

Rochester Hills Public Library
500 Olde Towne Road, Rochester, MI

Mission:

Rochester Hills Public Library empowers people to explore and create with resources that enlighten, educate, entertain, and inform.

January 9, 2023 – 7 p.m.

Agenda

- I. Call to order of the regular meeting
- II. Public Comments*
- III. Minutes of regular meeting on December 12, 2022
- IV. Treasurer’s Report for December 2022
- V. Monthly bills for December 2022 in the amount of \$457,446.62
- VI. Communications
 - a. Customer Comments
 - b. Communication from Nadia Cherup to Board of Trustee members
 - c. Communication to Nadia Cherup regarding written letters
 - d. Communication of a professional staff review regarding the work entitled, “Bitten by a Rattlesnake”
 - e. Communication of a professional staff review regarding the work entitled, “You Know, Sex: Bodies, Gender, Puberty, and Other Things”
 - f. Press Coverage
- VII. Reports
 - a. Library Director
 - b. Statistical Report
 - c. 2022 Year-End Strategic Plan Update
- VIII. Committee Updates - nomination to committees
- IX. Other Business
 - a. Contract from Royal Park Hotel for valet parking arrangement
 - b. Update on Oakland Talking Book Service agreement
 - c. Approve wine being served at fundraiser on April 29, 2023
- X. Board Comments
- XI. Questions from the Liaisons
- XII. Adjournment

*Each individual should state their name and are permitted 3 minutes of comment time

Minutes



ROCHESTER HILLS
PUBLIC LIBRARY

**Rochester Hills Public Library
Board of Trustees Meeting**

December 12, 2022

- I. The Board of Trustees of the Rochester Hills Public Library held a regular meeting on Monday, December 12, 2022. The President called the meeting to order at 7:03 pm in the boardroom of the library. The presiding officer was Madge Lawson.

A quorum of the board was present including Bob Bonam, Melinda Deel, Anne Kucher, Julianne Reyes, and Chuck Stouffer.

Guests included Library Director Juliane Morian, City of Rochester Liaison Alice Moo, and Oakland Township Library Board President, Michael Tyler.

One member of the public was present.

- II. Public comments:

- A. Ms. Nadia Cherup, a resident, said that she objected to the book “Drug Use for Grownups” in the RHPL collection. She also commented that she protested the Rochester Goodfellows for distributing copies of the Oakland Press, since the Oakland Press reported on book censorship efforts in South Lyon in a manner that Ms. Cherup did not agree with. She provided copies of letters that she sent to other community organizations regarding censorship and when it is appropriate. She commented that academic standards that are different from censorship.
- B. Ms. Cherup left the meeting at approximately 7:15 pm.

- III. Minutes

- A. On a motion by Ms. Kucher, which Mr. Stouffer, seconded, the board unanimously approved the minutes from November 14, 2022 with no changes.

- IV. Treasurer’s Report was reviewed and filed.

- V. Monthly Bills

- A. Monthly bills were reviewed with minor discussion.
- B. On a motion by Ms. Deel, which Mr. Bonam seconded, the board unanimously approved the monthly bills for November 2022, which totaled \$384,686.96.

- VI. Communications

- A. The board reviewed and filed the communications with minor discussion about sending a final letter to Ms. Cherup in response to numerous letters from her. The Board directed Ms. Morian to state that the Library Director would follow up via phone when she has questions, but not respond with a letter. Letters from Ms. Cherup pertaining to library matters would still be recorded in future board communication reports.

VII. Director's Report and Statistical Report

- A. The board reviewed and filed the director's report, statistical report with minor discussion.
 1. Mr. Stouffer said that he disagreed with Oakland County's approach for OTBS service as a purchase agreement and not an interlocal contract. Ms. Morian commented that any agreement would go through legal review.
 2. The board discussed the merits of an updated donor recognition wall. Ms. Morian said she would research a consultant to advise on donor development.

VIII. Committee Reports

- A. The Finance Committee reported that it reviewed the FY 2022 amended budget via email. The committee presented the budget for full board consideration.
 1. On a motion by Mr. Stouffer, which Ms. Reyes seconded, the Board unanimously approved the amended FY 2022 budget as presented and the appropriation of \$5,108,745.
- B. The Policy Committee met on December 2, 2022 at 7:00pm via Zoom, in which they reviewed policy changes suggested by the labor attorney from Dykema Law. The Policy Committee presented 20 policies for the Board to consider in bulk since the changes were mostly clerical in nature and did not change policy in a substantive manner.
 1. On a motion by Mr. Stouffer, seconded by Ms. Reyes, the Board unanimously agreed to review each policy separately.
 2. On a motion by Mr. Stouffer, seconded by Ms. Kucher, the Board deliberated approving GEN-2 Definitions. Discussion ensued about how exhaustive to be in the definitions. The Board unanimously approved GEN-2 Definitions as presented with changes proposed only by the labor attorney.
 3. On a motion by Mr. Bonam, seconded by Ms. Deel, the Board deliberated approving GEN-3 Equal Opportunity Employer Policy.
 - a. Mr. Stouffer questioned why the labor attorney proposed the additional words of gender and gender expression.
 - a. Ms. Morian provided additional legal foundation for the proposed changes, citing case law (*Bostock v. Clayton County, Georgia, 2020*) that supports including those words as a measure of compliance with Title VII of the Civil Rights Act of 1964.
 - b. Ms. Lawson suggested updating the wording in the opening policy statement to read, "The library's diverse workforce..." omitting the phrase, "...believes that building a...". Ms. Lawson called for a vote and the policy was unanimously approved with the changes proposed by the labor attorney and the changes Ms. Lawson suggested on the policy statement.
 - c. Ms. Reyes questioned the definition of gender expression and why it was necessary to include in the RHPL personnel policy.

- a. On a motion by Mr. Stouffer, seconded by Ms. Reyes, the board unanimously agreed to examine GEN-3 Equal Opportunity Employer Policy a second time.
 - i. The Board engaged in discussion regarding the advantages of accepting the labor attorney’s professional review.
 - ii. On a motion by Ms. Kucher, which Ms. Deel seconded, a roll call vote was taken to approve GEN-3 Equal Opportunity Employer Policy with no additional changes: Deel-Aye, Bonam-Aye, Kucher-Aye, Stouffer-Nay, Reyes-Nay, Lawson-Aye. The motion to accept GEN-3 Equal Opportunity Employer Policy with no additional changes passed 4-2.
4. On a motion by Mr. Stouffer, seconded by Mr. Bonam, the Board deliberated approving GEN-4 Hiring Policy. Mr. Stouffer suggested adding the descriptor “criminal” before “background check” to clarify the type of background check. The Board unanimously approved GEN-4 Hiring Policy with changes proposed by the labor attorney and the addition of the word “criminal” to point 3.D.
5. The Board deliberated on WORK-1 Employee Conduct Policy and did not approve it.
 - a. Mr. Stouffer noted that the phrase “gender expression” was not included in point 1.H.
 - b. Mrs. Stouffer questioned if the policy should legally list narcotics as something that might impair employees if the employee is legally prescribed narcotics in point 1.I.
 - c. Mr. Stouffer questioned if the policy should legally enumerate firearms as a prohibited weapon in point I.M.
 - d. Ms. Morian stated that she would ask the labor attorney for clarification on these key points.
6. Discussion ensued regarding the merits of reviewing personnel policies in-depth and how to involve the full board when approving policies.
 - a. Mr. Tyler stated that line by line evaluation of policy statements with internal edits was not as efficient as focusing only on the proposed changes suggested by the labor attorney.
 - b. Ms. Moo stated that the RHPL Policy Committee had already reviewed the proposed legal changes, and suggested that the Board might consider first approving the changes from the labor attorney and at a later date revisit policies that need additional modification.
7. On a motion by Ms. Deel, which Mr. Bonam seconded, a roll call vote was taken to update remaining policies presented in bulk (excluding WORK-1 Employee Conduct) with the changes proposed by the labor attorney: Deel-Aye, Bonam-Aye, Kucher-Aye, Stouffer-Nay, Reyes-Nay, Lawson-Aye. The motion to update nineteen policies in bulk with clerical or clarifying changes proposed by labor attorney passed 4-2.

8. On a motion by Mr. Stouffer, seconded by Mr. Bonam, the Board unanimously agreed to remove BENR-11 Long-Term Care Insurance Policy as this benefit was discontinued in 2022.
9. On a motion by Ms. Kucher, seconded by Ms. Deel, the Board deliberated passing WORK-11 Employee Use of Social Media.
 - a. Mr. Stouffer objected to the policy on the grounds that it limits free speech of employees on their own time using social media.
 - b. Discussion ensued and Ms. Deel pointed out that it does not prohibit employees from using social media, but informs employees of the kind of public statement that could be posted on social media that may have consequences in the workplace. Ms. Deel also commented that since two separate law firms recommend having this policy in place, she is inclined to support it and feels that RHPL would be an outlier in terms of best employment practices if the library did not adopt this policy.
 - c. A roll call vote was taken to approve the policy as presented: Deel-Aye, Bonam-Aye, Kucher-Aye, Stouffer-Nay, Reyes-Nay, Lawson-Aye. The motion to adopt the new WORK-11 Employee Use of Social Media policy passed 4-2.
10. On a motion by Ms. Deel, seconded by Mr. Stouffer, the Board deliberated adding WORK-12 Drug Free Workplace Policy (as it is required for federal grant funding). Mr. Stouffer suggested removing the word “bottles” from point 3 in the policy. The president called a vote and the policy was approved unanimously with the changes proposed.

C. Nominating Committee –Ms. Kucher presented the proposed slate of officers for 2023:

1. President – Madge Lawson
2. Vice-President – Melinda Deel
3. Treasurer – Bob Bonam
4. Secretary – Anne Kucher

IX. Other Business - None

X. Board Comments - None

XI. Questions from the Liaisons - None

XII. The regular meeting adjourned at 9:05 pm.

Chuck Stouffer, Secretary

Treasurer's Report



ROCHESTER HILLS
PUBLIC LIBRARY

ROCHESTER HILLS PUBLIC LIBRARY
Balance Sheet
December 31, 2022

ASSETS

Current Assets

Circ Registers/Coin	\$	2,020.00
PNC		
Operating - PNC		15,337.48
Payroll		250.00
UBS		
Operating - UBS		2,483,561.74
OTBS		0.00
Plant		108,461.35
Roof		424,107.66
Self-Insurance		7,520.45
Vanguard		15,612.87

Total Current Assets 3,056,871.55

Other Current Assets

Prepaid Expenses 11,745.56

Total Other Current Assets 11,745.56

TOTAL ASSETS **\$ 3,068,617.11**

LIABILITIES AND FUND BALANCE

Current Liabilities

Staff Cash (pop cans)	\$	122.10
Flexible Spending W/H Payable		944.15
Supplemental Ins W/H Payable		530.16
Deferred Income - Roch Hills		492,664.48
Deferred Income - Rochester		268,841.90
Deferred Income - Oakland Twp		229,446.49

Total Current Liabilities 992,549.28

Fund Balance

Prior Years' Balance		1,840,398.81
Current Year Operations		235,669.02

Total Fund Balance 2,076,067.83

TOTAL LIABILITIES & FUND BALANCE **\$ 3,068,617.11**

Rochester Hills Public Library
Budget vs Actual
For the Period January 1, 2022 through December 31, 2022

	Current Month Actual	YTD Actual	YTD Budget	YTD Variance	Annual Budget
Revenues					
Rochester Hills	1,856	2,943,475	2,941,619	1,856	2,941,619
City of Rochester	0	552,974	552,974	0	552,974
Oakland Twp	0	912,447	912,447	0	912,447
State Aid	0	148,596	148,596	0	148,596
OTBS	0	158,640	158,640	0	158,640
Penal Fines	0	163,476	163,476	0	163,476
Fines and Fees	4,393	57,411	55,000	2,411	55,000
Interest	3,593	19,655	16,063	3,592	16,063
Gains/Losses	(1,404)	(50,320)	(50,000)	(320)	(50,000)
Designated Gifts	1,765	11,295	9,500	1,795	9,500
Undesignated Gifts	17,306	43,396	32,000	11,396	32,000
Undesignated Gifts-Friends	0	170,000	170,000	0	170,000
Grants	1,000	3,742	2,742	1,000	2,742
Miscellaneous Revenue	33	9,461	9,445	16	9,445
Transfer-ReservedOTBS	0	0	10,000	(10,000)	10,000
Transfer-ReservedPlant	0	0	50,000	(50,000)	50,000
Total Revenues	28,542	5,144,248	5,182,502	(38,254)	5,182,502
Expenditures					
Payroll	259,030	2,205,424	2,215,000	(9,576)	2,215,000
Employee Benefits	47,641	544,388	545,000	(612)	545,000
Books	23,094	306,428	305,000	1,428	305,000
Print Subscriptions	45	17,056	17,500	(444)	17,500
Electronic Materials	47,865	309,143	318,600	(9,457)	318,600
Innovative Items	3,886	23,329	25,000	(1,671)	25,000
Audiovisual	10,170	83,613	116,000	(32,387)	116,000
Bookmobile Operation	562	27,456	28,000	(544)	28,000
OTBS	379	2,351	3,500	(1,149)	3,500
Voice and Data Services	1,292	13,459	18,000	(4,541)	18,000
Utilities	15,654	169,975	170,000	(25)	170,000
Insurance	0	19,495	19,500	(5)	19,500
Professional/Contract Services	2,672	57,012	59,000	(1,988)	59,000
Supplies	1,233	18,751	22,000	(3,249)	22,000
Promotion and Printing	91	53,244	55,000	(1,756)	55,000
Mileage	370	2,346	3,500	(1,154)	3,500
Postage	718	25,589	26,000	(411)	26,000
Staff Development/Membership	379	30,348	32,000	(1,652)	32,000
Programs	1,499	28,260	30,000	(1,740)	30,000
Facilities Maintenance	15,893	200,839	205,000	(4,161)	205,000
IT Maintenance	6,024	115,334	130,000	(14,666)	130,000
Staff/Volunteer Recognition	440	4,502	4,500	2	4,500
Gift and Grant Expense	557	16,018	16,000	18	16,000
Tax Tribunal Refunds	0	0	500	(500)	500
Equipment/Fixed Assets	12,942	45,370	34,000	11,370	34,000
Furnishings	0	14,053	15,000	(947)	15,000
Bookmobile	0	77,770	95,145	(17,375)	95,145
Capital Improvements	(198)	497,023	600,000	(102,977)	600,000
Contingency	0	0	0	0	0
Total Expenditures	452,238	4,908,576	5,108,745	(200,169)	5,108,745
Revenue Over Expenditures	(423,696)	235,672	73,757	161,915	73,757

Monthly Bills



ROCHESTER HILLS
PUBLIC LIBRARY

Payment Information		
Payment Due Date	For online and phone payments, the deadline is 8pm ET.	
Jan 11, 2023		
New Balance	Minimum Payment Due	
\$8,663.46	\$86.00	
<p>LATE PAYMENT WARNING: If we do not receive your minimum payment by your due date, you may have to pay a \$39.00 late fee and your APRs may be increased up to the Penalty APR of 32.40%.</p> <p>MINIMUM PAYMENT WARNING: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance. For example:</p>		
If you make no additional charges using this card and each month you pay...	You will pay off the balance shown on this statement in about...	And you will end up paying an estimated total of...
Minimum Payment	29 Years	\$25,945
\$340	3 Years	\$12,234
Estimated savings if balance is paid off in about 3 years: \$13,711		
If you would like information about credit counseling services, call 1-888-326-8055.		

Account Summary	
Previous Balance	\$15,079.90
Payments	- \$15,079.90
Other Credits	- \$1,485.75
Transactions	+ \$10,149.21
Cash Advances	+ \$0.00
Fees Charged	+ \$0.00
Interest Charged	+ \$0.00
New Balance	= \$8,663.46
Credit Limit	\$30,000.00
Available Credit (as of Dec 17, 2022)	\$21,336.54
Cash Advance Credit Limit	\$15,000.00
Available Credit for Cash Advances	\$15,000.00

Rewards Summary	Rewards as of: 12/16/2022	
Rewards Balance	Track and redeem your rewards with our mobile app or on capitalone.com	
\$107.73		
Previous Balance	Earned This Period	Redeemed this period
\$744.35	\$111.02	-\$747.64

Account Notifications

i Welcome to your account notifications. Check back here each month for important updates about your account.

Pay or manage your account at capitalone.com

Customer Service: 1-800-867-0904

See reverse for Important Information



JULIANE MORIAN
 ROCHESTER HILLS PUBLIC LIBRARY
 500 OLDE TOWNE RD
 ROCHESTER, MI 48307-2043



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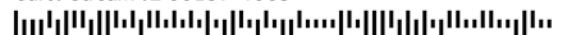
Scan this QR Code with your phone's camera to download the top-rated Capital One Mobile app.

Payment Due Date: **Jan 11, 2023** Account ending in 9289

New Balance	Minimum Payment Due	Amount Enclosed
\$8,663.46	\$86.00	\$ _____

Capital One
 P.O. Box 4069
 Carol Stream IL 60197-4069

Please send us this portion of your statement and only one check (or one money order) payable to Capital One to ensure your payment is processed promptly. Allow at least seven business days for delivery.



1 4154177803049289 17 866346000000086004

How can I Avoid Paying Interest Charges? If you pay your New Balance in full by the due date each month, we will not charge interest on new transactions that post to the purchase balance. If you have been paying in full without Interest Charges, but fail to pay your next New Balance in full, we will charge interest on the unpaid balance. Interest Charges on Cash Advances and Special Transfers start on the transaction date. Promotional offers may allow you to pay less than the total New Balance and avoid paying interest on new transactions that post to your purchase balance. See the front of your statement for additional information.

How is the Interest Charge Determined? Interest Charges accrue from the date of the transaction, date the transaction is processed or the first day of the Billing Cycle. Interest accrues daily on every unpaid amount until it is paid in full. Interest accrued during a Billing Cycle posts to your account at the end of the Billing cycle and appears on your next statement. You may owe Interest Charges even if you pay the entire New Balance one month, but did not do so the prior month. Once you start accruing Interest Charges, you generally must pay your New Balance in full two consecutive Billing Cycles before Interest Charges stop being posted to your Statement. Interest Charges are added to the corresponding segment of your account.

Do you assess a Minimum Interest Charge? We may assess a minimum Interest Charge of \$0.00 for each Billing Cycle if your account is subject to an Interest Charge.

How do you Calculate the Interest Charge? We use a method called Average Daily Balance (including new transactions).

1. First, for each segment we take the beginning balance each day and add in new transactions and the periodic Interest Charge on the previous day's balance. Then we subtract any payments and credits for that segment as of that day. The result is the daily balance for each segment. However, if your previous statement balance was zero or a credit amount, new transactions which post to your purchase segment are not added to the daily balance.

2. Next, for each segment, we add the daily balances together and divide the sum by the number of days in the Billing Cycle. The result is the Average Daily Balance for each segment.

3. At the end of each Billing Cycle, we multiply your Average Daily Balance for each segment by the daily periodic rate (APR divided by 365) for that segment, and then we multiply the result by the number of days in the Billing Cycle. We add the Interest Charges for all segments together. The result is your total Interest Charge for the Billing Cycle.

The Average Daily Balance is referred to as the Balance Subject to Interest Rate in the Interest Charge Calculation section of this Statement.

NOTE: Due to rounding or a minimum Interest Charge, this calculation may vary slightly from the Interest Charge actually assessed.

How can I Avoid Membership Fees? If a Renewal Notice is printed on this statement, you may avoid paying an annual membership Fee by contacting Customer Service no later than 45 days after the last day in the Billing Cycle covered by this statement to request that we close your account. To avoid paying a monthly membership Fee, close your account and we will stop assessing your monthly membership Fee.

How can I Close My Account? You can contact Customer Service anytime to request that we close your account.

How do you Process Payments? When you make a payment, you authorize us to initiate an ACH or electronic payment that will be debited from your bank account or other related account. When you provide a check or check information to make a payment, you authorize us to use information from the check to make a one-time ACH or other electronic transfer from your bank account. We may also process it as a check transaction. Funds may be withdrawn from your bank account as soon as the same day we process your payment.

How do you Apply My Payment? We generally apply payments up to your Minimum Payment first to the balance with the lowest APR (including 0% APR), and then to balances with higher APRs. We apply any part of your payment exceeding your Minimum Payment to the balance with the highest APR, and then to balances with lower APRs.

Billing Rights Summary (Does not Apply to Small Business Accounts)

What To Do If You Think You Find A Mistake On Your Statement: If you think there is an error on your statement, write to us at:
P.O. Box 30285, Salt Lake City, UT 84130-0285.

In your letter, give us the following information:

- Account information: Your name and account number.
- Dollar amount: The dollar amount of the suspected error.
- Description of Problem: If you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake. You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us or notify us electronically, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question. We will notify you in writing within 30 days of our receipt of your letter. While we investigate whether or not there has been an error, the following are true:
 - We cannot try to collect the amount in question, or report you as delinquent on that amount. The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
 - While you do not have to pay the amount in question until we send you a notice about the outcome of our investigation, you are responsible for the remainder of your balance.
 - We can apply any unpaid amount against your credit limit. Within 90 days of our receipt of your letter, we will send you a written notice explaining either that we corrected the error (to appear on your next statement) or the reasons we believe the bill is correct.

Your Rights If You Are Dissatisfied With Your Purchase: If you are dissatisfied with the goods or services that you have purchased with your credit card, and you have tried in good faith to correct the problem with the merchant, you may have the right not to pay the remaining amount due on the purchase. To use this right, the following must be true:

- 1) You must have used your credit card for the purchase. Purchases made with cash advances from an ATM or with a check that accesses your credit card account do not qualify; and
- 2) You must not yet have fully paid for the purchase.

If all of the criteria above are met and you are still dissatisfied with the purchase, contact us in writing at: P.O. Box 30285, Salt Lake City, UT 84130-0285. While we investigate, the same rules apply to the disputed amount as discussed above. After we finish our investigation, we will tell you our decision. At that point, if we think you owe an amount and you do not pay we may report you as delinquent.

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ETC-08 10/01/2020



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Customer Service 1-800-867-0904

Changing your mailing address?

You can change your address by signing into your account online or by calling Customer Service.

Any written request on this form will not be honored.

How do I Make Payments? You may make your payment in several ways:

1. Online Banking by logging into your account;
2. Capital One Mobile Banking app for approved electronic devices;
3. Calling the telephone number listed on the front of this statement and providing the required payment information;
4. Sending mail payments to the address on the front of this statement with the payment coupon or your account information.

When will you Credit My Payment?

- ◆ For mobile, online or over the phone, as of the business day we receive it, as long as it is made **by 8 p.m. ET**.
- ◆ For mail, as of the business day we receive it, as long as it is received **by 5 p.m. local time** at our processing center. You must send the bottom portion of this statement and your check to the payment address on the front of this statement. Please allow at least seven (7) business days for mail delivery. Mailed payments received by us at any other location or payments in any other form may not be credited as of the day we receive them.

Transactions

Visit capitalone.com to see detailed transactions.

JULIANE MORIAN #9289: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
Nov 17	Nov 17	CREDIT-CASH BACK REWARD	-\$747.64
Nov 29	Nov 29	CAPITAL ONE ONLINE PYMTAuthDate 29-Nov	-\$15,079.90

JULIANE MORIAN #9289: Transactions

Trans Date	Post Date	Description	Amount
Nov 16	Nov 17	AMZN Mktp US*HB6TN06U2Amzn.com/billWA	\$14.90
Nov 20	Nov 21	AMZN Mktp US*HI22G2YMOAmzn.com/billWA	\$15.99
Nov 20	Nov 21	SP FTD.COMHTTPSCHECKOUTIL	\$41.34
Nov 30	Dec 1	OAKLAND PRESS888-977-3677MI	\$12.00
Dec 1	Dec 2	IN *ROCHESTER ROTARY CLUB248-6019500MI	\$110.00
Dec 1	Dec 2	ELAVON *SERVICE FEE678-7315974GA	\$0.31
Dec 1	Dec 2	ELAVON *SERVICE FEE678-7315974GA	\$0.27
Dec 1	Dec 2	SEC OF STATE BRANCH 168ROCHESTER HILMI	\$13.00
Dec 1	Dec 2	SEC OF STATE BRANCH 168ROCHESTER HILMI	\$15.00
Dec 10	Dec 10	AMZN Mktp US*I959E1G23Amzn.com/billWA	\$11.95
Dec 11	Dec 12	Amazon.com*BK8YG2GV3Amzn.com/billWA	\$372.40
Dec 12	Dec 14	BAKEHOUSE 46 - ROCHESTERSHELBY TOWNSHMI	\$39.16
Dec 12	Dec 14	KRUSE & MUER ON MAINROCHESTERMI	\$338.00
Dec 15	Dec 16	STAPLES DIRECT800-3333330MA	\$65.79

JULIANE MORIAN #9289: Total Transactions **\$1,050.11**

STEVEN CLEMENT #7892: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
Nov 16	Nov 17	AEDLAND.COMRICEVILLEIA	-\$120.00

STEVEN CLEMENT #7892: Transactions

Trans Date	Post Date	Description	Amount
Nov 16	Nov 17	AMAZON.COM*HB2I399X2 AMZNAMZN.COM/BILLWA	\$27.15
Nov 18	Nov 19	AMZN Mktp US*HI32M1K00Amzn.com/billWA	\$73.16
Dec 5	Dec 6	AMZN MKTP US*S58Y55AP3 AMAMZN.COM/BILLWA	\$159.09
Dec 13	Dec 14	1000BULBS.COM800-624-4488TX	\$1,014.51
Dec 15	Dec 16	AMZN Mktp US*SK6SB1Q03Amzn.com/billWA	\$2,237.06

STEVEN CLEMENT #7892: Total Transactions **\$3,510.97**

Transactions (Continued)

ELIZABETH RACZKOWSKI #9004: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
Nov 17	Nov 18	AMZN Mktp USAmzn.com/billWA	- \$16.21
Nov 17	Nov 18	AMZN Mktp USAmzn.com/billWA	- \$113.47

ELIZABETH RACZKOWSKI #9004: Transactions

Trans Date	Post Date	Description	Amount
Nov 16	Nov 17	AMZN Mktp US*HI7W67PJOAmzn.com/billWA	\$129.80
Nov 16	Nov 17	AMZN MKTP US*HB4CQ0712 AMAMZN.COM/BILLWA	\$26.39
Nov 17	Nov 18	AMZN MKTP US*HI5M27Q60 AMAMZN.COM/BILLWA	\$6.49
Nov 18	Nov 19	SP LITTLE RENEGADESHTTSSLITTLERECA	\$32.13
Nov 18	Nov 19	DISCOUNTSCH 8006272829800-482-5846CA	\$31.94
Nov 20	Nov 21	Amazon.com*HIOMK1U41Amzn.com/billWA	\$53.97
Nov 22	Nov 23	AMZN Mktp US*HW1ZA9OIOAmzn.com/billWA	\$9.99
Nov 25	Nov 26	AMAZON.COM*HW9XB3TB2 AMZNAMZN.COM/BILLWA	\$97.26
Nov 30	Dec 1	SP LOVEVERYHTTSLOVEVERYID	\$814.08
Dec 1	Dec 2	FLEECE & THANK YOU313-451-3665MI	\$73.87
Dec 3	Dec 5	AMAZON.COM*C93PF8UA3 AMZNAMZN.COM/BILLWA	\$32.42
Dec 5	Dec 6	Amazon.com*3K32N06V3Amzn.com/billWA	\$29.08
Dec 6	Dec 8	MEIJER # 057877-363-4537MI	\$20.96
Dec 9	Dec 9	AMZN Mktp US*303ZE7TN3Amzn.com/billWA	\$16.14
Dec 9	Dec 10	AMZN Mktp US*P34021PY3Amzn.com/billWA	\$75.94
Dec 14	Dec 15	Spotify USA877-7781161NY	\$15.99
Dec 15	Dec 16	KROGER #492ROCHESTERMI	\$16.26
Dec 15	Dec 16	DOLLAR TREEROCHESTER HILMI	\$13.25
Dec 15	Dec 17	GFS STORE #0947ROCHESTER HILMI	\$56.65

ELIZABETH RACZKOWSKI #9004: Total Transactions **\$1,552.61**

DEREK BROWN #8061: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
Nov 17	Nov 18	LOWES #01156*CHESTERFIELDMI	- \$290.44
Nov 24	Nov 25	BUILD.COM800-375-3403CA	- \$197.99

DEREK BROWN #8061: Transactions

Trans Date	Post Date	Description	Amount
Nov 17	Nov 18	USPS STAMPS ENDICIA888-434-0055DC	\$200.00
Nov 18	Nov 19	ZOHO CORPORATIONHTTSPWWW.ZOHOCA	\$151.20
Nov 18	Nov 19	SOCKETLABS484-418-1285PA	\$73.26
Nov 20	Nov 21	AMZN Mktp US*HI8J13G32Amzn.com/billWA	\$92.07

Additional Information on the next page

Transactions (Continued)

Trans Date	Post Date	Description	Amount
Nov 23	Nov 25	AMZN Mktp US*HW3IX9MD0Amzn.com/billWA	\$9.49
Nov 23	Nov 25	AMZN Mktp US*HW4XE80E1Amzn.com/billWA	\$246.54
Nov 23	Nov 25	AMAZON.COM*HW3H51BNO AMZNAMZN.COM/BILLWA	\$39.56
Nov 24	Nov 25	AMZN Mktp US*HW79R2HP0Amzn.com/billWA	\$33.11
Nov 28	Nov 29	DIALPAD MEETINGS415-842-9989CA	\$254.40
Nov 28	Nov 29	USPS STAMPS ENDICIA888-434-0055DC	\$200.00
Dec 1	Dec 2	TRTAX&ACTGPROFESSIONAL800-249-7348MI	\$545.00
Dec 1	Dec 2	DNH*GODADDY.COM480-505-8855AZ	\$179.94
Dec 2	Dec 3	STAMPS.COM855-608-2677TX	\$17.99
Dec 14	Dec 15	USPS STAMPS ENDICIA888-434-0055DC	\$300.00
DEREK BROWN #8061: Total Transactions			\$2,342.56

MARY DAVIS #9241: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
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MARY DAVIS #9241: Transactions

Trans Date	Post Date	Description	Amount
Nov 16	Nov 17	AMZN Mktp US*HI3257NW1Amzn.com/billWA	\$19.99
Nov 25	Nov 26	KROGER #464TROYMI	\$30.50
Nov 25	Nov 28	JIMMY JOHNS - 231 - ECOMM248-651-3527MI	\$81.61
Dec 2	Dec 2	AMERICAN PRINTING HOUSE502-899-2271KY	\$24.00
Dec 11	Dec 12	Amazon.com*P70EN5QX3Amzn.com/billWA	\$37.70
MARY DAVIS #9241: Total Transactions			\$193.80

CAMILLE WESTMORE #4614: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
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CAMILLE WESTMORE #4614: Transactions

Trans Date	Post Date	Description	Amount
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ALLISON SARTWELL #6787: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
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ALLISON SARTWELL #6787: Transactions

Trans Date	Post Date	Description	Amount
Nov 18	Nov 18	AMZN Mktp US*HB1AM1RR2Amzn.com/billWA	\$12.59
Nov 25	Nov 26	Amazon.com*HW68S8V21Amzn.com/billWA	\$157.00
Nov 29	Nov 30	MAXI AIDS INC800-5226294NY	\$730.65
Nov 29	Dec 3	MAXI AIDS INC800-5226294NY	\$149.95

Additional Information on the next page

Transactions (Continued)

Trans Date	Post Date	Description	Amount
Nov 30	Nov 30	BABY VOLCANO FILMSWWW.BABYVOLCANY	\$31.80
Dec 2	Dec 3	JOANN STORES*JOANN.COM888-739-41200H	\$31.19
Dec 6	Dec 7	CRICUTWWW.CRICUT.COUT	\$105.99
Dec 8	Dec 9	AMAZON.COM*R06ZA9J03 AMZNAMZN.COM/BILLWA	\$13.18
Dec 9	Dec 10	Microsoft*Store425-6816830WA	\$211.98
Dec 12	Dec 13	CITY OF ROCHESTER PARKINGROCHESTERMI	\$4.75
Dec 12	Dec 14	MAIN STREET BILLARDSROCHESTERMI	\$20.90
Dec 13	Dec 14	MICHAELS #9490800-642-4235TX	\$24.99
Dec 16	Dec 17	AMAZON.COM*QR2H068Z3 AMZNAMZN.COM/BILLWA	\$4.19
ALLISON SARTWELL #6787: Total Transactions			\$1,499.16
Total Transactions for This Period			\$10,149.21
Fees			
Trans Date	Post Date	Description	Amount
Total Fees for This Period			\$0.00
Interest Charged			
Interest Charge on Purchases			\$0.00
Interest Charge on Cash Advances			\$0.00
Interest Charge on Other Balances			\$0.00
Total Interest for This Period			\$0.00
Totals Year-to-Date			
Total Fees charged			\$0.00
Total Interest charged			\$0.00

Additional Information on the next page

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Interest Charged
Purchases	23.99% P	\$0.00	\$0.00
Cash Advances	25.99% P	\$0.00	\$0.00

Variable APRs: If you have a letter code displayed next to any of the above APRs, this means they are variable APRs. They may increase or decrease based on one of the following indices (reported in The Wall Street Journal) as described below.

Code next to your APR(s)	How do we calculate your APR(s)?	When your APR(s) will change
P	Prime Rate + margin	The first day of the Billing Cycles that end in Jan., April, July and Oct.
L	3 month LIBOR + margin	
D	Prime Rate + margin	The first day of each Billing Cycle
F	1 month LIBOR + margin	

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Date	Check #	Account ID	Account Descriptio	Line Description	Debit Amount	Credit Amount
12/5/22	49003V	5209-40	LTC	Invoice: 081822		97.60
		2168-00	Supplemental Ins W/	Invoice: 081822		30.80
		1121-00	Operating - PNC	UNUM LIFE INSURANCE CO OF AMERICA	128.40	
12/5/22	49199	5209-40	LTC	Invoice: 081822	97.60	
		2168-00	Supplemental Ins W/	Invoice: 081822	30.80	
		1121-00	Operating - PNC	UNUM LIFE INSURANCE CO OF AMERICA		128.40
12/9/22	49200	6200-40	Other Programs	Invoice: 121122	350.00	
		1121-00	Operating - PNC	RYNE CLARKE		350.00
12/9/22	49201	6200-40	Other Programs	Invoice: 121322	100.00	
		1121-00	Operating - PNC	DINOSAUR HILL NATURE PRESERVE		100.00
12/9/22	49202	6200-40	Other Programs	Invoice: 120822	300.00	
		1121-00	Operating - PNC	JEFFREY MORRISON		300.00
12/16/22	49203	5301-10	Adult Books	ACT #C019265	825.59	
		5301-50	Materials Processing	PROCESSING	0.79	
		7001-01	Misc. Reimbursable	ACT# L406562	29.56	
		5301-10	Adult Books	ACT #L410629	151.14	
		5301-50	Materials Processing	PROCESSING	7.90	
		5301-10	Adult Books	ACT #L424469	2,221.36	
		5301-50	Materials Processing	PROCESSING	156.05	
		1121-00	Operating - PNC	THE BAKER & TAYLOR COMPANY		3,392.39
12/16/22	49204	5301-30	Outreach Books	ACT #L449673	612.23	
		5301-50	Materials Processing	PROCESSING	43.86	
		5301-30	Outreach Books	ACT #L534941	288.29	
		5301-50	Materials Processing	PROCESSING	30.66	
		5301-30	Outreach Books	ACT #L395513	1,281.87	
		5301-50	Materials Processing	PROCESSING	6.83	
		5301-30	Outreach Books	ACT #L449672	253.69	
		5301-50	Materials Processing	PROCESSING	11.85	
		1121-00	Operating - PNC	THE BAKER & TAYLOR COMPANY		2,529.28
12/16/22	49205	5301-20	Youth Books	ACT #L449675	406.19	
		5301-50	Materials Processing	PROCESSING	18.17	
		5301-20	Youth Books	ACT #L554618	4,547.93	

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		5301-50 1121-00	Materials Processing Operating - PNC	PROCESSING THE BAKER & TAYLOR COMPANY	249.15	5,221.44
12/16/22	49206	5306-10	Adult DVDs	CUSTOMER #2000005835-DVD	601.41	
		5303-11	Adult Audio-Music	CUSTOMER #2000005835-MUSIC	53.21	
		5303-10	Adult Audio-Books	CUSTOMER #2000005835-AUDIO	752.80	
		5301-50 5306-10	Materials Processing Adult DVDs	PROCESSING CUSTOMER #2000005843-DVD	221.10 108.70	
		5301-50 5306-10	Materials Processing Adult DVDs	PROCESSING CUSTOMER #200014883-DVD	18.50 365.85	
		5301-50 5301-50	Materials Processing Materials Processing	PROCESSING CUSTOMER #2000005842	73.40 332.98	
		1121-00	Operating - PNC	MIDWEST TAPE		2,527.95
12/16/22	49207	5306-30	Outreach DVDs	CUSTOMER #2000005836-DVD	403.27	
		5303-30	Outreach Audio & Vid	CUSTOMER #2000005836-AUDIO	45.98	
		5301-50 5306-30	Materials Processing Outreach DVDs	PROCESSING CUSTOMER #2000005839-DVD	89.75 341.84	
		1121-00	Operating - PNC	MIDWEST TAPE		880.84
12/16/22	49208	5306-20	Youth DVDs/Videos	CUSTOMER #2000005837-DVD	943.89	
		5301-50 1121-00	Materials Processing Operating - PNC	PROCESSING MIDWEST TAPE	129.50	1,073.39
12/16/22	49209	5303-30 1121-00	Outreach Audio & Vid Operating - PNC	Invoice: 13213 ABLEZONE INC	1,343.85	1,343.85
12/16/22	49210	6401-00 1121-00	Service Contracts Operating - PNC	Invoice: 41879 AQUARIUM DESIGN & MAINTENANCE	320.00	320.00
12/16/22	49211	5303-10 1121-00	Adult Audio-Books Operating - PNC	Invoice: 2076171 BLACKSTONE PUBLISHING	18.91	18.91
12/16/22	49212	6401-00 1121-00	Service Contracts Operating - PNC	Invoice: 4138449539 CINTAS CORPORATION	164.80	164.80

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Date	Check #	Account ID	Account Descriptio	Line Description	Debit Amount	Credit Amount
				CORPORATION #354		
12/16/22	49213	5501-00	Water	Invoice: 113022	190.07	
		5501-00	Water	Invoice: 113022	1,023.14	
		1121-00	Operating - PNC	CITY OF ROCHESTER		1,213.21
12/16/22	49214	7001-01	Misc. Reimbursable	Invoice: GOVIL 11/28	100.00	
		7001-01	Misc. Reimbursable	Invoice: OZINGA 12/3	200.00	
		7001-01	Misc. Reimbursable	Invoice: 120722 CLINE	50.00	
		7001-01	Misc. Reimbursable	Invoice: BERLETICH 12/12/22	50.00	
		7001-01	Misc. Reimbursable	Invoice: WONG 12/13/22	200.00	
		1121-00	Operating - PNC	THE COMMUNITY FOUNDATION OF GREATER ROC		600.00
12/16/22	49215	6401-00	Service Contracts	Invoice: 10749915	200.00	
		1121-00	Operating - PNC	ECOSHIELD PEST SOLUTIONS-DETRO IT		200.00
12/16/22	49216	5303-20	Youth Audio	Invoice: 414581	1,079.94	
		1121-00	Operating - PNC	FINDAWAY WORLD LLC		1,079.94
12/16/22	49217	5301-30	Outreach Books	Invoice: 79656563	151.96	
		5301-30	Outreach Books	Invoice: 79663971	95.97	
		5301-30	Outreach Books	Invoice: 79664035	69.58	
		5301-30	Outreach Books	Invoice: 79669448	455.07	
		5301-30	Outreach Books	Invoice: 79680799	137.56	
		5301-30	Outreach Books	Invoice: 79689623	203.94	
		5301-30	Outreach Books	Invoice: 79692204	49.60	
		5301-30	Outreach Books	Invoice: 79696977	25.59	
		5301-30	Outreach Books	Invoice: 79697030	138.38	
		1121-00	Operating - PNC	GALE/CENGAGE LEARNING		1,327.65
12/16/22	49218	1144-00	Prepaid Expenses	Invoice: 011023	140.00	
		1121-00	Operating - PNC	MARTY GITLIN		140.00
12/16/22	49219	6402-10	Maintenance Supplie	Invoice: 111822	53.26	
		1121-00	Operating - PNC	HOME DEPOT CREDIT SERVICES		53.26

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Date	Check #	Account ID	Account Descriptio	Line Description	Debit Amount	Credit Amount
12/16/22	49220	1144-00 1121-00	Prepaid Expenses Operating - PNC	Invoice: 012423 ARIFA JAVED	600.00	600.00
12/16/22	49221	5930-00 5930-00 1121-00	General Printing General Printing Operating - PNC	Invoice: 1985 Invoice: 1986 JM DESIGN & PRINTING SERVICES LLC	15.00 32.00	47.00
12/16/22	49222	1144-00 1121-00	Prepaid Expenses Operating - PNC	Invoice: 010523 COURTNEY JONES	100.00	100.00
12/16/22	49223	5302-13 1121-00	Electronic Materials Operating - PNC	Invoice: 325878-PPU KANOPY INC.	483.65	483.65
12/16/22	49224	6403-00 1121-00	Misc Repairs Operating - PNC	Invoice: 284642 KVM DOOR SYSTEMS INC.	250.00	250.00
12/16/22	49225	5303-20 1121-00	Youth Audio Operating - PNC	Invoice: 94512 LIBRARY IDEAS LLC	540.84	540.84
12/16/22	49226	1144-00 1121-00	Prepaid Expenses Operating - PNC	Invoice: 011523 LINDSAY MCCAWE	800.00	800.00
12/16/22	49227	6401-00 1121-00	Service Contracts Operating - PNC	Invoice: 6875 MCCLELLAND LANDSCAPE	585.85	585.85
12/16/22	49228	5302-13 1121-00	Electronic Materials Operating - PNC	Invoice: 503038941 MIDWEST TAPE	7,460.99	7,460.99
12/16/22	49229	6506-00 6506-00 1121-00	Software Support/Mai Software Support/Mai Operating - PNC	Invoice: 1000275005 Invoice: 1000275149 OCLC, INC.	345.54 75.06	420.60
12/16/22	49230	5302-13 5302-13 5302-13 1121-00	Electronic Materials Electronic Materials Electronic Materials Operating - PNC	Invoice: 721SA22433147 Invoice: 721MA22430947 Invoice: 721SV22432845 OVERDRIVE INC	2,178.01 3,344.20 5.98	5,528.19
12/16/22	49231	5802-00 1121-00	Circulation Supplies Operating - PNC	Invoice: 159708 RAINBOW PRINTING	630.00	630.00

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Date	Check #	Account ID	Account Descriptio	Line Description	Debit Amount	Credit Amount
12/16/22	49232	5306-80 1121-00	Bookmobile Operatio Operating - PNC	Invoice: 120722 CITY OF ROCHESTER HILLS DPS	533.73	533.73
12/16/22	49233	6401-00 1121-00	Service Contracts Operating - PNC	Invoice: 174159 ROCKET ENTERPRISE INC	350.00	350.00
12/16/22	49234	6402-00 6401-00 6401-00 1121-00	Cleaning Supplies Service Contracts Service Contracts Operating - PNC	Invoice: 40792 Invoice: 40867 Invoice: 40867 SABER BUILDING SERVICES INC.	1,056.00 8,190.00 333.00	9,579.00
12/16/22	49235	5303-50 1121-00	Innovative Items Operating - PNC	Invoice: 120122 T-MOBILE	621.78	621.78
12/16/22	49236	5701-30 5701-30 1121-00	Collection Agency Collection Agency Operating - PNC	Invoice: 6107511 Invoice: 6107520 UNIQUE MANAGEMENT SERVICES INC	236.40 55.25	291.65
12/16/22	49237	5401-00 1121-00	Basic Phone Operating - PNC	Invoice: 9921648910 VERIZON WIRELESS	1,042.38	1,042.38
12/16/22	49238	6401-00 1121-00	Service Contracts Operating - PNC	Invoice: 120122 WHITE BIRCH LANDSCAPE	1,169.00	1,169.00
12/16/22	49239	5301-20 1121-00	Youth Books Operating - PNC	Invoice: 1645511 WORLD BOOK INCORPORATED	1,199.00	1,199.00
12/16/22	49240	5302-00 1121-00	Periodical/PrintSubs Operating - PNC	Invoice: 3118119 WT.COX INFORMATION SERVICES	32.80	32.80
12/30/22	49241	5301-10 5301-10 5301-50 1121-00	Adult Books Adult Books Materials Processing Operating - PNC	ACT #C019265 ACT #L424469 PROCESSING THE BAKER & TAYLOR COMPANY	130.67 358.53 32.47	521.67

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12/30/22	49242	5301-30	Outreach Books	ACT #L449673	245.48	
		5301-50	Materials Processing	PROCESSING	13.61	
		5301-30	Outreach Books	ACT #L534941	29.36	
		5301-50	Materials Processing	PROCESSING	2.09	
		5301-30	Outreach Books	ACT #L395513	1,765.50	
		5301-50	Materials Processing	PROCESSING	45.75	
		5301-30	Outreach Books	ACT #L449672	120.27	
		5301-50	Materials Processing	PROCESSING	0.79	
		1121-00	Operating - PNC	THE BAKER & TAYLOR COMPANY		2,222.85
12/30/22	49243	5301-20	Youth Books	ACT #L554618	2,110.97	
		5301-50	Materials Processing	PROCESSING	130.03	
		1121-00	Operating - PNC	THE BAKER & TAYLOR COMPANY		2,241.00
12/30/22	49244	5306-10	Adult DVDs	CUSTOMER #2000005835-DVD	466.29	
		5303-11	Adult Audio-Music	CUSTOMER #2000005835-MUSIC	79.44	
		5303-10	Adult Audio-Books	CUSTOMER #2000005835-AUDIO	199.95	
		5301-50	Materials Processing	PROCESSING	125.90	
		5306-10	Adult DVDs	CUSTOMER #2000005843-DVD	14.99	
		5301-50	Materials Processing	PROCESSING	3.70	
		5306-10	Adult DVDs	CUSTOMER #200014883-DVD	242.17	
		5301-50	Materials Processing	PROCESSING	41.40	
		1121-00	Operating - PNC	MIDWEST TAPE		1,173.84
12/30/22	49245	5306-30	Outreach DVDs	CUSTOMER #2000005836-DVD	22.49	
		5303-30	Outreach Audio & Vid	CUSTOMER #2000005836-AUDIO	39.99	
		5301-50	Materials Processing	PROCESSING	5.95	
		5306-30	Outreach DVDs	CUSTOMER #2000005839-DVD	44.98	
		1121-00	Operating - PNC	MIDWEST TAPE		113.41
12/30/22	49246	5306-20	Youth DVDs/Videos	CUSTOMER #2000005837-DVD	722.04	
		5303-20	Youth Audio	CUSTOMER #2000005837-AUDIO	109.97	
		5301-50	Materials Processing	PROCESSING	229.95	
		1121-00	Operating - PNC	MIDWEST TAPE		1,061.96
12/30/22	49247	1144-00	Prepaid Expenses	Invoice: 55925	1,474.92	

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Date	Check #	Account ID	Account Descriptio	Line Description	Debit Amount	Credit Amount
		6506-00 1121-00	Software Support/Mai Operating - PNC	Invoice: 122922M AMERINET	1,903.20	3,378.12
12/30/22	49248	6501-00 1121-00	Copier Contract/Main Operating - PNC	Invoice: 2099693 APPLIED INNOVATION	1,481.54	1,481.54
12/30/22	49249	6200-40 1121-00	Other Programs Operating - PNC	Invoice: 122122 ASCAP	33.00	33.00
12/30/22	49250	7001-01 1121-00	Misc. Reimbursable Operating - PNC	Invoice: 122722 AUTO-OWNERS INSURANCE	212.00	212.00
12/30/22	49251	5301-80 1121-00	Interlibrary Loan (ILL) Operating - PNC	Invoice: 121222 CANTON PUBLIC LIBRARY	88.95	88.95
12/30/22	49252	5301-20 1121-00	Youth Books Operating - PNC	Invoice: CAL340419I CAVENDISH SQUARE	372.06	372.06
12/30/22	49253	5301-30 5301-30 1121-00	Outreach Books Outreach Books Operating - PNC	Invoice: 1974466 Invoice: 1975438 CENTER POINT LARGE PRINT	98.28 122.25	220.53
12/30/22	49254	5306-82 1121-00	Oakland Talking Boo Operating - PNC	Invoice: 620429811 CENTURY LINK	2.56	2.56
12/30/22	49255	7001-01 1121-00	Misc. Reimbursable Operating - PNC	Invoice: 122822 THE COMMUNITY FOUNDATION OF GREATER ROC	100.00	100.00
12/30/22	49256	5502-00 1121-00	Gas Operating - PNC	Invoice: 121622 CONSUMERS ENERGY	3,918.05	3,918.05
12/30/22	49257	5202-40 1121-00	Other Dental Operating - PNC	Invoice: RIS0004603860 DELTA DENTAL PLAN OF MICHIGAN	1,526.82	1,526.82
12/30/22	49258	5301-50 1121-00	Materials Processing Operating - PNC	Invoice: 7230931 DEMCO INC	433.38	433.38
12/30/22	49259	5503-00	Electric	Invoice: 122122	10,522.82	

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Date	Check #	Account ID	Account Descriptio	Line Description	Debit Amount	Credit Amount
		1121-00	Operating - PNC	DTE ENERGY		10,522.82
12/30/22	49260	5703-00	Legal	Invoice: 3492843	368.00	
		1121-00	Operating - PNC	DYKEMA		368.00
12/30/22	49261	1144-00	Prepaid Expenses	Invoice: 7760-23-01	795.00	
		1121-00	Operating - PNC	ENGAGEDPATRON S.ORG		795.00
12/30/22	49262	5301-30	Outreach Books	Invoice: 79741512	27.99	
		5301-30	Outreach Books	Invoice: 79741878	1,006.92	
		5301-30	Outreach Books	Invoice: 79746079	188.75	
		5301-30	Outreach Books	Invoice: 79756110	55.60	
		5301-30	Outreach Books	Invoice: 79756305	96.00	
		5301-30	Outreach Books	Invoice: 79766879	151.96	
		1121-00	Operating - PNC	GALE/CENGAGE LEARNING		1,527.22
12/30/22	49263	5301-80	Interlibrary Loan (ILL)	Invoice: 121322	25.95	
		1121-00	Operating - PNC	HAMBURG TOWNSHIP LIBRARY		25.95
12/30/22	49264	5201-40	Other Medical	Invoice:	18,786.45	
		1121-00	Operating - PNC	100008898598 HEALTH ALLIANCE PLAN		18,786.45
12/30/22	49265	5201-40	Other Medical	Invoice:	2,108.55	
		1121-00	Operating - PNC	100008900400 ALLIANCE HEALTH AND LIFE		2,108.55
12/30/22	49266	5930-00	General Printing	Invoice: 1993	44.00	
		1121-00	Operating - PNC	JM DESIGN & PRINTING SERVICES LLC		44.00
12/30/22	49267	5302-13	Electronic Materials	Invoice:	2,392.63	
		1121-00	Operating - PNC	721SA22449584 OVERDRIVE INC		2,392.63
12/30/22	49268	6100-50	Professional Member	Invoice: 30679	150.00	
		1121-00	Operating - PNC	ROCHESTER REGIONAL CHAMBER OF		150.00
12/30/22	49269	5401-00	Basic Phone	Invoice: 261610	214.95	

ROCHESTER HILLS PUBLIC LIBRARY
Cash Disbursements Journal
For the Period From Dec 1, 2022 to Dec 31, 2022

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Date	Check #	Account ID	Account Descriptio	Line Description	Debit Amount	Credit Amount
		1121-00	Operating - PNC	TELNET WORLDWIDE		214.95
12/30/22	49270	6506-00 1121-00	Software Support/Mai Operating - PNC	Invoice: 165210837-0 TPX COMMUNICATIONS	1,014.76	1,014.76
12/30/22	49271	2168-00 1121-00	Supplemental Ins W/ Operating - PNC	Invoice: 121922 UNUM LIFE INSURANCE - SUPP	42.51	42.51
12/30/22	49272	5206-40 1121-00	Other LTD Insurance Operating - PNC	Invoice: 121922 UNUM LIFE INSURANCE CO OF AMERICA	448.20	448.20
12/30/22	49273	5301-80 1121-00	Interlibrary Loan (ILL) Operating - PNC	Invoice: L197 VAN PELT & OPIE LIBRARY	15.75	15.75
12/30/22	49274	5207-30 1121-00	Vision Insurance Operating - PNC	Invoice: 816755069 VISION SERVICE PLAN	234.24	234.24
12/31/22	49275	5301-80 1121-00	Interlibrary Loan (ILL) Operating - PNC	Invoice: 122122 CLARKSTON INDEPENDENCE DISTRICT LIBRARY	11.99	11.99
12/31/22	49276	5302-13 1121-00	Electronic Materials Operating - PNC	Invoice: 503161089 MIDWEST TAPE	20,000.00	20,000.00
12/31/22	49277	5302-13 1121-00	Electronic Materials Operating - PNC	Invoice: 72122458760 OVERDRIVE INC	12,000.00	12,000.00
12/31/22	49278	5303-50 1121-00	Innovative Items Operating - PNC	Invoice: 122922 T-MOBILE	607.89	607.89
12/31/22	EFTAZ123122	5301-10 5301-20 5306-13 5303-50 5940-00 1121-00	Adult Books Youth Books Teen & Adult Video G Innovative Items 3D Printing/Makerspa Operating - PNC	AMAZON	162.77 509.00 738.43 1,457.27 15.99	2,883.46
12/31/22	EFTVISA1231	6402-10 6200-20	Maintenance Supplie Youth Programs		3,193.38 406.70	

ROCHESTER HILLS PUBLIC LIBRARY
Cash Disbursements Journal
For the Period From Dec 1, 2022 to Dec 31, 2022

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Date	Check #	Account ID	Account Descriptio	Line Description	Debit Amount	Credit Amount
		5805-00	IT Supplies		420.77	
		5303-50	Innovative Items		1,198.57	
		6506-00	Software Support/Mai		1,203.80	
		5940-00	3D Printing/Makerspa		161.19	
		6100-50	Professional Member		110.00	
		5306-80	Bookmobile Operatio		28.58	
		5301-50	Materials Processing		384.35	
		5807-00	Office Supplies			120.00
		6200-10	Adult Programs		122.50	
		6402-00	Cleaning Supplies		27.15	
		5402-00	Postage/Shipping		717.99	
		5802-00	Circulation Supplies		65.79	
		6200-30	Outreach Programs		169.80	
		8001-00	Equipment/Fixed Ass	VISA CASH REWARD CREDIT		747.64
		5303-22	Youth Kits		856.20	
		5302-00	Periodical/PrintSubs		12.00	
		6200-40	Other Programs		15.99	
		7009-70	Staff Recognition		127.50	
		5306-10	Adult DVDs		31.80	
		6100-40	Other - Staff Develop		73.87	
		5306-82	Oakland Talking Boo		362.00	
		8002-00	Capital Improvement	CREDIT FOR RETURN		197.99
		5808-00	Board Room Supplie		39.16	
		1121-00	Operating - PNC	CAPITAL ONE BK(USA), NA		8,663.46
12/28/22	PAYPAL12282	8001-00	Equipment/Fixed Ass	(2) DELL SERVERS	13,689.62	
		1121-00	Operating - PNC	ETB TECHNOLOGIES LTD		13,689.62
		Total			172,074.99	172,074.99

**Rochester Hills Public Library
Supplemental Information
December 2022**

Checks & EFT's - Operating Account			170,752.56
Net Payroll - Direct Deposit			197,237.82
Employee Benefit EFTs and Misc Debits -			
Payroll Taxes		64,901.60	
Employee FSA Debits - Wage Works		1,489.53	
Employer Pension Contributions - MERS		8,113.88	
Employee Deferred Contributions		12,664.67	
Bank/Merchant Fees		346.17	
ADP & WageWorks Fees		1,665.91	
NSF Checks		274.48	
		TOTAL	89,456.24
			\$ 457,446.62

Communications





Date: 1/2/2023

Comment Card

500 Olde Towne Road
Rochester, Michigan 48307-2043



great Job matt upstairs. helped me to
 put Libby App on my kindle (dumb as a senior 😊)
 Really appreciated all the help given when
 I need it. Keep up the great work!!

(Optional) Name: _____ Contact #: _____ Email: seeglojoe@aol.com

For staff use only:

Storanne Ebel

PO Box 1132
Rochester MI
48307-0021
11/20/2022

RHPL, Trustees
500 Old Town Road
Rochester, MI 48307-2013

c/o Anne Kucher

RE: Library foot traffic

I am in receipt of a letter from Ms Marion requesting a donation.

She states That in 2022, library foot traffic averaged close to 1,000 in-person visits a day. That's a lot of people.

Estimating That the library is open 313 days/year. That would be approximately 313,000 people. Do you include book mobile patrons and satellite branches? At about 50 people for 475 programs each, that still leaves about 290,000, or over 900 people a day or approximately 100 people an hour. Where do they all park? Did you count the drive-thrus as walk-ins? How many books/patron?

Sincerely,
Nadia Champ

P.S. you don't have a turnstyle. Who was counting?

RHPL Board of Trustees
500 Olde Towne Road

Rochester, MI

48307-2043

PO Box 71132
Rochester MI
48307-0024

C/o Mr Robert Bonami:

I am in receipt of a request for a donation
to RHPL from Ms Juliane Morian, Library
Director.

Ms Morian claims that the library "is
defends against misinformation."

This strikes me as a nonsensical statement.
It lacks academic sense —

What mis information did you correct? If you
are not specifying what you are correcting —
why bother mentioning it?

I would assume you correct inaccurate information.
I would hope you would not include opinions.

Sincerely,
Nadia Cherup

P.S. Do you include whole programs
to correct misinformation?
Which programs?

Board of Trustees c/o Mr. Charles
Stouffer
RHPL
500 Old Town Road
Rochester, MI 48307-2043

PO Box 71132
Rochester MI
48307-0021
November 20, 2022

Mr Bonam, Mr Stouffer, Ms, Lawson, Kucher, Deel, &
Reyes:

I responded to a letter sent to me from Ms Morin
dated November 17, 2022 relating to public security
policy.

I am also curious as to why you advertise/utilize
The Rochester Post when they send POT (The)
advertisements to homes with minors?

I also received an advertisement from Door-Dash
"Restaurants & more delivered to your door"

I've asked The police to check if that was part
of my newspaper packet. I've also asked them to
check if they deliver pot products do they check for ID/age

I also noticed you send staff on outreach projects
ex. fireworks. If I understand this correctly
why can't you afford Sunday (perhaps 4 hours)
hours during the summer?

Sincerely,
Nadia Cherup



ROCHESTER HILLS
PUBLIC LIBRARY

500 Olde Towne Road
Rochester, Michigan
48307-2043

248-656-2900
Fax 248-650-7121
www.rhpl.org

Juliane Morian
Director

Board of Trustees:
Robert Bonam
Madge Lawson
Anne Kucher
Melinda Deel
Julianne Reyes
Charles Stouffer

November 17, 2022

Nadia Cherup
P.O. Box 71132
Rochester, MI 48307-0021

Dear Ms. Cherup:

Your second letter about security policies at the Rochester Hills Public Library was shared with the Board of Trustees at their November board meeting.

We thank you for your feedback. Staff will review patron de-escalation and safety training to ensure they are aware of the fact that the CUS-2 Code of Conduct is posted in the lobby of the Main Library.

The Board has elected not to create a public security policy, but has dictated through personnel policies that staff are expected to be trained on building safety, security, and management of the patron experience as part of the employee handbook.

Sincerely,

*without a clear cut policy
There can be no accountability*

Juliane Morian

post policy and

Complaint Form

Juliane Morian
Library Director

A community library
for Rochester,
Rochester Hills, and
Oakland Township

C&G NEWSPAPERS

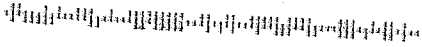
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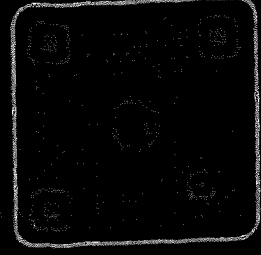
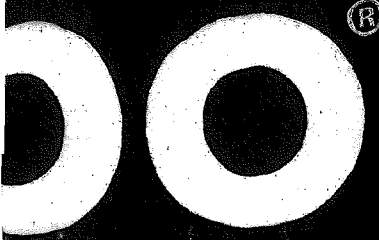


302

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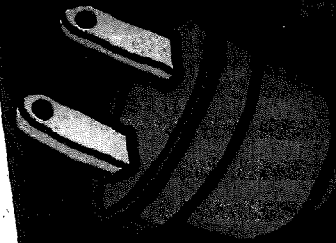
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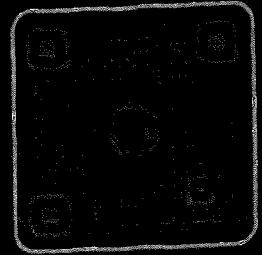


SPOTLIGHT ON WOMEN IN BUSINESS

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Livonia • 14600 Farmington
Southfield • 29877 Telegraph
Rochester • 1000 West Uni
Warren • 11270 East 13 Mil
COVERED BY MEDICARE AND MD
Schedule Your Appointment
REALWAYCENTERS.COM

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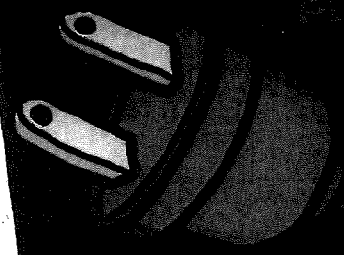
100 SHAHER DR - ROMEO, MI 48065

DISPOSHOPS.COM @DISPO.MICHIGAN @DISPO.ROMEO @DISPO.MICHIGAN

11/16/2022
Please stop this advertisement to mailboxes
Thanks, N. Cherry

Postal Service
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Atlanta, GA
FDA
MD

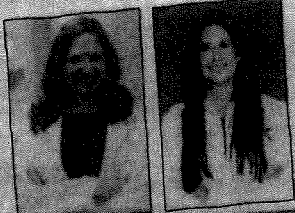
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SPOTLIGHT ON WOMEN IN BUSINESS

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Schedule Your Appointment
REALWAYCENTERS.C



500 Olde Towne Road
Rochester, Michigan
48307-2043

248-656-2900
Fax 248-650-7121
www.rhpl.org

Juliane Morian
Director

Board of Trustees:

Robert Bonam
Madge Lawson
Anne Kucher
Melinda Deel
Julianne Reyes
Charles Stouffer

December 13, 2022

Nadia Cherup
P.O. Box 71132
Rochester, MI 48307-0021

Dear Ms. Cherup:

We are in receipt of numerous letters that you have written to the library. Your communication will be shared with the Board of Trustees but this letter serves as my final letter to you.

If you wish to discuss questions or concerns regarding the Rochester Hills Public Library, a conversation is a more efficient way to engage than written letters. Please call me directly at 248-650-7122 and we can discuss over the phone or set up a time to meet in person.

Sincerely,

Juliane Morian
Library Director

*A community library
for Rochester,
Rochester Hills, and
Oakland Township*



500 Olde Towne Road
Rochester, Michigan
48307-2043

248-656-2900
Fax 248-650-7121
www.rhpl.org

Juliane Morian
Director

Board of Trustees:
Robert Bonam
Madge Lawson
Anne Kucher
Melinda Deel
Julianne Reyes
Charles Stouffer

A community library
for Rochester,
Rochester Hills, and
Oakland Township

December 8, 2022

Mr. [REDACTED]
[REDACTED]
[REDACTED]

Dear [REDACTED],

Thank you for taking the time to inquire about the title, "Bitten by a Rattlesnake" which is a nonfiction work by Sue Hamilton located in the youth department of the Rochester Hills Public Library (RHPL). You stated that you felt that the material should not be shelved in the youth services department because certain photographic images (specifically pgs. 4 & 16) "could be unpleasantly stuck in the minds of little children."

After completing a staff review, I have concluded that this title was acquired and assigned a collection in accordance with the library's INF-1 Material Selection Collection Development Policy. It is shelved in the Youth Nonfiction section because it is informational text written for elementary school patrons and their caregivers; it has a recommended interest level of grades 3-6. A professional review source, Library Media Connection Reviews (October 2010) recommends purchase and states that the work is "... attractive in a gross sort of way and will appeal particularly to boys for both leisure reading and research and also will qualify as high interest titles for those hard to please or reluctant readers." Professional librarians researched and determined this was the best and only title on this topic. It is published by ABDO Publishing, a well-established global publisher who specializes in non-fiction work for youth. This title was first available to community members on March 11, 2010 and has circulated 57 times to date. It is my conclusion that this title will be retained in the youth service department. RHPL's MGT-7 Reconsideration of Library Materials Policy provides a protocol to appeal this decision.

Although not every item the library will be enjoyed by every reader, listener, or viewer, there is something for everyone at the public library. I respect your personal taste in materials and encourage you to ask RHPL librarians to recommend titles that more closely match your interests or that of another family member's in your care.

Sincerely,

Juliane Morian

Enclosures: Staff Review of "Bitten by a Rattlesnake"

Staff Evaluation of an Individual Title Form

Title:	Bitten by a Rattlesnake
Current Collection:	Youth Non-fiction
Has this been reviewed previously:	No
Date it was first available:	3/11/2010
Circulation history count:	57
Professional Reviews:	<p>SLJ Reviews 2010 May Gr 4–6—Exciting stories about people who survived attacks by cougars, crocodiles, or rattlesnakes will draw readers to these books. Accompanying photos include fingers swollen after snakebites, a forearm caught in a crocodile's jaws, and cougars devouring (nonhuman) prey. Text boxes feature quotations from witnesses and survivors. Yet, Hamilton does not limit her text to sensational incidents. Each book provides information on where the animals live and explains physical characteristics that make them successful predators. Although she notes that human deaths are relatively rare, the pages devoted to advice on avoiding and surviving attacks at the end give a final adrenaline rush. Readers will need additional resources for a complete picture of these predators, but these titles offer a dramatic way to start the exploration.—Kathy Piehl, Minnesota State University, Mankato [Page 131]. Copyright 2008 Reed Business Information.</p> <p>Horn Book Guide Reviews 2010 Fall These volumes present cautionary tales of human interactions with wild reptiles. Each starts off with basic information about the creatures and what makes them dangerous. This is followed by true stories of people being attacked, accompanied by moderately graphic color photos. While not overly shocking, these somewhat sensationalized stories and pictures may not be for the squeamish. Glos., ind. [Review covers these Close Encounters of the Wild Kind titles: Attacked by a Crocodile and Bitten by a Rattlesnake.] Copyright 2010 Horn Book Guide Reviews.</p> <p>Library Media Connection Reviews 2010 October There are many things about this series that make it a valuable addition to elementary and middle school library collections. Students will be drawn to the realistic full-color photographs, the realistic diagrams of the creatures bodies, the real-life stories told by victims, and the interesting, attractive formatting that includes text, diagrams, photographs, and graphics on each page. Each book contains a section describing how to survive such an attack. There are real-life stories and photographs of victims who have survived attacks, giving readers a dose of fascination and librarians and teachers will appreciate the scientific information. The titles are exciting and attractive in a gross sort of way and will appeal particularly to boys for both leisure reading and research and also will qualify as high interest titles for those hard to please or reluctant readers. Glossary. Table of Contents. Index. Recommended. Jennifer Harkleroad, Librarian, Thomas Crossroads Elementary School, Sharpsburg, Georgia – 2010 Linworth Publishing, Inc. -Source: Baker&Taylor</p>

Form Updated: 1/7/2022

Publisher Information	ABDO
Other titles in series (Circulation history count)	Close Encounters of the Wild Kind (series) Attacked by a Crocodile (36) Eaten by a Shark (74) Swarmed by Bees (58)
Number of libraries in State/World with title	11 (mel.org) / 303 (worldcat.org)
Awards:	N/A
Recommendation lists/agency recommending:	N/A
Press coverage:	N/A
Librarian's recommendation based on collection development guidelines	<ul style="list-style-type: none"> • Positive reviews • Series from a reputable publisher we frequently purchase books from (800+ titles) • Popular topic (dangerous animals) based on feedback from parents and students • Reviews mention appeal for reluctant readers • Speaks to breadth of collection -serves to fill information need not addressed in other books - Snake attacks -- Juvenile literature. Sole book on effect of venom from snake bites Rattlesnakes -- Venom -- Juvenile literature. Rattlesnakes -- Venom -- Physiological effect -- Juvenile literature. • Consistent, good circulation stats for non-fiction book - checked out approximately 4 times per year
Prepared by:	Betsy Raczkowski
Updated on:	12/08/2022
Director's action:	retain; mailed letter to patron on 12/08/2022

Form Updated: 1/7/2022



Juliane Morian <juliane.morian@rhpl.org>

RHPL professional review of "You Know, Sex: Bodies, Gender, Puberty, and Other Things" by Cory Silverberg and Fiona Smyth

3 messages

Juliane Morian <juliane.morian@rhpl.org>

Wed, Dec 14, 2022 at 11:33 AM

To: [REDACTED]

Hi [REDACTED]

It was good to connect with you on the phone yesterday. The RHPL Board of Trustees has stated that the responsibility for the use of library materials by children and adolescents rests with their parents or legal guardians, so thank you for taking an interest in what your own children read at the Rochester Hills Public Library.

As I mentioned, RHPL professional staff will initiate a review of "You Know, Sex: Bodies, Gender, Puberty, and Other Things" that you objected to and want to see removed from the youth section. Professional librarians conducting the review have advanced degrees and multiple years of experience with collection development for an ever-changing and diverse community. We discussed how you were aware that this material is written for adolescent youth (which includes upper elementary and middle school students). You stated that you objected to the illustrated drawings, which you described as graphic, and you mentioned one drawing in particular you thought was inappropriate that showed two men in bed.

The professional review will take approximately 2 weeks. I will follow up with you via email regarding the selection, acquisition, and access of the material (including where it is shelved).

I'll be in touch soon,

Juliane

Juliane Morian
Library Director, Rochester Hills Public Library
500 Olde Towne Road
Rochester, MI 48307-2043
248-650-7122

Juliane Morian <juliane.morian@rhpl.org>

Tue, Dec 27, 2022 at 2:00 PM

To: [REDACTED]

Dear [REDACTED]

Thank you for taking the time to inquire about the title, "You Know, Sex: Bodies, Gender, Puberty, and Other Things" by Cory Silverberg and Fiona Smyth in the Rochester Hills Public Library (RHPL) collection. You questioned why the title was acquired and shelved in the Youth Nonfiction section because you felt excerpts of the material were not suitable for minors.

After completing a staff review, I have concluded that this title was acquired and assigned a collection in accordance with the library's [INF-1 Material Selection Collection Development Policy](#). A professional review source, CBC Books (April 2022), recommends the purchase and states that the work "is the first thoroughly modern sex ed book for every body navigating puberty and adolescence, essential for kids, everyone who knows a kid, and anyone who has ever been a kid." It is shelved in the Youth Nonfiction section because it is informational text written and illustrated for youth with middle school protagonists who act as the reader's guides throughout the work. It is published by Seven Stories Press, a well-established independent publisher founded in 1995. This title was first available to community members on May 18, 2022 and has circulated 10 times. Another professional journal, Kirkus Reviews, states that the title is "A necessary title for young people to explore." Therefore, I have determined that, "You Know, Sex: Bodies, Gender, Puberty, and Other Things" should be retained in the Youth Nonfiction section of the library. RHPL's [MGT-7 Reconsideration of Library Materials Policy](#) provides a protocol to appeal this decision.


RHPL's Board of Trustees delegates collection development responsibilities to the library director and a team of selectors at the library. A staff of more than 20 librarians with advanced degrees and professional credentials make collection development decisions for RHPL. Ultimately, however, the responsibility of what a child reads rests with parents and guardians. Public libraries cannot be expected to interfere with parental obligations and responsibilities when it comes to deciding what a minor may read, listen to, or view. It is the right of parent/guardian to determine what materials are available for their children to read.



The Rochester Hills Public Library serves 110,000 people in Rochester Hills, Rochester, and Oakland Township. Library patrons come from a wide variety of religious, political, ethnic, and social backgrounds. Not every item the library offers will be enjoyed by every reader, listener, or viewer, but there is something for everyone at the public library. I respect your personal taste in materials and encourage you to ask RHPL librarians to recommend titles that more closely match your interests.

--Juliane

Juliane Morian
Library Director, Rochester Hills Public Library
500 Olde Towne Road
Rochester, MI 48307-2043
248-650-7122

[Quoted text hidden]

 **RHPL Professional Staff Evaluation of You Know, Sex - Bodies, Gender, Puberty, and Other Things by Cory Silverberg and Fiona Smyth.pdf**
110K

 < >
to: Juliane Morian <juliane.morian@rhpl.org>

Wed, Dec 28, 2022 at 9:15 AM

Dear Juliane,

I will admit I am disappointed in the outcome of this review, however, I respect the process. I am grateful that my concerns were addressed and this matter was taken seriously. We all must be diligent to protect our God given rights and to protect the innocence of our children.

Thank you for your consideration,



[Quoted text hidden]

Evaluation of an Individual Title Form

Title:	You Know, Sex: Bodies, Gender, Puberty, and Other Things! by Cory Silverberg
Current Collection:	Youth Non-Fiction
Has this been reviewed previously by the board:	No
Date it was first available:	5/18/2022
Circulation history count:	10
Professional Reviews:	<p>Kirkus Reviews 2022 March #2 In their third title together, Silverberg and Smyth build on their middle-grade title <i>Sex Is a Funny Word</i> (2015) to explicitly talk about puberty, bodies, gender, and sex for tween and teen audiences. Mimi, Omar, Cooper, and Zai are back and ready for their sex-education class at Jordan Middle School. The creators get their ideas across through descriptive illustrations as well as vignettes that feature the four main characters and others. In what many readers will recognize as their signature approach, they tackle often confusing topics (you know, sex) against a delightfully diverse backdrop of skin tones, body sizes, and abilities in a fun, text-heavy style infused with warmth, humor, and emotional intelligence. The visual representations of changing bodies are especially impactful (labias! hair growth!), as is the inclusion of information about critical topics such as boundaries, consent, and clear communication that are too often left out of sex-ed curricula. In a preliminary note to readers, Silverberg advises that they may need to take breaks given the intensity of some of the material. More white space or a clearer visual demarcation of the excellent activities that appear after individual sections would have been helpful, as the combination of the boldly colored, striking visuals and at times heavy topics may leave readers overwhelmed. Dipping into this ambitious work, especially with a caring, trusted adult, may be the best way to digest the multitude of topics covered. A necessary title for young people to explore. (glossary, index, resources) (Nonfiction. 11-18) Copyright Kirkus 2022 Kirkus/BPI Communications. All rights reserved.</p> <p>New York Times - Children's Book Reviews By Rachel Brian May 27, 2022 YOU KNOW, SEX Bodies, Gender, Puberty, and Other Things! By Cory Silverberg Illustrated by Fiona Smyth</p> <p>Growing from a kid to a young adult is tough. It's challenging to figure out who you want to be, how you'll be perceived by others and how to navigate the changes in your body and your social life.</p> <p>On top of that, adults sometimes aren't all that adept at discussing things like emotions or sex. Even if they are, it can be cringey to endure "the talk" with your own parents.</p> <p>Enter two graphic-novel-style nonfiction books to save the day.</p>

If your kids have reached the point where things are excruciating, or just more complicated, they might be the perfect audience for “You Know, Sex,” written by Cory Silverberg and illustrated by Fiona Smyth (the award-winning team behind “What Makes a Baby” and “Sex Is a Funny Word”).

At more than 400 pages it’s a comprehensive look at sexuality, body differences, body autonomy, gender, puberty, consent, menstruation, reproduction — the whole shebang. As I read it, I was overcome with joy that kids will have access to such an engaging resource. (By comparison, I recall receiving a three-panel pamphlet at school produced and printed by a menstrual products company. Thanks, Playtex!)

The pure energy of Smyth’s art sets the tone for the entire work. Her bold colors make the subject matter feel like a celebration rather than something quiet and private. The characters aren’t just diverse, they’re a veritable rainbow of skin tones. They’re also relatable and beautiful while openly challenging social constructs about conventional beauty. The scenarios she draws take on our culture of racism, colorism, ableism, body shaming and more, with empowering results.

Silverberg’s writing is fearless, digging into the messiness of the human experience with an eye toward justice. Here is that rare voice that can talk about the hardest things kids go through in ways that are thoughtful, lighthearted and always respectful of their intelligence.

This is not your everyday puberty resource.

“You Know, Sex” is an important book, and not only for the breadth of issues it covers. Silverberg portrays adolescence with tremendous honesty, and demonstrates a clear love for young readers.

In an age when many adults are turning away from providing kids with the information they need to grow and thrive (I’m looking at you, “Don’t Say Gay” legislators in Florida!), here is a kids’ book that discusses things like nonbinary and trans identities, variously shaped clitorises and penises, H.I.V. stigma, sexual pleasure, miscarriage, asexual feelings and abortion. It gives kids an opportunity to explore these real aspects of living in the world, on their own timetable and at their own pace — without resorting to internet porn. (Oh yeah, it also talks about porn.)

While L.G.B.T.Q. and other marginalized communities are often relegated to the periphery in kid lit, here they play a central role. All our identities, bodies, families and emotions are embraced, so all readers can feel seen, “normal,” valid and connected. Isn’t that what every adolescent needs?

Silverberg has two outstanding abilities. First, to present tough topics in a warm, human-centered and affirming style. Second, to help kids figure out the answers to their questions by reflecting back at them the humor, pathos and raw beauty of adolescence.

Adults, too, should read “You Know, Sex,” as it counters the harmful narratives around sex and bodies with which we’ve all grown up.

[Cory Silverberg Website:](#)

“Representative, inclusive, caring, honest, accurate, and affirming, You Know, Sex is the book that every young person will connect with, and every caring adult wants for the young person in their life... You Know, Sex is what sex education is, can, and should be.”

— Sara C. Flowers, DrPH, National sex educator and researcher, Black momma & auntie, and anti-racist public health practitioner

“You Know, Sex is comprehensive, nuanced, and expertly uses guiding questions to facilitate self-exploration around sex, boundaries, relationships, and more.”

— Dr. Joia Adele Crear-Perry, MD, FACOG, and Founder & President of National Birth Equity Collaborative

“You Know, Sex is the most thoughtful and thorough book I have ever read on the subject of sex.”

— Melissa Pintor Carnagey, LBSW, Founder and Lead Educator at Sex Positive Families, parent of three, and author of Sex Positive Talks to Have With Kids

Penguin/Random House Website

ABOUT YOU KNOW, SEX

A completely new approach to learning about puberty, sex, and gender for kids 10+. Here is the much-anticipated third book in the trilogy that started with the award-winning What Makes a Baby and Sex Is a Funny Word

In a bright graphic format featuring four dynamic middle schoolers, You Know, Sex grounds sex education in social justice, covering not only the big three of puberty—hormones, reproduction, and development—but also power, pleasure, and how to be a decent human being.

Centering young people’s experiences of pressures and joy, risk and reward, and confusion and discovery, there are chapters on body autonomy, disclosure, stigma, harassment, pornography, trauma, masturbation, consent, boundaries and safety in our media-saturated world, puberty and reproduction that includes trans, non-binary, and intersex bodies and experience, and more.

Racially and ethnically diverse, inclusive of cross-disability experience, this is a book for every kind of young person and every kind of family.

You Know, Sex is the first thoroughly modern sex ed book for every body navigating puberty and adolescence, essential for kids, everyone who knows a kid, and anyone who has ever been a kid.

“Cory Silverberg bucks decades of conventional wisdom on how to teach kids about intimacy.”

—Elaine Blair, The New York Times Magazine

“The pure energy of Smyth’s art set the tone for the entire work. . . Silverberg’s writing is fearless, digging into the messiness of the human experience with an eye toward justice. Here is that rare voice that can talk about the hardest things kids go through in ways that are thoughtful, lighthearted and always respectful of their intelligence. . . . You Know, Sex is an important book, and not only for the breadth of issues it covers. Silverberg portrays adolescence with tremendous honesty, and demonstrates a clear love for young readers.”

	<p>—Rachel Brian, The New York Times Book Review</p> <p>“You Know, Sex is the most thoughtful and thorough book I have ever read on the subject of sex.”</p> <p>—Mariko Tamaki, author of <i>Laura Dean Keeps Breaking Up with Me</i> and the Caldecott and Printz Honor Book <i>This One Summer</i></p> <p>“You Know, Sex confronts those feelings of awkwardness and shame head-on and deals with them through care, playfulness, and approachable language. ... Instead of telling its readers how they should feel about something, it offers explanations on a given topic, then leaves it up to the reader to decide how to react. ... It can be deeply affirming, even as an adult, to read a book like <i>You Know, Sex</i> that talks about tender topics with you in mind.”</p> <p>—CBC Arts (Canada)</p> <p>“We need to recognize that young people have a right to information they can use to make choices that work for them, and they deserve to have information delivered in a way that connects to their lives and communities. This isn’t just a nice thing, it’s a form of violence prevention. This is what we are trying to do.”</p> <p>—Cory Silverberg in <i>The Toronto Star</i></p> <p>CBC Books · Posted: Apr 27, 2022 8:40 AM ET Last Updated: April 27 <i>You Know, Sex</i> Cory Silverberg, illustrated by Fiona Smyth</p> <p>In a bright graphic format featuring four dynamic middle schoolers, <i>You Know, Sex</i> grounds sex education in social justice, covering not only the big three of puberty — hormones, reproduction, and development—but also power, pleasure, and how to be a decent human being.</p> <p>Centering young people's experiences of pressures and joy, risk and reward, and confusion and discovery, there are chapters on body autonomy, disclosure, stigma, harassment, pornography, trauma, masturbation, consent, boundaries and safety in our media-saturated world, puberty and reproduction that includes trans, non-binary, and intersex bodies and experience, and more.</p> <p>Racially and ethnically diverse, inclusive of cross-disability experience, this is a book for every kind of young person and every kind of family.</p> <p><i>You Know, Sex</i> is the first thoroughly modern sex ed book for every body navigating puberty and adolescence, essential for kids, everyone who knows a kid, and anyone who has ever been a kid. (From <i>Seven Stories Press</i>)</p> <p>Cory Silverberg is a Canadian author, educator and public speaker.</p> <p>Fiona Smyth is a Toronto-based painter, illustrator and cartoonist.</p>
Awards:	N/A (new release)
Recommendation lists/agency recommending:	N/A (new release)

Press coverage:	National Public Radio - How one author is aspiring to make sex education more relatable for today's kids New York Times - The Books About Sex That Every Family Should Read
Publisher Information	Seven Stories Press - Triangle Square Imprint
Other titles in series (Circulation history count)	N/A
Number of libraries in State/World with title	21 (mel.org) / 331 (worldcat.org)
Librarian's recommendation based on collection development guidelines	<ul style="list-style-type: none"> ● Positive reviews ● Popular format - graphic novel ● We have other books that discuss issues similar to this topic, speaks to depth/variety of collection. Subject heading : Sex instruction for children -- Juvenile literature ● Serves an information need that is lacking from other books, speaks to breadth of collection. Subject headings: Sex differences -- Juvenile literature, Sex (Biology) -- Juvenile literature. ● Award-winning, popular Author ● Author has a Master's degree in Education
Prepared by:	Betsy Raczkowski
Prepared on:	12/07/2022
Director's action:	Retain in current collection

COMMUNITY

Rochester Hills Public Library programs and news

Rochester Hills Public Library (RHPL) is pleased to announce the purchase of a new Dodge ProMaster 3500 utility van to replace



the old bus-sized community bookmobile. Over the past several months, the 30-year-old bookmobile has had maintenance issues that mechanics could not diagnose or fix. RHPL had purchased the bus from another library in 2018 as a temporary vehicle for outreach services to Rochester, Rochester Hills and Oakland Township. The bus served two libraries and thousands of patrons in two areas of the country.

For 18 years, RHPL has provided bookmobile service to the library community. For the past four years, the library's beloved bookmobile bus visited over 20 locations each week, turning the library outward to bring critical services to patrons. It held over 3,000 popular items for all ages and was a favorite family destination

for many.

The purchase of the utility van is part of RHPL's overall strategic plan to manage a small bookmobile fleet. Library management spent a year-and-a-half researching bookmobile trends and surveying bookmobile patrons on how best to serve

their needs, and proposed the purchase of the smaller vehicle this year due to the age and unreliability of the bookmobile bus. The RHPL board of trustees approved the purchase of a smaller vehicle so the library can provide a sustainable and efficient model for outreach services.

Continued on page 12

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RHPL welcomes Dinosaur Hill to explore Winter Wildlife

Rochester Hills Public Library welcomes Dinosaur Hill's Amanda Felk on December 13 from 7-8:30 p.m. She will explore and discuss with attendees some of the adaptations that all-weather wildlife make to keep warm and stay fed during the coldest time of the year. This event is open

to the public. Registration required; visit calendar.rhpl.org or call 248-656-2900.



Vision board experience: "Envision your best year" with Courtney Jones

Rochester Hills Public Library welcomes local wellness and mindset coach Courtney Jones on January 5 at 7 p.m. in the library's Multipurpose Room for a workshop to help create a life vision for the New Year. The workshop will begin with a simple meditation and move to crafting a vision board for 2023. Supplies will be provided.

This event is open to library cardholders. Registration is required as space

is limited. To register, visit calendar.rhpl.org or call 248-656-2900.



The Rochester Hills Public Library is located at 500 Olde Towne Road in Rochester and serves to provide lifelong learning opportunities, instill a love of reading, and offer equal access to information to over 110,000 patrons. The library serves as a community town square where visitors enjoy innovative ways to learn and socialize through a variety of programs, including an an-

nual summer reading challenge, parent-child workshops, and weekly lectures. The library's expansive and user-friendly database allows its cardholders to use eBooks, movies, and music downloads, language and genealogy services, tutor.com, and consumer reports at no cost. For more information about Rochester Hills Public Library's unique offerings, visit rhpl.org.

Happy Holidays!

from the staff at Community Lifestyles

COMMUNITY

Rochester Hills Public Library welcomes sports writer Marty Gitlin

Are you a Detroit Lions fan? Join sports writer/ author/ historian, Marty Gitlin at the Rochester Hills Public Library on January 10 at 7 p.m. in the library's Multipurpose Room

for "A Celebration: The Detroit Lions." This is a fun and engaging program that covers the most interesting and greatest teams, players, and events in Detroit Lions' history. Gitlin covered the

NFL for nearly two decades as a sports journalist for CBS sports. This event is open to library cardholders. Registration is required. Visit calendar.rhpl.org or call 248-656-2900.



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Rochester Hills Public Library Purchases a New Mini Bookmobile

DECEMBER 4, 2022 BY ROCHESTER MEDIA [LEAVE A COMMENT](#)

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Rochester Hills Public Library (RHPL) is pleased to announce the purchase of a new Dodge ProMaster 3500 utility van to replace the bus-sized community bookmobile. Over the past several months, the 30-year-old bookmobile bus has had maintenance issues that mechanics cannot diagnose or fix. RHPL purchased the bus from another library in 2018 as a temporary vehicle for outreach services to Rochester, Rochester Hills, and Oakland Township. The bus served two libraries and thousands of patrons in two areas of the country.



A new Dodge ProMaster 3500 utility van replaces the bus-sized community Rochester Hills Public Library bookmobile.

For 18 years, RHPL has provided bookmobile service to the library community. For the past four years, the library's beloved bookmobile bus visited over 20 locations each week, turning the library outward to bring critical services to where patrons live. It held over 3,000 popular items for all ages and was a favorite family destination for many.

The purchase of the utility van is part of RHPL's overall strategic plan to manage a small bookmobile fleet. Library management spent a year and a half researching bookmobile trends and surveying bookmobile patrons on how best to serve their needs, and proposed the purchase of the smaller vehicle this year due to the growing unreliability and aging mechanics of the bookmobile bus. RHPL board of trustees approved the purchase of a smaller vehicle so that RHPL can provide a current, sustainable, and efficient model for outreach services.

"The hallmark of a strong library," said Juliane Morian, library director, "is one that is convenient for its patrons. We are committed to turning the library outward into the community, meeting patrons where they are and evolving this service for the greatest good."

The utility van will be outfitted with shelving and on the road in a few months. The new bookmobile will provide a similar service with some minor adjustments. RHPL will continue to work towards purchasing a larger bus-sized bookmobile, also part of the library's strategic plan. Purchasing a larger bus requires a two-year turnaround before the vehicle can be outfitted and on the road.

Once the new mini-bookmobile van is on the road, RHPL patrons may pick up holds and choose items from a small collection of materials. For now, bookmobile holds may be picked up inside the main library or at the drive-thru window. RHPL's Outreach Services team is working on ways to improve the bookmobile experience for patrons in the coming months and is excited to offer consistent, reliable, and friendly mobile service to the community once again.

Rochester Media, December 4, 2022

Metro Detroit entertainment calendar Dec. 9 and beyond



Clarke, Reed & Meadows concert is Dec. 11, at the Rochester Hills Public Library. (Photo courtesy of the Rochester Hills Public Library)

- Clarke, Reed & Meadows: 2 p.m. Dec. 11, Rochester Hills Public Library, in Rochester. The concert is open to the public. Registration is required, visit calendar.rhpl.org or call 248-656-2900.

Macomb Daily, December 8, 2022

Metro Detroit entertainment calendar Dec. 9 and beyond

- Clarke, Reed & Meadows: 2 p.m. Dec. 11, Rochester Hills Public Library, in Rochester. The concert is open to the public. Registration is required, visit calendar.rhpl.org or call 248-656-2900.

Oakland Press, December 8, 2022

THINGS TO DO

Oakland County community calendar Dec. 11 and beyond

- Rochester Hills Public Library welcomes Dinosaur Hill's Amanda Felk at 7 p.m. Dec. 13, as she discusses some of the adaptations that all-weather wildlife use to keep warm and stay fed during the winter. Registration is required, visit calendar.rhpl.org or call 248-656-2900.

Oakland Press, December 11, 2022

Oakland County community calendar Dec. 25 and beyond

- Rochester Hills Public Library to host local wellness and mindset coach Courtney Jones for "Vision Board Experience: Envision Your Best Year", 7 p.m. Jan. 5, the library, 500 Olde Towne Road, Rochester. Supplies provided. Event is open to library cardholders. Registration is required at calendar.rhpl.org or call 248-656-2900.

Oakland Press, December 25, 2022

Library Director's Report



ROCHESTER HILLS
PUBLIC LIBRARY

Director's Report

January 9, 2023

1. Intellectual Freedom

I attended the Michigan Library Association's Think Space conference in December, at which intellectual freedom topics were addressed. One speaker encouraged conversations with elected leaders on this topic. I have spoken with local municipal leaders, our State Representative, and our State Senator on this issue. There is an awareness and acknowledgement that public libraries serve a broad patron base and have a First Amendment obligation to meet the information needs of a diverse and ever-changing community. RHPL has the largest service population in Oakland County and the collection reflects wide-ranging, individual interests of the community. The spring issue of News & Views will feature an article on collection development procedures and the roles of librarians, library director, and board members in that process.

2. Network Security Upgrades

Staff network accounts are being upgraded to require multi-factor logon for added security. In short, every staff member will go through a verification process to ensure that only staff members are accessing an RHPL staff workstation or an email account. This is in addition to migrating staff network environments to the Google suite of applications with backup on the cloud. Multi-factor authentication has become relatively common, is considered a best practice for network security, and can reduce insurance premiums for cyber liability.

3. Furnishings & Shelves

Adult Services shifted DVD collections located in the first floor lobby. All DVDs are now located in the group of shelves in front of the Outreach Services room (prior to this, new DVDs/BluRays were located on the shelves in front of the Library Store). New fiction is currently on the shelves in front of the library store, however, the team is evaluating if this small collection should move to the second floor for greater proximity to the general fiction collection. The lobby was not designed to house collections, however, it can be more convenient for patrons.

I am working with Library Design Associates (LDA) to add soft seating to the space at the base of the stairs and to the left of the library store. There is approximately 12 weeks lead time to receive those items. Additionally, I will work with this design team to update the admin offices in 2023.

A bank of computers that was located immediately in front of the elevators on the second floor has been removed. Computers will be redistributed throughout the second floor as needed. These were under-utilized express-station computers and online catalog stations and the space can be rearranged for better traffic flow.

4. Personnel News

December and January is the time in which all staff complete an annual performance evaluation. There is a set of competency standards established for managers, regular staff, and shelving

staff. Performance standards address a variety of skill categories such as communication, staff relationships, patron service, and problem-solving. As part of the performance review, staff complete a portion of the form considered to be a self-review then engage in a one-on-one meeting with their supervisor to discuss performance over the past twelve months and establish goals for the year ahead.

A longtime Cataloging Assistant, Marianne Snell, is retiring from RHPL after 22 years of service. Marianne has been an integral part of the Cataloging Department for her entire career, and was directly responsible for cataloging youth materials for ease of access and findability in the online catalog. As a result of succession planning, we will promote from within the department for the full-time cataloging position and then hire for an hourly position for that department.

5. Out of the Office

I am attending the LibLearnX Conference in New Orleans, LA from January 27th – January 31st. The bulk of the conference takes place over the weekend, but for the weekdays when I am away the following staff will serve as staff member in charge:

- Mary Davis, Head of Outreach Services – January 27th
- Derek Brown, Director of IT – January 30th & 31st

6. Upcoming Events

January 24, 2022	Friends of RHPL board meeting, 7pm
January 27 – 30, 2022	LibLearnX Conference in New Orleans, LA
February 13, 2022	RHPL Board of Trustees meeting, 7pm
February 24, 2023	Friends of RHPL board meeting, 7pm
March 13, 2022	RHPL Board of Trustees meeting, 7pm

Statistical Report - Usage for the month of December 2022

Circulation

Main Library	Previous YTD	Current YTD	This Month LY	This Month	MTM Change
Staff-Assisted Checkouts	168,513	154,239	11,476	11,372	-0.9%
Self Checkouts	335,435	346,391	26,296	23,883	-9.2%
Renewals	559,320	613,219	49,879	50,881	2.0%
e-Materials Circ	196,720	241,676	15,923	20,088	26.2%
Outreach	Previous YTD	Current YTD	This Month LY	This Month	MTM Change
Bookmobile Circ	22,515	38,989	2,161	3,120	44.4%
Mini-Branch Circ	14,773	16,377	1,600	1,032	-35.5%
OTBS Circ	85,887	81,122	5,695	5,887	3.4%
OTBS Polaris	656	930	41	100	143.9%
Interlibrary Loans	Previous YTD	Current YTD	This Month LY	This Month	MTM Change
MelCat borrowed	17,613	17,558	1,210	1,131	-6.5%
MelCat loaned	16,473	25,388	1,710	1,883	10.1%
Total Circulation	1,417,905	1,535,889	115,991	119,377	2.9%

Other Usage Statistics

	Previous YTD	Current YTD	This Month LY	This Month	MTM Change
In-Person Visits	233,015	349,403	21,920	24,529	11.9%
Public Room Bookings	170	430	29	36	24.1%
Study Room Bookings	2,857	7,582	523	639	22.2%
Programs for Adults	173	168	12	12	0.0%
Attendance (Adults)	3,882	3,734	185	194	4.9%
Programs for Children	133	160	4	9	125.0%
Attendance (Children)	5,317	7,126	102	246	141.2%
Computer Signups	11,114	15,977	1,132	1,264	11.7%
Wireless Users	43,025	61,727	4,526	4,822	6.5%
Unique Website Hits	193,852	194,801	16,517	16,690	1.0%
Social Media Follows	149,749	160,963	12,792	14,322	12.0%
Social Media Engage	2,147,673	2,390,328	165,980	283,661	70.9%
Database Hits	68,903	67,420	5,429	5,610	3.3%
Volunteer Hours	3,825	4,371	341	319	-6.5%

Number of Library Card Holders

Number of Items

Municipality	This Month LY	This Month	% Total	Type of Material	This Month LY	This Month
Rochester Hills	44,422	47,934	65.5%	Print Materials	234,846	248,927
Rochester	9,037	10,328	14.1%	Audio Materials	17,986	18,573
Oakland Township	9,840	10,305	14.1%	Video Materials	46,683	45,304
Michicard	208	328	0.4%	Other Materials	431	423
Non-residents	3,790	4,253	5.8%	E-Material	20,691	24,464
Total Card Holders	67,297	73,148	100%	Total Holdings	320,637	337,691

RHPL Strategic Plan: 2022 Year-End Update

Inspire Lifelong Learners

Encourage reading, listening, and viewing opportunities that match an individual's personal taste and preferences.

- Librarian departments engaged in advanced training on acquisitions (staff training in March 2022) and collection development priorities based on community demographics (staff training session in May 2022).
- Items are deselected (or weeded) on an annual basis to improve the quality of the collection and foster greater discoverability of popular titles. At the end of the year, professional staff have weeded 6.95% of the collection, which just over the goal of weeding 5% of the collection annually.

Provide easy access to materials that support reading as a hobby and habit.

- Adult Services librarians have been trained on how to renew library card accounts at the reference desk (as opposed to sending them to another desk) to provide easy access to materials with minimal friction.

Create opportunities to experience, discuss, and reflect on stories that enhance self-awareness and broaden perspectives.

- Adult Services librarians launched a year-round reading challenge called “50 Books in a Year.” It encourages adults to set aspirational reading goals and read broadly and outside of their usual genres. 610 adults registered for this program and read over 14,800 books.



- RHPL developed a commemorative calendar to recognize month-long celebrations and major holidays as part of the “Explore with RHPL initiative” such as Juneteenth. In addition, the Public Relations team coordinates professionally curated titles on the “Libraries Respond” page for unplanned major events that affect the community at large such as mass shootings or natural disasters. At year-end, 1277 individuals followed links to explore these topics.

Offer experience-based opportunities, equipment, and technologies that foster productivity or creative self-expression.

- The Innovative Items Committee developed guidelines and acquired equipment for patrons to borrow that support the pursuit of hobbies, productive work, and other interests. This collection launched on September 6, 2021 and presently includes 315 items. These items have circulated 1,544 times during 2022.
- The Eureka Lab is now open for additional hours since hiring makerspace assistants in 2022. 661 patrons made appointments in 2022 to use equipment in the makerspace during 2022, which tripled the amount from the prior year.

- RHPL hosted the 4th annual Author’s Fair on small business Saturday, November 26th. Twenty local authors participated and engaged with the community about their writing journey.

Provide programs that facilitate learning and discussion about popular interest topics and foster various literacies (reading literacy, digital literacy, financial literacy, health literacy, etc.).

- Four professional staff members attended the Public Library Association annual conference in spring of 2022. Collectively, staff attended more than 25 programs and compiled a report with high-level action items to the Library Board in April 2022.
- Six staff members attended the Michigan Library Association Annual Conference in Port Huron, MI and compiled a report of high-level action items in November 2022.
- More than half of the RHPL programs were recorded and made available for viewing on the library’s YouTube channel.

Provide formal skill-building opportunities with an emphasis on those that support career and life-readiness.

- The Oakland Talking Book Services (OTBS) offered 321 adaptive technology instruction sessions for visually impaired patrons in 2022. Additionally, OTBS staff hosted 26 programs and served 227 patrons who attended those programs.
- RHPL offered a program entitled, “Assisting Individuals with Disabilities Obtain Employment”
- RHPL continues to partner with Dutton Farm and provide skill building opportunities for diverse learners and their spectrum of abilities.

Nurture Developing Minds

Engage parents, caregivers, and educators about techniques for building literacy skills.

- RHPL hosted an in-person preschool fair in April and hosted a field trip for the Lowry Center for Early Childhood Education in May of 2022.
- At the year-end mark, 1,491 patrons registered for summer reading and over 1,000 patrons interacted with the tracking app, which is a 72% engagement rate (up from 49% in the prior year).



Create inclusive environments to enable developing minds to find stimulating materials and services that match their interest and practice social interaction.

- A permanent Mini-branch Coordinator was hired in 2022 to ensure that RHPL items can be accessed in senior residences and community centers throughout the service area.
- Youth Services designs all programs to include all abilities. There are times where there are programs that are intentionally designed to be specifically welcoming to patrons with unique needs. In the summer of 2022, the Youth Services department offered a one-day, inclusive theater program designed to complement all abilities. Seven youths attended with their parents and caregivers.

Advocate Critical Thinking

Offer programming that encourage deep thinking and articulation of ideas.

- RHPL offered 52 lecture-based programs in the first six months of 2022; 6 were virtual presentations and 46 were in-person.
- Program committee prioritized over 120 programs that foster personal expressions such as writing, art creation, video, and audio production.

Teach individuals how to evaluate information based on currency, accuracy, authority, reliability, and purpose.

- In spring of 2022, the library director spoke to the middle and high school students on contemporary librarianship as a public service career. As part of that presentation, the director spoke on the need for students to be aware about misinformation and utilize the SMELL test to avoid research pitfalls (source, motivation, expertise, logic, and what is left out)
- The library hosted a partner program with Rochester Area Youth Assistance (RAYA) called

“Public & Permanent” to help build awareness about the impact of digital tools and social media and to promote safe and responsible use for teenagers and their parents.

Provide outreach to local schools and develop services that support student activities and research needs.

- RHPL hired a permanent, part-time School Outreach Librarian in June 2022 and initiated an email communication to school principals and information literacy specialists in the Rochester Community Schools before the end of the school year.
- PR and Outreach teams send program announcements to Rochester Community Schools for promotion to parents and caregivers.

Provide library services and programs that stimulate connections between history and contemporary life at

the local, regional, state, and world level

- Public Relations team collaborated with the RHPL Local History librarian to promote flashback Friday (#FBF) campaign on social media.

Foster Community Collaboration

Cultivate partnerships to advance the library's mission.

- RHPL collaborated with the Rochester Area Youth Association (RAYA), Ascension, Rochester Pollinators, Dinosaur Hill and Smart Towns to cohost and provide space for thirteen (13) partner-programs in the first half of the year.
- The Community Foundation of Greater Rochester collaborated with the library to underwrite the cost of the Foundation Directory Online for a second year. This is a premium resource that provides information on grants and funding opportunities to nonprofits in the area.

Promote convenient access to the library by meeting customers where they are.

- Online room reservation was implemented and used exclusively for room reservations since August 2021. Patrons reserved conference rooms 430 times and the nine study rooms were reserved 7,582 times during the year.

Expand the presence of the library outward in the community to improve engagement and use of library services and materials.

- RHPL launched a system for community organizations to request members of the library be present at a community event. In May, the library participated in the Rochester Hills Youth Council Cultural Togetherness Fair on May 21, 2022. The library and bookmobile will be attending the Festival in the Hills (fireworks show) on June 29, 2022, and the library will be attended two concerts hosted by Oakland Township's Parks and Recreation program at Bear Lake Nature Preserve in July and August.
- The Board of Trustees approved acquiring a new mini-bookmobile and retiring the old Community Bookmobile.

Encourage good citizenship and respectful discourse through active and passive programming.

- RHPL initiated a community-based art project as part of the 2022 Summer Reading Program. The unofficial theme for 2022 is Community & Kindness and members of the community were encouraged to write a wish for the community on a ribbon that was tied to garden arbors on the library grounds.
- RHPL offered display windows for Flag Day on June 14th and the historical perspective of Juneteenth (a new federal holiday in 2022).
- Community Relations has coordinated with local elected officials to offer RHPL space as office hours to meet with constituents. State Representative Mark Tisdell continues to hold regular office hours at RHPL.



Provide a Welcoming Space for Enjoyment and Discovery

Provide sufficient space that allows individuals to be productive in their work, study, and hobby pursuits.

- Shelving was moved within the Adult Services area to create more opportunities for patrons to use study tables. Currently the library offers 75 study tables (either shared, or private carel space) for patrons, however the 2022 Community Survey feedback indicated that patrons would like more study space options.

Create a usable, accessible online library experience that provides easy access to digital materials and online resources.



- User experience interviews were conducted with approximately 50+ patrons to gain feedback on the proposed redesign of the RHPL website.

Create inclusive, barrier-free facilities that maximize independent use of the library regardless of ability.

- The library director completed a capital replacement schedule to establish priorities with maintaining a 30-year old building. The capital replacement schedule was presented to the Board's finance committee for discussion of major projects prior to the annual budget process.
- Completed a major capital project regarding upgrades to west and south parking lots.
- Assistive Technology Trainer, Marsha Katona, reviewed all the braille signage in the library to ensure it was accurate and sufficient for ADA compliance.
- Public Relations and the Makerspace Librarian launched the first 360-degree online video tour with an interactive view of the Eureka Lab.

Provide self-service opportunities that reflect a modern library facility.

- The Eureka Lab expanded hours Monday – Friday and additional Saturdays to accommodate more appointments and drop-in users.
- Library staff returned furniture to the Youth Services room with a new configuration that improved navigation and use of the space.
- Adult Services is in the beginning stages of rearranging furniture to match demand for computers and create a more welcoming navigation of the second floor collections.

Provide programming and services that help new citizens navigate the community

- Departments have begun planning for a citizenship corner with a pilot location planned for the area by the international language items in Adult Services.
- RHPL staff hosted 95 English-language discussion programs in the first six months of 2022 and 487 people attended.

Submitted by: Juliane Morian, Library Director

Committee Updates



ROCHESTER HILLS
PUBLIC LIBRARY

Other Business



ROCHESTER HILLS
PUBLIC LIBRARY

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Term	Two (2) year term commencing on December 12 th 2022
Permitted Use	Vehicle Parking for Valet Operations
License Fee	\$1000 per month
Property	500 Olde Towne Road, Rochester, MI 4307-2043
License Area	Parking spaces as shown in the area delineated in red on Exhibit A.

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If, after expiration or earlier termination of the Term, Licensee shall continue to utilize the License Area without a written agreement as to such use, then Licensee shall be deemed a daily renter of the parking stalls occupied by Licensee and the rental rate during such holdover period shall be one and one-half times the equivalent of the rate charged by Licensor for similar parking spaces for each 24 hour period or portion thereof. In addition, Licensor shall have the right but not the obligation to remove Licensee from the License Area or avail itself of any other remedies at law or in equity including remedies for breach of this License.

Licensor will notify the Licensee 30 days in advance of any rate increases.

Licensee shall have 24 hour access to the License Area; provided, however, that Licensee may only use up to 25% of the parking spaces at the Property during the hours Licensor is open to the public.

Licensee shall have the right to install signage in the License Area regarding its use of the License Area, provided such signage is approved by Licensor and maintained by Licensee.

To the extent permissible by law, Licensee covenants and agrees to defend, indemnify and hold harmless Licensor, its officers, agents and employees against any liability, loss, damage, demand, action, cause of action or expense of whatever nature (including without limitation costs of fines, penalties, court costs and attorney's fees) that may result from any act, omission, loss, injury, death or damage allegedly sustained by any person, firm, corporation or other entity which arises out of or is caused by reason of the Licensee's or Davidson's use of the License Area or its failure to comply with any of the terms and conditions of this License and except to the proportionate extent that such losses and damages result from the Licensor's gross negligence or willful misconduct. To the extent permissible by law, Licensor shall indemnify, defend and hold harmless Licensee, Davidson Hotel Company LLC d/b/a Davidson Hospitality Group, their respective affiliates, and their respective owners, directors, officers, agents and employees (the "Licensee's Indemnified Parties"), against and from all third-party claims, expenses or liabilities of whatever nature arising from or relating to (a) the failure of Licensor or Licensor's employees to comply with this Temporary License Agreement or any law, rule, order, regulation or lawful direction now or hereafter in force of any public authority, to the extent the same are related, directly or indirectly, to the Licensed Premises; or (b) the gross negligence, fraud or willful misconduct of Licensor, or Licensor's employees or agents. This indemnity shall indemnify Licensee and the Licensee's Indemnified Parties against all expenses or liabilities incurred in connection with any such claim or proceeding brought thereon.

Licensee, shall, at its sole cost and expense, maintain the following insurance or pay the following premiums with respect to the premises:

Commercial General Liability Insurance: to include products liability, completed operations, contractual, broad form property damage and personal injury.

General Aggregate	\$2,000,000
Each Occurrence	\$1,000,000

Comprehensive Automobile Liability Insurance: to include all motor vehicles owned, hired, leased, or borrowed.

Bodily Injury/Property Damage	\$1,000,000 (each accident)
Personal Injury Protection	Per Michigan Statutes

Workers' Compensation Insurance: Per Michigan Statutes

The Licensee's commercial general liability, comprehensive automobile liability, and professional liability insurance policies and/or certificates of insurance shall be issued to include Licensor as "additional insured." All such insurance shall provide that the insurance may not be cancelled except upon thirty (30) days (ten (10) days for nonpayment of premium) notice to Licensor.

Licensor warrants that it shall at all times carry, at its own expense, type and amounts of insurance that are industry standard and commercially reasonable to satisfy its obligations under this Agreement.

If Licensee's hotel is sold or ownership of the hotel is otherwise transferred, Licensee may assign or transfer this Agreement to the new owner without payment or penalty.

The Licensor shall retain all rights to use and occupy the License Area for any and all purposes except if such use or occupancy impairs Licensee's reasonable ability to utilize the License Area for the Permitted Use.

The rights granted herein are without covenant of title or warranty of quiet possession of the License Area. This License shall not be deemed to create a leasehold estate or to create a landlord-tenant relationship between Licensor and Licensee. Nothing herein shall be deemed to grant leasehold rights to Licensee.

Acknowledged and agreed:

<p>LICENSOR: Rochester Hills Public Library</p> <p>_____</p> <p>By: _____</p> <p>Its: _____</p> <p>Date: _____</p>	<p>LICENSEE: FWREF II Rochester, LLC dba PARK</p> <p>By: Davidson Hotel Company LLC d/b/a Davidson Hospitality Group, management agent</p> <p>_____</p> <p>By: _____</p> <p>Its: <u>General Manager</u></p> <p>Date: _____</p>
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EXHIBIT A – License Area



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