

**Rochester Hills Public Library
Board of Trustees Meeting**

July 12, 2021

- I. The Board of Trustees of the Rochester Hills Public Library held a regular meeting on Monday, July 12, 2021. The President called the meeting to order at 8:00 pm in the boardroom of the Rochester Hills Public Library. The presiding officer was Bob Bonam.

A quorum of the board was present and included Bob Bonam, Gregg Christenson, Anne Kucher, Madge Lawson, Chuck Stouffer, and Suba Subbarao.

Guests included Library Director Juliane Morian, City of Rochester Library Liaison Ayana Knox-Potts, and Oakland Township Library Board Liaison Michael Tyler.

Public in attendance included: Jim Sesi, Julianne Reyes, Melinda Deel, and Alice Moo.

- II. Public comments

- A. Ms. Reyes commented that she was happy to attend as a library board candidate.
- B. Ms. Deel commented that she was glad to attend as a library board candidate and shared kudos to the library staff for creating a fun and engaging summer reading program for her children.

- III. Minutes

- A. On a motion by Ms. Subbarao, which Mr. Christenson seconded, the board unanimously approved the minutes from the meeting on June 14, 2021.

- IV. The Treasurer's Report – The board reviewed, discussed and filed the treasurer's report.

- V. Monthly Bills – On a motion by Ms. Kucher, which Mr. Christenson seconded, the board unanimously approved the monthly bills for June 2021, which totaled \$328,469.06.

- VI. Communications

- A. The board reviewed, discussed, and filed the communications and press coverage.

- VII. Reports

- A. The board reviewed, discussed, and filed the director's report and the statistical report.
 1. Mr. Tyler expressed interest in exploring the concept of after-hours lockers for the northwestern part of Oakland Township, noting that there was a Lake Orion school in that area and a possible partnership with Orion Township Library could be established. Additionally Mr. Tyler expressed a desire to have WiFi enabled holds lockers. Discussion among the board and liaisons ensued.
 2. Ms. Morian confirmed that there is more research to gather on the desirability, feasibility, and sustainability of holds lockers, but noted the interest of the Board to pursue that research.

3. Ms. Morian also confirmed that the conference rooms would be available for public bookings in August, but the MPR would be available after August 20th since it is still utilized for storing furniture (during the pandemic) and community donations (when the Friends could not hold a large used book sale).

B. The board reviewed, discussed, and filed the "RHPL Strategic Plan: 2021 Mid-Year Update" report

1. Ms. Kucher inquired about training for staff and if it was in-person or online. Ms. Morian said that in-person meetings can resume now as transmission of the COVID-19 virus decreases, but stated that staff have learned to leverage video training to reach more staff than they could with in-person training.

VIII. Committee Reports

A. Finance Committee

1. Ms. Morian presented the proposed 2022 RHPL Budget Plan as a first reading for the board. The public hearing on the budget is scheduled for August 9, 2021.

2. The board discussed the communication regarding switching audit firms. Ms. Morian will research the cost of moving to a mid-sized accounting firm and explore best practices from ALA in regards to retaining or switching audit firms.

IX. Other Business

A. The Board reviewed a proposal from FK Engineering for geotechnical investigation of the soil on the library site as it pertains to the west parking lot paving project.

1. On a motion from Mr. Christenson, which Mr. Stouffer seconded, the board unanimously approved an out of budget expenditure for geotechnical investigation to be completed by FK Engineering and not to exceed \$6,500.

B. Board Comments:

1. Mr. Bonam led the entire Board in recognizing Ms. Knox-Potts for her contribution and service as the City of Rochester Liaison to the RHPL for nearly seven years. Ms. Knox-Potts informed the Board via email that she was moving out of the City and, as such, could no longer serve as the liaison.

X. Questions from the Liaisons

A. Ms. Knox-Potts commented that it was an honor and privilege to be the City of Rochester's liaison to the Board of Trustees and thanked everyone for being so helpful and inclusive in their board work.

B. Ms. Knox-Potts introduced Alice Moo, a member of the public in attendance, as a possible successor to the City of Rochester RHPL Liaison position.

C. Mr. Tyler commented that he will miss working with Ms. Knox-Potts, and expressed appreciation to the Board for allowing him to share his thoughts on various issues.

XI. The regular meeting adjourned at 9:00 pm.