

**Rochester Hills Public Library
Board of Trustees Meeting**

February 8, 2021

- I. The Board of Trustees of the Rochester Hills Public Library held a regular (electronic) meeting on Monday, February 8, 2021. The President called the meeting to order at 7:02 pm via a virtual roll call. The presiding officer was Robert Bonam who announced he was attending remotely from Rochester Hills, in Oakland County, MI.

A quorum of the board was present and attending remotely including Gregg Christenson, Anne Kucher, Madge Lawson, Suba Subbarao, Chuck Stouffer, each of which confirmed they were attending remotely from a location in Rochester Hills, in Oakland County, MI.

Guests included Library Director Juliane Morian, City of Rochester Liaison Ayana Knox-Potts, and Oakland Township Library Board Liaison Michael Tyler.

- II. There were no public comments.
- III. Minutes
 - A. On a motion by Mr. Stouffer, which Ms. Lawson seconded, the board approved the regular minutes of January 11, 2021.
 - B. On a motion by Mr. Christenson, which Mr. Stouffer seconded, the board approved the Annual Meeting minutes of January 11, 2021.
- IV. The Treasurer's Report – The board reviewed, discussed and filed the treasurer's report.
- V. Monthly Bills – On a motion by Mr. Stouffer, which Ms. Kucher seconded, the board approved the monthly bills for January 2021 which totaled \$294,403.06.
- VI. Communications – The board reviewed, discussed and filed the communications.
- VII. Director's Report and Statistical Report – The board reviewed, discussed, and filed the director's report and statistical report.
- VIII. Committee Reports
 - A. Strategic Planning Committee
 1. Ms. Lawson shared both the board version and public summary of the 3-year strategic plan.
 2. Ms. Morian said that the strategic plan would provide the framework for progress reports to the board at the 6-month and 12-month mark on an annual basis moving forward. Together, with managers and staff, Ms. Morian would update key action items on a yearly basis so that the plan reflected 3 years of future-focus.

3. On a motion by Ms. Lawson, which Ms. Subbarao seconded, the board approved the full strategic plan and plan summary.

4. The board decided to postpone action on an updated mission statement until next month.

B. Policy Committee

1. On a motion by Mr. Stouffer, which Ms. Lawson seconded, the board approved a mask wearing requirement with no exceptions as presented in the CUS-2 Code of Conduct during COVID-19 Pandemic Policy.

IX. Other Business

A. The board discussed a request from Rochester Rotary to conduct a yard sale from 10am – 2pm on a Saturday in May 2021. On a motion by Mr. Stouffer, which Ms. Subbarao seconded, the board approved allowing the yard sale in Rotary Gateway Park, once the rotary club secured a permit from the City of Rochester and named the library as an additional insured for the day.

B. Board Comments

1. Mr. Stouffer expressed the need to see more images of individuals wearing masks in official library publications and newsletters.

X. Questions from the Liaisons

A. Mr. Tyler asked that as staffing decisions are decided, to consider adding a digital services librarian who could provide specialized service regarding the digital collections offered at RHPL.

B. Mr. Tyler offered the phrase, “expanding the mind’s horizon” as it relates to an updated mission statement.

C. Ms. Knox-Potts commented that she is very grateful for all the library offers and is appreciative that it was able to open for interior access once again.

XI. The regular meeting adjourned at 8:11 pm.

Anne Kucher, Secretary