

**Rochester Hills Public Library  
Board of Trustees Meeting**

**November 9, 2020**

- I. The Board of Trustees of the Rochester Hills Public Library held a regular (electronic) meeting on Monday, November 9, 2020. The President called the meeting to order at 7:01 pm via a virtual roll call. The presiding officer was Madge Lawson who announced she was attending remotely from Rochester Hills, in Oakland County, MI.

A quorum of the board was present and attending remotely including Anne Kucher, Suba Subbarao, Bob Bonam, Chuck Stouffer, each of which confirmed they were attending remotely from a location in Rochester Hills, in Oakland County, MI.

Gregg Christenson joined the meeting at 8:04pm attending remotely from Rochester Hills, in Oakland County, MI. Mr. Stouffer left the meeting at 8:08pm.

Guests included Library Director Juliane Morian who attended remotely from the Rochester Hills Public Library in Rochester, Michigan and Oakland Township Library Board Liaison Michael Tyler who attended remotely from Oakland Township, in Oakland County, MI.

On a motion by Ms. Kucher, and seconded by Bob Bonam, the board approved new meeting procedures per the 2020 Open Meeting amendment, which includes provisions for public bodies to meet electronically.

- II. There were no public comments.
- III. Minutes –On a motion by Mr. Bonam, which Ms. Subbarao seconded, the board approved the amended meeting minutes of October 12, 2020.
- IV. The Treasurer’s Report –The board reviewed, discussed and filed the treasurer’s report.
- V. On a motion by Mr. Bonam, which Ms. Kucher seconded, the board approved the monthly bills for September 2020 totaling \$302,190.93
- VI. Communications
  - A. The board reviewed, discussed and filed the communications.
- VII. Director’s Report and Statistical Report
  - A. Ms. Morian provided an update on COVID-19 library operations. Ms. Morian recommended temporarily shifting into phase four, Drive-Thru only operations due to the alarming statistics about community spread of the novel coronavirus and specifically the 10% positivity rate in Oakland County.
    1. On a motion by Mr. Bonam, seconded by Ms. Subbarao, the board approved authorizing the library director to change the level of service based on local

rates of COVID-19 infection among the staff and public, to be revisited at the next board meeting.

- B. On a motion by Ms. Subbarao, seconded by Mr. Bonam, the board approved an out-of-budget expenditure to purchase touchless restroom fixtures pursuant to the quote prepared by Frank Rewold and Sons, dated November 5, 2020, not to exceed \$33,000 in the interest of mitigating COVID-19 transmission within the library facility.
- C. The board reviewed and discussed the statistical report.

VIII. Committee Reports

- A. Nominating Committee –presented a proposed slate of officers for 2021:

- President: Mr. Bonam
- Vice-President: Ms. Lawson
- Treasurer: Mr. Christenson
- Secretary: Ms. Kucher

Officers will be elected at the annual meeting in January.

- B. Finance Committee – the will convene in November for an investment review.
- C. Strategic Planning Committee – has advanced draft priorities to the library director to add mid-level goals, and senior managers to add action items pursuant to the strategic plan priorities.

IX. Other Business

- A. On a motion by Ms. Subbarao, seconded by Ms. Kucher, the board approved the Michigan Employee Retirement System addendum and authorized the necessary signature.
- B. The board discussed changes to the official board roster and requested Ms. Morian research how FOIA regards board telephone numbers.
- C. Ms. Lawson commented that she was impressed with the Rochester Hills’ Hills Herald newsletter column on the library in the fall/winter 2020 edition.
- D. There were no additional comments from board members.

X. Questions from the Liaisons

- A. Mr. Tyler provided an update on the Oakland Township Library Board (OTLB) roster since the November election concluded.
- B. Mr. Tyler commented that he wished to see the board pursue the LED conversion project that was initiated with Energy Reduction Coalition. Ms. Morian confirmed that the board delegated this research to the finance committee.

- XI. The regular meeting adjourned at 8:54 pm.