

**Rochester Hills Public Library
Board of Trustees Meeting**

June 14, 2021

- I. The Board of Trustees of the Rochester Hills Public Library held a regular meeting on Monday, June 14, 2021. The President called the meeting to order at 8:07 pm in multi-purpose room of the Rochester Hills Public Library. The presiding officer was Robert Bonam.

A quorum of the board was present. Suba Subbarao attended in-person and agreed to serve as the acting secretary for this meeting. Gregg Christenson and Madge Lawson attended remotely via conference call. Anne Kucher and Chuck Stouffer were absent (and had previously notified the Board).

Guests included Library Director Juliane Morian, City of Rochester Liaison Ayana Knox-Potts, and Oakland Township Library Board Liaison Michael Tyler.

- II. Public comments

- A. Ms. Deel commented that she was glad to attend the meeting and was looking forward to the summer reading program at the library for her children.
- B. Mr. Sesí commented that he was happy to attend the meeting as well.

- III. Minutes

- A. On a motion by Ms. Lawson, which Mr. Christenson seconded, the board discussed the minutes from the previous meeting.
 1. Mr. Tyler offered two corrections for consideration: one was a typo in the list of board members present, and the other was the addition of the word "bookmobile" to describe the stops in point VII. A. 2.
- B. The board unanimously approved the minutes of May 10, 2021 as amended.

- IV. The Treasurer's Report – The board reviewed, discussed and filed the treasurer's report. The board members agreed that only the credit card statement was necessary in future board packets.

- V. Monthly Bills – On a motion by Ms. Subbarao, which Ms. Lawson seconded, the board unanimously approved the monthly bills for May 2021, which totaled \$348,351.44.

- VI. Communications

- A. The board reviewed, discussed the communications and press coverage.
 1. Ms. Subbarao commented that she thinks additional promotion of the Michigan Activity Pass on the website or social media channels would be beneficial in the summer months. Ms. Morian will provide that feedback to the marketing team.
 2. Mr. Tyler asked if press releases are sent to Metro Parent. Ms. Morian confirmed with the Community Relations team that we do not because it is too regional and not specific for the communities we serve.

- B. The board filed the communications.

VII. Reports

- A. The board reviewed the director's report and statistical reports
 - 1. Ms. Subbarao commented on the recommendation to move the second-floor computer stations out of the computer lab into in the open area and suggested it may lead to patron complaints about privacy. Ms. Morian said that the library will offer privacy screens and provide circulating laptops (for patrons who seek privacy or quiet spaces) to use elsewhere inside the library.
 - 2. Mr. Tyler commented that he would like to see the conference rooms equipped with projection screens and other equipment to facilitate group collaboration.
- B. The board filed the director's report and statistical report.
- C. The board reviewed, discussed, and filed the "2021 Research and Trends in Mobile Service" report
 - 1. Ms. Lawson commented that she would like to receive more information about the Techmobile in San Francisco Public Library and the WOW (Web on Wheels) mobile at Forsyth Public Library. Ms. Lawson also noted that reliability of the vehicle was a concern and would like to explore the feasibility of acquiring an electric vehicle.
 - 2. Mr. Tyler expressed interest in exploring the concept of after-hours lockers for the northwestern part of Oakland Township and the southeastern part of Rochester Hills. He cited extenuating factors that should be explored such as the ongoing costs of maintaining it and ability to staff it with rotating holds on a consistent basis.
 - 3. Ms. Knox-Potts mentioned that there might be Kroger Community Grants to pursue if placing an after-hours locker on a community site (like Kroger) was desirable.
 - 4. Ms. Morian will provide an update at a future meeting regarding the feasibility of a new outreach vehicle with a technology focus, lockers for after-hours pickup, and piloting new approaches to outreach services. Additionally, she will explore funding options for these expenditures.

VIII. Committee Reports

- A. There were no updates presented at the meeting; no committees had met in the past month.

IX. Other Business

- A. Board Comments:
 - 1. Ms. Lawson confirmed the date of the next finance committee meeting as June 28, 2021 at 8pm via Zoom.
 - 2. Ms. Subbarao commented that she is so pleased that the library is reopening with various accommodations for patrons in light of the fact not all libraries have announced a return to service for their communities.

3. Ms. Knox-Potts commented that she seconded Ms. Subbarao's comments and that she is happy to be back to meeting in-person once again.

X. Questions from the Liaisons

A. Mr. Tyler appreciated the opportunity to share his opinions and thoughts at the board meeting. He also offered the suggestion to scan previous RHPL board meeting minutes and make them searchable. Ms. Morian said she would look into this.

XI. The regular meeting adjourned at 9:03 pm.

Suba Subbarao, Acting Secretary