

**Rochester Hills Public Library
Board of Trustees Meeting**

September 13, 2021

- I. The Board of Trustees of the Rochester Hills Public Library held a regular meeting on Monday, September 13, 2021. The President called the meeting to order at 7:03 pm. The presiding officer was Robert Bonam.

A quorum of the board was present including Robert Bonam, Gregg Christenson, Anne Kucher, Madge Lawson, Chuck Stouffer, and Suba Subbarao.

Guests included Library Director Juliane Morian and Oakland Township Liaison Michael Tyler.

Members of the public in attendance were Melinda Deel, Julianne Reyes, and Jim Sesi.

- II. Public Comments

- A. Ms. Reyes commented that she is happy to attend the board meeting.
- B. Ms. Deel commented that she was impressed with the fall library newsletter's line up of programs and expressed interest in registering (for herself or her children).

- III. Minutes –On a motion by Ms. Lawson, which Ms. Subbarao seconded, the board unanimously approved the regular meeting minutes of August 9, 2021 as presented without discussion.

- IV. The Treasurer's Report –The board reviewed and filed the treasurer's report with minor discussion regarding the merits of tracking YTD budget to actual. Ultimately, the board felt the presentation of budget to actual numbers held value as presented and should not be changed.

- V. On a motion by Mr. Stouffer, which Ms. Kucher seconded, the board unanimously approved the monthly bills for August 2021 totaling \$326,157.82 without discussion.

- VI. Communications

- A. The board reviewed and filed the communications with minor discussion.
 1. Regarding the communication about art in the library, Ms. Morian explained that there was an action item on the strategic plan to research a donor wall for the rotunda and this may be an opportunity to leverage art in a unique way.

- VII. Director's Report and Statistical Report

- A. The board reviewed and filed the director's report and statistical report with some discussion.
 1. Mr. Stouffer expressed a desire to structure the parking lot request for bid in a third way in order to determine if waiting until late in the spring would be the least expensive option.
 2. Mr. Stouffer inquired about the type of storm drains specified for the west parking lot rebuild project and wanted to know if they were the same style as

those on the south lot. Ms. Morian replied that they were the same, but that the AEW engineers noted that two of the storm drains on the south lot were eroding around the neck and not constructed properly. They are slated to be repaired as part of this paving project.

3. Mr. Tyler expressed a desire to explore if we could monetize library data while maintaining patron privacy. Ms. Morian said that she would share this question to Derek Brown, Director of IT, who will present an update on the IT systems at RHPL at the October board meeting.

4. Ms. Lawson asked about an update on the elevator repair and Ms. Morian shared that while the repairs had been delayed for about a week, the elevator was safe to operate and this was a preventative repair.

VIII. Committee Reports

A. Policy Review Committee

1. The Policy Review submitted various policies for the full board's first reading and discussion. Ms. Morian noted minor suggestions for clarification and will present the final version for second reading in October.

2. Due to the immediate need of providing good customer service as meeting room reservation resume in September, Mr. Christenson made a motion to approve MGT-10 Meeting Room policy (with minor clerical corrections) after first reading. This was seconded by Mr. Stouffer. There was no additional discussion and the board unanimously accepted the motion to approve MGT-10 with the clerical changes and updated formatting.

3. Ms. Kucher, seconded by Ms. Subbarao, moved that the library director be empowered to make clerical updates to those policies that reference "customer" and change it to "patron" for consistency without updating the date the policy was approved. There was no discussion and the board unanimously supported the motion.

B. Director's Evaluation Committee – Mr. Bonam confirmed director's evaluation process is moving ahead according to schedule.

IX. Other Business

A. Mr. Christenson explained that after his library board term ends in November 2021, it would be practical for him to resign from the Community Foundation of Greater Rochester's investment committee. He advised that he did not think it was necessary for the RHPL board to appoint a new trustee to serve on the Foundation's committee moving forward. The board accepted his recommendation without appointing a replacement.

B. Ms. Kucher said that she had recently visited 12 different small libraries in Macomb County and commented on how grateful she was for the resources available at RHPL by comparison.

C. Ms. Kucher also asked where we were with a new appointment from the City of Rochester Library Liaison. I said I knew they were aware of the vacancy and that I anticipated they would post it for 30 days and then their City Council would appoint a new liaison in October or November.

- D. There were no other comments from board members

- X. Questions from the Liaisons
 - A. Mr. Tyler commented that he would prefer the board packet be single-sided (assuming it was a minimal cost), but also conceded that it would add bulk to the packet. The board commented that they were comfortable with the double-sided presentation of the printed board packet. Mr. Tyler also expressed a desire to see more Oakland Township cardholders sign up for library cards.

- XI. The regular meeting adjourned at 8:30 pm.

Anne Kucher, Secretary