



# **Rochester Hills Public Library**

## **Budget Plan**

Year Ending December 31, 2022

## Budget Summary

	2020 Audited	2021 Budget	2021 Est. Actual	2022	Details
<b>Revenue</b>					
Rochester Hills	2,792,749	2,833,500	2,866,388	2,902,800	
Rochester	497,407	507,200	507,200	518,690	(May increase by \$25,000 depending on a tax ruling)
Oakland Township	847,919	878,600	878,600	909,700	
State Aid	121,520	57,900	128,223	132,500	(Held 2021 per capita rate; assumes an increase in population)
Oakland County	320,639	284,400	331,430	297,040	(Final payment of OTBS 10-year contract; conservative penal fine estimate)
Library fines & fees	38,386	46,000	55,000	62,000	
Other income	415,744	221,000	180,000	242,345	(Transfer \$10,000 from OTBS gift fund to supplement OTBS)
<b>Total Revenue</b>	<b>\$ 5,034,364</b>	<b>\$ 4,828,600</b>	<b>\$ 4,946,841</b>	<b>\$ 5,065,075</b>	
<b>Expenditures</b>					
Personnel	2,309,243	2,421,700	2,300,000	2,480,400	(First 6 month of 2021 were pandemic staffing conditions but that will change in 2022; salary table was updated to compete with other libraries; staff will see an average wage increase of 2.5%)
Benefits	576,694	629,900	605,000	690,300	(Assumes a 13% health insurance increase)
Library Materials	688,894	780,000	780,000	800,000	(Materials are 15.8% of operating; adds more electronic content)
Facilities and Equipment	478,398	516,500	534,900	535,800	
Capital Outlay	27,003	30,000	345,000	171,000	(Separate line item for capital expenditures as opposed to using contingency as had been the practice)
Prof/Contractual Serv	53,908	88,500	88,500	79,000	
Programs	12,720	54,000	34,000	53,000	
Other Operating	111,422	303,000	137,500	255,575	(Includes contingency for unforeseen budget needs)
<b>Total Expenses</b>	<b>\$ 4,258,282</b>	<b>\$ 4,823,600</b>	<b>\$ 4,824,900</b>	<b>\$ 5,065,075</b>	(Maintains prior cuts due to personnel restructuring; accounts for scheduled capital replacements and adds to mobile library services)
Beginning fund balance	<b>\$483,294</b>	<b>\$1,259,376</b>	<b>\$1,259,376</b>		
Revenue over expense	<b>\$776,082</b>	<b>\$0</b>	<b>\$121,941</b>		
Ending fund balance	<b>\$1,259,376</b>	<b>\$1,259,376</b>	<b>\$1,381,317</b>		

# Rochester Hills Public Library

## Budget Plan

	Year Ending December 31, 2022			
	2020 Actual	2021 Budget	2021 Estimated Actual	2022 Budget
<b>Revenue</b>				
Property Taxes (City of Rochester Hills)	\$2,792,749	\$2,833,500	\$2,866,388	\$2,902,800
Service Contracts:				
City of Rochester	497,407	507,200	507,200	518,690
Oakland Township	847,919	878,600	878,600	909,700
Total Service Contracts	\$1,345,326	\$1,385,800	\$1,385,800	\$1,428,390
State Aid	121,520	57,900	128,223	132,500
Oakland Talking Book Service	147,583	154,000	154,000	158,640
Oakland County (penal fines)	173,056	130,400	177,430	138,400
Library Fines and Fees	38,386	46,000	55,000	62,000
Investment Income	29,827	12,000	10,000	12,000
Gifts:				
Designated Gifts - General	7,549	0	6,000	3,345
Designated Gifts - Friends of RHPL	170,000	160,000	100,000	170,000
Undesignated Gifts	41,612	20,000	35,000	35,000
Total Gifts	\$219,161	\$180,000	\$141,000	\$208,345
Other Income:				
Miscellaneous & Grants	166,756	29,000	29,000	22,000
Total Other Income	\$166,756	\$29,000	\$29,000	\$22,000
<b>Total Revenue</b>	<b>\$5,034,364</b>	<b>\$4,828,600</b>	<b>\$4,946,841</b>	<b>\$5,065,075</b>

# Rochester Hills Public Library

## Budget Plan

Expenditures	Year Ending December 31, 2022			
	2020 Actual	2021 Budget	2021 Est. Actual	2022 Budget
Personnel:				
Salaries and Wages	2,309,243	2,421,700	2,300,000	2,480,400
Employee Benefits	576,694	629,900	605,000	690,300
Total Personnel	<u>\$2,885,937</u>	<u>\$3,051,600</u>	<u>\$2,905,000</u>	<u>\$3,170,700</u>
Library Materials:				
Books	221,565	325,000	325,000	305,000
Audiovisual	78,440	139,900	139,900	135,900
Electronic Materials	363,689	280,000	280,000	318,600
Print Subscriptions & Innovative Items	25,200	35,100	35,100	40,500
Total Library Materials	<u>\$688,894</u>	<u>\$780,000</u>	<u>\$780,000</u>	<u>\$800,000</u>
Facilities and Equipment:				
Bookmobile Maintenance	25,976	25,000	20,300	26,000
IT Equipment Maintenance	97,471	94,600	94,600	94,600
Facilities Maintenance	165,169	216,700	230,000	224,200
Insurance	18,145	19,000	19,000	19,000
Voice and Data Services	27,793	25,000	25,000	26,000
Utilities	143,844	136,200	146,000	146,000
Total Facilities and Equipment	<u>\$478,398</u>	<u>\$516,500</u>	<u>\$534,900</u>	<u>\$535,800</u>
Capital Outlay	\$27,003	\$30,000	\$345,000	\$171,000
Professional and Contractual Services	\$53,908	\$88,500	\$88,500	\$79,000
Programs (underwritten by Friends of RHPL)	\$12,720	\$54,000	\$34,000	\$53,000
Other Operating Expenses:				
Postage	19,186	25,000	25,000	25,000
Promotion and Printing (unwritten by FRHPL)	38,412	42,500	42,500	46,600
Staff Memberships & Development (underwritten by FRHPL)	17,851	32,200	27,200	40,675
Supplies	21,615	28,500	32,000	28,500
Miscellaneous (OTBS supplies, tax refunds)	14,358	14,800	10,800	14,800
Contingency	0	160,000	0	100,000
Total Other Operating Expenditures	<u>\$111,422</u>	<u>\$303,000</u>	<u>\$137,500</u>	<u>\$255,575</u>
<b>Total Expenditures</b>	<u><u>\$4,258,282</u></u>	<u><u>\$4,823,600</u></u>	<u><u>\$4,824,900</u></u>	<u><u>\$5,065,075</u></u>