQUARIUM DESIGN & MAINTENANCE		320.00
8/30/24	73580	5302-00	Periodical/PrintSubs	Invoice: S83361	1,116.00	
		1123-00	Operating - PNC	BOOKPAGE		1,116.00
8/30/24	73581	5301-20	Youth Books	Invoice: CAL348206I	372.06	
		1123-00	Operating - PNC	CAVENDISH SQUARE		372.06
8/30/24	73582	5301-30	Outreach Books	Invoice: 2111041	125.85	
		1123-00	Operating - PNC	CENTER POINT LARGE PRINT		125.85
8/30/24	73583	5306-82	Oakland Talking Boo	Invoice: 700249707	1.22	

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Date	Check #	Account ID	Account Descriptio	Line Description	Debit Amount	Credit Amount
		1123-00	Operating - PNC	CENTURY LINK		1.22
8/30/24	73584	8002-00	Capital Improvement	Invoice: JOB	500.00	
		1123-00	Operating - PNC	1398-6532 DEPOSI CERTAPRO PAINTERS OF ROCHESTER HILLS		500.00
8/30/24	73585	6401-00	Service Contracts	Invoice: 4198691943	185.34	
		1123-00	Operating - PNC	CINTAS CORPORATION #354		185.34
8/30/24	73586	5502-00	Gas	Invoice: 081224	139.96	
		1123-00	Operating - PNC	CONSUMERS ENERGY		139.96
8/30/24	73587	6200-40	Community Programs	Invoice: 240926	150.00	
		1123-00	Operating - PNC	KENDRA CORMAN		150.00
8/30/24	73588	6401-00	Service Contracts	Invoice: 10704	58.52	
		1123-00	Operating - PNC	CULLIGAN OF ROMEO		58.52
8/30/24	73589	5202-40	Other Dental	Invoice:	1,787.50	
		1123-00	Operating - PNC	RIS0005913864 DELTA DENTAL PLAN OF MICHIGAN		1,787.50
8/30/24	73590	5301-50	Materials Processing	Invoice: 7513512	159.48	
		5802-00	Circulation Supplies	Invoice: 7521055	592.20	
		5301-50	Materials Processing	Invoice: 7521055	2,059.61	
		1123-00	Operating - PNC	DEMCO INC		2,811.29
8/30/24	73591	5503-00	Electric	Invoice: 081224	15,645.99	
		1123-00	Operating - PNC	DTE ENERGY		15,645.99
8/30/24	73592	8002-00	Capital Improvement	Invoice: 068-1680022	4,005.00	
		8002-00	Capital Improvement	Invoice: 068-1687137	2,400.00	
		1123-00	Operating - PNC	THE FLYING LOCKSMITHS DET NORTH		6,405.00
8/30/24	73593	5703-00	Legal	Invoice: 892544	416.50	
		1123-00	Operating - PNC	FOSTER SWIFT		416.50
8/30/24	73594	5301-30	Outreach Books	Invoice: 84720017	57.58	
		5301-30	Outreach Books	Invoice: 84762357	791.01	

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		5301-30	Outreach Books	Invoice: 84770551	91.18	
		5301-30	Outreach Books	Invoice: 84781262	215.14	
		5301-30	Outreach Books	Invoice: 84789312	74.40	
		5301-30	Outreach Books	Invoice: 84789458	96.00	
		5301-30	Outreach Books	Invoice: 84843987	30.39	
		5301-30	Outreach Books	Invoice: 84858476	617.44	
		5301-30	Outreach Books	Invoice: 84892166	133.56	
		1123-00	Operating - PNC	GALE/CENGAGE LEARNING		2,106.70
8/30/24	73595	6200-40 1123-00	Community Programs Operating - PNC	Invoice: 091924 FELICIA GEORGE	250.00	250.00
8/30/24	73596	5207-50 1123-00	Legal Plan Benefit Operating - PNC	Invoice: 31714AG20240901 GIS BENEFITS	532.00	532.00
8/30/24	73597	6401-00 1123-00	Service Contracts Operating - PNC	Invoice: 66799297 GREEN FOR LIFE ENVIRONMENTAL	390.00	390.00
8/30/24	73598	5201-40 1123-00	Other Medical Operating - PNC	Invoice: 100010932839 HEALTH ALLIANCE PLAN	22,302.83	22,302.83
8/30/24	73599	5201-40 1123-00	Other Medical Operating - PNC	Invoice: 100010933386 ALLIANCE HEALTH AND LIFE	3,772.55	3,772.55
8/30/24	73600	6402-10 1123-00	Maintenance Supplie Operating - PNC	Invoice: 082024 HOME DEPOT CREDIT SERVICES	25.94	25.94
8/30/24	73601	5301-10 1123-00	Adult Books Operating - PNC	Invoice: 2A-2918 INDIA FOR EVERYONE	350.18	350.18
8/30/24	73602	6100-40 1123-00	Other - Staff Develop Operating - PNC	Invoice: 2024-001 ATHER JAMMOA	350.00	350.00
8/30/24	73603	5302-13 1123-00	Electronic Materials Operating - PNC	Invoice: 410010-PPU KANOPY INC.	574.60	574.60
8/30/24	73604	8002-00 8002-00 1123-00	Capital Improvement Capital Improvement Operating - PNC	Invoice: 5003 Invoice: 5005 KAZAK BUILDING COMPANY. INC.	5,091.40 45,478.50	50,569.90

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Date	Check #	Account ID	Account Descriptio	Line Description	Debit Amount	Credit Amount
				COMPANY, INC.		
8/30/24	73605	8001-01 1123-00	Furnishings Operating - PNC	Invoice: 24-203-01 LIBRARY DESIGN ASSOC	23,197.00	23,197.00
8/30/24	73606	5302-13 5302-13 1123-00	Electronic Materials Electronic Materials Operating - PNC	Invoice: INV001774 Invoice: INV001774 LIBRARY SYSTEMS & SERVICES	12,000.00 2,000.00	14,000.00
8/30/24	73607	5401-00 1123-00	Basic Phone Operating - PNC	Invoice: 34079814 LINGO COMMUNICATIONS	179.80	179.80
8/30/24	73608	6401-00 1123-00	Service Contracts Operating - PNC	Invoice: 1050 MDS LANDSCAPE MAINTENANCE LLC	1,825.00	1,825.00
8/30/24	73609	6501-00 1123-00	Copier Contract/Main Operating - PNC	Invoice: IN5365075 MICHIGAN OFFICE SOLUTIONS	682.27	682.27
8/30/24	73610	5302-13 1123-00	Electronic Materials Operating - PNC	Invoice: 505842331 MIDWEST TAPE LLC	13,732.01	13,732.01
8/30/24	73611	5302-13 5302-13 5302-13 5302-13 1123-00	Electronic Materials Electronic Materials Electronic Materials Electronic Materials Operating - PNC	Invoice: 721SA24227869 Invoice: 721MA24226324 Invoice: 721SV24225934 Invoice: 721SA24240321 OVERDRIVE INC	10,345.85 1,762.88 14.95 5,102.59	17,226.27
8/30/24	73612	5303-30 5303-20 1123-00	Outreach Audio & Vid Youth Audio Operating - PNC	Invoice: 470636 Invoice: 470967 PLAYAWAY PRODUCTS	52.24 289.70	341.94
8/30/24	73613	5306-80 1123-00	Bookmobile Operatio Operating - PNC	Invoice: 080624 CITY OF ROCHESTER HILLS DPS	285.52	285.52
8/30/24	73614	6200-40	Community Programs	Invoice: 091524	400.00	

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Date	Check #	Account ID	Account Descriptio	Line Description	Debit Amount	Credit Amount
		1123-00	Operating - PNC	KELLY ROENICKE		400.00
8/30/24	73615	5302-00 1123-00	Periodical/PrintSubs Operating - PNC	Invoice: M7506018 SCHOLASTIC INC	385.00	385.00
8/30/24	73616	5303-50 1123-00	Innovative Items Operating - PNC	Invoice: 091324 T-MOBILE	595.00	595.00
8/30/24	73617	5401-00 1123-00	Basic Phone Operating - PNC	Invoice: 70116 TELNET WORLDWIDE	217.21	217.21
8/30/24	73618	5301-10 1123-00	Adult Books Operating - PNC	Invoice: 18764 TSAI FONG BOOKS INC	74.85	74.85
8/30/24	73619	5306-80 1123-00	Bookmobile Operatio Operating - PNC	Invoice: 181430852 ULINE SHIPPING SUPL SPECIALIST	509.65	509.65
8/30/24	73620	5701-30 5701-30 1123-00	Collection Agency Collection Agency Operating - PNC	Invoice: 6129104 Invoice: 6129112 UNIQUE MANAGEMENT SERVICES INC	187.15 35.75	222.90
8/30/24	73621	5206-40 2168-00 1123-00	Other LTD Insurance Supplemental Ins W/ Operating - PNC	Invoice: 081924 Invoice: 081924 UNUM LIFE INSURANCE CO OF AMERICA	477.74 42.51	520.25
8/30/24	73622	6401-00 6402-10 6401-00 6401-00 1123-00	Service Contracts Maintenance Supplie Service Contracts Service Contracts Operating - PNC	Invoice: 90828 Invoice: 90965 Invoice: 91379 Invoice: 91298 VANGUARD CLEANING SYSTEMS	6,800.00 1,209.98 231.00 7,493.00	15,733.98
8/30/24	73623	5207-30 1123-00	Vision Insurance Operating - PNC	Invoice: 821081825 VISION SERVICE PLAN	288.39	288.39
8/30/24	73624	5302-00 1123-00	Periodical/PrintSubs Operating - PNC	Invoice: 081324 WALL STREET JOURNAL	719.88	719.88

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8/5/24	EFTAZ080524	5805-00	IT Supplies		2,027.46	
		5301-10	Adult Books		1,622.32	
		5301-20	Youth Books		566.61	
		6402-10	Maintenance Supplie		86.48	
		6200-60	Makerspace Program		60.99	
		5306-13	Teen & Adult Video G		178.98	
		5940-00	3D Printing/Makerspa		135.00	
		6200-20	Youth Programs		106.41	
		5303-50	Innovative Items		828.44	
		6200-50	Systemwide Program		31.68	
		6200-10	Adult Programs		147.48	
		8002-00	Capital Improvement	Y/S - STORY ROOM	1,285.99	
		5807-00	Office Supplies		97.93	
		5809-00	Marketing Supplies		31.10	
		5303-30	Outreach Audio & Vid		149.74	
		5301-50	Materials Processing		31.31	
		6200-30	Outreach Programs		9.45	
		5303-10	Adult Audio-Kits-Gam			39.99
1123-00	Operating - PNC	AMAZON CAPITAL SERVICES		7,357.38		
8/27/24	EFTVISA0827	6100-60	Workshops/Conferen		1,728.89	
		5302-13	Electronic Materials		40.06	
		6402-10	Maintenance Supplie		55.00	
		6200-20	Youth Programs		169.55	
		5301-50	Materials Processing		885.53	
		6506-00	Software Support/Mai		73.96	
		5940-00	3D Printing/Makerspa		350.60	
		6100-50	Professional Member		247.00	
		6200-50	Systemwide Program		244.41	
		6200-10	Adult Programs		614.47	
		5402-00	Postage/Shipping		569.99	
		5802-00	Circulation Supplies		63.45	
		6200-30	Outreach Programs		12.00	
		7009-70	Staff Recognition		74.20	
		6200-60	Makerspace Program		155.75	
		2111-00	Staff Cash (pop cans		59.17	
		8001-00	Equipment/Fixed Ass	PICNIC TABLES	4,346.03	
		8002-00	Capital Improvement	DOOR SECURITY	2,400.00	
		8001-01	Furnishings	STORY ROOM FURNITURE		386.00
		5302-00	Periodical/PrintSubs		54.99	
1123-00	Operating - PNC	CAPITAL ONE BK(USA), NA		11,759.05		
8/27/24	VOID73535	5301-80	Interlibrary Loan (ILL)	Invoice: 563-ZV787	36.00	
		5301-80	Interlibrary Loan (ILL)	Invoice: CR563-ZV787		36.00

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		1123-00	Operating - PNC	GRAND RAPIDS PUBLIC LIBRARY		
	Total				<u>255,019.51</u>	<u>255,019.51</u>

**Rochester Hills Public Library
Supplemental Information
August 2024**

Checks & EFT's - Operating Account			253,785.52
Payroll Account - Net Payroll			141,995.69
Employee Benefit EFTs and Misc Debits -			
Payroll Taxes		45,864.95	
Employee FSA Debits - Wage Works		725.47	
Employer Pension Contributions - MERS		8,542.98	
Employee Deferred Contributions		9,872.78	
Bank/Merchant Fees		351.86	
ADP & WageWorks Fees		1,852.02	
Other		-	
		TOTAL	67,210.06
			\$ 462,991.27

Communications



ROCHESTER HILLS
PUBLIC LIBRARY



Date: 7/30/24

Comment Card

500 Olde Towne Road
Rochester, Michigan 48307-2043



The handicap restroom stall could use a handle on the inside near the latch to allow short people to easily close the door.

(Optional) Name: [REDACTED]

Contact #: [REDACTED]

Email: [REDACTED]

For staff use only: *Called patron to thank her for feedback. I explained that we would look into this modification and that we hope to renovate all restrooms soon. -Juliane 8/2/24*



Date: Aug 20, 2024

Comment Card

500 Olde Towne Road
Rochester, Michigan 48307-2043



Hi dear Director of our beloved library,
I would share something I noticed now for years, which I always forget to mention to you. In the Restroom downstairs the soap dispenser is working overtime. When you rinse your hands soap of and hold your hands under fresh water, the soap dispenser releases soap again and again. My suggestion: find a more environmental and less costly solution than ~~that~~.
It bothers me a disfunctional and this please, wasteful technic to see. Thank you.

(Optional) Name: [REDACTED]

Contact #: [REDACTED]

Email: [REDACTED]

For staff use only:



Date: 8-20-24

Comment Card

500 Olde Towne Road
Rochester, Michigan 48307-2043



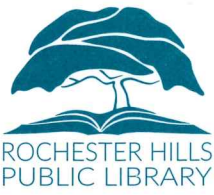
Eve R. was very helpful when I was trying to print something off of my phone.

(Optional) Name:

Contact #:

Email:

For staff use only:



Date: AUG 27 2024 "Tumbao Bravo" concert

Comment Card

500 Olde Towne Road
Rochester, Michigan 48307-2043



Tumbao Bravo is just Excellent. Wonderful evening of music. So glad we braved the storm and came for this. Thank you for finding these great groups for us.

(Optional) Name: [redacted] Contact #: [redacted] Email: [redacted]

For staff use only:



Date: 8-27-24 "Tumbao Bravo" concert

Comment Card

500 Olde Towne Road
Rochester, Michigan 48307-2043



FANTASTIC! Great to EXPERIENCE a cross cultural music experience. So uplifting. Thank you so much (Again)!

(Optional) Name: [redacted] Contact #: [redacted] Email: [redacted]

For staff use only:



Date: 8/27/24 "Tumbao Bravo" concert; comment may be in reference to 7/24/24 "Soundz of Music" concert

Comment Card

500 Olde Towne Road
Rochester, Michigan 48307-2043



The rock band was great! Hope the Cuban one is good too!

(Optional) Name: [redacted] Contact #: [redacted] Email: [redacted]

For staff use only:



Amy Cosentino

6 reviews • 0 photos

★★★★★ 4 weeks ago **NEW**

Our RHPL is the best. Everyone is so helpful and kind.



Rochester Hills Public Library

Owner

Just now

We are so glad you enjoy RHPL, Amy. We hope to see you back soon!

Google Review, 8.7.24



Omar Shahzad

Local Guide • 136 reviews • 673 photos



★★★★☆ 1 week ago **NEW**

As of August 29, 2024 Rochester Hills Public Library doesn't provide the service of Notary Public. They should have this free facility for the residents of Rochester Hills like other states.



Rochester Hills Public Library

Owner

6 days ago

Hi Omar, thank you for your suggestion. In the meantime, you can find a notary public at https://dsvsesvc.sos.state.mi.us/TAP/_/#1.

We hope that you find other library services beneficial to you in the future.

Google Review, 8.30.24

Rochester Hills voters approve library tax increase

By: [Mary Beth Almond](#) | Rochester Post | Published August 7, 2024

Primary election voters in Rochester Hills have approved a millage hike to support the Rochester Hills Public Library.

The measure passed with nearly 66% of voters supporting the move, while approximately 34% voted against the increase, according to unofficial results from the Oakland County Elections Division.

Although the costs to run the library have risen over the years, Library Director Juliane Morian said, the library's rate of 1 mill had not changed since voters approved it a century ago, in 1924.

In Rochester Hills, the 1 mill is currently levied at 0.7353 mills due to the Headlee rollback. The millage increase adds an additional levy of 0.39 mills for library funding for 10 years. One mill is \$1 per \$1,000 of a home's taxable value. The current annual cost for a \$150,000 home is \$109.50. Because the proposal passed, homeowners will pay an additional \$58.50, for a total of \$168 annually, according to the library's website.

The millage increase will generate an additional \$1,724,195 in funding for the library, according to library officials.

The higher tax rate, Morian said, will allow the materials budget to expand to over \$1 million annually, with priority given to popular materials and e-books. Sunday hours will be added year-round, program offerings will increase, building renovations will begin — with a possible new café — the building will obtain greater Americans with Disabilities Act accessibility, the roof will be replaced, the heating and cooling systems will be modernized, and new bookmobiles will be put into service for the 70-square-mile service area.

The library serves residents of Rochester, Rochester Hills and Oakland Township. Rochester and Oakland Township contract with the library for service and have annual contracts based on the millage rate for Rochester Hills residents. Because voters in Rochester Hills approved the millage hike, library staff said a proportionate request will be made to these communities.

For more information, visit www.rhpl.com.



A library patron uses the facilities in June.
Photo provided

C&G News, August 7, 2024

2024 Oakland County August primary election results Results

Updated 9:20 AM EDT Aug. 07, 2024

Live election results for Oakland County and municipal races and ballot proposals for the 2024 August primary. Vote totals are as reported by the county.



Uncontested races will not be reported.

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Rochester Hills Library Millage Proposal

Shall the limitation on the amount of taxes which may be imposed on taxable property within the City of Rochester Hills, County of Oakland, Michigan, be increased by \$0.39 per thousand dollars (0.39 mills) of the taxable value on all taxable property in the City of Rochester Hills for a period of ten (10) years, beginning in the year 2024 and ending in the year 2033, inclusive, as new additional millage for the purpose of providing library funds for the Rochester Hills Public Library? It is estimated that 0.39 mills would raise approximately \$1,724,195 when first levied with the December 1, 2024 levy.

100% of precincts reporting

Candidate	% Votes	Total Votes
Yes ✓ 	65.7%	10,023
No 	34.3%	5,226

Detroit Free Press, August 7, 2024

Aug 20 – Rochester Hills Library Presents Medicare 101

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Rochester Hills, MI- Rochester Hills Public Library presents “Medicare 101” on August 20 at 7 p.m. Medicare can be complicated—even confusing—with its multiple parts and the many choices it offers. There are dates and deadlines to remember, lots of confusing terms and different kinds of plans. How do you cut through the clutter in your mailbox and inbox to make the right decisions? Medicare 101 is designed to help you understand the basics. Knowing what to do, when you need to do it and making smart choices. Presented in partnership with the AgeWays (Area Agency on Aging).

This event is open to the public. Registration is required. To register, visit calendar.rhpl.org or call 248-656-2900.

About: Rochester Hills Public Library is located at 500 Olde Towne Road in Rochester, MI, and serves to provide lifelong learning opportunities, instill a love of reading, and offer equal access to information to over 110,000 patrons. The library serves as a community center where visitors enjoy innovative ways to learn and socialize through a variety of programs, including an annual summer reading challenge, parent-child workshops, and weekly lectures. The library’s expansive and user-friendly database allows its cardholders to use eBooks, movies, and music downloads, language and genealogy services, and consumer reports at no cost. For more information about Rochester Hills Public Library’s unique offerings, visit rhpl.org.

Oakland County Times, August 9, 2024

Oakland County community calendar Aug. 11 and beyond

- Rochester Hills Public Library presents “Medicare 101” at 7 p.m. Aug. 20, at the library, 500 Olde Towne Road, Rochester. Registration is required at calendar.rhpl.org or call 248-656-2900, free and open to the public.

Oakland Press, August 11, 2024

Oakland County community calendar Aug. 25 and beyond

- Rochester Hills Public Library presents an installment of the Rochester Area Youth Assistance League's Speaker Series "Parents Assemble! Building Self Esteem By Harnessing Strengths and Pop Culture Interests with Linnea Sieh, MA, LPC, ACS" at 7 p.m. Sept. 5, at the library, 500 Olde Towne Road, Rochester, open to the public. Registration is required at calendar.rhpl.org or call 248-656-2900

August 25, 2024

Library Director's Report



ROCHESTER HILLS
PUBLIC LIBRARY

Director's Report

September 10, 2024

1. Summer Reading Challenge

Summer reading ran from May 1st – August 10th in 2024. This year, there was an 11% increase in registrations with 1,824 patrons who signed up for the summer reading program. Engagement, which measures how much an individual interacted with the logging app, remained steady with last year's rate at 72%. Over the course of the 12 week program, patrons were able to record their daily reading, rate books and provide reviews, and complete non-reading library challenges in order to earn other badges and prizes. As a special celebration of the library's centennial, was RHPL's summer reading prize patrol, where RHPL staff took the community bookmobile to patron's homes each Friday to hand out prizes to those who had participated in the non-reading challenges. 50 prize patrol winners were selected at random throughout the summer and given a prize to keep and a prize to give away in order to Spread Library Love throughout the community. In total, 100 patrons and their families were impacted by this fun addition to RHPL's summer reading program.

In addition to the all-ages summer reading program, RHPL offered numerous programs and community-building activities during the summer months. Hundreds of community members participated in the collaborative summer art project, resulting in thousands of pieces of art hung throughout the library. The summer reading kickoff in June was a great way to start the summer for almost 400 patrons, over 500 patrons of all ages enjoyed 6 different concerts throughout the summer as part of both the adult and family summer concert series, and the Sunset Block Party was the perfect ending to a fun summer for over 650 RHPL patrons. During this special centennial summer, RHPL patrons read, learned, played, and grew together as a community and 'Spread Library Love' far and wide.

2. Adult and Teen Services Department Renovation

Due to scheduling issues with another builder, RHPL has engaged a new general contractor to handle renovations on the second floor, Adult and Teen Services department. Frank Rewold & Sons will be taking over the project and has coordinated sub-contractors that will ensure completion of the renovation in advance of the Centennial Gala on October 12th.

Renovations will start the week of September 9th with portions of the room cordoned off for safety. The nonfiction section of the room will be unavailable from September 23rd – October 4th while furniture is upgraded. Staff will communicate these changes via email to the community and with signage inside the building. Furniture that is scheduled to be replaced has been inventoried and posted for sale to local libraries, educational organizations, and offered on online marketplace sites.

3. DEF CON Cyber Security Conference

DEF CON is one of the world's largest and most well-known annual cybersecurity conferences. It features a mix of presentations, workshops, panel discussions, and various hacking contests and

challenges. Derek Brown, Director of IT attended this conference and prepared an internal report for me that includes key takeaways for RHPL and action items moving forward. Popular topics at this year’s DEF CON conference included: bypassing security systems and artificial intelligence in cybersecurity. Hackers are getting better at bypassing systems designed to detect and stop them, especially tools called Endpoint Detection and Response (EDR). This trend is worrying because it shows that traditional security measures are becoming less effective. Add to that, AI is now a reality in both cyber-attacks and defense. Hackers use AI to make their attacks smarter and faster, while security teams use AI to improve their defenses. This rapid development means that cybersecurity needs to keep evolving to stay ahead.

In conclusion, DEF CON emphasized the importance of monitoring network traffic closely for unusual activities. No security tool can guarantee complete protection, so vigilance is key.

4. Upcoming Events

September 24, 2024	Friends of RHPL Board Meeting, 7pm
October 8, 2024	RHPL Board of Trustees meeting, 7pm
October 10, 2024	Sunrise Pinnacle Awards (hosted by Rochester Regional Chamber of Commerce), 7:30am (DATE CHANGE)
October 12, 2024	Centennial Gala, 6:30pm
October 22, 2024	Friends of RHPL monthly meeting, 7pm
October 24, 2024	Friends of RHPL Annual meeting and Final Raffle drawing, 6:00pm



Statistical Report - Usage for the month of August 2024

<i>Circulation</i>	LY Month	Month	MTM	Last YTD	YTD	YTY
Checkouts	45,703	43,776	-4.2%	352,851	355,973	0.9%
Renewals	52,975	47,662	-10.0%	402,895	394,712	-2.0%
e-Materials	24,863	29,247	17.6%	183,589	237,178	29.2%
Bookmobile	3,379	2,773	-17.9%	26,541	29,283	10.3%
Mini-Branch	1,520	1,489	-2.0%	12,272	11,671	-4.9%
OTBS Circ	5,841	5,362	-8.2%	49,531	44,890	-9.4%
MeLCat Borrowed	1,528	1,275	-16.6%	11,105	10,888	-2.0%
MeLCat Loaned	1,418	1,376	-3.0%	13,827	10,951	-20.8%
Total Circulation	137,227	132,960	-3.1%	1,053,091	1,095,869	4.1%

<i>Other Statistics</i>	LY Month	Month	MTM	Last YTD	YTD	YTY
In-Person Visits	38,786	37,785	-2.6%	288,205	314,305	9.1%
Room Reservations	793	834	5.2%	6,345	7,583	19.5%
Adult Programs	8	13	62.5%	126	323	156.3%
--Attendance	250	212	-15.2%	2,901	6,448	122.3%
Teen Programs	3	3	0.0%	31	34	9.7%
--Attendance	13	35	169.2%	151	199	31.8%
Youth Programs	13	12	-7.7%	155	170	9.7%
--Attendance	834	820	-1.7%	8,326	7,303	-12.3%
Outreach Attendance	0	51	∞	0	2155	∞
Makerspace Use	0	369	∞	0	2682	∞
Computer Use	1,765	1,562	-11.5%	13,312	12,896	-3.1%
Wireless Use	6,433	5,721	-11.1%	46,056	46,994	2.0%
Database Use	5,630	5,763	2.4%	46,677	49,308	5.6%
Volunteer Hours	276	326	18.1%	2,447	2,434	-0.5%

Number of Library Card Holders

Number of Items

<i>Municipality</i>	LY Month	Month	% Total	<i>Type</i>	LY Month	Month
Rochester Hills	46,817	44,559	58.6%	Print	261,409	279,718
Rochester	10,231	10,084	13.3%	Audio	18,958	19,572
Oakland	9,643	8,923	11.7%	Video	46,604	48,259
Non-residents	4,594	4,801	6.3%	Other	442	441
Virtual Students	6,836	7,684	10.1%	E-Material	25,105	27,864
Total Card	78,121	76,051	100%	Total	352,518	375,854

Sustainability Assessment at RHPL

(August 2024)

At the 2024 American Library Association Conference (San Diego, CA) the Sustainable Libraries Initiative released a guide for creative planning and responsible decision-making that underpin sustainable library operations. The [National Climate Action Strategy for Libraries Implementation Guide](#) was released and stated that most public libraries are most likely already making strides to reduce their carbon footprint. One of the principles of the plan encourages an assessment of what your public library is already doing. This sustainability assessment was developed with input from senior leadership at RHPL to document the ways (both big and small) that the RHPL has made conscientious decisions about reducing energy consumption, adopting a virtuous material lifecycle, making green infrastructure improvements, and providing learning opportunities on the environment and climate change. It also fosters new ideas about completing an energy audit, benchmarking energy consumption levels, and developing a disaster plan (for resiliency when climate hazards occur in the community).

IT Investment and Building Utilities

ChromeOS Flex has significantly extended the lifespan of existing hardware. By reducing the need for frequent replacements, staff prevent devices from ending up in landfills. This approach not only maximizes the usable lifespan of older computers but also represents a sustainable choice by reducing electronic waste.

Chrome OS Flex reduces energy costs as it consumes 19% less energy on average compared to Microsoft Windows 11. By adopting Chrome OS Flex, staff aim to enhance sustainability efforts, lowering the overall energy consumption and contributing to a more efficient operation.

RHPL continues to migrate on-premise servers and the corresponding hardware to the cloud in order to enhance efficiency in cooling costs and reduce electrical usage. This practice significantly reduces the RHPL carbon footprint and contributes to ecological sustainability.

Rochester Hills Public Library is committed to enhancing support for remote work to reduce commuting-related carbon emissions and the energy footprint of office spaces. By leveraging Google Workspace, staff aim to facilitate seamless remote collaboration and communication, contributing to a more sustainable and eco-friendly working environment.

At the Rochester Hills Public Library, the IT department has implemented auto-sleep and shutdown procedures for computers, lights, and other electronic devices to minimize energy

consumption. These practices, along with other energy-saving measures, contribute significantly to reducing RHPL's carbon footprint and promoting sustainability.

Infrastructure & Grounds

Furniture is retained if there is potential value in reuse, or offered for resale/free to neighboring libraries or Friends of the Rochester Hills Public Library (for use/resale). A timely example of this is the fact RHPL was able to reusing doors and cabinetry in the storyroom remodel that were saved from previous parts of the building.

Rochester Pollinators installed and maintain a garden of native plants near the west entrance. The collaboration with Rochester Pollinators has influenced RHPL to purchase and plant more native plants throughout the campus.

Parking lots are equipped with aqua swirl infrastructure for drains. This type of drain is designed to separate solid waste sediment and oil from traditional parking lot run-off. It requires cleaning out the drains once a year, but reduces solid waste and car oil from being routed directly into the Paint Creek.

Operations on bookmobile (while at a scheduled stop) is run entirely on rechargeable batteries.

Materials

Weeded materials from the Main Library collections are routed to other collections before sending it to the Used Book Sale for resale. Weeded materials from the bookmobiles and mini-branch large print are used for deposit collections at local assisted living sites and hospitals, weeded youth materials are sent to youth mini-branch collections, some weeded youth books from the Main library are routed to the Early Literacy Bus.

Annual magazine giveaway routes materials to patrons in the community that can upcycle them in new ways and saves hundreds of magazines from going to a landfill after library use.

Recycling bins (paper) and drink bottle recycling are located on both floors of the building and in the staff break room. Staff break room also recycles number 1,2, and 5 plastics and aluminum.

Reusable circulation bags from recycled materials were purchased for patrons to use in 2021. The bags made from recycled plastics did not hold up beyond 10-12 uses, and RHPL has since changed to a more durable product (not made from recycled material) to get more return on investment. New, durable bags have been in circulation for two years and have not deteriorated like the recycled material did.

Discarded paper (old schedules / full pieces of scrap paper) get reused for MeLCat RIDES shipping labels or at catalog kiosks for jotting down call numbers.

MeLCat informational bookmarks get reused as long as they are in good condition.

All boxes, envelopes, and rubber bands used for MeLCat shipping are reused among all the participating libraries.

RHPL moved to digital scheduling software which reduces printing of monthly/weekly/daily schedule instead of the multiple copies staff used to print.

RHPL retains only electronic copies of employee reviews (except for signed signatures on annual review), which cuts down on paper use for 100+ employees on an annual basis.

RHPL uses washable rags for cleaning discs, workspaces, and automated book drop rather than single-use towels.

Programming & Education

Makerspace promotes the fact that RHPL equipment and staff helps people repair or upcycle things instead of replacing.

Youth and Adult librarians use recycled materials for various craft programs such as cardboard boxes, pop bottles, toilet paper tubes, etc.

Adult Services reuses books purchased for circulation for book discussions, good quality books as prizes, and for craft programming.

In 2024 the YS Department did not purchase books for Summer Reading prizes, instead they used high quality donations as giveaway prizes.

RHPL programming on environmental topics:

- Outdoor Explorers every summer for 12 years, teaching preschoolers and their caregivers about the environment, how to appreciate and protect it
- Regular programming with Dinosaur Hill Nature Preserve
- "Earth Day Bird Feeder" Spring 2024
- "Water Infrastructure 101: What You Need to Know Below and Beyond" Fall 2023
- "Bees in the D Presents: The Life of a Honey Bee" Summer 2023
- "Nature Sun Catchers" Summer 2023
- "Green Cleaning" Spring 2023
- "Recycle CD Book" (take and make) Spring 2023
- "Healthy Gardens & Landscapes for Pollinators and People" Spring 2023
- "Improving Water Quality Begins in Your Backyard" Spring 2022
- "How to Prepare your Garden for Spring Planting" Spring 2022 (Pollinator Collaboration)
- Climate Change as of 2021: Simple, Serious, Solvable (Zoom Meeting) Summer 2021

Committee Updates



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Other Business



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