

Rochester Hills Public Library
500 Olde Towne Road, Rochester, MI

Our Mission:

Rochester Hills Public Library empowers people to explore and create with resources that enlighten, educate, entertain, and inform.

May 10, 2021 – 8 p.m.

Join the Zoom meeting:

<https://zoom.us/j/98852287937?pwd=cVBCU3pXZGVSeIpuekNDL1hJY1ZHQ09>

Meeting ID: 988 5228 7937 Passcode: 155800

Phone only: +1 646 558 8656 US (New York)

Agenda

- I. Call to order of the regular meeting
 - A. Virtual roll call
- II. Public Comments
- III. Minutes of last meeting

Suggested motion: approve the minutes of the April 12, 2021 meeting as recorded/amended.
- IV. Treasurer's Report

Review and file the April 2021 financial report documents.
- V. Approval of Monthly Bills

Suggested motion: approve April 2021 monthly bills in the amount of \$310,470.82
- VI. Communications
 - A. Letter from Rochester Rotary Club regarding use of the parking lot on May 1, 2021
 - B. Summer 2021 News & Views
 - C. Summer Reading Program 2021 bookmark
 - D. Customer Comments/Emails
 - E. Press Coverage

Review and file
- VII. Reports
 - A. Library Director

B. Statistical Report

Review and file

VIII. Committee Updates

A. No updates this month

IX. Other Business

A. Proposal for engineering consultation on west parking lot

1. Two firms come recommended from various libraries in the region: Hubbell, Roth & Clark, Inc. (HRC) and Becket & Raeder, Inc. HRC is located in Oakland County and is the engineering firm that the City of Rochester Hills uses for review of major projects. HRC was the engineering firm on record when the library building was built in 1992 and they have access to our original site plans.
2. I contacted Anderson, Eckstein & Westrick, Inc. (AEW) for a quote for civil engineering since they are currently working with the City of Rochester for paving needs and there is a potential cost savings when working with that firm.
3. Paving the west parking lot is a priority expense that is estimated at \$330,000 (contingency included). The next priority for capital projects are: new bookmobile vehicle(s), remodeling the bathrooms for modern ADA compliance, new metal roof in next 5-7 years.
4. Fund balance is \$1.2M and can accommodate up to \$375,000 in major expenses and maintain recommended fund balance goals.

Suggested motion: approve that RHPL enter into a contract with a civil engineering firm for professional services related to repaving the west parking lot, not to exceed \$41,500 for consultation services.

B. Board Comments

X. Questions from the Liaisons

XI. Adjournment