

**Rochester Hills Public Library
Board of Trustees Meeting**

December 13, 2021

- I. The Board of Trustees of the Rochester Hills Public Library held a regular meeting on Monday, December 13, 2021 in the boardroom of the library. The President called the meeting to order at 7:00 pm. The presiding officer was Robert Bonam.

A quorum of the board was present including Robert Bonam, Melinda Deel, Anne Kucher, Madge Lawson, Julianne Reyes and Chuck Stouffer.

Guests included Library Director Juliane Morian and Oakland Township Liaison Michael Tyler.

Members of the public in attendance were Jim Sesi and Patrick Reyes.

- II. Mr. Bonam welcomed new trustees Ms. Deel and Ms. Reyes to the Board of Trustees.

- III. Public Comments

- A. Mr. Sesi congratulated Ms. Reyes and Ms. Deel on their elections to the RHPL Board of Trustees. Mr. Sesi also commented that he includes the library board as part of his prayer group on a regular basis.
- B. Mr. Reyes congratulated his wife, Ms. Reyes, and Ms. Deel on their respective elections to the RHPL Board of Trustees.

- IV. Minutes

- A. On a motion by Ms. Lawson, which Ms. Kucher seconded, the board discussed the minutes from November 8, 2021.
 1. Mr. Tyler requested that item IX. B. 1. on the minutes be amended to read, "...the board adjourned to a closed session per Ms. Morian's request to discuss the performance review..."
 2. The board unanimously approved the regular meeting minutes of November 8, 2021 as corrected with no further discussion.
- B. On a motion by Ms. Lawson, seconded by Mr. Stouffer, the board unanimously approved the minutes from the closed session on November 8, 2021 with no discussion.

- V. Treasurer's Report was reviewed and filed.

- VI. On a motion by Ms. Lawson, which Ms. Kucher seconded, the board unanimously approved the monthly bills for November 2021 totaling \$370,686.84 without discussion.

- VII. Communications

- A. The board reviewed and filed the communications with some discussion.

1. Ms. Reyes asked how a patron could request a review of material in the collection and Ms. Morian explained that there is a Material Reconsideration Form available on the rhpl.org website.
2. The trustees discussed minor changes to the draft version of the 2022 Planning Calendar, noting the proposed meeting date change for February and corrections needed for the Memorial Day closure and the proposed board meeting date for June. Ms. Morian will present an updated planning calendar for approval at the RHPL Annual Meeting in January.

VIII. Director's Report and Statistical Report

- A. The board reviewed and filed the director's report and statistical report with minor discussion.

1. Trustees engaged in conversation on the shared goal to register more cardholders in Oakland Township.
2. Mr. Bonam inquired about the parking lot drains and asked if sediment needs to be cleaned out periodically. Ms. Morian will follow up.

IX. Committee Reports

- A. Nominating Committee – Mr. Bonam announced that the nominating committee would present the following slate of officers for 2022 at the annual meeting in January:

1. President: Madge Lawson
2. Vice-President: Anne Kucher
3. Treasurer: Bob Bonam
4. Secretary: Chuck Stouffer

- B. Finance Committee

1. Ms. Morian presented an adjusted budget for FY 2021, it was reviewed and filed with no action or amendments to the current fiscal year budget.

- C. Policy Committee

1. Ms. Morian provided a first reading of the Work 6a COVID-19 Safety and Emergency Preparedness Policy prepared by the library's employment attorney. Ms. Morian reported that there are 101 employees at RHPL. Corrections were noted and will be presented as part of a second reading at the next regular board meeting.

X. Other Business

- A. Ms. Morian presented a quote for projects on the Capital Replacement Schedule for 2022: replacing foot grills at (2) building entrances and expanding the corridor opening in the YS bathrooms for ADA accessibility. Ms. Morian noted that foot grills were included in the 2022 budget as a line item for \$26,000. Two quotes were obtained by RHPL staff and Ms. Morian recommended the less expensive of the two to the board for consideration.

1. On a motion from Mr. Stouffer, which was seconded by Ms. Kucher, the board unanimously approved spending up to \$25,000 on foot grill replacement and

corridor expansion and authorized the director to accept the quote with Kazak Building Company, LTD to complete the work in FY 2022.

B. Board Comments

1. Ms. Kucher reminded the board that she will not attend at the January meeting due to a medical procedure.
2. Ms. Lawson provided an overview of standing committees to the new members and asked for trustees and liaisons to consider which committee they may want to serve on next year. Ms. Lawson commented that she had not yet received the RHPL Annual Appeal mailer. Ms. Morian will follow up with the Public Relations department to understand if there is any recourse for tracking the mailer.
3. Ms. Reyes inquired about how positions are posted at RHPL. Ms. Morian stated that some are posted internally and some are posted externally on the rhpl.org website. Ms. Reyes also commented that she looks forward to getting to know more of the trustees better.
4. Ms. Deel commented that she is happy to be at the meeting, enjoyed the behind-the-scenes tour of the library, and looks forward to serving community as a library board trustee.

XI. Questions from the Liaisons

- A. Mr. Tyler commented that public service is unique, and that he is pleased to see new members of the community stepping up to serve. He is honored to serve on behalf of the library and as a liaison to RHPL. He also expressed gratitude to the board for allowing him to share his ideas at board meetings.

XII. The regular meeting adjourned at 8:32 pm.

Anne Kucher, Secretary