

Code of Conduct during COVID-19 Pandemic Policy

Policy Statement

To provide a safe environment that adheres to all federal, state, and local mandates while operating during COVID-19 pandemic, the library board of trustees has adopted the following rules and regulations.

Regulations

1. Everyone entering the library must wear a mask and other protective gear according to CDC guidelines. For individuals who are unable to do so for medical or other reasons, alternate accommodations can be made to allow these individuals to borrow materials, use a computer, use the library's Internet, obtain research or account assistance, or print/copy/fax remotely without entering the library.
2. Mandated social distancing guidelines will be enforced.
3. Mandated or recommended limits on the number of individuals permitted to gather and screening parameters will determine access to the library facilities and enforced.
4. Patrons may not enter the Library or may be required to leave if they are not in compliance with any safety protocols or requirements in the Policy or any condition or modification established in writing by the Library Director pursuant to this Policy.
5. The library board of trustees authorizes library staff to enforce the library's published code of conduct policy. Library employees may contact the police if deemed necessary or advisable. The Library Director or his/her designee has the authority to suspend or limit privileges pursuant to this Policy. If any patron receives a warning or has privileges suspended or limited, the Library shall fill out an incident report and shall provide written notice of the violation when possible. If the Library does not have the ability to provide written notice, the Incident Report shall identify when verbal notice was provided. The Library may provide additional suspension periods for subsequent violations of the same rule or requirement.

A customer whose privileges have been suspended or revoked may request to have the decision reviewed by the board of trustees (CUS – 3). The decision of the Library Board is final.

Approved: February 8, 2021

Rochester Hills Public Library Board of Trustees

Rochester Hills Public Library Policies