

Rochester Hills Public Library
500 Olde Towne Road, Rochester, MI

Our Mission:

The Rochester Hills Public Library provides resources to inform, educate, enlighten and entertain the people of our community.

May 11, 2020 – 7 p.m.

To join the virtual meeting via zoom, please follow this link or call into the phone line:

<https://us02web.zoom.us/j/88517777220?pwd=U1BkanNZWXRPlB6UDIUdkRuc0RKdz09>

Meeting ID: 885 1777 7220

Password: 246332

+1 929 205 6099 US (New York)

Agenda

- I. Call to order of the regular meeting
 - A. Roll call of virtual attendance
- II. 2019 Audit Review – Representatives from Andres, Hooper, Pavlik, PLC
- III. Public Comments
- IV. Minutes of regular meeting on April 13, 2020
- V. Treasurer’s Report for April 2020
- VI. Approval of Monthly Bills for April 2020 totaling \$322,235.95
- VII. Communications
 - A. 2020 MI-Executive Order 2020-69 (issued by Governor Whitmer; prohibits the public from entering the library through May 28, 2020)
 - B. 2020 MI-Executive Order 2020-77 (issued by Governor Whitmer; prohibits government entities from resuming general business, including drive-thru services through May 28, 2020, and includes a mandate that all individuals wear a cloth mask in an enclosed facility)
 - C. Oakland County Health Order for screening at businesses 2020-07 (issued by David Coulter; prescribes prescreening of employees and requirement to wear a cloth face mask)
 - D. 2019 Annual Report
 - E. Customer Comment Cards
 - F. Press Coverage
- VIII. Reports

- A. Library Director
- B. Statistical Report
- C. RHPL Reopening Matrix
- D. RHPL COVID-19 Preparedness & Response Plan

IX. Committee Updates

- A. Finance
 - a. Acceptance of the 2019 Audit
- B. Policy Review Committee
 - 1. Policy changes required for limited service model:
 - a. WORK 10 Policy - Telework Policy (new policy that sets expectations for teleworking conditions)
 - b. WORK 6a Policy - COVID-19 Safety and Emergency Preparedness (new policy that supports state & local mandates)
 - 2. Policy changes that do not reflect substantial changes but add clarity:
 - a. BENR- 5 – Sick Leave Policy (edited for clarity & distinction from FFCRA sick leave)
 - b. BENR- 8 – Leaves of Absence Policy - FMLA (edited for clarity & distinction from standard FMLA)
 - c. PAY 5 Policy - Emergency Closing (edited to provide clarity on long-term emergency closure and compensation)
 - 3. Policy changes with which employers must comply under the Department of Labor guidelines:
 - a. BENR- 5a – Emergency Paid Sick Leave Policy (new policy that reiterates Department of Labor employee rights)
 - b. BENR- 8a Leaves of Absence Policy - Expanded FMLA (new policy that reiterates Department of Labor employee right).
 - 4. Policy changes that relate to public access to the building
 - a. CUS-2a Code of Conduct Policy (new policy that supports federal, state, and local mandates)

X. Other Business

- A. Proposed updates to the RHPL Calendar
- B. Updated list of approved vendors for single-signer checks
- C. Update on “Say Yes to RHPL” committee
- D. Board Comments

XI. Questions from the Liaisons

XII. Adjournment