

**Rochester Hills Public Library**  
**500 Olde Towne Road, Rochester, MI**

**Our Mission:**

Rochester Hills Public Library empowers people to explore and create with resources that enlighten, educate, entertain, and inform.

**September 13, 2021 – 7 p.m.**

**Agenda**

- I. Call to order of the regular meeting
- II. Public Comments
- III. Minutes of regular meeting on August 9, 2021
- IV. Treasurer's Report for August 2021
- V. Monthly bills for August 2021 in the amount of \$326,157.82
- VI. Communications
  - A. Customer Comments/Emails
  - B. Website communication to RHPL Board of Trustees regarding request to view local artists' work
  - C. Email communication to Jim Sesi as a follow-up to public comments during the August board of trustees meeting
  - D. Letter to Rochester Pollinators Committee thanking them for their donation
  - E. Press Coverage
- VII. Reports
  - A. Library Director
  - B. Statistical Report
- VIII. Committee Updates
  - A. Policy
    - 1. GOV-3 Hours of Service Policy - changes Sunday hours to start after Labor Day, end before Memorial Day, and removes Mother's Day as a closed day
    - 2. GOV-5 Library Board Committees Policy - updates wording per Director's Evaluation Committee
    - 3. CIRC-3 Holds Policy - updated with bookmobile, Books by Mail, mini-branch, and electronic title hold information

4. GSV -1 Programs in the Library Policy - more concise and accurate wording
5. INF-1 Materials Selection Collection Development Policy - expanded and edited where appropriate
6. INF-4 Internet Access and Use Policy - updates regarding Library Privacy Act and CIPA
7. MGT-10 Meeting Room Use Policy - more concise and accurate wording
  - a. New formatting of MGT-10 Meeting Room Use Policy (can be implemented if substantive changes are approved)
8. Consider clerical change of “customer” to “patron” in various policies.

*Suggested motion: Move that the library director be empowered to make a clerical update to those policies that reference “customer” as the individual using the library and change it to “patron” for consistency without updating the date the board approved date for each policy.*

B. Director’s Evaluation

IX. Other Business

A. Board Comments

X. Questions from the Liaisons

XI. Adjournment