



ROCHESTER HILLS  
PUBLIC LIBRARY

## **Budget Plan**

Year Ending December 31, 2023

## Budget Summary

	2021 Audited	2022 Budget	2022 Est. Actual	2023 Proposed	
<b>Revenue</b>					
Rochester Hills	2,867,807	2,902,800	2,941,016	3,037,230	
Rochester	512,925	518,690	518,690	537,680	
Oakland Township	882,249	909,700	909,700	966,100	
State Aid	128,224	132,500	147,800	147,800	
Oakland County	331,451	297,040	322,116	303,100	(Assumes OTBS contract is renewed)
Library fines & fees	54,872	62,000	56,524	50,000	
Other income	156,838	242,345	222,470	228,990	
Fund balance transfer	0	0	270,284	0	
<b>Total Revenue</b>	<b>\$ 4,934,366</b>	<b>\$ 5,065,075</b>	<b>\$ 5,388,600</b>	<b>\$ 5,270,900</b>	
<b>Expenditures</b>					
Personnel	2,224,816	2,480,400	2,345,000	2,557,800	(Cost of living adjustment of 1-5% for staff with priority given to frontline positions)
Benefits	560,012	690,300	665,000	578,700	(Medical insurance reduced by 17% with negotiated contract)
Library Materials	711,295	800,000	800,000	840,000	(Materials increased by 5%)
Facilities and Equipment	621,867	535,800	531,800	560,000	
Capital Outlay	114,532	171,000	751,000	355,100	(Network upgrades, office space in admin, new public study room)
Prof/Contractual Serv	65,310	79,000	65,000	70,000	
Programs	26,957	53,000	50,000	53,000	
Other Operating	143,314	255,575	180,800	256,300	(Includes \$100K in contingency)
<b>Total Expenses</b>	<b>\$ 4,468,103</b>	<b>\$ 5,065,075</b>	<b>\$ 5,388,600</b>	<b>\$ 5,270,900</b>	
Beginning fund balance	<b>\$1,259,376</b>	<b>\$1,840,171</b>	<b>\$1,840,171</b>	<b>\$ 1,569,887</b>	
Revenue over expense	<b>\$580,795</b>	<b>\$0</b>	<b>(270,284)</b>		
Ending fund balance	<b>\$1,840,171</b>	<b>\$1,840,171</b>	<b>\$1,569,887</b>		

**Rochester Hills Public Library**

**Budget Plan**

	<b>Year Ending December 31, 2023</b>			
	2021 Actual	2022 Budget	2022 Projected	2023 Budget
<b>Revenue</b>				
Property Taxes (City of Rochester Hills)	\$2,867,807	\$2,902,800	\$2,941,016	\$3,037,230
Service Contracts:				
City of Rochester	512,925	518,690	518,690	537,680
Oakland Township	882,249	909,700	909,700	966,100
Total Service Contracts	<u>\$1,395,174</u>	<u>\$1,428,390</u>	<u>\$1,428,390</u>	<u>\$1,503,780</u>
State Aid	128,224	132,500	147,800	147,800
Oakland Talking Book Service	154,021	158,640	158,640	150,000
Oakland County (penal fines)	177,430	138,400	163,476	153,100
Library Fines and Fees	54,872	62,000	56,524	50,000
Investment Income	-7,350	12,000	0	2,000
Gifts:				
Designated Gifts - General	11,602	3,345	3,570	10,000
Designated Gifts - Friends of RHPL	100,000	170,000	170,000	171,000
Undesignated Gifts	43,073	35,000	38,900	37,800
Total Gifts	<u>\$154,675</u>	<u>\$208,345</u>	<u>\$212,470</u>	<u>\$218,800</u>
Other Income:				
Miscellaneous & Grants	9,513	22,000	10,000	8,190
Total Other Income	<u>\$9,513</u>	<u>\$22,000</u>	<u>\$10,000</u>	<u>\$8,190</u>
Fund balance transfer			\$270,284	
Total fund balance transfer			<u>\$270,284</u>	
<b>Total Revenue</b>	<u><u>\$4,934,366</u></u>	<u><u>\$5,065,075</u></u>	<u><u>\$5,388,600</u></u>	<u><u>\$5,270,900</u></u>

**Rochester Hills Public Library**

**Budget Plan**

Expenditures	Year Ending December 31, 2023			
	2021 Actual	2022 Budget	2022 Projected	2023 Budget
Personnel:				
Salaries and Wages	2,224,816	2,480,400	2,345,000	2,557,800
Employee Benefits	560,012	690,300	665,000	578,700
Total Personnel	<u>\$2,784,828</u>	<u>\$3,170,700</u>	<u>\$3,010,000</u>	<u>\$3,136,500</u>
Library Materials:				
Books	285,209	305,000	305,000	345,000
Audiovisual	132,706	135,900	135,900	134,900
Print & Electronic Subscriptions, Innovative Items	293,380	359,100	359,100	360,100
Total Library Materials	<u>\$711,295</u>	<u>\$800,000</u>	<u>\$800,000</u>	<u>\$840,000</u>
Facilities and Equipment:				
Bookmobile Maintenance	12,448	26,000	22,000	25,000
IT Equipment Maintenance	86,412	94,600	94,600	95,000
Facilities Maintenance	211,649	224,200	224,200	231,000
Insurance	18,632	19,000	19,000	19,000
Voice and Data Services	23,317	26,000	17,000	26,000
Utilities	154,877	146,000	155,000	164,000
Total Facilities and Equipment	<u>\$507,335</u>	<u>\$535,800</u>	<u>\$531,800</u>	<u>\$560,000</u>
Capital Outlay	\$114,532	\$171,000	\$751,000	\$355,100
Professional and Contractual Services	\$65,310	\$79,000	\$65,000	\$70,000
Programs (underwritten by Friends of RHPL)	\$26,957	\$53,000	\$50,000	\$53,000
Other Operating Expenses:				
Postage	34,006	25,000	25,000	21,000
Promotion and Printing (underwritten by FRHPL)	47,623	46,600	50,000	50,800
Staff Memberships & Development (underwritten by FRHPL)	21,049	40,675	38,000	40,500
Supplies	19,779	28,500	28,000	28,500
Miscellaneous (OTBS supplies, tax refunds)	20,857	14,800	14,800	15,500
Contingency	0	100,000	25,000	100,000
Total Other Operating Expenditures	<u>\$143,314</u>	<u>\$255,575</u>	<u>\$180,800</u>	<u>\$256,300</u>
<b>Total Expenditures</b>	<u><u>\$4,353,571</u></u>	<u><u>\$5,065,075</u></u>	<u><u>\$5,388,600</u></u>	<u><u>\$5,270,900</u></u>