

**Rochester Hills Public Library**  
**500 Olde Towne Road, Rochester, MI**

**Mission:**

Rochester Hills Public Library empowers people to explore and create with resources that enlighten, educate, entertain, and inform.

**May 9, 2022 – 8 p.m.**

**Agenda**

- I. Call to order of the regular meeting
- II. Presentation of the 2021 Audit – Alan Panter, Principal at Yeo & Yeo
- III. Public Comments\*
- IV. Minutes of regular meeting on April 11, 2022
- V. Treasurer’s Report for April 2022
- VI. Monthly bills for April 2022 in the amount of \$316,374.81
- VII. Communications
  - a. Customer Comments
  - b. Communication to patron in regards to material concerns regarding one title in the collection
  - c. Communication from patron regarding material concerns
  - d. Spring 2022 News & Views
  - e. Press Coverage
- VIII. Reports
  - a. Library Director
  - b. Statistical Report
- IX. Committee Updates
  - a. Finance
    - i. Hear update from meeting on April 12, 2022
  - b. Policy
    - i. Update from meeting on May 2, 2022
    - ii. 2<sup>nd</sup> reading of MGT-16 Social Media Policy
- X. Other Business

\*Each individual should state their name and are permitted 3 minutes of comment time.

- a. 2022 RHPL Community Survey Report
- XI. Board Comments
- XII. Questions from the Liaisons
- XIII. Adjournment

\*Each individual should state their name and are permitted 3 minutes of comment time

April 26, 2022

Board of Trustees and Management  
Rochester Hills Public Library  
Rochester, Michigan

We have audited the financial statements of the governmental activities and the major fund of Rochester Hills Public Library (the Library) as of and for the year ended December 31, 2021. We are required to communicate certain matters to you in accordance with auditing standards generally accepted in the United States of America that are related to internal control and the audit.

Our communication includes the following:

- I. Auditors' Communication of Significant Matters with Those Charged with Governance
- II. Communication of Internal Control Matters Identified During the Audit
- III. Matters for Management's Consideration

Matters for management's consideration are not required to be communicated but we believe are valuable for management.

We discussed these matters with various personnel in the Library during the audit and with management. We would also be pleased to meet with you to discuss these matters at your convenience.

This information is intended solely for the information and use of the Board of Trustees and management of the Library and is not intended to be, and should not be, used by anyone other than these specified parties.

*Yeo & Yeo, P.C.*

Auburn Hills, Michigan

## **Appendix I**

### **Auditors' Communication of Significant Matters with Those Charged with Governance**

Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter to you dated November 12, 2021. Professional standards also require that we communicate to you the following information related to our audit.

#### **Significant Audit Matters**

##### **Qualitative Aspects of Accounting Practices**

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Library are described in the footnotes of the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year.

We noted no transactions entered into by the Library during the year for which there is lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statement in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the Library's financial statements were:

- The useful lives of its capital assets. Useful lives are estimated based on the expected length of time during which the asset is able to deliver a given level of service.
- Compensated absences. Management's estimate of accrued compensated absences is based on current hourly rates and policies regarding payment of sick and vacation banks.

We evaluated the key factors and assumptions used to develop these estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

Disclosures in the financial statements are neutral, consistent and clear.

We have identified, and audited, the following significant risks of material misstatement as part of our audit:

- Management override of controls to manipulate financial information including, but not limited to, manual journal entries and fraudulent credit card transactions.
- Improper revenue recognition consisting of unrecorded revenues and overstatement of revenue that should be recorded as a deferred inflow of resources.

##### **Accounting Standards**

The Governmental Accounting Standards Board has released additional Statements. Details regarding these Statements are described in Note 1 of the financial statements.

## Cybersecurity Posture

Cybersecurity posture, an overall measure of cybersecurity strength, is more prevalent than ever as Libraries continue to face cybersecurity risks. Billions of emails are sent every day, some of which contain attachments with malicious files or malicious embedded links aimed at negatively impacting unsuspecting organizations. Not only can a successful attack cost thousands of dollars and put a strain on IT resources while remediation efforts are underway, but sensitive information may be breached. Additionally, cyber insurance coverage may be difficult or costly to obtain without adequate safeguards in place within your Library.

Risk assessment is a first step in mitigating cybersecurity risks and improving your Library's overall cybersecurity posture. The National Institute of Standards and Technology published *Framework for Improving Critical Infrastructure Cybersecurity*, which "enables organizations, regardless of size, degree of cybersecurity risk, or cybersecurity sophistication, to apply the principles and best practices of risk management to improving the security and resilience of critical infrastructure." The framework is designed to cover five areas including identification, protection, detection, responsiveness and recovery. The publication can be found at [www.nist.gov](http://www.nist.gov). Once you have performed a risk assessment, it's time to take action. A few simple solutions that are recommended to prevent cyber-attacks include:

- **Document your program** – Identify specific roles and responsibilities as well as adopting security policies and procedures for your Library to follow, is generally a good practice to have guidelines to follow in the event of an attack. Annually, risks should be reassessed, and the program should be modified to address any identified risks.
- **Offsite back up location** – Frequent data back ups are a good safeguard; but if your entire network is compromised, restoring a back up saved to the network, becomes problematic. Routinely backing up data and storing offsite, allows for your Library to get back up and running as quickly as possible, if your network is attacked.
- **Require routine password changes** – Frequently, people have a bad habit of using the same password for multiple applications. Inevitably, at some point that password will likely be compromised in one of those applications. Requiring users to change their password routinely, reduces the risk of your system being accessed with a compromised password. Requiring a complex password to be of a certain length and contain a mixture of character types, reduces your risk even further.
- **Utilizing multifactor authentication (MFA)** – knowing that people may use the same password to access multiple applications, this extra security layer makes it more difficult for attackers to gain access to your system. Microsoft claims that MFA can block over 99.9 percent of account compromise attacks.
- **Provide cybersecurity training** – Security awareness training provides a human firewall to protect your system. Training sessions and automated simulated attacks are utilized to help train people on how to spot phishing email attacks. Yeo & Yeo is able to provide security training to your employees.

Placing significant emphasis on evaluating your Library's cybersecurity posture, and channeling sufficient resources towards proper risk assessment, implementation, and education will reduce the likelihood of a cybersecurity threat and help lessen the impact of a breach.

## Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

## **Corrected and Uncorrected Misstatements**

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial and communicate them to the appropriate level of management. Management has corrected all such misstatements.

The following material misstatement was detected as a result of our audit procedures and corrected by management:

- A liability was not recorded for current year expenditures incurred but not paid for (Accounts Payable) until after year end of approximately \$41,000. An entry was proposed by the independent auditors and posted to the general ledger by Management to record the liability and expenditures in the correct period.

Management has determined that the effects of the uncorrected misstatement summarized below is immaterial to the financial statements taken as a whole. The uncorrected misstatement or the matters underlying them could potentially cause future period financial statements to be materially misstated, even though, in our judgment, such uncorrected misstatements are immaterial to the financial statements under audit.

- As noted in the prior year audit, certain expenditures were recorded in 2021 which took place in 2020. As a result, expenditures are overstated by approximately \$3,400 in the current year.

## **Disagreements with Management**

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

## **Management Representations**

We have requested certain representations from management that are included in the management representation letter dated as of the date of the audit report.

## **Management's Consultations with Other Accountants**

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Library's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

## **Other Audit Findings or Issues**

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Library's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

## **Report on Required Supplementary Information**

We applied certain limited procedures to management's discussion and analysis and the remaining required supplementary information (RSI) as described in the table of contents of the financial statements that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

## **Appendix II**

### **Communication of Internal Control Matters Identified During the Audit**

In planning and performing our audit of the financial statements of Rochester Hills Public Library as of and for the year ended December 31, 2021, in accordance with auditing standards generally accepted in the United States of America, we considered Rochester Hills Public Library's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Library's internal control. Accordingly, we do not express an opinion on the effectiveness of the Library's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses and, therefore, material weaknesses may exist that were not identified. However, as discussed below, we identified a certain deficiency in internal control that we consider to be a material weakness.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. We consider the following deficiency in internal control to be a material weakness.

#### **Audit Adjustment**

Management is responsible for reporting reliable financial data in accordance with Generally Accepted Accounting Principles. During the audit, which included an analysis of subsequent disbursements, we identified a material misstatement (approximately \$41,000) for which we proposed an adjustment that was ultimately posted to the general ledger by management. The adjustment was to record expenditures and accounts payable for work performed prior to year-end on the parking lot.



### **Appendix III Matters for Management's Consideration**

In planning and performing our audit of the financial statements of Rochester Hills Public Library as of and for the year ended December 31, 2021, we considered Rochester Hills Public Library's internal control over financial reporting (internal control) as a basis for designing audit procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Library's internal control. Accordingly, we do not express an opinion on the effectiveness of the Library's internal control.

However, during our audit we became aware of the following matters for management's consideration that are opportunities for strengthening internal controls and compliance. This letter does not affect our report dated April 26, 2022, on the financial statements of Rochester Hills Public Library. Our comments and recommendations are:

#### **Capital Asset Policy**

As part of our audit, we review policies and procedures in place to ensure compliance with State law and to encourage clients to follow certain financial best practices. During our review of these policies and procedures, we noted that the Library is missing a formally adopted policy for capital assets that provides appropriate linkage between the capital asset schedules and the useful lives disclosed in the notes to the financial statements. The footnote disclosure has been the working policy of past practice. We recommend the Library develop and formally adopt this policy. Also, we recommend the Library evaluate the useful lives, the categories of related assets, as well as capitalization thresholds and develop a formal written policy to use when considering whether to capitalize an asset going forward and which time period to depreciate the asset.

#### **Michigan Escheat Laws**

During our audit of the Library's cash accounts, it was noted that there are no procedures in place to ensure compliance with Michigan escheat laws. The Library's current practice is to void outstanding checks, which is not in accordance with the applicable legal requirements. The escheat laws established in the State of Michigan require outstanding payroll checks in excess of one year outstanding and all other checks in excess of three years outstanding to be reported and remitted to the State as unclaimed property. There are various materiality thresholds that the State applies dependent upon the type of check, for example, wages must be over \$50 to be reportable. These materiality thresholds should be considered during the escheat process. We recommend that all future outstanding payments be treated in accordance with these laws. The Michigan Manual for Reporting Unclaimed Property provides guidance on reporting and escheating uncashed checks. The manual is available at: <https://unclaimedproperty.michigan.gov/>

#### **Review of Journal Entries**

The Accountant/Benefits Coordinator creates manual journal entries for the Library and posts them into the accounting software. There is no secondary review prior to or after the entry is made. An additional level of review for all manual journal entries will strengthen internal controls, in turn reducing errors and help prevent or detect potential fraud. We recommend a control be put in place that would require a secondary review of manual journal entries. The review should consist of verifying that the journal entry appears reasonable based on facts and circumstances, appropriate source documentation is present, and the entry is coded to the correct general ledger accounts. This review should be accompanied by a sign off which is maintained as documentation of review.

**Rochester Hills Public Library**

**Financial Statements**

**December 31, 2021**



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**Rochester Hills Public Library**  
**List of Elected and Appointed Officials**  
**December 31, 2021**

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**Board of Trustees**

Robert Bonam	President
Madge Lawson	Vice-President
Anne Kucher	Secretary
Gregg Christenson	Treasurer
Charles Stouffer	Trustee
Suba Subbarao	Trustee



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## Independent Auditors' Report

Board of Trustees and Management  
Rochester Hills Public Library  
Rochester, Michigan

### Report on the Audit of the Financial Statements

#### Opinions

We have audited the financial statements of the governmental activities and the major fund of the Rochester Hills Public Library, as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the Library's basic financial statements as listed in the table of contents.

In our opinion, based on our audit, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of the Rochester Hills Public Library as of December 31, 2021, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Rochester Hills Public Library, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Rochester Hills Public Library's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

## **Auditors' Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness the Rochester Hills Public Library's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Rochester Hills Public Library's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

## Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information, as identified in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Yeo & Yeo, P.C.*

Auburn Hills, MI  
April 26, 2022

**Rochester Hills Public Library  
Management's Discussion and Analysis  
December 31, 2021**

Our discussion and analysis of the Rochester Hills Public Library's (Library) financial performance provides an overview of the Library's financial activities for the year ended December 31, 2021 and should be read in conjunction with the Library's basic financial statements.

**Reporting Entity**

Rochester Hills Public Library was formed under Public Act 164 of 1877. The Library functions as a separate financial reporting entity from the City of Rochester Hills and is governed by a six-member Board of Trustees. The library provides various services to the residents of Rochester, Rochester Hills, and Oakland Township.

**Using the Annual Report**

The annual report consists of financial statements presenting both a fund-based view and a government-wide view of the Library.

The general fund columns present a short-term view; they tell us how the taxpayers' resources were spent during the year, as well as how much is available for future spending. The general fund modified accrual basis financial statements provide detailed information about the Library's current financial resources. This information is important as it shows the stewardship of the Library's annual property tax, service contract, and other revenue.

The government-wide columns provide information about the activities of the Library as a whole and present a longer-term view of the Library's finances. This longer-term view uses the accrual basis of accounting so that it can measure the true cost of providing services during the current year, and whether the taxpayers have funded the full cost of providing the Library services. The Library's full accrual basis financial statements present information about the Library's total economic resources, including long-lived assets and long-term obligations. This information is important as it recognizes the long-term ramification of decisions made by the Library on an ongoing basis.

**Financial Highlights**

The following table shows the current year's net position compared to the prior year:

**Condensed Statement of Net Position**

	<b>December 31</b>	
	<b>2021</b>	<b>2020</b>
<b>Assets:</b>		
Cash and investments	\$ 2,389,017	\$ 2,870,876
Taxes receivable and other assets	2,949,366	1,751,601
Capital assets	<u>9,971,452</u>	<u>10,342,183</u>
<b>Total assets</b>	<u>15,309,835</u>	<u>14,964,660</u>
<b>Liabilities:</b>		
Accounts payable and accrued liabilities	113,091	62,739
Unearned revenue	-	466,862
Accumulated employee benefits	<u>174,747</u>	<u>178,488</u>
<b>Total liabilities</b>	<u>287,838</u>	<u>708,089</u>
<b>Deferred inflow of resources:</b>		
Property taxes levied for a subsequent period	<u>3,385,121</u>	<u>2,833,500</u>
<b>Net position:</b>		
Invested in capital assets	9,971,452	10,342,183
Restricted	7,819	8,204
Unrestricted	<u>1,657,605</u>	<u>1,072,684</u>
<b>Total net position</b>	<u>\$ 11,636,876</u>	<u>\$ 11,423,071</u>

Taxes receivable related to the 2021 tax levy, which will be recorded as revenue during 2022.

Unearned revenue relates to service contract revenues received, but not earned as of December 31, 2021.

Total net position increased by approximately \$214,000 during the year ended December 31, 2021, or approximately 1.9%, primarily as a result of increased property taxes levied and decreases in expenditures. Also



**Rochester Hills Public Library  
Management's Discussion and Analysis  
December 31, 2021**

the unearned revenues from the prior year were earned and recognized in the current year which decreased total liabilities. In addition, depreciation on capital assets continued to exceed additions to capital assets during the year.

The following table shows the current year's changes in the net position compared to the prior year:

**Condensed Statement of Activities**

	December 31	
	2021	2020
Revenues:		
Property taxes and service contracts	\$ 4,262,981	\$ 4,138,075
Other revenues	671,385	896,289
Total revenues	<u>4,934,366</u>	<u>5,034,364</u>
Expenses:		
Personnel, professional, and contractual services	2,781,087	2,960,091
Other expenses	746,718	580,402
Depreciation	1,192,756	1,163,143
Total expenses	<u>4,720,561</u>	<u>4,703,636</u>
Change in net position	213,805	330,728
Net position:		
Net position at beginning of year	<u>11,423,071</u>	<u>11,092,343</u>
Net position at end of year	<u>\$ 11,636,876</u>	<u>\$ 11,423,071</u>

The Library's total revenue decreased by approximately \$100,000 during the current year, or approximately 2.0% primarily as a result of a decrease in other revenues received during the year which are dependent on services and fees. Total expenses increased by approximately \$17,000 during the current year, or less than 1%. The Library saw reductions in staffing and hours worked during the fiscal year, as well as reductions in other expenses due to COVID-19 restrictions imposed by the State of Michigan.

**Fund Financial Statements**

The Library has one fund, the general fund, which accounts for all of the day-to-day operations and any capital and maintenance activities.

Operations of the general fund are financed by revenue from local property taxes, service contracts, fines and fees, state aid, and other resources.

The most significant expenditures of the general fund are personnel and related expenditures, library materials and programs, and capital outlay and maintenance expenditures.

**Budgetary Highlights**

Property taxes and service contracts, combined, came in over the amended budget (a favorable variance) by approximately \$4,300. Total revenue from all sources was over the amended budget (a favorable variance) by approximately \$106,000.

Total expenditures were under the final budget (a favorable variance) by approximately \$475,000, related to various categories of expenditures. Therefore, the change in fund balance was favorable compared to the amended amount budgeted by approximately \$581,000. The original budget was amended during the year.

**Capital Asset and Debt Administration**

During 2021, the Library accumulated additions to capital assets in the amount of approximately \$822,000 primarily for collection materials, and other upgrades. It is the Library's intent to fund maintenance and capital activities without issuing debt.

**Economic Factors and Next Year's Budget**

The tax base of southeastern Michigan generally is experiencing growth. It is estimated that property tax revenue for 2022 will increase compared to the 2021 fiscal year. Considering that property taxes and service contracts made up approximately 86% of the Library's revenue, this continues to impact the Library.

**Rochester Hills Public Library  
Management's Discussion and Analysis  
December 31, 2021**

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The COVID-19 pandemic began in March 2020 in the United States. The virus continued to spread throughout the state, as well as the world in the remainder of the 2020 year and it is still prevalent in 2022. The pandemic has caused and will likely continue to cause reductions to in-person services offered at the Library location. The reduction on in-person services affects certain revenue streams and expenditures.

The Library continues to monitor and control expenditures, as well as seek out additional revenue sources (grants and other), if appropriate. The Library will continue to monitor and evaluate its financial position and make adjustments to operations and the budget as needed.

**Contacting the Library's Management**

This financial report is intended to provide our citizens, taxpayers, patrons, and donors with a general overview of the Library's finances and to show the Library's accountability for the public's resources. If there are any questions about this report or additional information is needed, please contact the Library Director at 500 Olde Towne Road, Rochester, Michigan 48307, or visit the Library's website at [www.rhpl.org](http://www.rhpl.org).

**Rochester Hills Public Library**  
**Governmental Funds Balance Sheet / Statement of Net Position**  
**December 31, 2021**

	General Fund Modified <u>Accrual Basis</u>	<u>Adjustments</u>	Statement of <u>Net Position</u>
<b>Assets</b>			
Cash and cash equivalents	\$ 1,785,508	\$ -	\$ 1,785,508
Investments	603,509	-	603,509
Taxes receivable	2,902,800	-	2,902,800
Prepaid items	46,566	-	46,566
Capital assets not being depreciated	-	3,064,297	3,064,297
Capital assets, net of accumulated depreciation	<u>-</u>	<u>6,907,155</u>	<u>6,907,155</u>
 Total assets	 <u>\$ 5,338,383</u>	 <u>\$ 9,971,452</u>	 <u>\$ 15,309,835</u>
<b>Liabilities</b>			
Accounts payable	\$ 71,104	\$ -	\$ 71,104
Accrued and other liabilities	41,987	-	41,987
Accumulated employee benefits, due within one year	-	25,248	25,248
Accumulated employee benefits, due in more than one year	<u>-</u>	<u>149,499</u>	<u>149,499</u>
Total liabilities	<u>113,091</u>	<u>174,747</u>	<u>287,838</u>
<b>Deferred Inflows of Resources</b>			
Property taxes levied for a subsequent period	<u>3,385,121</u>	<u>-</u>	<u>3,385,121</u>
<b>Fund Balances and Net Position</b>			
Net investment in capital assets	-	9,971,452	9,971,452
Non-spendable for prepaid items	46,566	(46,566)	-
Restricted for donor-restricted purposes	7,819	-	7,819
Unassigned	<u>1,785,786</u>	<u>(128,181)</u>	<u>1,657,605</u>
 Total fund balances / net position	 <u>1,840,171</u>	 <u>9,796,705</u>	 <u>11,636,876</u>
 Total liabilities, deferred inflows of resources, and fund balances / net position	 <u>\$ 5,338,383</u>	 <u>\$ 9,971,452</u>	 <u>\$ 15,309,835</u>

See Accompanying Notes to the Financial Statements

**Rochester Hills Public Library**  
**Statement of Revenues, Expenditures and Changes in Fund Balances / Statement of Activities**  
**For the Year Ended December 31, 2021**

	General Fund Modified Accrual Basis	Adjustments	Statement of Activities
<b>Revenues</b>			
Property taxes	\$ 2,867,807	\$ -	\$ 2,867,807
Charges for services	1,395,174	-	1,395,174
Penal fines	177,430	-	177,430
Fines and fees	54,872	-	54,872
Intergovernmental revenue - county	154,021	-	154,021
State aid	128,224	-	128,224
Grants	5,000	-	5,000
Investment income (loss)	(7,350)	-	(7,350)
Gifts	154,675	-	154,675
Other revenue	4,513	-	4,513
	<u>4,934,366</u>	<u>-</u>	<u>4,934,366</u>
<b>Expenditures</b>			
Personnel	2,784,828	(3,741)	2,781,087
Library materials	711,295	(711,295)	-
Facilities and equipment	621,867	(110,730)	511,137
Professional and contractual services	65,310	-	65,310
Library programs	26,957	-	26,957
Other operating expenditures	143,314	-	143,314
Depreciation	-	1,192,756	1,192,756
	<u>4,353,571</u>	<u>366,990</u>	<u>4,720,561</u>
Excess (deficiency) of revenues over expenditures	580,795	(366,990)	213,805
Fund balance / net position - beginning of year	<u>1,259,376</u>	<u>10,163,695</u>	<u>11,423,071</u>
Fund balance / net position - end of year	<u>\$ 1,840,171</u>	<u>\$ 9,796,705</u>	<u>\$ 11,636,876</u>

See Accompanying Notes to the Financial Statements

**Rochester Hills Public Library**  
**Notes to the Financial Statements**  
**December 31, 2021**

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**Note 1 - Summary of Significant Accounting Policies**

**Reporting entity**

The Rochester Hills Public Library was formed under Public Act 164 of 1877. The Library functions as a separate financial operating entity from the City of Rochester Hills and is governed by a six member Board of Trustees. The Library provides various services to the residents of Rochester, Rochester Hills, and Oakland Township.

In evaluating how to define the Library for financial reporting purposes, management has considered all potential component units. The decision to include or not include a potential component unit in the reporting entity was made by applying the criteria set forth in the accounting principles generally accepted in the United States of America, currently GASB Statement No. 14, The Financial Reporting Entity and GASB Statement No. 39, Determining Whether Certain Organizations are Component Units.

Based upon the application of the criteria, the government-wide financial statements of the Library contain all the funds controlled by the Library's Board of Trustees (Library Board) as no other entity meets the criteria to be considered a blended component unit or a discretely presented component unit of the Library.

**Government-wide and fund financial statements**

The government-wide financial statements (i.e., the statement of net position and the statement of activities) are reported using the economic resources measurement focus and the accrual basis of accounting. Property taxes are recognized as revenue in the year in which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The statement of net position includes and recognizes all long-term assets and receivables as well as long-term debt and obligations. The Library's net position is reported in three components: invested in

capital assets; restricted for donor-restricted purposes; and unrestricted net position.

**Measurement focus, basis of accounting, and financial statement presentation**

Measurement focus refers to what is being measured; basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the basic financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

The Library's basic financial statements include both government-wide (reporting the Library as a whole) and fund financial statements (reporting the Library's General Fund).

Property taxes associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the Library.

The Library reports the following major governmental fund:

The General Fund is the Library's primary operating fund. It accounts for all financial resources of the general government.

**Assets, liabilities, and net position or equity**

Deposits and investments – Cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with a maturity of three months or less when acquired. Investments are stated at fair value based on quoted market price. Certificate of deposits are stated at cost which approximates fair value.

**Rochester Hills Public Library**  
**Notes to the Financial Statements**  
**December 31, 2021**

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Property tax revenue – Property taxes are levied on December 1 on the taxable valuation of property of the preceding December 31. Taxes are considered delinquent on March 1 of the following year, at which time penalties and interest are assessed.

The Library's 2020 ad valorem tax is levied and collectible on December 1, 2020 and is recognized as revenue in the year ended December 31, 2021 when the proceeds of the levy are budgeted and available for the financing of operations. The Library's 2021 ad valorem tax is levied and collectible on December 1, 2021, but will not be recognized as revenue until 2022.

The 2020 taxable valuation of the City of Rochester Hills totaled \$3.785 billion, on which ad valorem taxes levied consisted of 0.7478 mills for operating purposes. This resulted in approximately \$2.9 million for operations.

Service contract revenue – The Library also services the City of Rochester and Oakland Township under separate operating agreements. The fee for this service is produced by each municipality levying one mill, annually adjusted down to 0.6881 mills in 2021 for the City of Rochester and 0.5924 mills in 2021 for Oakland Township for the Headlee Amendment reduction factor.

Prepaid items – Certain payments to vendors reflect costs applicable to future fiscal years. For such payments in governmental funds the Library follows the consumption method, and they therefore are capitalized as prepaid items in both government-wide and fund financial statements.

Capital assets – Capital assets are defined by the Library as assets with an initial cost of more than \$2,500 and an estimated useful life in excess of two years. Such assets are valued at historical cost or estimated historical cost if actual historical cost is not available.

The reported value excludes normal maintenance and repairs which are essentially amounts spent in relation to capital assets that do not increase the capacity or efficiency of the item or extend its useful life beyond the original estimate. In the case of donations the Library values these capital assets at the estimated fair value of the item at the date of its donation.

Property, plant and equipment are depreciated using the straight-line method over the following useful lives:

Buildings, additions and improvements	5 to 40 years
Furniture and fixtures	5 to 8 years
Library equipment	3 to 10 years
Vehicles	10 years
Library materials	4 years

Deferred outflows of resources – In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to future periods and therefore will not be recognized as an outflow of resources (expense/expenditure) until then. The Library has no items that qualify for reporting in this category.

Compensated absences – It is the Library's policy to permit employees to accumulate earned but unused vacation and sick pay benefits. All sick and vacation pay is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

Deferred inflows of resources – A deferred inflow of resources is an acquisition of net position by the Library that is applicable to a future reporting period. For governmental funds this includes unavailable revenue in connection with receivables for revenues that are not considered available to liquidate liabilities of the current period. The

**Rochester Hills Public Library**  
**Notes to the Financial Statements**  
**December 31, 2021**

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Library has an item that qualifies for reporting in this category. The governmental fund reports unavailable revenues, which arise only under a modified accrual basis of accounting, from property taxes levied for a subsequent period. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available. In addition, deferred inflows of resources are reported in the government-wide financial statements for property taxes levied during the year that were intended to finance future periods.

Fund Balance – In the fund financial statements, governmental funds report fund balance in the following categories:

Non-spendable – assets that are not available in a spendable form.

Restricted – amounts that are legally imposed or otherwise required by external parties to be used for a specific purpose.

Committed – amounts constrained on use imposed by the government’s highest level of decision-making, its Library Board. A fund balance commitment may be established, modified, or rescinded by a resolution of the Library Board.

Assigned – amounts intended to be used for specific purposes, as determined by the Library Board.

Unassigned – all other resources; the remaining fund balances after non-spendable, restrictions, commitments and assignments.

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the Library’s policy is to consider restricted funds spent first.

**Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets, deferred outflows, liabilities, deferred inflows and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the period. Actual results could differ from those estimates.

**Upcoming Accounting and Reporting Changes**

Statement No. 87, *Leases* increases the usefulness of the financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. A lessee will be required to recognize a lease liability and an intangible right-to-use a lease asset, and a lessor will be required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about leasing activities. The requirements of this Statement are effective for the fiscal year ending December 31, 2022.

Statement No. 96, *Subscription-Based Information Technology Arrangements*, is based on the standards established in Statement No. 87 *Leases*. This statement (1) defines a SBITA as a contract that conveys control of the right to use a SBITA vendor’s IT software, alone or in combination with tangible capital assets, as specified in the contract for a period of time in an exchange or exchange-like transaction (2) requires governments with SBITAs to recognize a right-to-use subscription asset, an intangible asset, and a corresponding subscription liability, and (3) provides guidance related to outlays other than subscription payments, including implementation costs, and

**Rochester Hills Public Library**  
**Notes to the Financial Statements**  
**December 31, 2021**

requirements for note disclosures related to a SBITA. This statement is effective for the year ending December 31, 2023.

The Library is evaluating the impact that the above GASB statements will have on its financial reporting.

**Note 2 - Stewardship, Compliance, and Accountability**

**Budgetary information**

Budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America. An annual appropriated budget is adopted for the General Fund. This budget is developed by the Library Director and approved by the Library Board as are any amendments to the budget. All appropriations lapse at fiscal year end. Amounts encumbered for purchase orders, contracts, etc. are not tracked during the year. Budget appropriations are considered to be spent when goods are received or services rendered.

The Library follows these procedures in establishing the budgetary data reflected in the financial statements:

1. Prior to May 1, Library Managers submit budgetary requests for the next fiscal year. The Library Director obtains income information from the City of Rochester Hills and verifies this information with the City Treasurer's office.
2. The Library Director presents a draft budget to the Library Board's Finance Committee in June.
3. The proposed budget is presented to the full Library Board for discussion in July.

4. A public hearing is advertised at least 10 days in advance, which is held in August. The Library Board legally adopts the budget at the total revenue and expenditure level in August by passing a budget resolution. The Library Director is authorized to transfer budgeted amounts within budgetary activities. However, any revisions that alter the total expenditures of any budgetary activity must be approved by the Library Board.

5. The Library Director forwards a copy of the budget resolution to the City of Rochester Hills.

**Note 3 - Deposits and Investments**

At year end the Library's deposits and investments were reported in the financial statements in the following categories:

Cash and cash equivalents	\$ 1,785,508
Investments	<u>603,509</u>
Total	<u>\$ 2,389,017</u>

The breakdown between deposits and investments is as follows:

Bank deposits (checking and savings accounts, money markets)	\$ 1,861,501
Investments in securities, mutual funds and similar vehicles	<u>527,516</u>
Total	<u>\$ 2,389,017</u>

As of year end, the Library had the following investments:

Investment	Carrying Value	Maturities	Rating	Rating Organization
Fixed income mutual funds	<u>\$ -</u>	< 1 year	N/A	N/A



**Rochester Hills Public Library**  
**Notes to the Financial Statements**  
**December 31, 2021**

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*Interest rate risk* – The risk that the value of investments will decrease as a result of a rise in interest rates. The Library’s investment policy does not specifically address interest rate risk. The Library’s policy minimizes interest rate risk by structuring the investment portfolio so that maturity dates coincide, as nearly as possible, with the expected use of the funds.

*Credit risk* – The risk that an issuer of or a counterparty to an investment will not fulfill its obligations. The Library’s investments are limited by those authorized under Public Act 20 of 1943 (as amended) for custodial credit risk. The Library also has investment policy stating all financial institutions used as depository by the Library must maintain a principal office or branch office located in Michigan, further limiting its investment choices. The Library evaluates each financial institution with which it deposits funds and assesses the level of risk of each institution; only those institutions with an acceptable estimated risk level are used as depositories.

*Concentration of credit risk* – Concentration of credit risk is the risk of loss attributed to the magnitude of investment in a single issuer. The Library’s policy minimizes concentration of credit risk by requiring diversification of the investment portfolio by security type and institution in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

*Custodial credit risk - deposits* – In the case of deposits, this is the risk that in the event of bank failure, the Library’s deposits may not be returned to it. The Library does not have a policy for custodial credit risk. As of year end, \$1,414,836 was exposed to custodial credit risk because it was uninsured and uncollateralized.

**Note 4 - Fair Value Measurements**

The Library categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting

principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; and Level 3 inputs are significant unobservable inputs. Investments that are measured at fair value using the net asset value per share (or its equivalent) as a practical expedient are not classified in the fair value hierarchy.

As of December 31, 2021 the Library’s investments were all in mutual funds which are considered Level 1 in the Fair Value Measurement.

**Note 5 - Receivables**

Receivables as of year-end were related to property taxes amounting to \$ 2,902,800.

**Note 6 - Deferred Inflows of Resources**

At year end the deferred inflows of resources were related to property taxes levied for a subsequent period amounting to \$ 3,385,121.

**Rochester Hills Public Library**  
**Notes to the Financial Statements**  
**December 31, 2021**

**Note 7 - Capital Assets**

Capital assets activity of the Library for the current year is as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
<b>Governmental activities</b>				
Capital assets not being depreciated				
Land	\$ 3,000,000	\$ -	\$ -	\$ 3,000,000
Construction-in-progress	-	64,297	-	64,297
Total capital assets not being depreciated	<u>3,000,000</u>	<u>64,297</u>	<u>-</u>	<u>3,064,297</u>
Capital assets being depreciated				
Library equipment	875,187	22,337	90,110	807,414
Furniture and fixtures	418,403	8,392	9,894	416,901
Buildings, additions and improvements	13,464,058	15,704	-	13,479,762
Library materials	5,687,743	711,295	-	6,399,038
Vehicles	37,800	-	-	37,800
Total capital assets being depreciated	<u>20,483,191</u>	<u>757,728</u>	<u>100,004</u>	<u>21,140,915</u>
Less accumulated depreciation	<u>13,141,008</u>	<u>1,192,756</u>	<u>100,004</u>	<u>14,233,760</u>
Net capital assets being depreciated	<u>7,342,183</u>	<u>(435,028)</u>	<u>-</u>	<u>6,907,155</u>
Governmental activities capital assets, net	<u>\$ 10,342,183</u>	<u>\$ (370,731)</u>	<u>\$ -</u>	<u>\$ 9,971,452</u>

**Note 8 - Construction Commitments**

As of December 31, 2021, the Library had the following construction commitments:

Project	Total contract	Amount incurred to date	Remining construction commitment at year end
Parking lot improvements	<u>\$ 573,610</u>	<u>\$ 41,176</u>	<u>\$ 532,434</u>

All projects are expected to be completed during the 2022 year.

**Note 9 - Long-term debt**

Long-term debt obligations are summarized as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Compensated absences	<u>\$ 178,488</u>	<u>\$ 25,248</u>	<u>\$ 28,989</u>	<u>\$ 174,747</u>	<u>\$ 25,248</u>

Compensated absences represent the estimated liability to be paid to employees under the Library's sick and vacation pay policy. Under the Library's policy, employees earn sick and vacation time based on length of service with the Library

**Note 10 - Defined Contribution Plan**

The Library participates in the MERS defined contribution (DC) program. The Library's Board of Trustees has authority over the plan provisions and contribution requirements. In a defined contribution plan, benefits depend solely on amounts contributed to the plan plus investment earnings. All salaried employees are eligible to participate in the plan after six months of employment. As established by the plan, the Library contributes 6% of annual compensation, which resulted in total contributions of \$94,639 in 2021. Employees are fully vested in the plan after three years of service. There were 37 members participating in the DC plan as of December 31, 2021.

**Note 11 - Deferred Compensation Plan**

The Library has a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The plan, available to all Library employees, permits them to defer a portion of their salary for future years. Participation in the plan is optional. The deferred compensation is not available to employees until termination, retirement, death, or unforeseeable emergency. There are no employer contributions required by the plan. The assets of the plan are insulated from the unit of Library's general creditors. The Library's plan

**Rochester Hills Public Library**  
**Notes to the Financial Statements**  
**December 31, 2021**

administrator, MERS, created the trust and placed the assets of the plan within the trust. As a result, the plan assets are not reported in the Library's financial statements.

**Note 12 - Assets Held at Community Foundation**

There is one endowment fund administered by the Community Foundation of Greater Rochester (CFGR) for the benefit of the Library. The CFGR is a public charity that is funded through donations by a large number of contributors. Although the Library does not control the assets held at the CFGR, by agreement, the purpose of the endowment fund is to provide support and furtherance of specific programs and activities of Rochester Hills Public Library. Accordingly, the Library has not recorded these assets in its financial statements. Revenue is recorded when distributions are received from the CFGR.

A summary of changes in assets held at the CFGR is as follows:

Balance - January 1, 2021	\$ 362,526
Contributions	1,870
Fees charged	(9,884)
Investment earnings	<u>48,642</u>
Balance - December 31, 2021	<u>\$ 403,154</u>

The Library cannot withdraw the principal of the contributions, but is entitled to withdraw accumulated investment earnings such as interest, dividends, and cumulative net investment gains and losses. As of December 31, 2021, the amount available to the Library approximated \$176,000.

**Note 13 - Tax Abatements**

The Library is subject to tax abatements granted by the City of Rochester Hills through the Payment in Lieu of Taxes (PILOT) and Industrial Facilities Tax (IFT) exemption programs. The amount of taxes abated under these programs in 2021 was immaterial.

**Note 14 - Reconciliation of Fund Financial Statements to Government-wide Financial Statements**

Total fund balance and the net change in fund balance of the Library's governmental fund differs from net position and changes in net position of the governmental activities reported in the statement of net position and statement of activities. This difference primarily results from the long-term economic focus of the statement of net position and statement of activities versus the current financial resources focus of the governmental fund balance sheet and statement of revenue, expenditures and changes in fund balance. The following are reconciliations of fund balance to net position and the net change in fund balance to the net change in net position:

Total Fund Balance - Modified Accrual Basis	\$ 1,840,171
Amounts report in the statement of net position are different because:	
Capital assets are not financial resources and are not reported in the fund	9,971,452
Compensated absences are included as a liability	<u>(174,747)</u>
Net Position - Governmental Activities - Full Accrual Basis	<u>\$ 11,636,876</u>
Net Change in Fund Balance - Modified Accrual Basic	\$ 580,795
Amounts reported in the statement of activities are different because:	
Capital outlays are reported as expenditures in the statement of revenues, expenditures, and changes in fund balance; in the statement of activities, these costs are allocated over their estimated lives as depreciation	
Capital outlay	822,025
Depreciation	(1,192,756)
Changes in accrual for accumulated employee benefits reported in the statement of activities, but not in the fund statements	<u>3,741</u>
Change in Net Position - Governmental Activities - Full Accrual Basis	<u>\$ 213,805</u>

**Rochester Hills Public Library**  
**Required Supplementary Information**  
**Budgetary Comparison Schedule**  
**General Fund**  
**For the Year Ended December 31, 2021**

	Budgeted Amounts		Actual	Actual
	Original	Final		Over (Under)
				Final Budget
<b>Revenues</b>				
Property taxes	\$ 2,833,500	\$ 2,833,500	\$ 2,867,807	\$ 34,307
Charges for services	1,385,800	1,385,800	1,395,174	9,374
Fines and fees	46,000	46,000	54,872	8,872
Internal governmental revenue - county	284,400	284,400	331,451	47,051
State aid	57,900	57,900	128,224	70,324
Grants	29,000	29,000	5,000	(24,000)
Investment income (loss)	12,000	12,000	(7,350)	(19,350)
Gifts	180,000	180,000	154,675	(25,325)
Other revenue	-	-	4,513	4,513
Total revenues	<u>4,828,600</u>	<u>4,828,600</u>	<u>4,934,366</u>	<u>105,766</u>

**Rochester Hills Public Library**  
**Required Supplementary Information**  
**Budgetary Comparison Schedule**  
**General Fund**  
**For the Year Ended December 31, 2021**

	Budgeted Amounts		Actual	Actual
	Original	Final		Over (Under)
				Final Budget
<b>Expenditures</b>				
Personnel				
Salaries and wages	\$ 2,421,700	\$ 2,421,700	\$ 2,224,816	\$ (196,884)
Employee benefits	629,900	629,900	560,012	(69,888)
Total personnel	<u>3,051,600</u>	<u>3,051,600</u>	<u>2,784,828</u>	<u>(266,772)</u>
Library materials				
Books	325,000	325,000	285,209	(39,791)
Print subscriptions and electronic materials	315,100	315,100	293,380	(21,720)
Audiovisual	139,900	139,900	132,706	(7,194)
Total library materials	<u>780,000</u>	<u>780,000</u>	<u>711,295</u>	<u>(68,705)</u>
Facilities and equipment				
Equipment and capital improvements	190,000	190,000	114,532	(75,468)
Equipment maintenance	94,600	94,600	86,412	(8,188)
Facilities maintenance	216,700	216,700	211,649	(5,051)
Book mobile	25,000	25,000	12,448	(12,552)
Voice and data services	25,000	25,000	23,317	(1,683)
Utilities	136,200	136,200	154,877	18,677
Insurance	19,000	19,000	18,632	(368)
Total facilities and equipment	<u>706,500</u>	<u>706,500</u>	<u>621,867</u>	<u>(84,633)</u>
Professional and contractual services	<u>88,500</u>	<u>88,500</u>	<u>65,310</u>	<u>(23,190)</u>
Library programs	<u>54,000</u>	<u>54,000</u>	<u>26,957</u>	<u>(27,043)</u>
Other operating expenditures				
Oakland talking book service	13,660	13,660	2,113	(11,547)
Promotion and printing	42,500	42,500	47,623	5,123
Staff development	32,200	32,200	21,049	(11,151)
Supplies	28,500	28,500	19,779	(8,721)
Postage	25,000	25,000	34,006	9,006
Mileage	5,000	5,000	793	(4,207)
Gift and grant expenditures	-	-	16,891	16,891
Miscellaneous	1,140	1,140	1,060	(80)
Total other operating expenditures	<u>148,000</u>	<u>148,000</u>	<u>143,314</u>	<u>(4,686)</u>
Total expenditures	<u>4,828,600</u>	<u>4,828,600</u>	<u>4,353,571</u>	<u>(475,029)</u>
Excess of revenues over expenditures	-	-	580,795	580,795
Fund balance - beginning of year	<u>1,259,376</u>	<u>1,259,376</u>	<u>1,259,376</u>	<u>-</u>
Fund balance - end of year	<u>\$ 1,259,376</u>	<u>\$ 1,259,376</u>	<u>\$ 1,840,171</u>	<u>\$ 580,795</u>

# Minutes



ROCHESTER HILLS  
PUBLIC LIBRARY

**Rochester Hills Public Library  
Board of Trustees Meeting**

**April 11, 2022**

- I. The Board of Trustees of the Rochester Hills Public Library held a regular meeting on Monday, April 11, 2022. The Vice-President called the meeting to order at 7:02 pm in the multipurpose room of the library. The presiding officer was Anne Kucher.

A quorum of the board was present including Robert Bonam, Melinda Deel, Anne Kucher, and Chuck Stouffer. Madge Lawson and Julianne Reyes had previously communicated they would not be in attendance.

Guests included Library Director Juliane Morian, City of Rochester Liaison Alice Moo, and Oakland Township Library Board President, Michael Tyler.

One member of the public was present.

- II. Public comments:

- A. Sylvia Halpert, a resident, conveyed her concerns about the book “Sexuality: A Graphic Guide” located in the Adult Graphic Novel collection. The board referred the matter to Ms. Morian in order to follow up with a material inquiry to determine if it meets collection development standards and to evaluate community interest for this title.
- B. Ms. Halpert left the meeting after her comment; there were no other public comments.

- III. Minutes – On a motion by Mr. Stouffer, which Ms. Deel seconded, the board unanimously approved the meeting minutes of March 14, 2022.

- IV. Treasurer’s Report was reviewed and filed.

- V. On a motion by Mr. Bonam, which Mr. Stouffer seconded, the board unanimously approved the monthly bills for March 2022, which totaled \$430,456.16.

- VI. Communications

- A. The board reviewed and filed the communications with no major discussion.

- VII. Director’s Report and Statistical Report

- A. The board review and filed the director’s report, statistical report, and the 2022 PLA National Conference summary with minor discussion.

- 1. The Board discussed the possibility of amending the budget later in FY 2022 to reflect the transfer of funds that Ms. Morian proposed for IT capital replacement needs. She noted that presently there is no need to transfer funds from the Library’s fund balance to the operating budget, but rather, to transfer from within existing and approved operating budget line items.

2. Ms. Morian clarified that the 2022 PLA National Conference Summary was a collaborative report drafted by librarian department heads and the library director, each of whom attended sessions.

VIII. Committee Reports

- A. Finance committee will convene on April 12, 2022 for a preliminary review of audit documents, followed by a full audit presentation at the May Board of Trustees' meeting.
- B. Policy committee met on March 28, 2022 to review outdated policies that could be repealed, and to suggest two new policies for board consideration.
  - 1. On a motion by Mr. Stouffer, which Ms. Deel seconded, the board unanimously approved repealing BENR-3 Life Insurance Policy, BENR-5a Emergency Sick Leave Policy, and BENR-8a Leaves of Absences – Expanded FMLA Policy because they were obsolete or had expired.
  - 2. The Board of Trustees completed a first reading of the MGT-16 Social Media Policy with minor discussion regarding specific word choice and semantics. Ms. Morian will confer with the library attorney regarding the current draft in anticipation of presenting an updated draft for second reading in May.
  - 3. The Board of Trustees completed a first reading of the WORK-11 Employee Social Use of Social Media Policy with discussion regarding the merits of a singling out employee conduct on social media, versus expanding and enhancing current personnel policies that address employee conduct in general (not exclusive to social media). The Board of Trustees referred this back to the RHPL Policy Committee for further review.

IX. Other Business

- A. The board was in favor of scheduling a staff & trustee luncheon on May 5, 2022.
- B. Board Comments
  - 1. Mr. Bonam commented that he would not be present at the RHPL Finance Committee meeting on Tuesday, April 12, 2022.
  - 2. Ms. Deel commented that she would like to see more promotion regarding teen digital gaming programs for better attendance and avoid cancelations.
- C. There were no additional comments from board members.

X. Questions from the Liaisons

- A. Mr. Tyler inquired about the possibility of starting a human library (an opportunity for members of the community to “check out” another individual in pursuit of learning something about their lived experience). Ms. Morian confirmed this project was on the strategic plan and is in progress.

XI. The regular meeting adjourned at 9:05 pm.

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Chuck Stouffer, Secretary



# Treasurer's Report



ROCHESTER HILLS  
PUBLIC LIBRARY

**ROCHESTER HILLS PUBLIC LIBRARY**  
**Balance Sheet**  
**April 30, 2022**

**ASSETS**

**Current Assets**

Circ Registers/Coin	\$	2,020.00	
<b>PNC</b>			
Operating - PNC		133,426.14	
Payroll		250.00	
<b>UBS</b>			
Operating - UBS		3,588,051.80	
OTBS		9,856.44	
Plant		114,731.38	
Roof		431,570.29	
Self-Insurance		7,502.28	
Vanguard		17,926.36	
Total Current Assets			4,305,334.69
 <b>Other Current Assets</b>			
Total Other Current Assets			0.00
<b>TOTAL ASSETS</b>			<b>\$ 4,305,334.69</b>

**LIABILITIES AND FUND BALANCE**

**Current Liabilities**

Staff Cash (pop cans)	\$	122.10	
Flexible Spending W/H Payable		6,725.76	
Supplemental Ins W/H Payable		483.86	
Total Current Liabilities			7,331.72

**Fund Balance**

Prior Years' Balance		1,840,172.23	
Current Year Operations		2,457,830.74	
Total Fund Balance			4,298,002.97
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>			<b>\$ 4,305,334.69</b>

**Rochester Hills Public Library**  
**Budget vs Actual**  
**For the Period January 1, 2022 through April 30, 2022**

	Current Month Actual	YTD Actual	YTD Budget	YTD Variance	Annual Budget
<b>Revenues</b>					
Rochester Hills	0	2,850,132	2,902,800	(52,668)	2,902,800
City of Rochester	0	259,326	255,610	3,716	518,690
Oakland Twp	307,041	530,036	527,626	2,410	909,700
State Aid	53,386	73,922	66,250	7,672	132,500
OTBS	0	158,640	158,640	0	158,640
Penal Fines	0	0	0	0	138,400
Fines and Fees	4,578	19,616	20,667	(1,051)	62,000
Interest	1,403	4,744	4,000	744	12,000
Gains/Losses	(10,847)	(34,909)	0	(34,909)	0
Designated Gifts	100	1,400	0	1,400	170,000
Undesignated Gifts	132	2,212	0	2,212	38,345
Undesignated Gifts-Friends	0	0	0	0	0
Grants	0	2,742	1,333	1,409	4,000
Miscellaneous Revenue	0	15	2,667	(2,652)	8,000
Transfer-ReservedOTBS	0	0	3,333	(3,333)	10,000
Transfer-ReservedPlant	0	0	0	0	0
<b>Total Revenues</b>	<b>355,793</b>	<b>3,867,876</b>	<b>3,942,926</b>	<b>(75,050)</b>	<b>5,065,075</b>
<b>Expenditures</b>					
Payroll	170,495	660,737	826,800	(166,063)	2,480,400
Employee Benefits	45,252	185,627	230,101	(44,474)	690,300
Books	21,582	91,093	101,668	(10,575)	305,000
Print Subscriptions	1,419	2,542	5,167	(2,625)	15,500
Electronic Materials	18,651	107,700	106,200	1,500	318,600
Innovative Items	1,263	5,585	8,333	(2,748)	25,000
Audiovisual	4,605	24,937	45,300	(20,363)	135,900
Bookmobile Operation	1,568	6,620	8,667	(2,047)	26,000
OTBS	401	435	2,167	(1,732)	6,500
Voice and Data Services	1,903	7,625	8,667	(1,042)	26,000
Utilities	13,140	57,494	48,667	8,827	146,000
Insurance	0	353	6,333	(5,980)	19,000
Professional/Contract Services	2,403	27,135	26,334	801	79,000
Supplies	1,205	9,272	9,500	(228)	28,500
Promotion and Printing	462	11,110	15,533	(4,423)	46,600
Mileage	10	429	1,667	(1,238)	5,000
Postage	4,018	9,563	8,400	1,163	25,200
Staff Development/Membership	3,262	11,352	11,891	(539)	35,675
Programs	2,339	8,880	17,667	(8,787)	53,000
Facilities Maintenance	3,461	63,608	74,733	(11,125)	224,200
IT Maintenance	6,841	76,769	31,466	45,303	94,400
Staff/Volunteer Recognition	358	576	2,600	(2,024)	7,800
Gift and Grant Expense	720	7,486	0	7,486	0
Tax Tribunal Refunds	0	0	167	(167)	500
Equipment/Fixed Assets	0	6,840	39,667	(32,827)	119,000
Furnishings	0	0	3,667	(3,667)	11,000
Capital Improvements	10,842	26,276	13,667	12,609	41,000
Contingency	0	0	33,333	(33,333)	100,000
<b>Total Expenditures</b>	<b>316,200</b>	<b>1,410,044</b>	<b>1,688,362</b>	<b>(278,318)</b>	<b>5,065,075</b>
<b>Revenue Over Expenditures</b>	<b>39,593</b>	<b>2,457,832</b>	<b>2,254,564</b>	<b>203,268</b>	<b>0</b>

# Monthly Bills




ROCHESTER HILLS  
PUBLIC LIBRARY

Payment Information		
Payment Due Date	For online and phone payments, the deadline is 8pm ET.	
<b>May 11, 2022</b>		
New Balance	Minimum Payment Due	
<b>\$9,382.18</b>	<b>\$93.00</b>	
<p><b>LATE PAYMENT WARNING:</b> If we do not receive your minimum payment by your due date, you may have to pay a \$39.00 late fee and your APRs may be increased up to the Penalty APR of 29.65%.</p> <p><b>MINIMUM PAYMENT WARNING:</b> If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance. For example:</p>		
If you make no additional charges using this card and each month you pay...	You will pay off the balance shown on this statement in about...	And you will end up paying an estimated total of...
Minimum Payment	29 Years	\$25,918
\$355	3 Years	\$12,767
Estimated savings if balance is paid off in about 3 years: \$13,151		
If you would like information about credit counseling services, call 1-888-326-8055.		

Account Summary	
Previous Balance	\$11,656.30
Payments	- \$11,656.30
Other Credits	- \$722.63
Transactions	+ \$10,104.81
Cash Advances	+ \$0.00
Fees Charged	+ \$0.00
Interest Charged	+ \$0.00
<b>New Balance</b>	<b>= \$9,382.18</b>
Credit Limit	\$30,000.00
Available Credit (as of Apr 16, 2022)	\$20,617.82
Cash Advance Credit Limit	\$15,000.00
Available Credit for Cash Advances	\$15,000.00

Rewards Summary		Rewards as of: 04/15/2022	
<b>Rewards Balance</b>	<b>\$323.19</b>	Track and redeem your rewards with our mobile app or on <a href="http://capitalone.com">capitalone.com</a>	
<b>Previous Balance</b>	<b>Earned This Period</b>	<b>Redeemed this period</b>	
\$185.96	\$137.23	\$0.00	

**Account Notifications**

 Welcome to your account notifications. Check back here each month for important updates about your account.


Pay or manage your account at [capitalone.com](http://capitalone.com)

Customer Service: 1-800-867-0904

See reverse for Important Information



JULIANE MORIAN  
 ROCHESTER HILLS PUBLIC LIBRARY  
 500 OLDE TOWNE RD  
 ROCHESTER, MI 48307-2043



Save time, stay informed. Discover new features with the Capital One Mobile app.

Scan this QR Code with your phone's camera to download the top-rated Capital One Mobile app.

Payment Due Date: **May 11, 2022** Account ending in 9289

New Balance	Minimum Payment Due	Amount Enclosed
<b>\$9,382.18</b>	<b>\$93.00</b>	\$ _____

Capital One  
 P.O. Box 6492  
 Carol Stream IL 60197-6492

Please send us this portion of your statement and only one check (or one money order) payable to Capital One to ensure your payment is processed promptly. Allow at least seven business days for delivery.



**How can I Avoid Paying Interest Charges?** If you pay your New Balance in full by the due date **each month**, we will not charge interest on new transactions that post to the purchase balance. If you have been paying in full **without** Interest Charges, but fail to pay your next New Balance in full, we will charge interest on the unpaid balance. Interest Charges on Cash Advances and Special Transfers start on the transaction date. Promotional offers may allow you to pay less than the total New Balance and avoid paying interest on new transactions that post to your purchase balance. See the front of your statement for additional information.

**How is the Interest Charge Determined?** Interest Charges accrue from the date of the transaction, date the transaction is processed or the first day of the Billing Cycle. Interest accrues daily on every unpaid amount until it is paid in full. Interest accrued during a Billing Cycle posts to your account at the end of the Billing cycle and appears on your next statement. You may owe Interest Charges even if you pay the entire New Balance one month, but did not do so the prior month. Once you start accruing Interest Charges, you generally must pay your New Balance in full two consecutive Billing Cycles before Interest Charges stop being posted to your Statement. Interest Charges are added to the corresponding segment of your account.

**Do you assess a Minimum Interest Charge?** We may assess a minimum Interest Charge of \$0.00 for each Billing Cycle if your account is subject to an Interest Charge.

**How do you Calculate the Interest Charge?** We use a method called Average Daily Balance (including new transactions).

1. First, for each segment we take the beginning balance each day and add in new transactions and the periodic Interest Charge on the previous day's balance. Then we subtract any payments and credits for that segment as of that day. The result is the daily balance for each segment. However, if your previous statement balance was zero or a credit amount, new transactions which post to your purchase segment are not added to the daily balance.

2. Next, for each segment, we add the daily balances together and divide the sum by the number of days in the Billing Cycle. The result is the Average Daily Balance for each segment.

3. At the end of each Billing Cycle, we multiply your Average Daily Balance for each segment by the daily periodic rate (APR divided by 365) for that segment, and then we multiply the result by the number of days in the Billing Cycle. We add the Interest Charges for all segments together. The result is your total Interest Charge for the Billing Cycle.

The Average Daily Balance is referred to as the Balance Subject to Interest Rate in the Interest Charge Calculation section of this Statement.

NOTE: Due to rounding or a minimum Interest Charge, this calculation may vary slightly from the Interest Charge actually assessed.

**How can I Avoid Membership Fees?** If a Renewal Notice is printed on this statement, you may avoid paying an annual membership Fee by contacting Customer Service no later than 45 days after the last day in the Billing Cycle covered by this statement to request that we close your account. To avoid paying a monthly membership Fee, close your account and we will stop assessing your monthly membership Fee.

**How can I Close My Account?** You can contact Customer Service anytime to request that we close your account.

**How do you Process Payments?** When you make a payment, you authorize us to initiate an ACH or electronic payment that will be debited from your bank account or other related account. When you provide a check or check information to make a payment, you authorize us to use information from the check to make a one-time ACH or other electronic transfer from your bank account. We may also process it as a check transaction. Funds may be withdrawn from your bank account as soon as the same day we process your payment.

**How do you Apply My Payment?** We generally apply payments up to your Minimum Payment first to the balance with the lowest APR (including 0% APR), and then to balances with higher APRs. We apply any part of your payment exceeding your Minimum Payment to the balance with the highest APR, and then to balances with lower APRs.

**Billing Rights Summary (Does not Apply to Small Business Accounts)**

**What To Do If You Think You Find A Mistake On Your Statement:** If you think there is an error on your statement, write to us at:  
P.O. Box 30285, Salt Lake City, UT 84130-0285.

In your letter, give us the following information:

- Account information: Your name and account number.
- Dollar amount: The dollar amount of the suspected error.
- Description of Problem: If you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake. You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us or notify us electronically, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question. We will notify you in writing within 30 days of our receipt of your letter. While we investigate whether or not there has been an error, the following are true:
  - We cannot try to collect the amount in question, or report you as delinquent on that amount. The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
  - While you do not have to pay the amount in question until we send you a notice about the outcome of our investigation, you are responsible for the remainder of your balance.
  - We can apply any unpaid amount against your credit limit. Within 90 days of our receipt of your letter, we will send you a written notice explaining either that we corrected the error (to appear on your next statement) or the reasons we believe the bill is correct.

**Your Rights If You Are Dissatisfied With Your Purchase:** If you are dissatisfied with the goods or services that you have purchased with your credit card, and you have tried in good faith to correct the problem with the merchant, you may have the right not to pay the remaining amount due on the purchase. To use this right, the following must be true:

- 1) You must have used your credit card for the purchase. Purchases made with cash advances from an ATM or with a check that accesses your credit card account do not qualify; and
- 2) You must not yet have fully paid for the purchase.

If all of the criteria above are met and you are still dissatisfied with the purchase, contact us in writing at: P.O. Box 30285, Salt Lake City, UT 84130-0285. While we investigate, the same rules apply to the disputed amount as discussed above. After we finish our investigation, we will tell you our decision. At that point, if we think you owe an amount and you do not pay we may report you as delinquent.

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ETC-08 10/01/2020



Pay online at [capitalone.com](https://capitalone.com)



Pay using the Capital One mobile app



Customer Service 1-800-867-0904

## Changing your mailing address?

You can change your address by signing into your account online or by calling Customer Service.

Any written request on this form will not be honored.

**How do I Make Payments?** You may make your payment in several ways:

1. Online Banking by logging into your account;
2. Capital One Mobile Banking app for approved electronic devices;
3. Calling the telephone number listed on the front of this statement and providing the required payment information;
4. Sending mail payments to the address on the front of this statement with the payment coupon or your account information.

**When will you Credit My Payment?**

- ◆ For mobile, online or over the phone, as of the business day we receive it, as long as it is made **by 8 p.m. ET**.
- ◆ For mail, as of the business day we receive it, as long as it is received **by 5 p.m. local time** at our processing center. You must send the bottom portion of this statement and your check to the payment address on the front of this statement. Please allow at least seven (7) business days for mail delivery. Mailed payments received by us at any other location or payments in any other form may not be credited as of the day we receive them.

## Transactions

Visit [capitalone.com](https://capitalone.com) to see detailed transactions.

### JULIANE MORIAN #9289: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
Mar 22	Mar 22	CAPITAL ONE ONLINE PYMTAuthDate 22-Mar	-\$11,656.30
Mar 25	Mar 26	QUILL CORPORATIONCOLUMBIASC	-\$178.07

### JULIANE MORIAN #9289: Transactions

Trans Date	Post Date	Description	Amount
Mar 18	Mar 21	GNOCCHI ITALIAN RESTAURACLINTON TWPMI	\$19.94
Mar 22	Mar 23	MCDONALD'S F22006DETROITMI	\$10.13
Mar 23	Mar 25	FRANK'S NOODLE HOUSEPORTLANDOR	\$22.80
Mar 24	Mar 26	2LEVY AT OMCCPORTLANDOR	\$16.00
Mar 24	Mar 26	METROPOLITAN TAVERN503-302-5681OR	\$22.50
Mar 25	Mar 26	AMZN Mktp US*169M27CG0Amzn.com/billWA	\$54.64
Mar 26	Mar 28	AMZN Mktp US*1N55E9KY2Amzn.com/billWA	\$60.98
Mar 26	Mar 28	COURTYARD LLOYDPORTLANDOR	\$762.15
Mar 26	Mar 28	TST* KUUPORTLANDOR	\$33.60
Mar 27	Mar 28	AMZN Mktp US*1N58S1I32Amzn.com/billWA	\$21.88
Mar 27	Mar 28	AMAZON.COM*165JA23D0 AMZNAMZN.COM/BILLWA	\$68.91
Mar 28	Mar 29	WALGREENS #9125ROCHESTER HILMI	\$80.95
Mar 29	Mar 29	BRODART SUPPLIES570-326-2461PA	\$93.83
Mar 29	Mar 30	AMZN Mktp US*164M393K2Amzn.com/billWA	\$7.99
Apr 4	Apr 5	IN *ROCHESTER ROTARY CLUB248-6019500MI	\$60.00
Apr 4	Apr 5	IN *ROCHESTER ROTARY CLUB248-6019500MI	\$50.00
Apr 6	Apr 7	AMAZON.COM*1A9J75FY1 AMZNAMZN.COM/BILLWA	\$6.90
Apr 8	Apr 9	FTD.COM800-736-3383IL	\$58.30
Apr 11	Apr 12	AMAZON.COM*1A6LOOK81 AMZNAMZN.COM/BILLWA	\$20.53
Apr 13	Apr 14	LOOMLYHTTPSWWW.LOOMCA	\$342.00
Apr 15	Apr 15	Amazon.com*1O29M8TD1Amzn.com/billWA	\$71.34
<b>JULIANE MORIAN #9289: Total Transactions</b>			<b>\$1,885.37</b>

### ELIZABETH RACZKOWSKI #9004: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
Mar 21	Mar 22	Amazon.comAmzn.com/billWA	-\$13.62

Additional Information on the next page

### Transactions (Continued)

**ELIZABETH RACZKOWSKI #9004: Transactions**

Trans Date	Post Date	Description	Amount
Mar 17	Mar 18	ZOOM.US 888-799-9666WWW.ZOOM.USCA	\$15.89
Mar 17	Mar 18	Amazon.com*1Z5X01QA2Amzn.com/billWA	\$193.30
Mar 18	Mar 19	AMZN Mktp US*1N4885Z90Amzn.com/billWA	\$166.17
Mar 20	Mar 21	AMZN Mktp US*1N76680F2Amzn.com/billWA	\$11.75
Mar 24	Mar 25	SQ *CREMA COFFEE +PORTLANDOR	\$9.25
Mar 25	Mar 26	SQ *RANGER CHOCOLATE CO.PortlandOR	\$9.25
Mar 25	Mar 26	TEOTE OUTPOSTPORTLANDOR	\$16.20
Mar 26	Mar 28	HYATT REGENCY PORTLANDPORTLANDOR	\$1,062.60
Apr 3	Apr 4	AMZN Mktp US*1650C1222Amzn.com/billWA	\$15.99
Apr 3	Apr 4	AMZN MKTP US*1H20Z7BL1 AMAMZN.COM/BILLWA	\$10.99
Apr 5	Apr 6	AMZN Mktp US*1H2LV9RB1Amzn.com/billWA	\$14.99
Apr 12	Apr 13	SQ *AUTHORS IN APRIL, INCgosq.comMI	\$495.00
Apr 12	Apr 13	IN *OPENSPOT THEATRE, LLC313-2794801MI	\$283.25
Apr 12	Apr 13	CHICAGO BOOKS & JOURNALSCHICAGOIL	\$103.35
<b>ELIZABETH RACZKOWSKI #9004: Total Transactions</b>			<b>\$2,407.98</b>

**DEREK BROWN #8061: Payments, Credits and Adjustments**

Trans Date	Post Date	Description	Amount
Mar 17	Mar 18	AMZN Mktp USAmzn.com/billWA	-\$73.95
Mar 25	Mar 28	ROCHESTER HILLS PUBLIC LIROCHESTERMI	-\$8.00
Apr 9	Apr 9	AMZN Mktp USAmzn.com/billWA	-\$349.99

**DEREK BROWN #8061: Transactions**

Trans Date	Post Date	Description	Amount
Mar 20	Mar 22	ROCHESTER HILLS PUBLIC LIROCHESTERMI	\$8.00
Mar 22	Mar 22	AMZN Mktp US*1NOZU5TW2Amzn.com/billWA	\$349.99
Mar 30	Mar 31	DEF CON MERCHANDIHTTPSSHOP.DEFWA	\$369.66
Mar 30	Mar 31	AMZN MKTP US*1659L4012 AMAMZN.COM/BILLWA	\$67.15
Mar 30	Mar 31	Amazon.com*166D810T2Amzn.com/billWA	\$8.45
Apr 1	Apr 2	USPS STAMPS ENDICIA888-434-0055DC	\$200.00
Apr 3	Apr 4	STAMPS.COM855-608-2677CA	\$17.99
Apr 5	Apr 6	AMZN Mktp US*1H7C69F62Amzn.com/billWA	\$349.99
Apr 7	Apr 7	AMZN Mktp US*1H1EA2J22Amzn.com/billWA	\$206.89
Apr 8	Apr 9	AMZN Mktp US*1A3K64E11Amzn.com/billWA	\$349.99
Apr 12	Apr 13	AMZN Mktp US*1H5LE5RV2Amzn.com/billWA	\$199.98

Additional Information on the next page



### Transactions (Continued)

Trans Date	Post Date	Description	Amount
Apr 12	Apr 13	AMZN Mktp US*1H8KI6WK2Amzn.com/billWA	\$24.99
Apr 12	Apr 13	DNH*GODADDY.COMhttps://www.gAZ	\$42.34
Apr 15	Apr 16	USPS STAMPS ENDICIA888-434-0055DC	\$300.00

**DEREK BROWN #8061: Total Transactions** **\$2,495.42**

**DEREK BROWN #9234: Payments, Credits and Adjustments**

Trans Date	Post Date	Description	Amount
Mar 23	Mar 24	Spiceworks IncAustinTX	- \$99.00

**DEREK BROWN #9234: Transactions**

Trans Date	Post Date	Description	Amount
Mar 18	Mar 19	SOCKETLABS484-418-1285PA	\$63.96

**DEREK BROWN #9234: Total Transactions** **\$63.96**

**MARY DAVIS #9241: Payments, Credits and Adjustments**

Trans Date	Post Date	Description	Amount
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**MARY DAVIS #9241: Transactions**

Trans Date	Post Date	Description	Amount
Apr 6	Apr 7	AMAZON.COM*1A72694K1 AMZNAMZN.COM/BILLWA	\$15.88
Apr 15	Apr 16	SP DMIC PARTY RENTALHTTPSDETROITMMI	\$195.00

**MARY DAVIS #9241: Total Transactions** **\$210.88**

**CAMILLE WESTMORE #4614: Payments, Credits and Adjustments**

Trans Date	Post Date	Description	Amount
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**CAMILLE WESTMORE #4614: Transactions**

Trans Date	Post Date	Description	Amount
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**STEVEN CLEMENT #7892: Payments, Credits and Adjustments**

Trans Date	Post Date	Description	Amount
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**STEVEN CLEMENT #7892: Transactions**

Trans Date	Post Date	Description	Amount
Mar 17	Mar 18	BLACKHAWK SUPPLYBLACKHAWKSUPPIL	\$395.43
Mar 18	Mar 19	AMZN Mktp US*1Z5OQ5282Amzn.com/billWA	\$1,799.64
Mar 18	Mar 19	AMZN Mktp US*1N9N21MB1Amzn.com/billWA	\$69.98
Mar 20	Mar 21	AMZN Mktp US*1N38U8CA2Amzn.com/billWA	\$17.98
Mar 20	Mar 21	AMZN Mktp US*1N5E82C72Amzn.com/billWA	\$39.99

Additional Information on the next page

### Transactions (Continued)

Trans Date	Post Date	Description	Amount
Mar 21	Mar 23	IN *BATTERY GIANT ROCHESTROCHESTER HILMI	\$110.03
Mar 25	Mar 26	AMAZON.COM*1696T8MC1 AMZNAMZN.COM/BILLWA	\$74.85
Apr 6	Apr 7	1000BULBS.COM800-624-4488TX	\$142.57
<b>STEVEN CLEMENT #7892: Total Transactions</b>			<b>\$2,650.47</b>

#### ALLISON SARTWELL #6787: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
<b>ALLISON SARTWELL #6787: Transactions</b>			
Mar 20	Mar 21	AMZN Mktp US*1N69H4040Amzn.com/billWA	\$37.38
Mar 20	Mar 21	AMZN Mktp US*1N36U61G0Amzn.com/billWA	\$26.85
Mar 28	Mar 29	AMZN Mktp US*1605T1FL2Amzn.com/billWA	\$26.99
Mar 30	Mar 30	AMZN Mktp US*169RQ43J2Amzn.com/billWA	\$37.00
Apr 8	Apr 9	JOANN STORES*JOANN.COM888-739-41200H	\$12.12
Apr 10	Apr 11	AMZN Mktp US*1A8Y92HK1Amzn.com/billWA	\$26.98
Apr 10	Apr 11	AMAZON.COM*1A60X8BZ1 AMZNAMZN.COM/BILLWA	\$100.00
Apr 11	Apr 13	MAIN STREET BILLARDSROCHESTERMI	\$20.40
Apr 12	Apr 13	JOANN STORES*JOANN.COM888-739-41200H	\$2.40
Apr 14	Apr 14	AMZN Mktp US*106HR34W1Amzn.com/billWA	\$25.04
Apr 14	Apr 15	AMAZON.COM*1A54A9GU0 AMZNAMZN.COM/BILLWA	\$11.49
Apr 15	Apr 15	Amazon.com*1A4YC4VD0Amzn.com/billWA	\$14.10
Apr 15	Apr 16	AMZN Mktp US*1064G2TS1Amzn.com/billWA	\$49.98
<b>ALLISON SARTWELL #6787: Total Transactions</b>			<b>\$390.73</b>

**Total Transactions for This Period** **\$10,104.81**

#### Fees

Trans Date	Post Date	Description	Amount
<b>Total Fees for This Period</b>			<b>\$0.00</b>

#### Interest Charged

Interest Charge on Purchases	\$0.00
Interest Charge on Cash Advances	\$0.00
Interest Charge on Other Balances	\$0.00
<b>Total Interest for This Period</b>	<b>\$0.00</b>

Additional Information on the next page

Transactions (Continued)	
Totals Year-to-Date	
Total Fees charged	\$0.00
Total Interest charged	\$0.00

Interest Charge Calculation			
Your Annual Percentage Rate (APR) is the annual interest rate on your account.			
Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Interest Charged
Purchases	21.24% P	\$0.00	\$0.00
Cash Advances	23.24% P	\$0.00	\$0.00
<b>Variable APRs:</b> If you have a letter code displayed next to any of the above APRs, this means they are variable APRs. They may increase or decrease based on one of the following indices (reported in The Wall Street Journal) as described below.			
Code next to your APR(s)	How do we calculate your APR(s)?	When your APR(s) will change	
P	Prime Rate + margin	The first day of the Billing Cycles that end in Jan., April, July and Oct.	
L	3 month LIBOR + margin		
D	Prime Rate + margin	The first day of each Billing Cycle	
F	1 month LIBOR + margin		

**ROCHESTER HILLS PUBLIC LIBRARY**  
**Cash Disbursements Journal**  
**For the Period From Apr 1, 2022 to Apr 30, 2022**

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Date	Check #	Account ID	Account Descriptio	Line Description	Debit Amount	Credit Amount
4/15/22	48658	5301-10	Adult Books	ACT #C019265	468.08	
		5301-10	Adult Books	ACT #L410629	536.13	
		5301-50	Materials Processing	PROCESSING	26.86	
		5301-10	Adult Books	ACT #L424469	3,897.47	
		5301-50	Materials Processing	PROCESSING	309.63	
		1121-00	Operating - PNC	THE BAKER & TAYLOR COMPANY		5,238.17
4/15/22	48659	5301-30	Outreach Books	ACT #L449673	345.87	
		5301-50	Materials Processing	PROCESSING	24.44	
		5301-30	Outreach Books	ACT #L534941	395.94	
		5301-50	Materials Processing	PROCESSING	24.19	
		5301-30	Outreach Books	ACT #L449672	273.21	
		5301-50	Materials Processing	PROCESSING	13.43	
		1121-00	Operating - PNC	THE BAKER & TAYLOR COMPANY		1,077.08
4/15/22	48660	5301-20	Youth Books	ACT #L554618	2,580.40	
		5301-50	Materials Processing	PROCESSING	106.91	
		1121-00	Operating - PNC	THE BAKER & TAYLOR COMPANY		2,687.31
4/15/22	48661	5306-10	Adult DVDs	CUSTOMER #2000005835-DVD	745.28	
		5303-11	Adult Audio-Music	CUSTOMER #2000005835-MUSIC	11.24	
		5303-10	Adult Audio-Books	CUSTOMER #2000005835-AUDIO	383.89	
		5301-50	Materials Processing	PROCESSING	175.15	
		5306-10	Adult DVDs	CUSTOMER #2000005843-DVD	145.43	
		5301-50	Materials Processing	PROCESSING	27.25	
		5306-10	Adult DVDs	CUSTOMER #200014883-DVD	153.66	
		5301-50	Materials Processing	PROCESSING	44.00	
		1121-00	Operating - PNC	MIDWEST TAPE		1,685.90
4/15/22	48662	5306-30	Outreach DVDs	CUSTOMER #2000005836-DVD	370.47	
		5303-30	Outreach Audio & Vid	CUSTOMER #2000005836-AUDIO	233.94	
		5301-50	Materials Processing	PROCESSING	77.55	
		5306-30	Outreach DVDs	CUSTOMER #2000005839-DVD	76.46	
		5303-30	Outreach Audio & Vid	CUSTOMER #2000005839-AUDIO	23.98	
		5306-30	Outreach DVDs	CUSTOMER #2000005841	44.98	

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		1121-00	Operating - PNC	MIDWEST TAPE		827.38
4/15/22	48663	5306-20	Youth DVDs/Videos	CUSTOMER	22.48	
		5303-21	Youth Music	#2000005837-DVD CUSTOMER	24.73	
		5301-50	Materials Processing	#2000005837-MUSIC PROCESSING	12.55	
		1121-00	Operating - PNC	MIDWEST TAPE		59.76
4/15/22	48664	5301-80	Interlibrary Loan (ILL)	Invoice: 032322	10.00	
		1121-00	Operating - PNC	AUGUSTA-ROSS LIBRARY		10.00
4/15/22	48665	5306-82	Oakland Talking Boo	Invoice: 288350242	0.88	
		1121-00	Operating - PNC	CENTURY LINK		0.88
4/15/22	48666	6401-00	Service Contracts	Invoice: 4115912951	137.97	
		1121-00	Operating - PNC	CINTAS CORPORATION #354		137.97
4/15/22	48667	7009-60	Volunteer Recognitio	Invoice: 042222	300.00	
		1121-00	Operating - PNC	CLASSIC WINDS		300.00
4/15/22	48668	5303-50	Innovative Items	Invoice: 040822	300.00	
		1121-00	Operating - PNC	STACIA CZARTOSKI		300.00
4/15/22	48669	5803-00	Processing Supplies	Invoice: 7098279	203.74	
		1121-00	Operating - PNC	DEMCO INC		203.74
4/15/22	48670	6506-00	Software Support/Mai	Invoice:	575.00	
		1121-00	Operating - PNC	INV-US-58614 ENVISIONWARE		575.00
4/15/22	48671	5302-13	Electronic Materials	Invoice: 2022-074	360.00	
		1121-00	Operating - PNC	FARMINGTON COMMUNITY LIBRARY		360.00
4/15/22	48672	5306-82	Oakland Talking Boo	Invoice: 1910	400.00	
		5930-00	General Printing	Invoice: 1911	47.00	
		5930-00	General Printing	Invoice: 1912	57.50	
		5930-00	General Printing	Invoice: 1914	15.00	
		1121-00	Operating - PNC	JM DESIGN & PRINTING SERVICES LLC		519.50
4/15/22	48673	5302-13	Electronic Materials	Invoice: 292123 -	673.20	
				PPU		

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		1121-00	Operating - PNC	PPU KANOPY LLC		673.20
4/15/22	48674	8002-00 1121-00	Capital Improvement Operating - PNC	Invoice: 4665 KAZAK BUILDING COMPANY, INC.	10,842.00	10,842.00
4/15/22	48675	5302-13 1121-00	Electronic Materials Operating - PNC	Invoice: 501911415 MIDWEST TAPE	7,524.05	7,524.05
4/15/22	48676	5302-00 1121-00	Periodical/PrintSubs Operating - PNC	Invoice: 041422 NO-LOAD FUND INVESTOR	169.00	169.00
4/15/22	48677	6506-00 6506-00 1121-00	Software Support/Mai Software Support/Mai Operating - PNC	Invoice: 1000097700 Invoice: 1000097700 OCLC, INC.	523.75 104.75	628.50
4/15/22	48678	5302-13  5302-13 5302-13 1121-00	Electronic Materials  Electronic Materials Electronic Materials Operating - PNC	Invoice: 721MA22107055 Invoice: 721SA22106428 Invoice: 721SV22108510 OVERDRIVE INC	2,848.87  736.89  8.97	   3,594.73
4/15/22	48679	5306-80 1121-00	Bookmobile Operatio Operating - PNC	Invoice: 040422 CITY OF ROCHESTER HILLS DPS	1,536.36	1,536.36
4/15/22	48680	5301-80 1121-00	Interlibrary Loan (ILL) Operating - PNC	Invoice: 05-22 SHELBY TOWNSHIP LIBRARY	33.95	33.95
4/15/22	48681	5301-80 1121-00	Interlibrary Loan (ILL) Operating - PNC	Invoice: 32822 ST CLAIR SHORES PUBLIC LIBRARY	12.99	12.99
4/15/22	48682	5701-30 5701-30 1121-00	Collection Agency Collection Agency Operating - PNC	Invoice: 6099732 Invoice: 6099739 UNIQUE MANAGEMENT SERVICES INC	226.55 32.50	259.05
4/15/22	48683	5401-00 5401-00 1121-00	Basic Phone Basic Phone Operating - PNC	Invoice: 9900584321 Invoice: 9902893030 VERIZON WIRELESS	292.35 292.17	584.52

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				WIRELESS		
4/15/22	48684	5302-00 1121-00	Periodical/PrintSubs Operating - PNC	Invoice: 041422 WALL STREET JOURNAL	659.88	659.88
4/15/22	48685	5301-20 1121-00	Youth Books Operating - PNC	Invoice: 38120945 WESTON WOODS STUDIOS	53.92	53.92
4/29/22	48686	5301-10 5301-10 5301-50 5301-10 5301-50 1121-00	Adult Books Adult Books Materials Processing Adult Books Materials Processing Operating - PNC	ACT #C019265 ACT #L410629 PROCESSING ACT #L424469 PROCESSING THE BAKER & TAYLOR COMPANY	249.00 213.26 11.85 2,648.78 206.97	3,329.86
4/29/22	48687	5301-30 5301-50 5301-30 5301-50 5301-30 5301-50 5301-30 5301-50 1121-00	Outreach Books Materials Processing Outreach Books Materials Processing Outreach Books Materials Processing Outreach Books Materials Processing Operating - PNC	ACT #L449673 PROCESSING ACT #L534941 PROCESSING ACT #L395513 PROCESSING ACT #L449672 PROCESSING THE BAKER & TAYLOR COMPANY	437.38 44.55 305.32 21.51 2,809.08 148.35 165.05 2.37	3,933.61
4/29/22	48688	5301-20 5301-50 1121-00	Youth Books Materials Processing Operating - PNC	ACT #L554618 PROCESSING THE BAKER & TAYLOR COMPANY	2,707.66 119.73	2,827.39
4/29/22	48689	5306-10 5303-11 5303-10 5301-50 5306-10 5301-50 5306-10 5301-50 1121-00	Adult DVDs Adult Audio-Music Adult Audio-Books Materials Processing Adult DVDs Materials Processing Adult DVDs Materials Processing Operating - PNC	CUSTOMER #2000005835-DVD CUSTOMER #2000005835-MUSIC CUSTOMER #2000005835-AUDIO PROCESSING CUSTOMER #2000005843-DVD PROCESSING CUSTOMER #200014883-DVD PROCESSING MIDWEST TAPE	290.86 18.73 114.97 70.75 157.43 25.90 200.16 41.35	920.15

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Date	Check #	Account ID	Account Descriptio	Line Description	Debit Amount	Credit Amount
4/29/22	48690	5306-30	Outreach DVDs	CUSTOMER #2000005839-DVD	44.98	
		5303-30	Outreach Audio & Vid	CUSTOMER #2000005839-AUDIO	9.99	
		1121-00	Operating - PNC	MIDWEST TAPE		54.97
4/29/22	48691	5306-20	Youth DVDs/Videos	CUSTOMER #2000005837-DVD	175.02	
		5303-20	Youth Audio	CUSTOMER #2000005837-AUDIO	441.84	
		5301-50	Materials Processing	PROCESSING	75.10	
		1121-00	Operating - PNC	MIDWEST TAPE		691.96
4/29/22	48692	6506-00	Software Support/Mai	Invoice: 55409	2,328.48	
		1121-00	Operating - PNC	AMERINET		2,328.48
4/29/22	48693	6501-00	Copier Contract/Main	Invoice: 1913289	1,420.92	
		1121-00	Operating - PNC	APPLIED IMAGING		1,420.92
4/29/22	48694	6200-40	Other Programs	Invoice: 042122	204.00	
		1121-00	Operating - PNC	ASCAP		204.00
4/29/22	48695	5303-10	Adult Audio-Books	Invoice: 2037376	7.95	
		1121-00	Operating - PNC	BLACKSTONE PUBLISHING		7.95
4/29/22	48696	5301-30	Outreach Books	Invoice: 1926153	256.47	
		1121-00	Operating - PNC	CENTER POINT LARGE PRINT		256.47
4/29/22	48697	5502-00	Gas	Invoice: 041322	3,001.04	
		1121-00	Operating - PNC	CONSUMERS ENERGY		3,001.04
4/29/22	48698	5202-40	Other Dental	Invoice:	1,405.34	
		1121-00	Operating - PNC	RIS0004112100 DELTA DENTAL PLAN OF MICHIGAN		1,405.34
4/29/22	48699	5302-00	Periodical/PrintSubs	Invoice:	589.95	
		1121-00	Operating - PNC	DN0005825/042022 MICHIGAN.COM		589.95
4/29/22	48700	5503-00	Electric	Invoice: 042122	10,138.90	
		1121-00	Operating - PNC	DTE ENERGY		10,138.90
4/29/22	48701	5703-00	Legal	Invoice: 3447690	276.00	



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Date	Check #	Account ID	Account Descriptio	Line Description	Debit Amount	Credit Amount
		1121-00	Operating - PNC	DYKEMA		276.00
4/29/22	48702	5301-30	Outreach Books	Invoice: 77602802	47.98	
		5301-30	Outreach Books	Invoice: 77620067	672.62	
		5301-30	Outreach Books	Invoice: 77628453	26.39	
		5301-30	Outreach Books	Invoice: 77635243	243.12	
		5301-30	Outreach Books	Invoice: 77642538	158.36	
		1121-00	Operating - PNC	GALE/CENGAGE LEARNING		1,148.47
4/29/22	48703	6401-00	Service Contracts	Invoice: 54943440	208.00	
		1121-00	Operating - PNC	GREEN FOR LIFE ENVIRONMENTAL		208.00
4/29/22	48704	6401-00	Service Contracts	Invoice: 22016900	520.92	
		1121-00	Operating - PNC	GUARDIAN ALARM		520.92
4/29/22	48705	5201-40	Other Medical	Invoice: 100007977223	21,323.60	
		1121-00	Operating - PNC	HEALTH ALLIANCE PLAN		21,323.60
4/29/22	48706	5201-40	Other Medical	Invoice: 100007978091	3,740.91	
		1121-00	Operating - PNC	ALLIANCE HEALTH AND LIFE		3,740.91
4/29/22	48707	6402-10	Maintenance Supplie	Invoice: 041922	13.15	
		1121-00	Operating - PNC	HOME DEPOT CREDIT SERVICES		13.15
4/29/22	48708	5803-00	Processing Supplies	Invoice: 69992	249.13	
		1121-00	Operating - PNC	THE LIBRARY NETWORK		249.13
4/29/22	48709	5401-00	Basic Phone	Invoice: 32434682	167.85	
		1121-00	Operating - PNC	LINGO COMMUNICATIONS		167.85
4/29/22	48710	6200-40	Other Programs	Invoice: 050322	70.00	
		1121-00	Operating - PNC	JOSEPH OLDENBURG		70.00
4/29/22	48711	5302-13	Electronic Materials	Invoice: 721SA22125041	6,598.58	
		1121-00	Operating - PNC	OVERDRIVE INC		6,598.58
4/29/22	48712	6200-40	Other Programs	Invoice: 050122	700.00	

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		1121-00	Operating - PNC	KYLE PAOLETTI		700.00
4/29/22	48713	5402-00 1121-00	Postage/Shipping Operating - PNC	Invoice: 042122 POSTMASTER - ROCHESTER, MI	3,500.00	3,500.00
4/29/22	48714	7001-01 1121-00	Misc. Reimbursable Operating - PNC	Invoice: 77527109 NICHOLAS RAPSON	57.48	57.48
4/29/22	48715	5401-00 1121-00	Basic Phone Operating - PNC	Invoice: 244976 TELNET WORLDWIDE	1,127.81	1,127.81
4/29/22	48716	6506-00 1121-00	Software Support/Mai Operating - PNC	Invoice: 155950800-0 TPX COMMUNICATIONS	1,081.71	1,081.71
4/29/22	48717	2168-00 1121-00	Supplemental Ins W/ Operating - PNC	Invoice: 041922 UNUM LIFE INSURANCE - SUPP	42.51	42.51
4/29/22	48718	5206-40 1121-00	Other LTD Insurance Operating - PNC	Invoice: 041922 UNUM LIFE INSURANCE CO OF AMERICA	416.57	416.57
4/29/22	48719	5209-40 2168-00 1121-00	LTC Supplemental Ins W/ Operating - PNC	Invoice: 041822 Invoice: 041822 UNUM LIFE INSURANCE CO OF AMERICA	104.20 30.80	135.00
4/29/22	48720	5207-30 1121-00	Vision Insurance Operating - PNC	Invoice: 814922289 VISION SERVICE PLAN	222.07	222.07
4/19/22	EFTAZ041922	5301-10 5301-20 5306-13 5303-50 5301-50 6200-20 1121-00	Adult Books Youth Books Teen Video Games Innovative Items Materials Processing Youth Programs Operating - PNC		641.13 225.65 904.74 963.23 72.18 19.41	2,826.34
4/19/22	EFTVISA0419	6100-60 5301-20 6402-10 6200-20	Workshops/Conferen Youth Books Maintenance Supplie Youth Programs		2,255.08 103.35 706.00 698.71	

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		5805-00	IT Supplies		75.60	
		6506-00	Software Support/Mai		106.30	
		5940-00	3D Printing/Makerspa		76.96	
		6100-50	Professional Member		110.00	
		6200-50	Summer Reading		195.00	
		5306-80	Bookmobile Operatio		15.88	
		5803-00	Processing Supplies		300.24	
		5807-00	Office Supplies		61.06	
		6200-10	Adult Programs		371.34	
		6402-00	Cleaning Supplies		74.85	
		5402-00	Postage/Shipping		517.99	
		5802-00	Circulation Supplies		24.99	
		5801-00	Copier Toner		212.96	
		6406-00	HVAC Maintenance		1,799.64	
		6501-00	Copier Contract/Main		699.98	
		6200-40	Other Programs		80.95	
		7009-60	Volunteer Recognitio	BOARD	58.30	
				APPRECIATION		
		6100-40	Other - Staff Develop	PROF	495.00	
				DEVELOPMENT AIA		
				BANQUET		
		5950-00	Promotion		342.00	
		1121-00	Operating - PNC	CAPITAL ONE		9,382.18
				BK(USA), NA		
					125,474.11	125,474.11
	<b>Total</b>					

<b>Rochester Hills Public Library</b>			
<b>Supplemental Information</b>			
<b>April 2022</b>			
Checks & EFT's - Operating Account			125,474.11
Net Payroll - Direct Deposit			130,209.23
Employee Benefit EFTs and Misc Debits -			
	Payroll Taxes	42,898.75	
	Employee FSA Debits - Wage Works	987.83	
	Employer Pension Contributions - MERS	7,785.70	
	Employee Deferred Contributions	7,151.53	
	Bank/Merchant Fees	323.86	
	ADP & WageWorks Fees	1,543.80	
	NSF Checks	-	
		<b>TOTAL</b>	60,691.47
			<b>\$ 316,374.81</b>

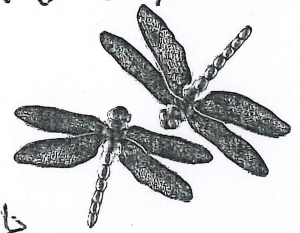
# Communications



Dear RHPZ Board of Trustees -

On behalf of IUGA, I wish to extend my immense thanks for the use of your excellent facilities and staff during the week of April 4-8, 2022.

The public and staff areas provided a lovely and impressive backdrop for the hectic time. The efforts of Derek Brown and Bryan Yostos were critical in helping make this year's conference a



success. In addition to the pre-recorded content, IUGA 2022 livestreamed 38.5 hours of content to over 1700 attendees.

During this time it was reassuring to have reliable space and technology.

Being able to quickly confer on issues that come up was also very helpful. Thank you again SO MUCH.

for your part in helping this year's conference such a success. -Trevor@IUGA

Followed up with patron over email. Explained that cash-drawer software prints receipt automatically



Also noted her opinion about fines and mentioned BOT is evaluating the benefit of fines for FY 2023.

# Comment Card

-Juliane

ROCHESTER HILLS PUBLIC LIBRARY

500 Olde Towne Road  
Rochester, Michigan 48307-2043

Date 3.29.22

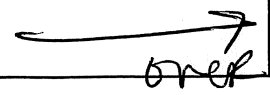
Good day,

Please take into consideration not printing receipts (paper) when a fine is paid (become more earth friendly). Also, it would be wonderful to have all over due fines zeroed + done away with. I'm a teacher + have worked in

Optional: Name



Contact No.




Several socio-economic challenged areas across the country. Children (+ adults) shy away from libraries b/c of fines. I've seen first hand what this has done for families in terms of opportunity. Please take this into consideration, it's life changing in the best way(s) possible 😊 Much appreciated



500 Olde Towne Road  
Rochester, Michigan 48307-2043

# Comment Card

Date 4.5.22

I  our library!!! The library bags of the last few years worth of bags have broken at alarming rates. If a sincere recommendation can be made, PLEASE get sturdier, stronger bags that can with stand the weight of several books 😊 P.S. - ripped bags go into the landfill & defeat

Optional: Name \_\_\_\_\_ Contact No. \_\_\_\_\_

~~over~~ ~~1~~

The purpose of being "earth friendly."

Thank you





ROCHESTER HILLS PUBLIC LIBRARY

500 Olde Towne Road  
Rochester, Michigan 48307-2043

Date: 4/19/22

# Comment Card



WONDERFUL PRESENTATION! SO RELEVANT TO THE SEASON & THE TIME OF ECO LIVING.

(Optional) Name: [redacted] Contact #: Email:

For staff use only:



ROCHESTER HILLS PUBLIC LIBRARY

500 Olde Towne Road  
Rochester, Michigan 48307-2043

Date: 4/26/2022

"Coping with Big Feelings" program

# Comment Card



Very nice presentation. Useful information presented in an engaging way. It went by quickly!

(Optional) Name: Contact #: Email:

For staff use only:



ROCHESTER HILLS PUBLIC LIBRARY

500 Olde Towne Road  
Rochester, Michigan 48307-2043

Date: 5-1-22

# Comment Card



I am suggesting that overhead lighting in the check out area and where videos are displayed be improved, i.e. be increased. It is difficult to see the titles of videos on display.

(Optional) Name: [redacted] Contact #: Email:

For staff use only: Emailed Mr. [redacted] to continue the conversation. Lighting on the first floor is a known problem. [redacted] Justriane 5/2/22



Patrick Budnick

★★★★★ 3 days ago

Quiet, clean, good place to study.



Rochester Hills Public Library (owner)

2 mins ago

*Hi, Patrick! We're so grateful for your review and it makes our day knowing how much the library assists you with your studies. Thank you for your comments and five-star review! We appreciate it. :)*

### Google Review, 4.9.22



Anushka

★★★★★ 2 days ago

Great place and atmosphere to do homework and your work. Also, such friendly staff!



Rochester Hills Public Library (owner)

Just now

*Thank you, Anushka, for your kind remarks about RHPL! We're so glad the library is a welcoming place for you to study. We appreciate taking the time to let us know and for the five-stars!*

### Google Review, 4.23.22



JC

★★★★★ 2 days ago

This is an excellent library that is centrally located to many shops and restaurants. It's also situated off of a beautiful walking trail that goes through the woods and around Paint Creek and the Clinton River. They have an assortment of great books at the front of the library that you can pay for through donation.



Rochester Hills Public Library (owner)

Just now

*Thank you, JC, for your thoughtful review of RHPL! We are fortunate to have such beautiful grounds. We will pass along your comments about the lobby book sale to Friends of RHPL who volunteer to run and organize it. Thank you for visiting RHPL!*

### Google Review, 4.23.22



Eric Donovan

★★★★☆ 2 days ago

Great library and staff, the reason for 3 stars is the hounding of people outside the library asking you to sign... [More](#)



Rochester Hills Public Library (owner)

Just now

*Thank you, Eric, for your review and explanation. Per the Displays and Distribution of Non-Library Materials Policy, RHPL, as an educational and cultural institution and as part of its public service, provides designated areas for displays, handouts, announcements of interest and petitioning. Petitioning by members of the public is allowed on the sidewalks only, not under either of the library's porticos (south and west entrances). This activity, however, must not interfere with building or parking lot ingress or egress or interfere with patrons' rights to be free from such activity (i.e. interfere with their ability to freely enter and exit the building). RHPL encourages visitors to alert a staff member right away if they feel harassed by the petitioner. It's important for the library to have this information in a timely manner. We appreciate you taking the time to share your concerns.*

**Google Review, 4.23.22**



Robin Boeling

★★★★★ 2 hours ago

Love the library. I have been using it for years.



Rochester Hills Public Library (owner)

1 min ago

*Thank you, Robin, for your five-star review and kind comments! It's nice to hear how much you enjoy the library and that you have been a longtime patron -- how wonderful! Thanks, again!*

**Google Review, 4.28.22**



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## Staff Review of "Sexuality: A Graphic Guide"

1 message

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Juliane Morian <juliane.morian@rhpl.org>

Tue, Apr 19, 2022 at 4:00 PM

To: [REDACTED]

Dear [REDACTED],

Thank you for taking the time to inquire about the title, "Sexuality: A Graphic Guide" which is a nonfiction work by Meg-John Barker and Jules Scheele located in the adult section of the Rochester Hills Public Library (RHPL). You questioned why the title was acquired because you felt that the content and illustrated nature of the material was not suitable for anyone in the community to read.

After completing a staff review, I have concluded that this title was acquired and assigned a collection in accordance with the library's [INF-1 Material Selection Collection Development Policy](#). A professional journal review, *Publisher's Weekly* (May 2021), recommends purchase and states that the work provides "accessible, compassionate reading for readers wanting to think more deeply about sex, society, and how they intersect." It is shelved in the Adult Nonfiction Graphic Novel section because it is informational text written and illustrated for adults. It is published by Icon Books, a well-established global publisher who specializes in nonfiction work. This title was first available to community members on July 7, 2021 and has circulated 62 times to date. The material was also included in a "Buzz Reads" display for four months then moved to its assigned collection. Buzz Reads is a special collection of titles that showcase new and emerging authors and titles that are reflective of popular culture. The RHPL staff will consider your feedback when selecting future titles for display, but nonetheless, I have concluded that "Sexuality: A Graphic Guide" will be retained in the Adult Nonfiction Graphic Novel section of the library. [RHPL's MGT-7 Reconsideration of Library Materials Policy](#) provides a protocol to appeal this decision by completing the library's [Statement of Concern Regarding Library Resources](#) form.

The Rochester Hills Public Library serves 110,000 people in Rochester Hills, Rochester, and Oakland Township. Library patrons come from a wide variety of religious, political, ethnic, and social backgrounds. Members of the community are highly educated and possess a broad range of interests. Not every item the library offers will be enjoyed by every reader, listener, or viewer, but there is something for everyone at the public library. I respect your personal taste in materials and encourage you to ask RHPL librarians to recommend titles that more closely match your interests.

--Juliane

---

Juliane Morian  
Library Director, Rochester Hills Public Library  
500 Olde Towne Road  
Rochester, MI 48307-2043  
248-650-7122

---

**Re: Contact Library Board of Directors [#34]**

1 message

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**Juliane Morian** <juliane.morian@rhpl.org>

Wed, Apr 20, 2022 at 2:25 PM

To: [REDACTED]

Dear Ms. Halpert,

Thank you for sharing your opinion about the collection at the Rochester Hills Public Library. Your message will be shared with the RHPL Board of Trustees at their next meeting.

Sincerely,

Juliane

---

Juliane Morian  
Library Director, Rochester Hills Public Library  
500 Olde Towne Road  
Rochester, MI 48307-2043  
248-650-7122

---

**Name** Sylvia Halpert

**Email** [REDACTED]

**Telephone Number** [REDACTED]

**Message**

April 19, 2022

To the Rochester Hills Library Board

Thank you for serving our community.

I would like to address a concern about a book I saw on the Buzz reading display table in full view of all ages. It's entitled, A Graphic Guide to Sexuality by Meg-John Barker and Jules Scheele. I understand it is in the adult section, and my objection still applies.

This material represents to me, and I believe to others I have spoken with, an affront to good civil standards by advertising unhealthy sexual behavior. Pornography is a destructive force that harms the intellect and degrades the soul. It leads to artificial ideals and false conclusions about relationships.

Our library can help preserve our traditional American values and elevate our society. Or it can degrade it by joining the recent trend to pull down our culture, and pressure us into what, in reality, is beneath us here in Rochester.

I know you are well intentioned and do not mean to have a hand in beating down our family values or scarring readers with this type of material, but Rochester is a safe and clean city, and this does not belong in our library. Who decided that the values of our community needed altering in recent years, and felt the need to aggressively impose something unwelcome on the patrons?

I am requesting that you search your souls and see this unsuitable genre for what it is. I refer you to the book, The Emperor's New Clothes for a story of a king whose pride led him to parade around undressed. Other adults were "politically correct" and silent, until a child blurted out the obvious. The fact is no number of lofty sounding policies, showcasing, or popularity can dress up a filthy pig. It is still a pig.

If you think this book is acceptable because it reflects popular culture, will you next trick yourselves into carrying pornographic videos? Your emperor has no clothes.

Elect to put and keep this non-literature out of our public library. Raise the bar to what elevates the spirit and intellect of our people, and be a shining example for us all.

Please elevate this to the Library Board. Thank you for your time and consideration,

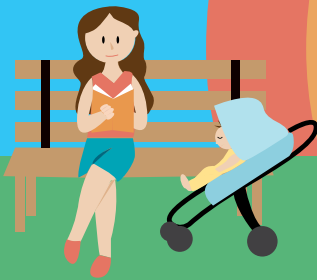
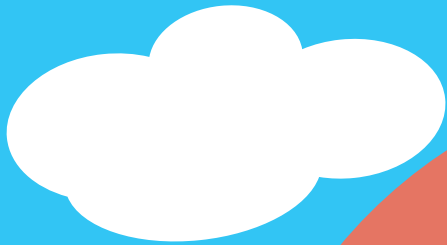
Sincerely,  
Sylvia Halpert

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# NEWS & VIEWS



ROCHESTER HILLS PUBLIC LIBRARY NEWSLETTER | SUMMER 2022



## IN THIS ISSUE

SUMMER READING 2022

.....  
OUTDOOR SUMMER  
CONCERT SERIES

.....  
RED CROSS  
BLOOD DRIVE

## GENERAL INFORMATION

**Juliane Morian, Library Director**  
 juliane.morian@rhpl.org

General .....	248-656-2900
Adult .....	650-7130
Youth .....	650-7140
Outreach/Bookmobile .....	650-7150
TDD .....	650-7153
Hours .....	650-7170
Item Renewals .....	650-7174
Friends Membership .....	650-7160
Friends Events.....	650-7176
Friends Book Sales .....	650-7178
Friends Gift Shop .....	650-7179

### LIBRARY BOARD

Madge Lawson.....	President
Anne Kucher.....	Vice-President
Charles Stouffer.....	Secretary
Robert Bonam.....	Treasurer
Melinda Deel.....	Trustee
Julianne Reyes.....	Trustee

City of Rochester Liaison: Alice Moo  
 Oakland Township Library Board Liaison:  
 Michael Tyler

The library board meets monthly on the second Monday. Meetings are open to the public. Reasonable auxiliary aids & services are available.

### NEWS & VIEWS STAFF

Tiffany Dziurman Stozicki, Editor & Public Relations Manager

Michele Dimond, Graphic Designer & Public Relations Assistant

Contributors:  
 Mary Davis, Rebecca LaFave,  
 Betsy Raczkowski, Allison Sartwell

### REGISTRATION & LIBRARY CARD INFORMATION



This icon indicates registration is required. Many programs require registration with an active RHPL card unless otherwise noted. To apply for an RHPL card, visit [rhpl.org/use-the-library/get-a-library-card](http://rhpl.org/use-the-library/get-a-library-card).



## A LETTER FROM THE LIBRARY DIRECTOR

Every other year Rochester Hills Public Library asks for feedback from patrons to gather data points for measuring success and guiding new services. This past spring, RHPL conducted a community satisfaction survey, and I am gratified to share the results.

Individuals responded with a 96% positive satisfaction rate for both the library services offered and the customer service they receive at the library. The library-going experience received high marks for being safe, clean, and easy to access. It is no surprise that the most popular use of the library was borrowing titles. However, you may be interested to know the next most popular services are browsing collections to discover new titles, using the library as a comfortable place to read or study, and seeking staff assistance for a recommended title or research.

Our statistical research shows that 95% of community respondents say they will use the library the same or more in the next five years. Our foot traffic proves this as well. In the past few months, we have welcomed an average of nearly 1,000 people a day to the library or bookmobile. Among the most rewarding data points on the survey were the responses to two new questions this year. Ninety-one percent of respondents said they receive good value for the taxes paid for library services. Ninety-four percent said they trust the staff at RHPL.

In this time when public trust in government is at an all-time low (PEW Research Institute), it is undeniable that trust in the local public library is high. Thank you for your feedback and support. I pledge to continue to empower lifelong learning with customer-friendly information professionals, safe and clean spaces, and services and collections that match the needs of the community we serve.

*Juliane Morian*

RHPL's Summer Reading Challenge runs from June 11-August 13. Begin registering on June 1 at [rhpl.beanstack.org](http://rhpl.beanstack.org). See more on page 4.





## SUMMER USED BOOK SALE: JULY 27-30

The shelves will be full of gently used books and DVDs for adults, teens, and children for the Summer Used Book Sale. Friends of RHPL Members Night is Wednesday, July 27, from 5:30 to 8 p.m. Friends memberships may be renewed or purchased at the door. Sale hours to the general public are

July 28, 10 a.m.-8 p.m.

July 29, 10 a.m.-5 p.m.

July 30, 10 a.m.-5 p.m.

Bag Day, August 1, 10 a.m.-1 p.m.

Call 248-650-7178 to learn more about used book sales.

## DONATE & HELP RHPL!



Consider donating a financial gift to Friends of Rochester Hills Public Library. All money donated to Friends supports library programs as well as special projects, activities, and acquisitions over those provided by the general library budget. Examples of items the library has been able to purchase with Friends donated funds include the aquarium in the lobby, the second-floor public computers, and many more items.

Donating to Friends helps to keep the library vibrant and contemporary.

## FRIENDS MEETINGS

Are you curious to learn more about Friends of Rochester Hills Public Library? All Friends board meetings are held on the fourth Tuesday of each month in the RHPL Board Room, beginning at 7 p.m. The public is welcome to attend!

## LITTLE FREE LENDING LIBRARY

It is time again for neighbors, business owners, and residents in Rochester Hills, Rochester, and Oakland Township to consider installing a Friends of RHPL Little Free Lending Library! These little libraries are popular throughout the country and are seen on street corners, parks, and front yards. They house books for all ages to exchange and share.

Friends of RHPL offers a pre-constructed library with post and installation instructions for \$325. Purchasers paint, varnish, and decorate the libraries, choose a location, dig a hole, and keep them stocked with books.

For more information, contact Kim Whitney at 248-224-0889 or send an email to [whitney.kim2347@yahoo.com](mailto:whitney.kim2347@yahoo.com). Orders are filled within one-to-three weeks and will be available for pick up.

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OUTREACH	9
TEEN	12
EUREKA LAB	13
YOUTH	14



# SUMMER READING WITH RHPL!

## Let Kindness & Community Guide Your Summer Adventures

Summer is here, and the time is right for summer reading with RHPL! This year's summer reading challenge celebrates kindness and community. How can you help spread kindness? Read on!

First, RHPL's annual Summer Reading Challenge begins with an outdoor party at the library on Saturday, June 11, from 1 to 3 p.m. Patrons of all ages are invited! Enjoy arts & crafts activity stations, family entertainment, food, and more! Help spread kindness and consider bringing some canned goods for our food drive to benefit Neighborhood House, one of the library's major community partners. (See page 14 for details.)

Sign up for summer reading beginning June 1 using an active RHPL card. Continue using your existing account at [rhpl.beanstack.org](http://rhpl.beanstack.org) or register for the first time online. You may also download a convenient mobile app from Apple or Google Play app stores. Read every day, track your progress online, and earn virtual reading badges for the chance to win cool prizes! RHPL librarians are also happy to help you get started.

"Summer reading is an important time of year, not just because we're doing our part to avoid the summer slide," said Betsy Raczkowski, RHPL Head of Youth Services, "but because we get to take extra time to champion the idea of reading just for fun. Kids typically have more freedom and choice in what they read this time of year, and studies have shown this is one of the best ways to keep kids interested in reading long-term."

It's cool to be kind! While you're reading this summer, think of ways to help spread kindness across our community. Every time you help a neighbor, your parents, or friends, log your activities to earn virtual activity badges. There are several suggested activities listed at [rhpl.beanstack.org](http://rhpl.beanstack.org), but consider helping around the house, finding ways to beautify your neighborhood, practicing self-care, or assisting someone in need. When five out of 10 activities are completed, readers will earn a raffle ticket for a chance to win even more prizes.

For easier sign-up, households can make one account and add readers all in one spot. Parents of children participating should register themselves first and then add child readers to their accounts.

The only rule for summer reading is to read every day! Read articles, books, eBooks, audiobooks, comic books, magazines, and even cereal boxes. Walk through the library gardens and read the StoryWalk® boards. Ride your bike down the local trails and read the historical markers and signs. All forms of reading count! The more you read, the more chances you have to win! Everyone who participates in summer reading through August 13 will receive a free book.

Questions? Call 248-656-2900 or email [help@rhpl.org](mailto:help@rhpl.org). Visit [rhpl.org](http://rhpl.org) to find reading recommendations and more.





*Photos: Young patrons pick out books and play at last year's summer reading finale.*

1

Sign up or log in at [rhpl.beanstack.org](http://rhpl.beanstack.org) or download the Beanstack app to register. All ages are welcome.

2

Read every day between June 11 and August 13 to earn virtual reading badges, and a chance to win prizes.

3

Participate in RHPL's kindness activities to earn virtual activity badges and a chance to win more prizes!

4

Record your reading on the website or in the app. Everyone gets a free book at the end of summer just for reading.

5

Visit RHPL in person or follow the library on social media all summer for more fun surprises and giveaways.

6

Check our online calendar for library programs all summer long.

7

Share your summer reading adventures by posting selfies on social media using #RHPLReads.



## ADULT PROGRAMS



Register online at [calendar.rhpl.org](https://calendar.rhpl.org) or scan the QR code using the camera on your mobile device. Questions? Call the Adult Reference Desk at 248-650-7130 or send an email to [adult.reference@rhpl.org](mailto:adult.reference@rhpl.org). Registration opens one month before the programs begin.

## HEALTH & WELLNESS

### Be Smart for Kids

*Thursday, June 2, 7 p.m. Multipurpose Room.*

Be SMART helps adults normalize conversations about gun safety and take responsible actions that can prevent child gun deaths and injuries. Even if you do not own a firearm, there are steps you can take to protect your children from unsecured firearms. This presentation supports the Second Amendment and is for adults only.

### Living with Dementia Part 3

*Tuesday, June 7, 7 p.m. Multipurpose Room.*

Vicki Klanke RN, CDP, discusses the Positive Physical Approach to dementia. Practice techniques to become better care partners with someone living with dementia.

### How to Journal for Meditation

*Tuesday, July 19, 7 p.m. Multipurpose Room.*

Courtney Jones, life coach and yoga instructor, will show you the many benefits of journaling. Attendees will be given journal prompts as well as ways to set up a daily practice.



### Basic Technology Help for Seniors

*Thursdays: June 16, July 7, August 4, 3-5 p.m. Conference Room A.*

Need some assistance with technology? Meet with our patient and friendly teen volunteers who can show you the basics on your device or on a library computer.

## HISTORY, ART & CULTURE

### Pedal the Past History Bike Tour

*Thursday, June 30, 6 p.m. Meet at the West Entrance.*



If you love local history, join RHPL for a bike ride through Rochester's past and visit historical sites around downtown! Each turn and trail will reveal another chapter of Rochester's story. Attendees may register for one of six time slots between 6-7:30 p.m. Each time slot accommodates up to 12 riders. Tours are approximately three miles long. Helmets are strongly encouraged. Space is limited. This bike tour is in partnership with the Rochester Hills Museum at Van Hoosen Farm.




## SCIENCE & ENVIRONMENT

**Turtles & Frogs with Dinosaur Hill**   
**Tuesday, July 26, 7 p.m.**  
**Multipurpose Room.**



If you love the outdoors, then come and explore the wetland world of the 10 species of turtles found in Michigan. Amanda Felk of Dinosaur Hill will show you the easiest way to identify a snapping turtle and explain why turtles make poor pets. You'll also meet a live turtle or two!

**Cool Things in the Universe**   
**Thursday, August 11, 7 p.m.**  
**Multipurpose Room.**

Join the Oakland Astronomy Club for an evening in the stars! Jerry Chevrier will discuss black holes, neutron stars, dark energy, and other cool things in the universe. If weather permits, we'll venture outside to view the moon through a telescope.




## OUTDOOR SUMMER CONCERT SERIES

Performances are scheduled to take place outdoors on the library's west lawn (near the rotunda). Space is limited. Attendees are encouraged to bring a blanket or low-back lawn chairs. In case of inclement weather, performances will move to the Multipurpose Room.




**Olivia Dear**   
**Thursday, June 23, 6 p.m. West Lawn.**

Rochester Adams High School graduate and former *America's Got Talent* contestant, Olivia Dear, returns to RHPL to perform her blend of modern pop and folk songs.

**Royal Oak Blues Band**   
**Wednesday, July 20, 6 p.m. West Lawn.**

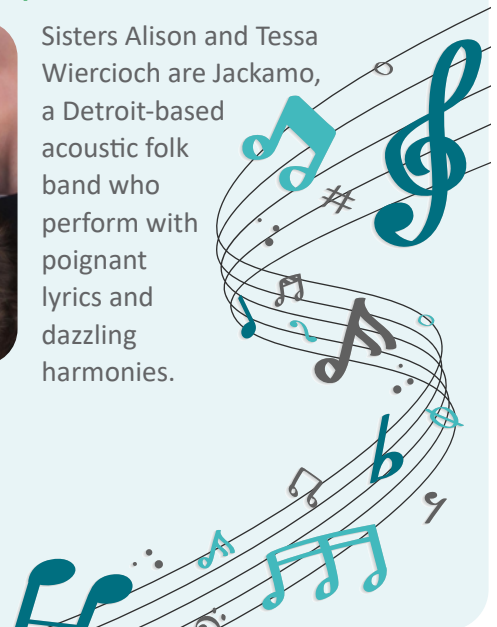
The Royal Oak Blues Band returns for an evening of blues music, vocal harmonies, and more!



**Jackamo**   
**Thursday, August 25, 6 p.m. West Lawn.**



Sisters Alison and Tessa Wiercioch are Jackamo, a Detroit-based acoustic folk band who perform with poignant lyrics and dazzling harmonies.



## CRAFTS

Register for a time to make crafts at RHPL!

### Engraved Wood Tiles

Wednesday, June 15, 6:30-8 p.m. Eureka Lab.

Try something new by first painting, *then* engraving a wood tile. This easy project creates a stunning piece of art. Supplies included.

### DIY Candles

Wednesday, June 22, 6-7 p.m. Eureka Lab.

Are you interested in making candles but not sure where to begin? Start by making DIY candles at RHPL!

### Sun Catcher

Saturday, June 25, 10-11 a.m. Eureka Lab.

Design a colorful sun catcher to brighten up your windows!

## TAKE & MAKE

Register for the programs below to reserve supplies, pick up your kits on the date listed, and take them home! Kits will be available for pick up at the Adult Reference Desk.

### Quilling

Tuesday, June 7.

Make scenery using only paper, your imagination, and a little glue.



### Flirt Pole Monday, July 11.

Do you have a dog or kitty at home? Make a fun toy and help your pet get some exercise. Supplies included.

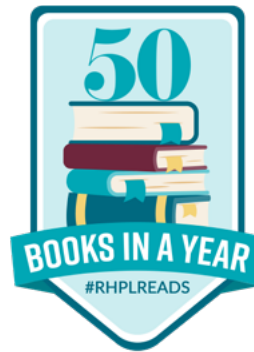
### Paper Sunflower Thursday, August 18.

These fun paper sunflowers are a perfect summer craft.



## WRITING & BOOKS

### 50 Books In a Year Reading Challenge Now-December 2022. ([rhpl.beanstack.org](http://rhpl.beanstack.org)).



Register for this challenge anytime of year using Beanstack (online and available as an app for Android and Apple devices). Read at your own pace and earn prizes!

### Books on Tap

Monday, July 11, 7-8:30 p.m.

Main Street Billiards VIP Room (215 S. Main Street).

Meet at Main Street Billiards for a casual book club in a relaxed setting. Food and drinks are available for purchase. Pick up a copy of the books at the Adult Reference desk upon registration or download the eBook edition using the Libby app.

**July 11:** *The Broken Girls* by Simone St. James

## POP CULTURE GAMES

### Know-It-All Trivia Smackdown

*Mondays: June 13 & August 8, 7-9 p.m.  
Main Street Billiards Solarium  
(215 S. Main Street).*

Know a little bit about everything? Then come to Main Street Billiards with a team of up to six people and see if you have what it takes to be crowned champions! The top team will win a prize. Food and drinks will be available for purchase.

### Fandom Trivia Smackdown: Harry Potter

*Saturday, July 16, 2-4 p.m.  
All Ages. Multipurpose Room.*

Are YOU the biggest Potterhead? Bring your team of up to six people and duke it out with other mega-fans for bragging rights and prizes!

### Nerf at Nite

*Friday, August 26, 6:45-9 p.m.  
Ages 18+.*

What's more fun than a Nerf battle? A Nerf battle in the library after hours! We're taking over the library for an epic Nerf war after the library closes. Register with your RHPL card, which can admit up to two people.



*Programs are offered, in part, with financial support from Friends of RHPL.*

## OUTREACH SERVICES



Register online at [calendar.rhpl.org](http://calendar.rhpl.org) or scan the QR code using the camera on your mobile device. Questions? Call Outreach Services at 248-650-7150 or send an email to [outreach@rhpl.org](mailto:outreach@rhpl.org).

### Books by the Bus

*Mondays: June 6, July 11 & August 1, 3:45-4:15 p.m.*

*Pine Ridge Apartments.*

*Tuesdays: June 14, July 5 & August 9, 7:30-8 p.m.*

*Hampton Community Center.*

*Wednesdays: June 22, July 20 & August 17, 9:45-10:15 a.m.*

*Borden Park.*

*Thursdays: June 30, July 28 & August 25, 7:15-8:15 p.m.*

*Brewster Elementary School.*

Visit RHPL's Community Bookmobile for stories, songs, and rhymes. Bring a blanket or lawn chair to sit by the bus!



### PAWS for Reading

*Wednesdays: June 15 & 29, July 6, 6-7 p.m. Rochester Estates.*

*Thursdays: July 14 & August 11, 3:30-4:30 p.m. Northridge Apartments*

PAWS for Reading returns with Amanda and her dog, Abby. Bring a blanket or lawn chair to sit by the Community Bookmobile and read to Abby!

## DID YOU KNOW YOUR RHPL CARD HOLDS THE KEY TO AMAZING SUMMER ADVENTURES?

The Michigan Activity Pass offers several options, including free admission and discounted admission to select partner destinations. Visit [plymouthrockets.com/michiganactivitypass](http://plymouthrockets.com/michiganactivitypass) and schedule your next summer visit to cool sites, parks, museums, theaters, and more across Michigan. Use your MAP while on vacation! Passes may be printed, but we encourage you to use mobile passes for convenience.

Explore with RHPL and make this a memorable summer experience!



## AMERICAN RED CROSS BLOOD DRIVE

*Monday, July 18, 12-6 p.m. Multipurpose Room.*



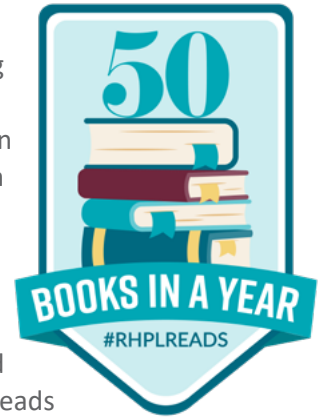
### American Red Cross

Visit RHPL and donate blood with the American Red Cross! According to the Red Cross, donors must be in good health and feeling well, at least 16 years of age, and weigh at least 110 lbs. For more information about donating blood, visit [redcrossblood.org](http://redcrossblood.org).

## 50 BOOKS IN A YEAR READING CHALLENGE

*Through December 2022. [rhpl.beanstack.org](http://rhpl.beanstack.org).*

In addition to summer reading, RHPL is also offering a year-long reading challenge. Read 50 books this year for a chance to win prizes all year long! You can register for this challenge anytime during the year by visiting [rhpl.beanstack.org](http://rhpl.beanstack.org) or downloading the mobile app for Android and Apple devices. Share your reads on social media using #RHPLReads.



## RHPL & ROCHESTER WRITERS SEEK LOCAL AUTHORS FOR 4TH ANNUAL ROCHESTER AUTHOR FAIR

Are you a published local author? If so, apply to be a part of the 4th Annual Rochester Author Fair and share your traditionally published or self-published titles with the public. This year's fair is on Small Business Saturday, November 26, 2022, in the library's Multipurpose Room.

To apply, visit [rhpl.org/authors](http://rhpl.org/authors) and fill out the application. Applications are due by 5 p.m. on July 29, 2022. Twenty local authors will be selected and notified by early September.







## EXPLORE WITH RHPL

Explore with RHPL and discover reads, resources, and displays curated by our librarians that commemorate annual historical celebrations. Among the annual celebrations happening this summer is **Pride Month in June**. Pride Month honors the historic 1969 Stonewall Uprising in Manhattan, which helped spark the modern gay rights movement. Visit [rhpl.org/explore](http://rhpl.org/explore) for reads and resources to learn more.

**June 14 is Flag Day!** Visit RHPL to see our display for Flag Day, which commemorates the adoption of the flag of the United States on June 14, 1777, by resolution of the Second Continental Congress. The display will include images and a brief history of the stars and stripes.



**June 19 is Juneteenth**, which is the oldest national celebration of the ending of slavery in the United

States. Beginning in Galveston, TX, in 1865, the recognition of Juneteenth, also known as African American Emancipation Day, has spread across the United States and beyond. Visit [rhpl.org/explore](http://rhpl.org/explore) for a list of curated resources to learn more about this important day in American history.

**August 9 is Book Lovers Day!** This unofficial holiday encourages bibliophiles to celebrate reading and literature. So put away those devices and pick up a book to read (it would also count toward your Summer Reading Challenge, see page 4)!



## MORE SUMMER FUN WITH RHPL'S INNOVATIVE ITEMS!

Have you checked out an innovative item yet? If not, don't wait! There are tons of fun things to borrow for you to learn, play with, and discover. The outdoor games collection includes pickleball paddles and balls, yard dominoes, a Bocce ball set, and more!



For science fun, try out a telescope to view the summer skies or a home planetarium set. Need to work around the house? Borrow a gardening kit, tile cutter, or a cordless leaf blower.



There are many things at RHPL that you can try before you buy or use once or twice a year!



# TEEN PROGRAMS



Register online at [calendar.rhpl.org](https://calendar.rhpl.org) or scan the QR code using the camera on your mobile device. Questions? Call the Adult Reference Desk at 248-650-7130 or send an email to [teen@rhpl.org](mailto:teen@rhpl.org).

## TEEN ADVISORY BOARD (TAB)

*Wednesdays: June 8, July 13 & August 10, 4-5 p.m.  
Discord & Conference Room A.*

Share your ideas about teen programs and other library matters at these fun meetings (now holding hybrid meetings online and in person). Fill out a TAB application by clicking on the Teen Volunteer tab under Teen Services at [rhpl.org](https://rhpl.org). Questions? Contact RHPL's teen librarian at [teen@rhpl.org](mailto:teen@rhpl.org).

## TEEN CRAFTERNOON

*Thursdays: June 9, July 14 & August 11, 7-8 p.m.  
Eureka Lab.*

If you enjoy crafting, then join other teens and make unique items in the Eureka Lab.



## TEEN VIDEO GAME TOURNAMENT

*Thursdays: June 16, July 7 & August 18, 6-8 p.m.  
Multipurpose Room.*

Show your skills in one of our monthly summer video game tournaments! Prizes awarded each month.

**June 16:** *Mario Kart 8* (Nintendo Switch)

**July 7:** *Smash Brothers Ultimate* (Nintendo Switch)

**August 18:** Classic Game Showdown (various)



## PRIDE CRAFTERNOON

*Saturday, June 25, 2-4 p.m. Conference Room A.*

Do you celebrate Pride Month? If so, come to RHPL to create beautiful rainbow-colored buttons, wallets, and keychains.

## RHPL PLAYER'S GUILD (RPG)

*Thursdays: June 30, July 28 & August 25, 7-8 p.m.  
Conference Room A.*

Join other teens for tabletop games, board games, card games, role-playing games, and more!

Interested in becoming a dungeon master for D&D or leading a specific board game? Contact RHPL's teen librarian at [teen@rhpl.org](mailto:teen@rhpl.org) to learn how.





Register online at [calendar.rhpl.org](http://calendar.rhpl.org) or scan the QR code using the camera on your mobile device. Questions? Call the Adult Reference Desk at 248-650-7130 or send an email to [adult.reference@rhpl.org](mailto:adult.reference@rhpl.org).

### Label Making Drop-In

Thursday, June 30, 6-7:30 p.m.

Sign up for a time to make labels in the makerspace. Personalize objects you have in mind, or make generic labels to fit anything.

### Personalized Hats

Thursday, July 21, 4:30-6 p.m.

Personalize a hat using RHPL's new hat press! Choose heat transfer vinyl or sublimation to make a design. Hats provided.

### Photo Puzzles

Saturday, July 23, 10-11:30 a.m.

Personalized puzzles are a great way to play with a photo that is important to you. Bring a digital copy of the photo you want to use for your puzzle.



### Personalized Leather Keychain or Luggage Tag

Wednesday, July 27, 6-7 p.m.

Personalized leather keychains or luggage tags add style to your bags!. Nobody will question whose it is, but they will ask you where you got it!

### Sublimation Coasters

Saturday, August 20, 10-11:30 a.m.

Coasters are a fun way to display your favorite photos or artwork. Bring three digital photos ready to use.

### Watercolor Artwork

Wednesday, August 31, 6-7 p.m.

Try your hand at watercolor painting using simple techniques to get started.



Register all children attending with the child's RHPL card (if required). See page 2 for information on how to sign up for a library card. Register online at [calendar.rhpl.org](http://calendar.rhpl.org) or scan the QR code using the camera on your mobile device. Questions? Call the Youth Reference Desk at 248-650-7140 or email [youthreference@rhpl.org](mailto:youthreference@rhpl.org). Registrations for youth programs open one week before the programs begin.

## RHPL Summer Reading 2022

*Saturday, June 11 - Saturday, August 13. All Ages. [rhpl.beanstack.org](http://rhpl.beanstack.org).*

Register online for RHPL's Summer Reading Challenge and earn prizes for reading! Beginning June 1, use your existing Beanstack account (last year's RHPL Summer Reading login) to sign up for RHPL's Summer Reading 2022. New to summer reading? Visit the Beanstack website or download the Android or Apple app and click on Summer Reading to register. All ages are welcome. For more information, turn to page 4.

## Summer Reading Kickoff Party

*Saturday, June 11, 1-3 p.m. All Ages. West Lawn.*



Our official summer reading kickoff party returns! Join us for outdoor games and other summer fun. Stop by the Multipurpose Room for registration help and information about Summer Reading 2022. Bring some canned goods or other items to donate to our community partner Neighborhood House, and keep your neighbors healthy and happy throughout the summer.

Visit [ranh.org/donate-items](http://ranh.org/donate-items) for a wish list of items needed.

## Storytime at the Park

*June 6, 14, 22 & 30, 11 a.m.*

*July 11, 19 & 27, 11 a.m.*

*August 4, 11 a.m.*

*All Ages. Rochester Lions Park (near Sunrise of Rochester Assisted Living across University Drive)*

Join your favorite youth librarians for a fun storytime in the Rochester Lions park! Registration is not required.

## Outdoor Explorers

*Tuesdays: June & July, 10 a.m. Ages 3-6*

*(w/Caregiver). Rochester Rotary Gateway Park.*

If you love to play outdoors, then come explore the world outside of RHPL with Ms. Wendy! Siblings are welcome, but projects are limited to registered patrons three to six years old.

## Tiny Art Show

*Monday, June 13. All Ages. Take & Make Kit.*

Create a tiny masterpiece to display at RHPL's Tiny Art Show! Paintings must be returned to the Youth Services desk by Friday, July 1, to be included in the show.

## Paint an Ancient Greek Pot

*Friday, June 17, 2 p.m. Ages 4+. West Lawn.*

Turn plain terracotta pots into ancient Grecian urns using black paint. Wear painting clothes!

## OpenSpot Theatre

*Thursday, June 23, 11 a.m. Ages 8+.*

*Multipurpose Room.*



Join this theater class for all abilities and learn singing, acting, and dancing from the professionals at OpenSpot Theatre. Attendees will present a show at the end of the program!

## Baby Play

*Saturday, June 25 & August 3, 11 a.m. Ages 0-2. West Lawn.*

Bring your little ones to the library to enjoy some water and other sensory play activities. Dress them in clothing that can get wet or messy.

**Picnic Flicks** 

*Wednesdays: June 29, July 13 & August 17, 7 p.m.*  
*All Ages. Multipurpose Room.*

Bring a picnic dinner and enjoy a movie at the library! Movie titles to be announced.

**Picnic & Pages** 

*Thursdays: June 30, July 28 & August 25, 6 p.m.*  
*Grades 4-6. West Lawn.*

Bring a blanket (we'll bring the pizza) and join our Tween Book Club for an outdoor picnic! We'll select a book at the first meeting, discuss the book at the second meeting, and watch a movie based on the book at the third meeting.

**Wizarding World's Pygmy Puff** 

*Tuesday, July 5, 11 a.m.*  
*Grades 4-6.*  
*Multipurpose Room.*

Create your own little Pygmy Puff from Harry Potter.

**Make Your Own Bowtruckle** 

*Monday, July 11. Grades 2-6. Take & Make Kit.*

Make a little Bowtruckle from the world of *Fantastic Beasts and Where to Find Them*.


**Shake That 'Chute! Storytime** 

*Wednesday, July 13, 6:30 p.m. All Ages.*  
*West Lawn.*



Come and enjoy an evening playing parachute games with RHPL's giant 'chute! In between games

(and while we catch our breath), Ms. Kim and Ms. Wendy will read a few fun books.

**Fandom Trivia Smackdown: Harry Potter** 

*Saturday, July 16, 2-4 p.m. All Ages.*  
*Multipurpose Room.*

Are YOU the biggest Potterhead? If so, bring your team of up to six people and duke it out with other mega-fans for bragging rights and prizes.

**Sunshine Summer Journal** 

*Monday, July 18. Grades K-5. Take & Make Kit.*

Create a bright, colorful summer journal to collect and record your summer memories.

**Wand Making** 

*Saturday, July 30, 10 a.m. Grades 4-6.*  
*Multipurpose Room.*

Make a wand in honor of Harry Potter's birthday!

**Pop Bottle Rockets!** 

*Friday, August 5, 2 p.m. Ages 6-12 (w/Caregiver).*  
*West Lawn.*

What do you get when you put baking soda and vinegar into an old pop bottle? Kaboom! Students must be at least six years of age or older and have a guardian present. Supplies are included.

**Summer Reading Finale Party**

*Saturday, August 13, 1-3 p.m. All Ages. West Lawn.*

Celebrate the end of a successful summer reading challenge! Pick up your free book and enjoy some outdoor fun. RHPL's community partner, Neighborhood House, will have a drop-off location for a back-to-school donation drive. Bring pencils, pens, notebooks, erasers, and other supplies needed for kids to have a successful year at school.





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LOCAL NEWS

## Oakland County community calendar April 10 and beyond

- Rochester Hills Public Library, 500 Olde Towne Road, Rochester. "An Evening with Orville & Katharine Wright": 7 p.m. April 14, open to RHPL cardholders. Registration is required. To register, visit [calendar.rhpl.org](http://calendar.rhpl.org) or call 248-656-2900.
- Rochester Hills Public Library, 500 Olde Towne Road, Rochester. "Improving Water Quality Begins in Your Backyard," is 7 p.m. April 19, presented by Katie Yates, director of the Clinton River Watershed Council, open to RHPL cardholders, register at [calendar.rhpl.org](http://calendar.rhpl.org), 248-656-2900.

Royal Oak Tribune, April 11, 2022

LOCAL NEWS

## Oakland County community calendar April 17 and beyond

- Rochester Hills Public Library, 500 Olde Towne Road, Rochester. "Improving Water Quality Begins in Your Backyard," is 7 p.m. April 19, presented by Katie Yates, director of the Clinton River Watershed Council, open to RHPL cardholders, register at [calendar.rhpl.org](http://calendar.rhpl.org), 248-656-2900.

Royal Oak Tribune, April 19, 2022

LOCAL NEWS

## **Oakland County community calendar April 24 and beyond**

- Rochester Hills Public Library to host garden historian and designer Deborah Chud for the online presentation, “The Piet Oudolf Story: Gardening Design” on the library’s Zoom platform, 7 p.m. April 28. Piet Oudolf is one of the world’s leading naturalist landscape and garden designers, Registration is required at [calendar.rhpl.org](http://calendar.rhpl.org), 248-656-2900, open to the public.

**Oakland Press, April 24, 2022**



## COMMUNITY

# Friends of Rochester Hills Public Library announce winner of 31/69 raffle

Loyalty was rewarded in more ways than one March 15 when the Friends of the Rochester Hills Library picked the winner of the 61/39 Raffle grand prize.

Barbara Wolak of Rochester, a retired teacher who is a regular patron of the library, had her entry drawn from 460 tickets by special guest radio personality

Lynne Woodison.

Wolak won \$5,976 -- 39 percent of the pot. The Friends' share was 61 percent (to honor the group's 61 years of service). The \$9,358

take was a major boost to the Friends treasury after two years of fundraising opportunities hampered by the Covid-19 pandemic.

Wolak generously

returned \$1,000 of her winnings to the Friends of RHPL.



From left, Friends secretary Sandy Tabacchi, Barbara Wolak, Friends vice-president Bill Kroger, RHPL Director Juliane Morian, Jean Kroger.

## Rochester branch of the AAUW announces essay contest for eighth graders

Women have influence in the world, contributing to the fields of medicine, engineering, education, humanitarian causes, and more. To honor the women who have impacted the world, the Rochester branch of the American Association of University Women (AAUW) created an essay contest open to all eighth-grade students in the Rochester and Avondale school districts. Sponsors of the contest include the AAUW-Rochester, Rochester Hills Public Library, and the Auburn Hills Public library.

Prizes of \$100, \$75, and \$50 will be awarded to the first, second, and third-place winners. Entry forms and instructions are available at the middle schools, Rochester Hills Public Library, the Auburn Hills Public Library, and on the AAUW website at Rochester-mi.aauw.net. A request can also be sent to AAUWL@gmail.com.

Essays are due on or before April 14, 2022, and winners will be presented at a virtual meeting on April 28.

## 34th Annual Ms. Senior Michigan Pageant

The 34th Ms. Senior Michigan Pageant will be held at the Older Persons' Commission (OPC) in Rochester. 650 Letica Drive, Rochester, April 13 at 2:00 p.m.

Seven women (age 60+) will compete for the crown. The finalists are Madhuri Agarwal, Rochester Hills; Cindy Carson, Clarkston; Lisa Gulajski, Birmingham; Diane Macauley, Rochester Hills; Marcia Preston, Rochester Hills; Joanie Rizzio, Troy; and Cynthia Zalewski-Dzukola, Rochester Hills.

The finalists will be judged on a variety of criteria, including an interview with judges; a talent presentation that highlights their

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**Our next issue: April 25, 2022 - Have a Blessed Easter!**

*Continued on page 14*

## Dr. Haddad - Continued from page 10

Cracked teeth are more common than most people realize, and the truth is that most of these teeth have no symptoms until it is too late. If it's been a long time since your last checkup, you may have cracked teeth that have not been diagnosed.

These teeth may be worsening, which can make it more likely that they can't be repaired or saved. Cracked teeth are signs of bigger bite problems, bad habits, or more serious conditions like TMJ disorders or sleep apnea. If you have experi-

enced cracked teeth in the past, you may want to be evaluated by a dentist who focuses on these bite related issues.

*Jeffrey S. Haddad, DDS of Doolin & Haddad Advanced Dentistry, completed*

*his dental education at the University of Michigan in 2001. Dr. Haddad is a fellow of the prestigious Las Vegas Institute for Advanced Dental Studies.*

*sleep disorders and dental implants. For more information, visit [www.rochesteradvanceddentistry.com](http://www.rochesteradvanceddentistry.com).*

*He lectures nationally on cosmetic dentistry, TMJ and*

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## April Programs at Rochester Hills Public Library

### "Singing the Old Songs Again"

Rochester Hills Public Library welcomes Jackie Davidson, an original member of the Grammy-award winning New Christy Minstrels, and Gary Brandt, a popular folk performer and accomplished songwriter, for "Singing the Old Songs Again," an energetic show filled with classic and original folk songs, lighthearted humor, and personal stories. Davidson and Brandt will perform in the library's Multipurpose Room on Sunday, April 10 at 2 p.m.

### "An Evening with Orville & Katharine Wright"

Rochester Hills Public Library welcomes Dorè Productions for an entertaining theatrical evening with aviator Orville Wright and his sister, Katharine, performed by Russell Dorè and company on Thursday, April 14 at 7 p.m. in the library's Multipurpose Room.



### "What Food Labels Actually Tell Us"

Rochester Hills Public Library welcomes Lisa Howard, "The Cultured Cook," on Thursday, April 21 at 7 p.m. in the Multipurpose Room for "What Food Labels Actually Tell Us: How to Be an Informed Eater." In this program, Howard will explore ingredients, nutritional terms, and marketing claims to help shoppers walk the grocery store aisles with confidence.

Howard manages the online site, [theculturedcook.com](http://theculturedcook.com), a resource for curious and knowledgeable nibblers looking for recipes, kitchen techniques, the history of certain foods, and more!

Programs are open to RHPL cardholders. Registration is required. To register, visit [calendar.rhpl.org](http://calendar.rhpl.org) or call 248-656-2900.



Contact Information:  
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ROCHESTER POST'S

# NEWS & NOTES

COMPILED BY  
MARY BETH KAMING

## Library welcomes Doré Productions for 'An Evening with Orville & Katharine Wright'

ROCHESTER — The Rochester Hills Public Library welcomes Doré Productions for an evening, virtual meeting with aviator Orville Wright and his wife, Katharine, performed by Russell Eric and company at 7 p.m. April 24 in the library's multipurpose room. The program is open to 18th, 19th and 20th graders as a required. To register, visit [www.library.org](http://www.library.org) or call (248) 686-2300.



## Rochester Hills Museum at Van Hoesen Farm presents Blosser Park — A Walk and Talk

ROCHESTER HILLS — Blosser Park celebrates its 200th anniversary this year, and a stroll through the park recognizes its namesake, Horace Blosser, as well as the 500 odd barns, various buildings, canal, ice dump, and railroad that are all part of its history. People can meet at the stone picnic shelter at Blosser Park, 345 Jette Pk Road, at 10 a.m. on Saturday, April 14, wear sturdy shoes. Portions of the hike will be on-leash and on-leash 40 steps, and the hike will end at 1:30 p.m. The cost is \$15 for nonmembers, \$10 for members. To register, visit [www.rochesterhills.org/visiting.aspx](http://www.rochesterhills.org/visiting.aspx).



**BRIAN PETERSON-RIEST**

DETROITEDS 2012 AWARD  
2012

## NCS teacher receives Michigan Science Teachers Association Distinguished Service Award

ROCHESTER — Brian Peterson-Riest, a 20-year science teacher in Rochester Community Schools, has been recognized with the Michigan Science Teachers Association Distinguished Service Award for 2012. This is the highest honor bestowed by the MSTA, awarded to the school principal, and was presented by Peterson-Riest's "unselfish dedication and dedicated service to students, support and positive leadership for the improvement of science education throughout Michigan."

Peterson-Riest taught at Mason Elementary School for many years and is part of the Rochester Community Schools Virtual Campus. He has served as district science coordinator and president of the MSTA, and was honored by President Barack Obama with the 2012 Presidential Award for Excellence in Mathematics and Science Teaching.

Most recent is Peterson-Riest founded Boes in the U, a nonprofit organization that provides education about the importance of bees and native pollinator conservation. Through this website, Boes in the U partners maintains more than 250 beehives in 60 locations across the Michigan counties. He also serves as an adjunct professor at Oakland University to instruct elementary science teachers.

## ON THE WEB

[candgnews.com](http://candgnews.com)



## New book answers: 'Mom, What's A Mayor?'

Introduces Mayor Monique Owen: has been a Wayne County deputy sheriff, a comedian, a philanthropist, a public speaker and a real estate agent. She has a new title to add to her list of accomplishments: author.



## Royal Oak park to be renamed to honor family's deep roots

On March 14, the Royal Oak City Commission unanimously approved the Royal Oak Planning Committee's recommendation to rename Beechwood Park, located at Crooks Road and Beechwood Drive, to honor Frank Wilson Park.



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COMMUNITY

# Spring programs at the Rochester Hills Public Library

## “The Piet Oudolf Story: Gardening Design”



Rochester Hills Public Library is pleased to welcome garden historian and designer Deborah Chud for the online presentation, “The Piet Oudolf Story: Gardening Design” on the library’s Zoom platform on April 28 at 7 p.m. Chud will discuss her discovery of Piet Oudolf, one of the world’s leading naturalist landscape and garden designers.

A Massachusetts-based landscape design consultant and educator, Chud’s research on Oudolf has generated the most comprehensive existing database of his plant combinations. She has presented her work at an international symposium organized by Noel Kingsbury and to members of the Massachusetts Horticultural Society, Harvard University’s Arnold Arboretum, the Toronto Botanical Garden, and the Delaware Botanical Gardens. Currently, Chud is collaborating with the Toronto Botanical Garden on a multi-session online course to coincide with the restoration of their Oudolf Entry Walk.

*This program is open to the public. Registration is required. To register, visit [calendar.rhpl.org](http://calendar.rhpl.org) or call 248-656-2900.*

## “Purple Gang: Detroit’s Own Prohibition-Era Criminal Gang”



Rochester Hills Public Library welcomes historian Joe Oldenburg for an online program entitled “Purple Gang: Detroit’s Own Prohibition-Era Criminal Gang,”

on Tuesday, May 3 at 7 p.m. on the library’s Zoom platform. Oldenburg will dive into the history of Detroit’s most notorious gang. The Purple Gang ruled Detroit’s illegal market during the alcohol prohibition era. Led by the Bernstein brothers, the gang was said to have made millions of dollars in liquor smuggling, gambling, hijacking, extortions, and labor racketeering.

*This program is open to the public. Registration is required. To register, visit [calendar.rhpl.org](http://calendar.rhpl.org) or call 248-656-2900.*

## “Preparing the Road Ahead: Water & Infrastructure”



Rochester Hills Public Library welcomes Oakland County Water Resource Commissioner Jim Nash for a discussion about water infrastructure, funding and drains on Tuesday, May 10 at 7 p.m. in the library’s Multipurpose Room. Craig Bryson, senior communications manager for the Oakland County Road Commission, will also be available to answer questions about road drains and other road matters.

*This program is open to the public. Registration is required. To register, visit [calendar.rhpl.org](http://calendar.rhpl.org) or call 248-656-2900.*

Rochester Hills Public Library is located at 500 Olde Towne Road in Rochester, MI, and serves to provide lifelong learning

opportunities, instill a love of reading, and offer equal access to information to over 110,000 patrons. The library serves as a community town square where visitors enjoy innovative ways to learn and socialize through a variety of

programs, including an annual summer reading challenge, parent-child workshops, and weekly lectures. The library’s expansive and user-friendly database allows its cardholders to use eBooks, movies, and music

downloads, language and genealogy services, tutor.com, and consumer reports at no cost. For more information about Rochester Hills Public Library’s unique offerings, visit [rhpl.org](http://rhpl.org).



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LOCAL NEWS

# Oakland County election prep includes accuracy testing

State-mandated testing is open to the public



Rochester Hills resident Julianne Reyes listens to Oakland County's director of elections, Joe Rozell, explain pre-election accuracy testing on Tuesday, April 26, 2022. Peg McNichol / MEDIA NEWS GROUP



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Election integrity is a priority for Rochester Hills resident Julianne Reyes. Currently serving in her first-ever elected role, as a Rochester Hills Library trustee, she admitted Tuesday she didn't know as much as she wished about what goes on behind the scenes on election days.

That's why she made a point to attend the county's [public accuracy test](#), done ahead of next Tuesday's election.

Since 1957, [Michigan law](#) has required a public accuracy test for equipment used in elections before election day. Lawmakers last updated the rules in 1992.

[http://www.legislature.mi.gov/\(S\(b54kvjrh0xdlrazsxl50qfhp\)\)/mileg.aspx?page=GetObject&objectname=mcl-168-798](http://www.legislature.mi.gov/(S(b54kvjrh0xdlrazsxl50qfhp))/mileg.aspx?page=GetObject&objectname=mcl-168-798)

Reyes said she is learning about politics, though she grew up with a mom active in the Republican Party.

"She was the first volunteer for Rocky Raczkowski," she said. Reyes' mom was a precinct delegate when Reyes was younger. This month, Reyes attended her first party convention in Grand Rapids as a precinct delegate, voting in person for the first time in that role.



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Oakland County Director of Elections Joe Rozell shows spots inside one ballot-counting machine where glass is regularly cleaned to minimize false anomalies. Peg McNichol / MEDIA NEWS GROUP

On Tuesday, one of many things Reyes learned is that a voter with a choice of nine candidates for five seats on a board, for example, can cast a valid vote for fewer than five candidates. That's called an undervote. But someone who votes for six candidates in that same race has overvoted and that part of their ballot can't be counted.

In addition to getting a personal tutorial on how equipment is tested and ballots validated, Reyes signed up to be an election inspector.

The county's director of elections, Joe Rozell, said 300 election workers will be needed in November. Election inspectors are paid for their time, which includes pre-election training. Election inspectors can work at a voting precinct or on an absentee-ballot board.

Rozell is enthusiastic about his job, remembering going with his parents to their Shelby



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As a child, Rozell was fascinated by the lever-operated curtained booths then used. (Video at <https://www.youtube.com/watch?v=DYKVa5LpR1Q>). When he was 10, he used the box from the family’s new fridge to create a voting booth for his family, “and made my entire family ‘vote’ for president in this box,” he said.

Reyes said her four children, ages 13 through 18 years old, typically go with her to the polls. Her oldest cast her first ballot in November “and that was exciting,” she said.

Rozell, who’s worked on Oakland County elections since 2007, explained election mechanics in detail. Reyes quizzed him on everything from how votes are tabulated and counted to how an unclear ballot is validated and counted.

Most election anomalies are cases of one or two ballots, not dozens or hundreds, Rozell said.



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Every now and then, he said, the number of ballots is one short of the number of voters counted at a polling place. That can be a case of a voter who spoiled a ballot in some way, and decides not to get a fresh ballot, leaving without turning in the spoiled ballot. He said sometimes election workers will note such incidents as part of their recordkeeping.

Among election workers, an accidental mark on a ballot may be called a “pen rest” and could get a ballot flagged for human inspection by two election canvassers, with the two Republicans and two Democrats ultimately making decisions.

Reyes also wanted to know why Oakland County only has to audit 10 randomly selected precincts for hand counting after each election. She wondered if it wouldn't be more-accurate to have 10 percent of the precincts counted.

Rozell said that might be more accurate, adding, “If you find a problem in one precinct, you're probably going to find it in all 10,” he said.



Election equipment is secured with numbered plastic cable ties or with plastic-and-metal locks that break when removed. Peg McNichol / MEDIA NEWS GROUP

He showed how every machine has types of seals, either numbered zip ties or numbered plastic-and-metal locks that can't be removed unbroken. He said even the test ballots are sealed in this way, with election workers signing documents. The ballots are legal documents, and the seals are what he called a chain of custody.

Public accuracy tests for smaller elections take less than two hours, but large elections mean a full day for equipment testing.

He said the glass inside tabulating machines is routinely cleaned when being used, as





Trevor Crank, an Oakland County assistant election specialist, prepares public-accuracy test results for a final count and secure storage on Tuesday, April 26, 2022. Peg McNichol / MEDIA NEWS GROUP

“How’d the tests look?” Reyes asked at the end of the session. Rozell showed how he and other election specialists would verify the last part of the test with two people manually cross checking numbers.

Reyes said she knows a lot more about the tests and the way equipment is sealed for security.

“I definitely feel more confident in the process and how they’re really trying to make sure that it is correct,” she said. “That’s what I think is most important, that our elections have integrity. It was good to see the different tests that they do to make sure that the computers are right and the tabulations are correct and even the human element is correct.”

Oakland County residents planning to vote in the May 3 election can pick up an absentee ballot at their city, township or village hall. Election officials are urging people to turn in absentee ballots as soon as possible.

Polls are open for in-person voting from 7 a.m. to 8 p.m. Tuesday, May 3. To register



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# Library Director's Report



ROCHESTER HILLS  
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# Director's Report

May 9, 2022

## 1. Volunteer Luncheon

On April 22, 2022 RHPL hosted approximately 55 individuals for a volunteer appreciation lunch. RHPL has over 250 volunteers who assist in library operations, but approximately 100 pledge 20 hours or more (which is the criteria for attending the luncheon). The majority of volunteers at the luncheon are part of the five mini-branch libraries that RHPL maintains. Mini-branches are established in local senior residences and in the Older Person's Commission. In 2022, Bellbrook senior living center decided to close their mini-branch and repurpose the space. As a result, RHPL now services Bellbrook as a bookmobile stop, not as a mini-branch location.

## 2. RHPL Special Events

In April of 2022, Authors in April welcomed five authors to the Rochester area. The focus of the visiting authors is to talk to students about the writing process and inspire a love of reading in local public and private schools. There a general author meet and greet at the library available to community members. This year's event drew nearly 175 attendees and was a successful return to pre-pandemic interest in these kind of author-singing events.

On April 30<sup>th</sup>, the Friends of RHPL hosted Wine, Wit, and Wisdom an annual benefit for the library. After a two-year hiatus, it was thrilling to see this event return to the library. Approximately 150 tickets were sold. The evening was comprised of six mini-programs that guests could choose to attend with topics ranging from food and wine pairings to the importance of the orchestra in our lives. In addition to food and wine that attendees could sample, there was a silent auction for various gift baskets. The profits from the benefit are projected to be \$10,000.

## 3. Facilities and West Parking Lot Updates

Fund balance is strong, but with a building that is officially 30 years old this year, there will additional projects to prioritize. I will present a list of capital projects that require consideration to the Finance Committee in June and the full Board in July.

The west parking lot project began on Monday, May 2<sup>nd</sup> and will likely take three weeks to complete. The west lot will be completely rebuilt with new aggregate base and geo grid suitable for a commercial parking lot. A new aqua swirl drain will be installed in same location as the old one. There is minor concrete work planned for the south lot, but construction teams are aware that should minimize impact on the patron as much as possible.

## 4. Professional Development

I have been appointed as the Chair of the LibLearnX subcommittee for 2023. Since the 2022 conference was shifted to virtual, the ALA Conference Committee requested I serve a second term as Chair to oversee the next in-person conference in New Orleans, LA.

I plan to attend ALA Annual conference virtually this year, but not travel to Washington, D.C. for the in-person conference. This is a cost savings for the library and I do not have any scheduled meetings that require in-person gatherings.

**5. Out of the Office**

I will be out of the office from July 2<sup>nd</sup> – July 8<sup>th</sup>. I will present a list of staff members in charge at the June RHPL Board of Trustee’s meeting.

**6. Upcoming Events**

May 28-30, 2022	Library closed for Memorial Day weekend
June 11, 2022	RHPL Summer Reading Kick off
June 13, 2022	RHPL Board of Trustees Meeting, 8pm
June 27, 2022	RHPL Finance Committee meeting
July 4, 2022	RHPL closed in observance of Independence Day
July 11, 2022	RHPL Board of Trustees Meeting, 8pm

## Statistical Report - Usage for the month of April 2022

### Circulation

Main Library	Previous YTD	Current YTD	This Month LY	This Month	MTM Change
Staff-Assisted Checkouts	62,015	53,055	14,059	12,798	-9.0%
Self Checkouts	90,892	114,186	25,500	26,796	5.1%
Renewals	151,895	198,513	44,761	52,123	16.4%
e-Materials Circ	74,000	79,582	15,261	19,331	26.7%
Outreach	Previous YTD	Current YTD	This Month LY	This Month	MTM Change
Bookmobile Circ	1,336	16,174	1,065	4,348	∞
Mini-Branch Circ	3,882	5,993	971	1,491	53.6%
OTBS Circ	29,644	28,606	7,774	6,951	-10.6%
OTBS Polaris	264	213	56	25	-55.4%
Interlibrary Loans	Previous YTD	Current YTD	This Month LY	This Month	MTM Change
MelCat borrowed	6,155	6,346	1,286	1,541	19.8%
MelCat loaned	3,184	8,758	918	2,053	123.6%
<b>Total Circulation</b>	<b>423,267</b>	<b>511,426</b>	<b>111,651</b>	<b>127,457</b>	<b>14.2%</b>

### Other Usage Statistics

	Previous YTD	Current YTD	This Month LY	This Month	MTM Change
In-Person Visits	42,943	111,304	15,120	31,211	106.4%
Public Room Bookings	0	187	0	31	∞
Study Room Bookings	0	2,525	0	664	∞
Programs for Adults	63	64	17	16	-5.9%
Attendance (Adults)	1,480	1,573	392	419	6.9%
Programs for Children	45	28	12	9	-25.0%
Attendance (Children)	2,411	2,296	657	450	-31.5%
Computer Signups	2,397	5,060	875	1,361	55.5%
Wireless Users	6,513	20,125	2,776	5,607	102.0%
Unique Website Hits	65,580	68,606	15,919	16,103	1.2%
Social Media Follows	48,987	51,983	12,310	13,120	6.6%
Social Media Engage	535,453	748,664	139,850	207,554	48.4%
Database Hits	23,399	23,836	5,445	5,734	5.3%
Volunteer Hours	1,116	1,574	300	394	31.3%

### Number of Library Card Holders

### Number of Items

Municipality	This Month LY	This Month	% Total	Type of Material	This Month LY	This Month
Rochester Hills	42,853	45,172	65.6%	Print Materials	221,541	237,317
Rochester	7,408	9,389	13.6%	Audio Materials	17,161	18,115
Oakland Township	8,693	10,061	14.6%	Video Materials	44,664	46,703
Michicard	156	249	0.4%	Other Materials	437	431
Non-residents	3,425	3,969	5.8%	E-Material	23,057	22,267
<b>Total Card Holders</b>	<b>62,535</b>	<b>68,840</b>	<b>100%</b>	<b>Total Holdings</b>	<b>306,860</b>	<b>324,833</b>

## **Committee Updates**



ROCHESTER HILLS  
PUBLIC LIBRARY

## Social Media Policy

### Policy Statement

Rochester Hills Public Library ("Library") operates and maintains social media sites as a public service to ensure effective promotion and discussion of the library's services, resources, and events, and to ensure a reputation for outstanding community engagement and customer service on social media.

---

### Regulations

1. Although the Library welcomes the comments, posts, and messages of other social media users that relate to the Library and the Library recognizes and respects differences in opinion, the social media sites are limited public forums and are subject to review by library staff members. Comments, posts, and messages from individuals or groups who do not reside within the Library's service area may be removed.
2. Social media is defined as electronic communication through which users create online communities to share information, ideas, personal messages, and other content. Social media includes any webpage or app through which the Library has an account and interacts with other users.
3. The Library Director has the authority to determine whether a particular social media account is used by the library. This policy only applies to official Library social media accounts. The social media accounts of individual employees or Library Board members are not subject to this policy.
4. Users should have no expectation of privacy when commenting on Library posts or tagging the Library. Comments and posts may be read by anyone once posted, regardless of one's friends, followers, or subscribers list. The Library advises users against posting their personal information or contact information on social media sites. Comments and posts may also be subject to disclosure under the Freedom of Information Act.
5. The Library reserves the right to reproduce comments and posts tagging the Library in other public venues (ex: testimonials). Reproductions of this nature may be edited for space or content, but the original intent of the comment or post will be maintained.
6. The Library is not responsible for the content of posts made by third parties, including patrons, reviewers, advertisers, and others who may post comments. Public posts by third parties do not reflect the positions of the Library, its employees, or any individual Board member.



## Social Media Policy

7. The Library reserves the right to (but is not required to) remove any comment, post, or message that it deems in violation of this Policy. To ensure a healthy, safe space to discuss library services, resources, and events, content containing any of the following may be removed immediately from any library social media forum:
  - Obscene, illegal, sexually harassing, threatening, or abusive speech or nudity in pictures.
  - Potentially libelous information
  - Any post that affects the safety and security of the library, its property, patrons, and staff or creates a hostile work environment.
  - Private or personal information, including phone numbers and addresses, or requests for personal information.
  - Any statement by a user under a false name or any falsification of identity.
  - Comments, links, or information unrelated to the purpose of the given post, forum, or discussion.
  - Spam or other commercial messages.
  - Any postings that would violate the Michigan Campaign Finance Act, the Library Privacy Act, or other Michigan or federal laws.
  - Solicitation of funds.
  - Any comment, post, or other content that violates any person's intellectual property rights, including but not limited to violations of the Copyright Act.
  - Any information deemed harmful to minors in violation of the Michigan Library Privacy Act.
  - Any post that violates any library policy.
  - Any images, links, or other content that falls into the above categories.
  - Any post that requires immediate action because the library does not monitor its social media 24 hours a day.
  - Any document, information, or image that would be considered a library record that is posted without permission of the patron or person identified in that record.

## Social Media Policy

8. In addition, users are expected to abide by the terms and conditions set by third party social media platforms as well as follow appropriate federal and state law.
9. The Library reserves the right to ban or block users who have posted in violation of this Policy or to delete posts or comments. To the extent the Library has sufficient contact information and the Library will message users who have been blocked or whose content is deleted to explain the issue and notify the person of the action. Any resident of the service area who has been blocked or whose post or comment has been deleted has the right to appeal that decision to the Library Board. The appeal should be sent to the Library Director within 10 business days of the (1) decision to block or ban or (2) deletion of the post or comment, whichever is applicable. The Library Board shall decide the appeal.
10. The Library asks that individual user complaints be sent directly to the Library Director so that they can be addressed efficiently. Social media is not the mechanism used by the Library to document or address library user problems and concerns, or influence Library policy, procedures, or programs.

## Other Business



ROCHESTER HILLS  
PUBLIC LIBRARY

# Rochester Hills Public Library

## 2022 Community Survey

### Executive Summary

From March 1, 2022– March 28, 2022, the Rochester Hills Public Library (RHPL) conducted a community survey of its customers. It focused primarily on measuring customer satisfaction with existing services. Ninety-six (96%) percent of respondents are satisfied with both the library experience and the customer service they receive at the library; this is a minor decrease from 2020 and could be attributed to certain services being suspended during the pandemic (such as limited seating, programming, and amenities in the library). It is remarkable to note that RHPL enjoys a loyal customer base; 43% anticipate using the library *more* in the next five years, which is an increase of 3% when the same question was asked in 2020. Ninety-one percent (91%) agree that they get a good value for the property taxes they pay at the library and 95% agree that they trust RHPL. Since trust and satisfaction can be in short supply with public service, and these numbers are a positive sign.

### Methodology

The survey was sent electronically to 38,455 cardholders aged 13 and up with valid email address and excluded those who specified they did not want to receive general communication from the library (see Appendix A for a copy of the email invitation). The survey was also available in print format, including large print, inside the library. New in 2022, the library mailed postcards to 500 residents who were not registered library cardholders in order to gain feedback from non-users, but only 4 non-users completed the survey. A survey reminder was sent to any person that had not replied 7 days after the initial invitation to participate was sent out. The library's emailed newsletter, the RHPL Monthly Current reminded patrons of the survey and request for feedback.

The survey was comprised of 36 questions that addressed various aspects of the library experience (see Appendix B for a copy of the survey details). The survey was designed with input from Oakland University's business management faculty.

RHPL received 3,975 responses back (a 10% response rate, which was down from a 16% response rate in 2020). Ninety-nine (99%) of the respondents were the result of the email invitation and only four individuals responded to the mailed survey. One respondent was awarded a \$75 Visa gift card via a raffle drawing, and one respondent received two tickets to the Friends of RHPL's Wine, Wit, and Wisdom fundraiser.

In the free text comments portion of the survey, customers were prompted to provide specific details that managers read and individually responded to (if the customer asked a question or requested feedback).

## Summary of Major Findings

- Overall satisfaction with the Rochester Hills Public Library is at a very high level despite the fact the COVID-19 pandemic was still present in daily life when the survey was administered.
- Experts have suggested that a net promoter score (NPS) is a more accurate way to gauge performance. Promoters are defined as loyal enthusiasts who give ratings of nine or ten when asked if they would recommend something to others. Eighty-three percent (83%) of patrons said they would recommend the library, slightly down from eight-five percent (85%) in 2020.
- The RHPL Monthly Current (eNewsletter) was the most popular means by which to receive library information (70% response rate) which was an increase from 2020 when only 40% of patrons reported viewing the eNewsletter.
- When asked about eliminating daily fines, 44% said it was favorable and 30% said unfavorable, while 26% expressed no opinion.
- For almost all collections, 75% of the patrons (or more) stated that they were able to find their desired title checked in on the shelf, however, 66% stated that frequently or sometimes all of the adult fiction titles were checked out.
- Seventy-six percent (76%) of patrons placing a hold requests stated that “always” or “most of the time” requests were filled in a timely manner.
- Sixty-eight percent (68%) of patrons stream movies and television shows from a device followed by Cable TV (58%), but only 26% of patrons watch movies or television shows on a DVD player.
- Reported program attendance was 16% of the respondents, which is down from about 30% in 2020, most likely attributable to the impact of the pandemic.
- Crafts & hobbies, followed by history & culture, and technology programs are the most popular types of programs offered by the library across all age groups. Concerts were the most popular among patrons who are aged 60+. This survey was the first year the library queried patrons about language learning programs, and it received strong interest after the top vote getters.
- Sixty-nine percent (69%) of patrons think that RHPL does an excellent job of managing its budget and finances, and 30% responded with no opinion.
- Eight-eight percent (88%) of patrons think the library managed services well during the pandemic and 3% did not; 9% did not have an opinion.
- The top priorities for what respondents felt a library “should definitely do” were to inspire readers and lifelong learners, collaborate with schools to provide resources to students, provide free WiFi access, serve as an archive for the history of the community, and engage senior citizens by connecting them to the community through library services. These answers were consistent from the 2020 survey.
- Giving people the opportunity to have a staff member follow up on an issue was a great way to proactively address concerns, comments and questions generated from the survey.

## Analysis of Specific Questions

A majority of patrons expressed preference for accessing materials online or by visiting the library in person and not opt for alternate ways to access materials (e.g. through traditional outreach services). The survey asked if direct outreach to patrons with limited access to the library is a priority and a majority of patrons, or 61%, stated it was a high priority; 34% said it was a medium priority. Therefore, while outreach delivery and alternative access to the library may be only utilized by a minority of patrons, the majority of patrons find value in its existence for fellow community members.

When asked about alternate ways to access materials, 37% said they would likely use a stationary locker where physical titles are sent for pickup; 29% responded they would likely use a bookmobile in convenient locations. The chart below segments those same answers based on municipality.

### Q9 When thinking about convenient access to library materials (such as books, DVDs, and audiobooks), which of the following alternate ways would you likely use?

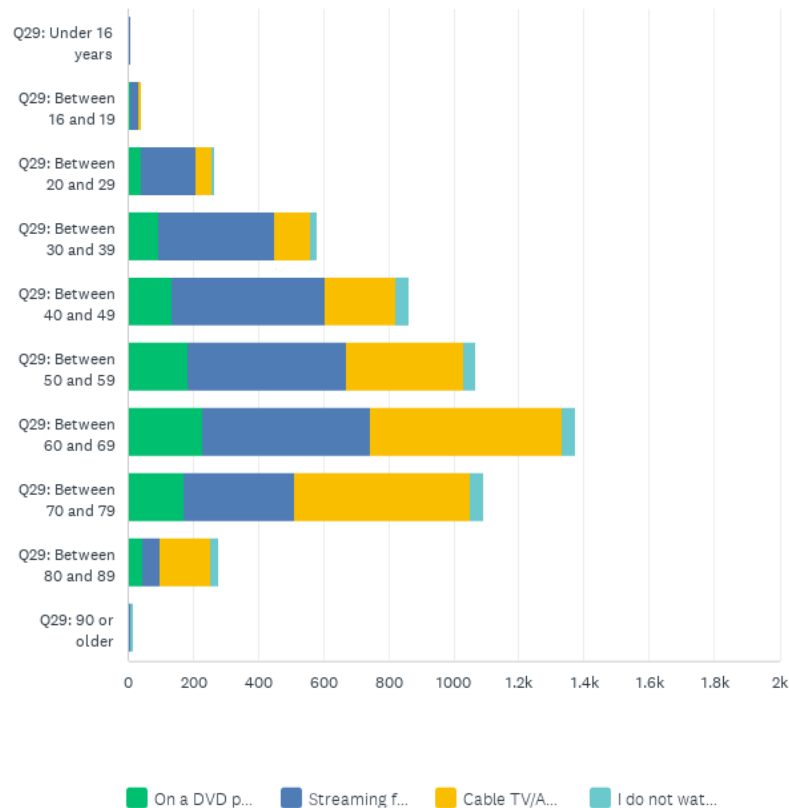
Answered: 3,588 Skipped: 0



The other options of accessing materials via a delivery app, a large vending-machine style kiosk, or by mail scored lower than accessing items through a bookmobile or locker pickup system.

Responses to the method of watching movies and television confirmed a shift in adoption of streaming media along generational lines:

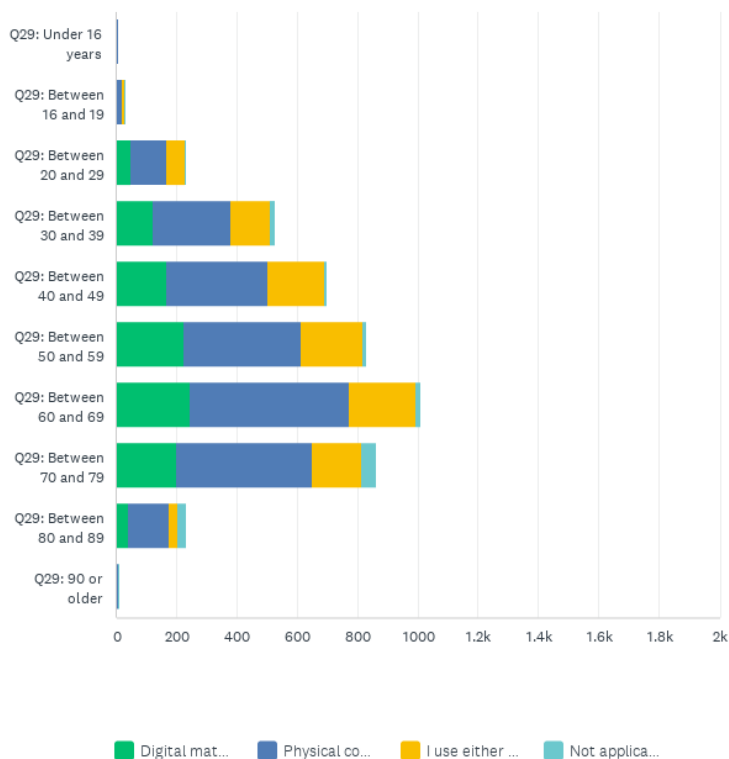
**Q24 Do you or anyone in your household watch television shows or movies on a regular basis? If so, how do you watch? (check all that apply)**



As the younger generations embrace new means to watch feature films and television shows, the library can develop a roadmap for sunsetting the DVD format. The last format retired at the library based on a diminishing material type was VHS tapes (and CD music to some extent). Typically, it takes about 3-5 years for libraries to discontinue a format, and with careful planning RHPL can divest from DVD purchases (with minimal negative impact on the patron) and reinvest in other formats such as digital streaming in the coming years.

Overall, 64% of patrons prefer physical copies of library materials compared to 30% of patrons who prefer digital materials (eBooks, eAudiobooks, streaming music & movies). When focused on what age group prefers digital books, it is worth noting that middle-aged and older patrons (aged 50-69) are more likely than younger patrons (aged 16-49) to express a preference for digital books.

Q25 The library collects and maintains a range of materials for patrons to borrow. Please tell us which type of library materials you prefer to borrow:



## Recommendations & Insights

- Although customer satisfaction was extremely high, staff training and emphasis on strong customer service should be continued.
- Publicity through monthly email newsletters has emerged as the dominant way to reach the community since the majority of patrons report it as their primary way for finding out information about the library (71%). This is followed by the quarterly print newsletter (69%).
- RHPL should focus on adult fiction collection development strategies since 66% of patrons stated that frequently or sometimes all of the adult fiction titles were checked out.
- Overall, the majority of respondents agreed that the library’s facilities were clean, comfortable and safe, yet the library did not receive high marks for sufficient places to study (within the library) or easy wayfinding to locate items within the library for the second year in a row. The Adult Service floor would benefit from a space analysis to provide new ideas on how to modernize the library space and meet patrons needs better.
- The final question of the survey yielded numerous heartwarming responses about the library, the facility, the staff and the collections. Some will be shared as testimonials in future marketing endeavors. Further suggestions about various aspects of the library will be shared with the staff and incorporated into the strategic plan as appropriate.



## Appendix A – Email Invitation sent to RHPL Customers

### RHPL Community Survey

Subject: Rochester Hills Public Library 2022 Community Survey

Every other year, the Rochester Hills Public Library (RHPL) surveys residents to better understand their current satisfaction with library services, and to learn how RHPL may best serve residents in the future.

To thank you for completing the survey, you will have the option to enter a drawing for a \$75 VISA gift card or two tickets to the Friends of RHPL's Wine, Wit, and Wisdom fundraiser on April 30, 2022. The survey will take less than 10 minutes to complete.

**The survey will be available through March 13. To participate click on the "Begin Survey" button below.**

Thank you for your time and interest in RHPL.

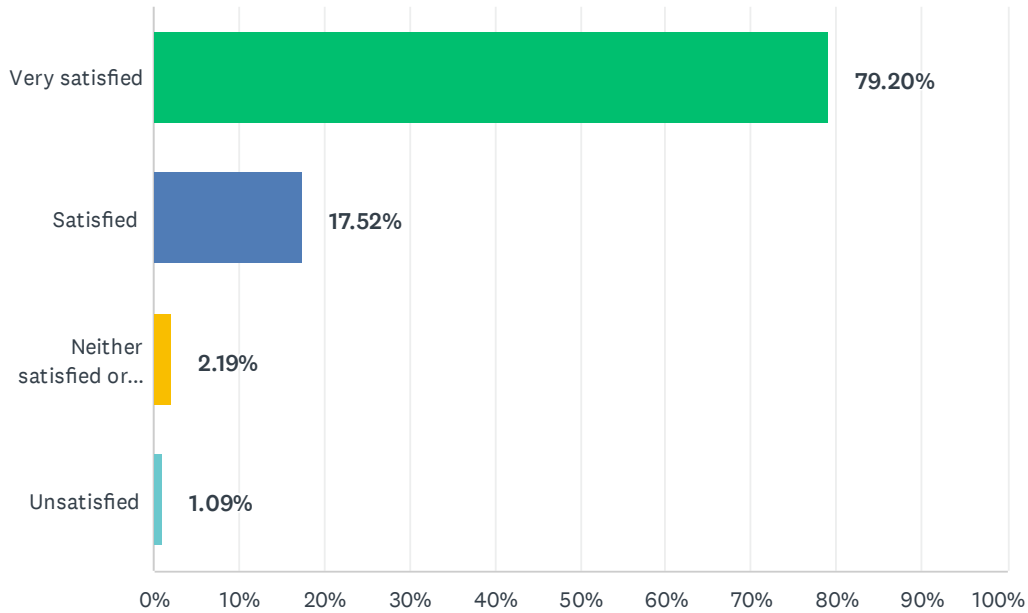
Sincerely,

Juliane Morian  
Library Director

## Appendix B - 2022 Survey Response Summary

### Q1 How would you rate your overall satisfaction with Rochester Hills Public Library?

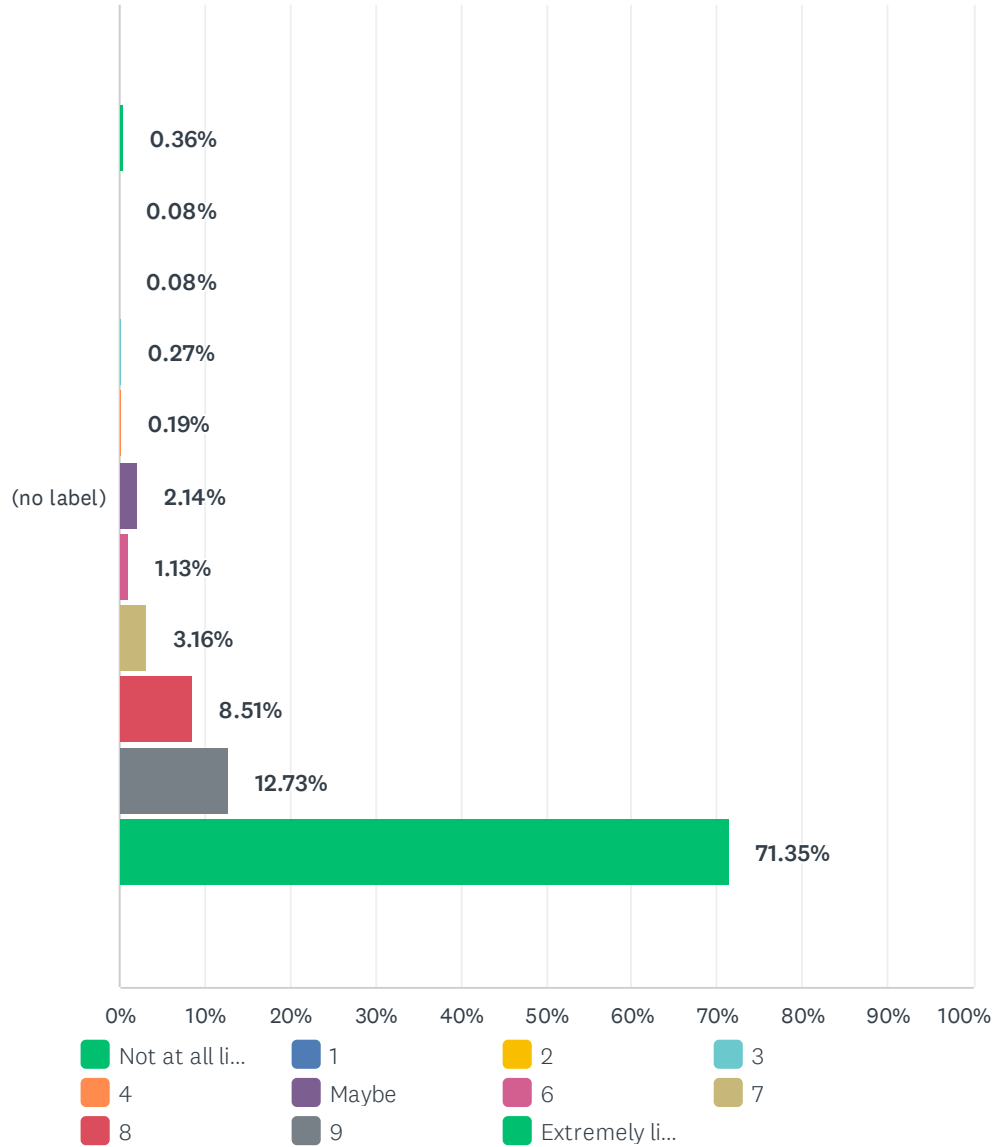
Answered: 3,653 Skipped: 6



ANSWER CHOICES	RESPONSES	
Very satisfied	79.20%	2,893
Satisfied	17.52%	640
Neither satisfied or unsatisfied	2.19%	80
Unsatisfied	1.09%	40
<b>TOTAL</b>		<b>3,653</b>

## Q2 How likely are you to recommend the services of Rochester Hills Public Library to others?

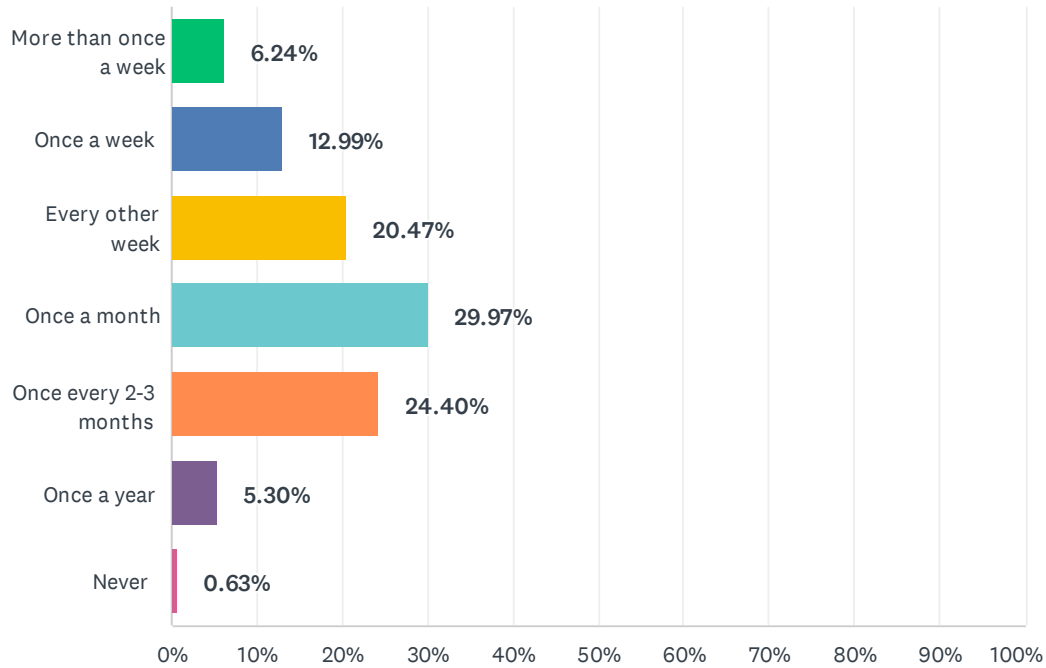
Answered: 3,644 Skipped: 15



	NOT AT ALL LIKELY	1	2	3	4	MAYBE	6	7	8	9	EXTREMELY LIKELY	TOTAL
(no label)	0.36% 13	0.08% 3	0.08% 3	0.27% 10	0.19% 7	2.14% 78	1.13% 41	3.16% 115	8.51% 310	12.73% 464	71.35% 2,600	3,644

### Q3 Please indicate the frequency with which you normally use the library (do not include visits to return materials only):

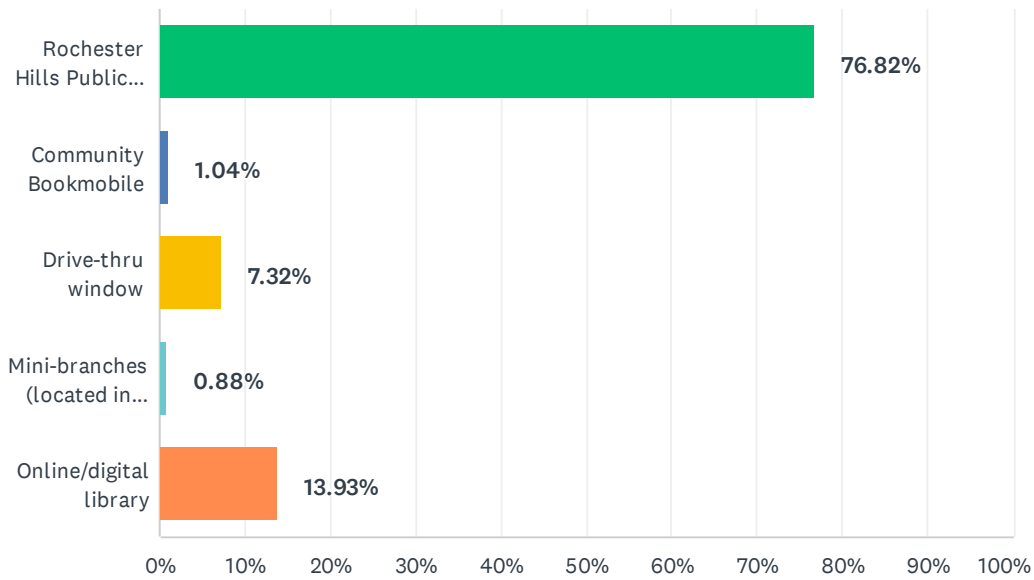
Answered: 3,640 Skipped: 19



ANSWER CHOICES	RESPONSES	
More than once a week	6.24%	227
Once a week	12.99%	473
Every other week	20.47%	745
Once a month	29.97%	1,091
Once every 2-3 months	24.40%	888
Once a year	5.30%	193
Never	0.63%	23
<b>TOTAL</b>		<b>3,640</b>

## Q4 Which library outlet do you use most frequently?

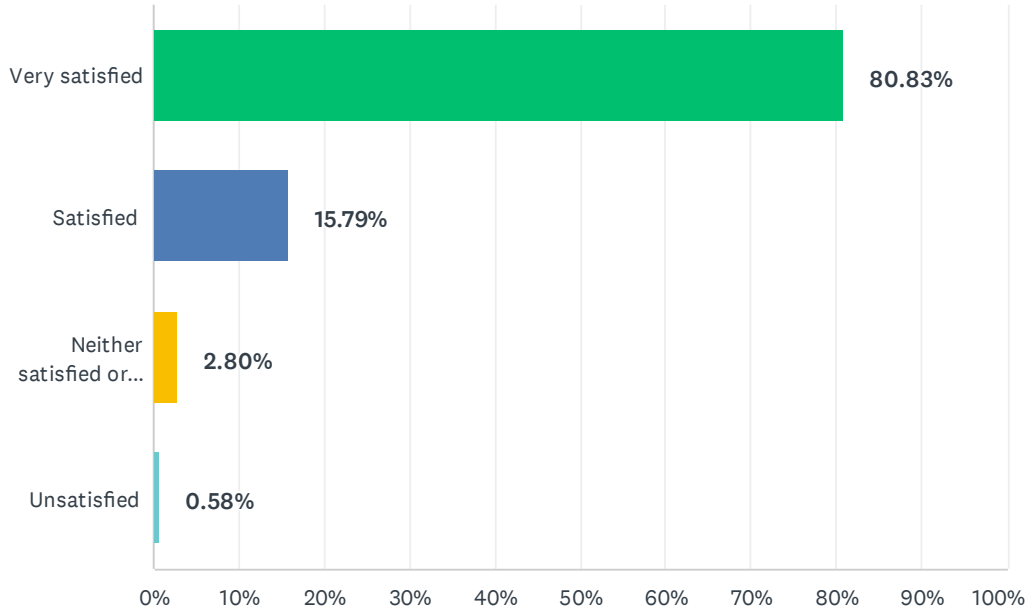
Answered: 3,646 Skipped: 13



ANSWER CHOICES	RESPONSES	
Rochester Hills Public Library building	76.82%	2,801
Community Bookmobile	1.04%	38
Drive-thru window	7.32%	267
Mini-branches (located in various senior residences and community centers)	0.88%	32
Online/digital library	13.93%	508
<b>TOTAL</b>		<b>3,646</b>

## Q5 How would you rate your overall satisfaction with the RHPL staff and the customer service you receive?

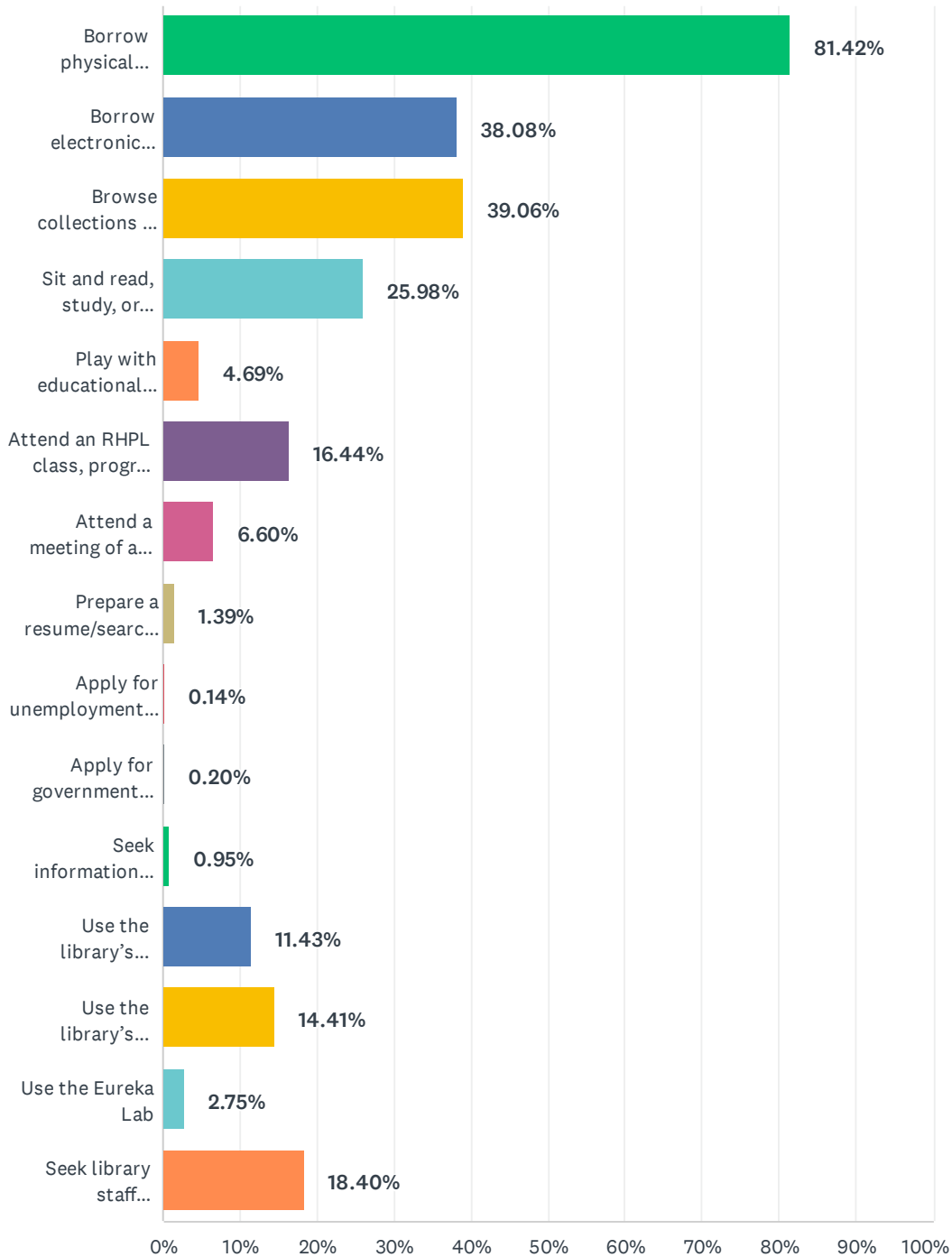
Answered: 3,647 Skipped: 12



ANSWER CHOICES	RESPONSES	
Very satisfied	80.83%	2,948
Satisfied	15.79%	576
Neither satisfied or unsatisfied	2.80%	102
Unsatisfied	0.58%	21
<b>TOTAL</b>		<b>3,647</b>

## Q6 Have you used the library over the past year for any of the following reasons? (check all that apply):

Answered: 3,456 Skipped: 203



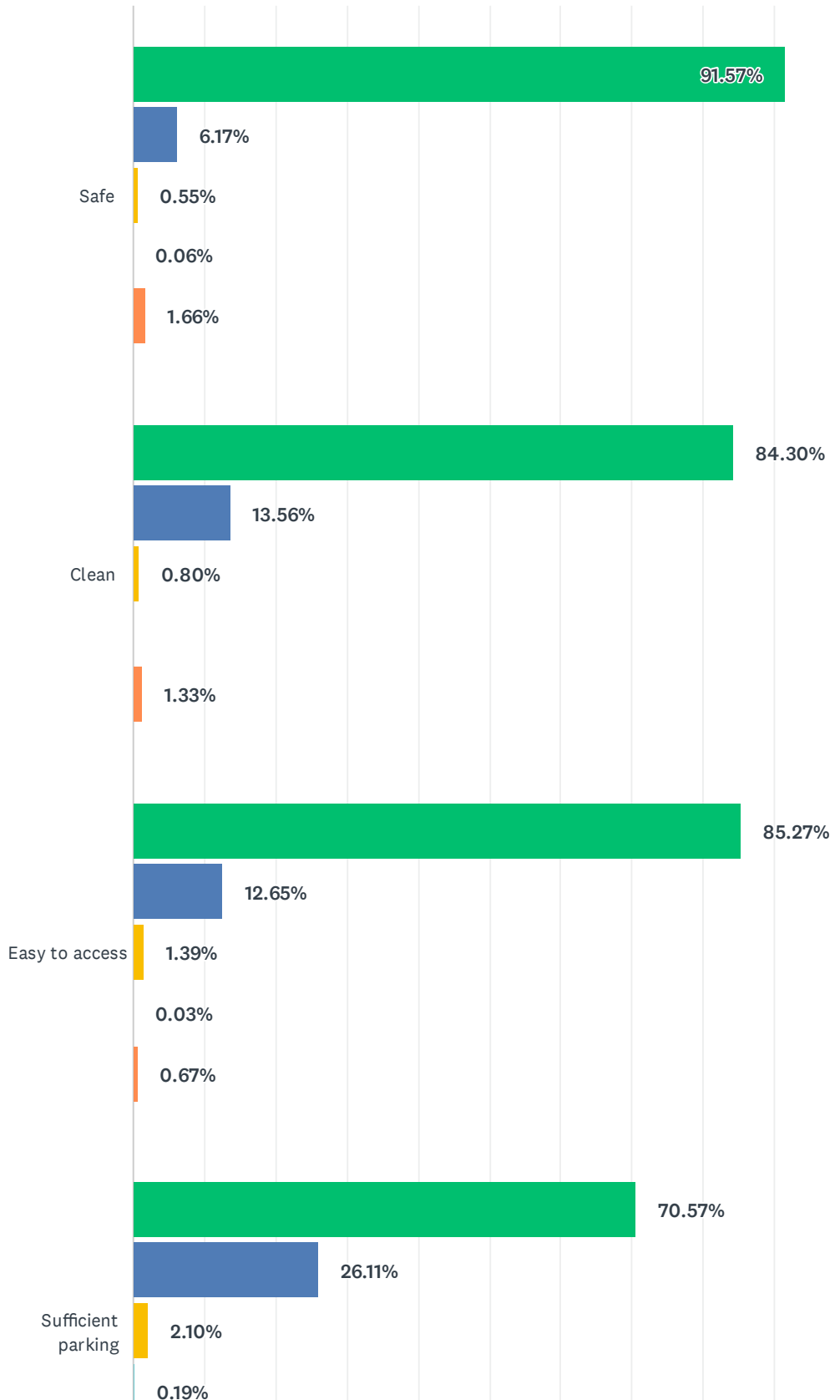
## RHPL Community Survey (2022)

ANSWER CHOICES	RESPONSES	
Borrow physical materials (e.g. books, DVDs, magazines, or audiobooks)	81.42%	2,814
Borrow electronic materials (eBooks, eAudiobooks, magazines, etc.)	38.08%	1,316
Browse collections and displays to discover a new library title	39.06%	1,350
Sit and read, study, or watch/listen to media	25.98%	898
Play with educational toys and Explorer Zone	4.69%	162
Attend an RHPL class, program or lecture	16.44%	568
Attend a meeting of a community group you belong to	6.60%	228
Prepare a resume/search for a job	1.39%	48
Apply for unemployment benefits	0.14%	5
Apply for government assistance (Medicaid, Bridge Card, WIC etc.)	0.20%	7
Seek information about starting a new business	0.95%	33
Use the library's computers	11.43%	395
Use the library's digital resources (such as online research or online articles)	14.41%	498
Use the Eureka Lab	2.75%	95
Seek library staff assistance for recommendations or research	18.40%	636
Total Respondents: 3,456		

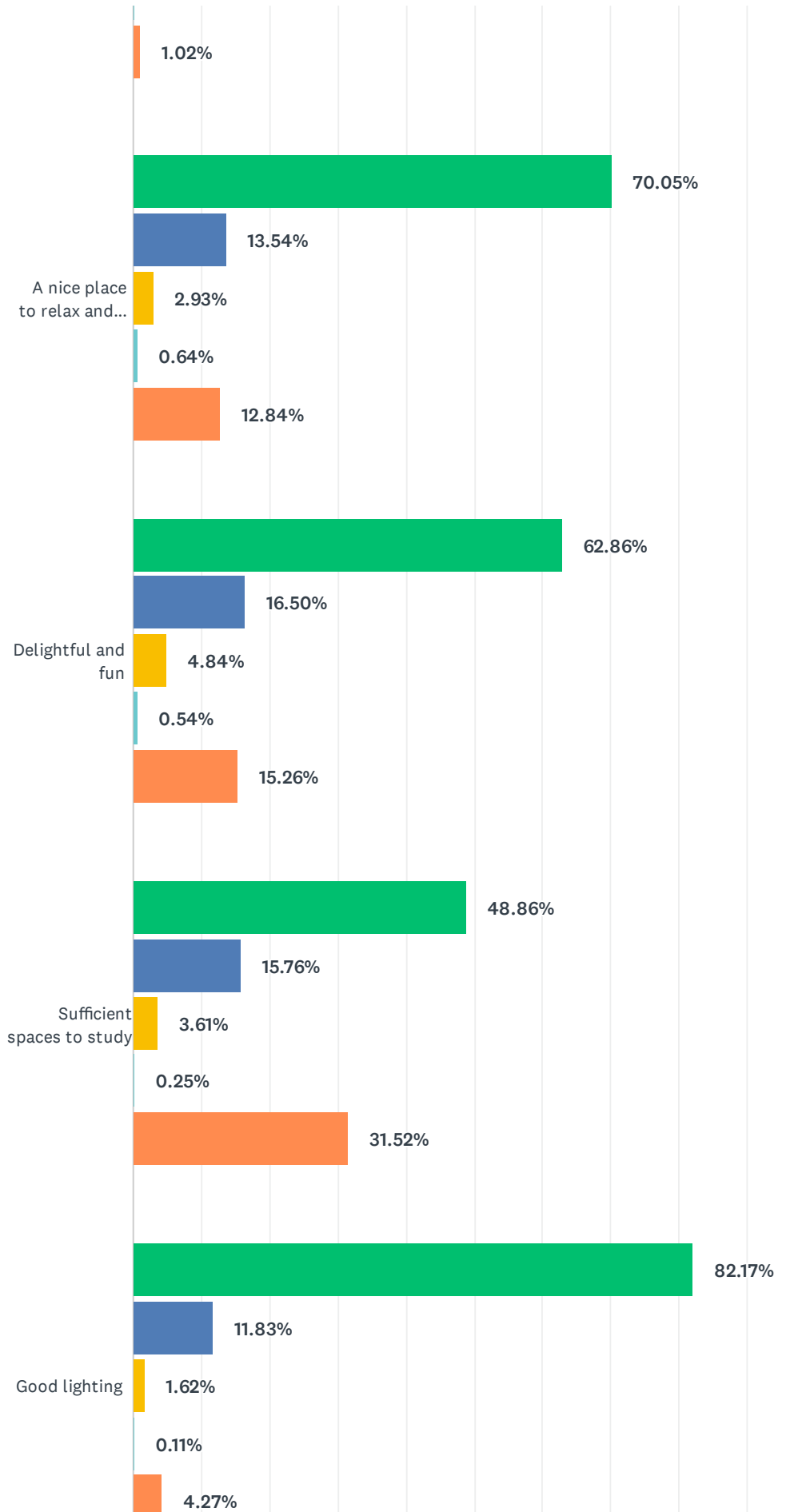


## Q7 How well do these attributes apply to the library?

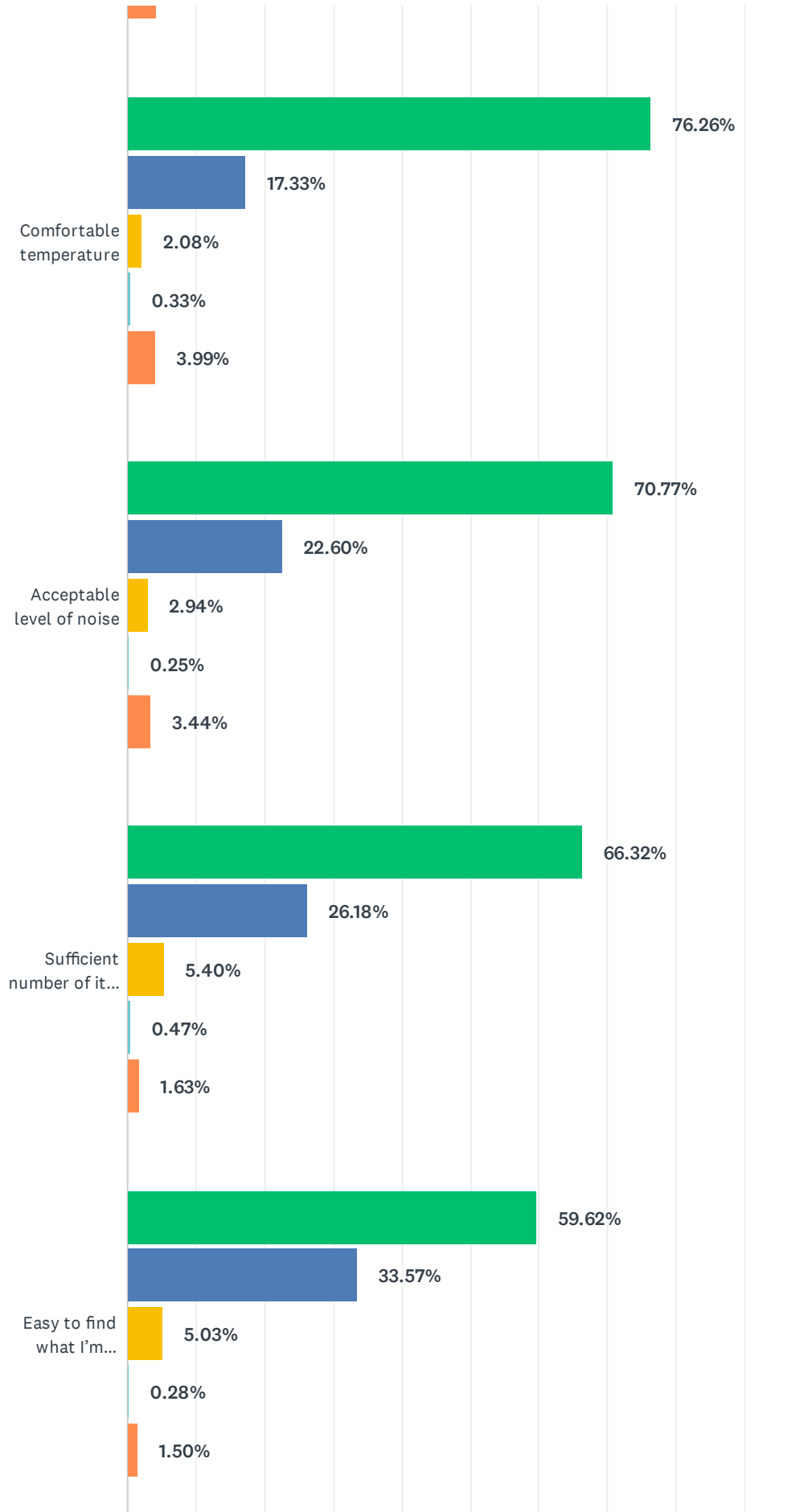
Answered: 3,633 Skipped: 26



# RHPL Community Survey (2022)



# RHPL Community Survey (2022)



## RHPL Community Survey (2022)

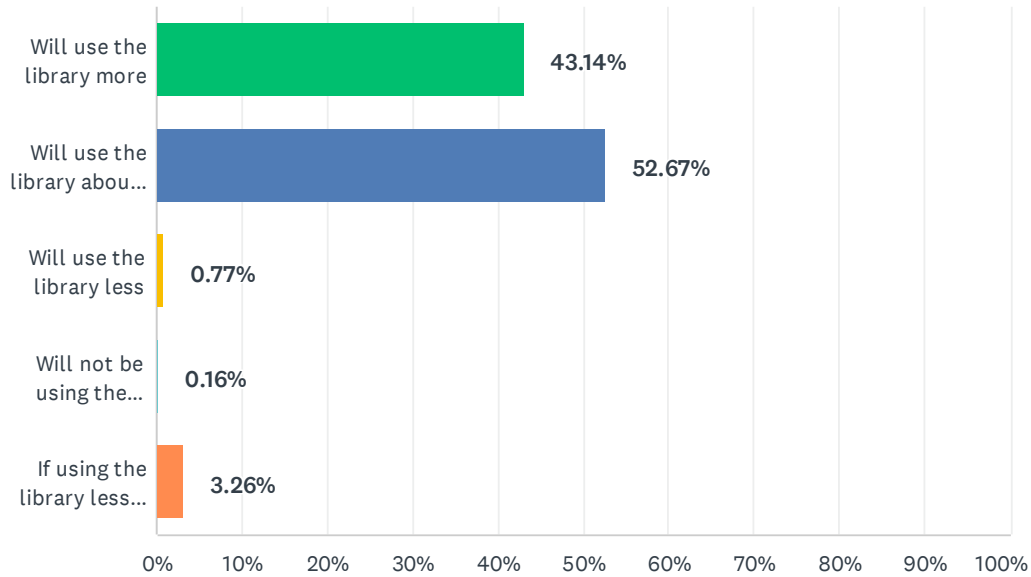
0%    10%    20%    30%    40%    50%    60%    70%    80%    90%    100%

■ Always      
 ■ Most of the...      
 ■ Sometimes      
 ■ Never  
■ N/A

	ALWAYS	MOST OF THE TIME	SOMETIMES	NEVER	N/A	TOTAL	WEIGHTED AVERAGE
Safe	91.57% 3,312	6.17% 223	0.55% 20	0.06% 2	1.66% 60	3,617	1.14
Clean	84.30% 3,039	13.56% 489	0.80% 29	0.00% 0	1.33% 48	3,605	1.20
Easy to access	85.27% 3,074	12.65% 456	1.39% 50	0.03% 1	0.67% 24	3,605	1.18
Sufficient parking	70.57% 2,551	26.11% 944	2.10% 76	0.19% 7	1.02% 37	3,615	1.35
A nice place to relax and read	70.05% 2,514	13.54% 486	2.93% 105	0.64% 23	12.84% 461	3,589	1.73
Delightful and fun	62.86% 2,232	16.50% 586	4.84% 172	0.54% 19	15.26% 542	3,551	1.89
Sufficient spaces to study	48.86% 1,733	15.76% 559	3.61% 128	0.25% 9	31.52% 1,118	3,547	2.50
Good lighting	82.17% 2,944	11.83% 424	1.62% 58	0.11% 4	4.27% 153	3,583	1.32
Comfortable temperature	76.26% 2,750	17.33% 625	2.08% 75	0.33% 12	3.99% 144	3,606	1.38
Acceptable level of noise	70.77% 2,552	22.60% 815	2.94% 106	0.25% 9	3.44% 124	3,606	1.43
Sufficient number of items to choose from	66.32% 2,394	26.18% 945	5.40% 195	0.47% 17	1.63% 59	3,610	1.45
Easy to find what I'm looking for	59.62% 2,147	33.57% 1,209	5.03% 181	0.28% 10	1.50% 54	3,601	1.50

## Q8 How do you expect your use of the library to change over the next five years?

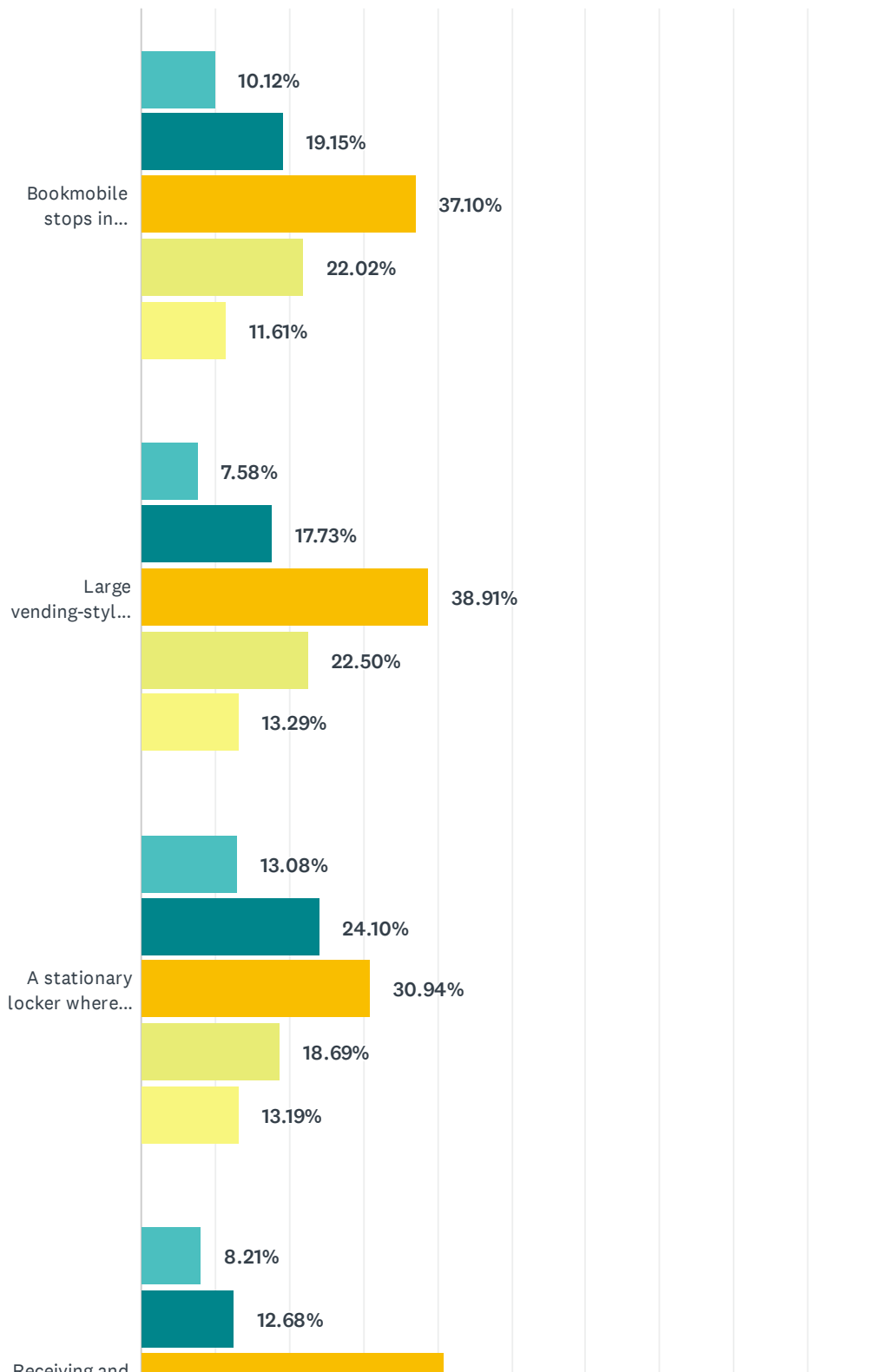
Answered: 3,651 Skipped: 8



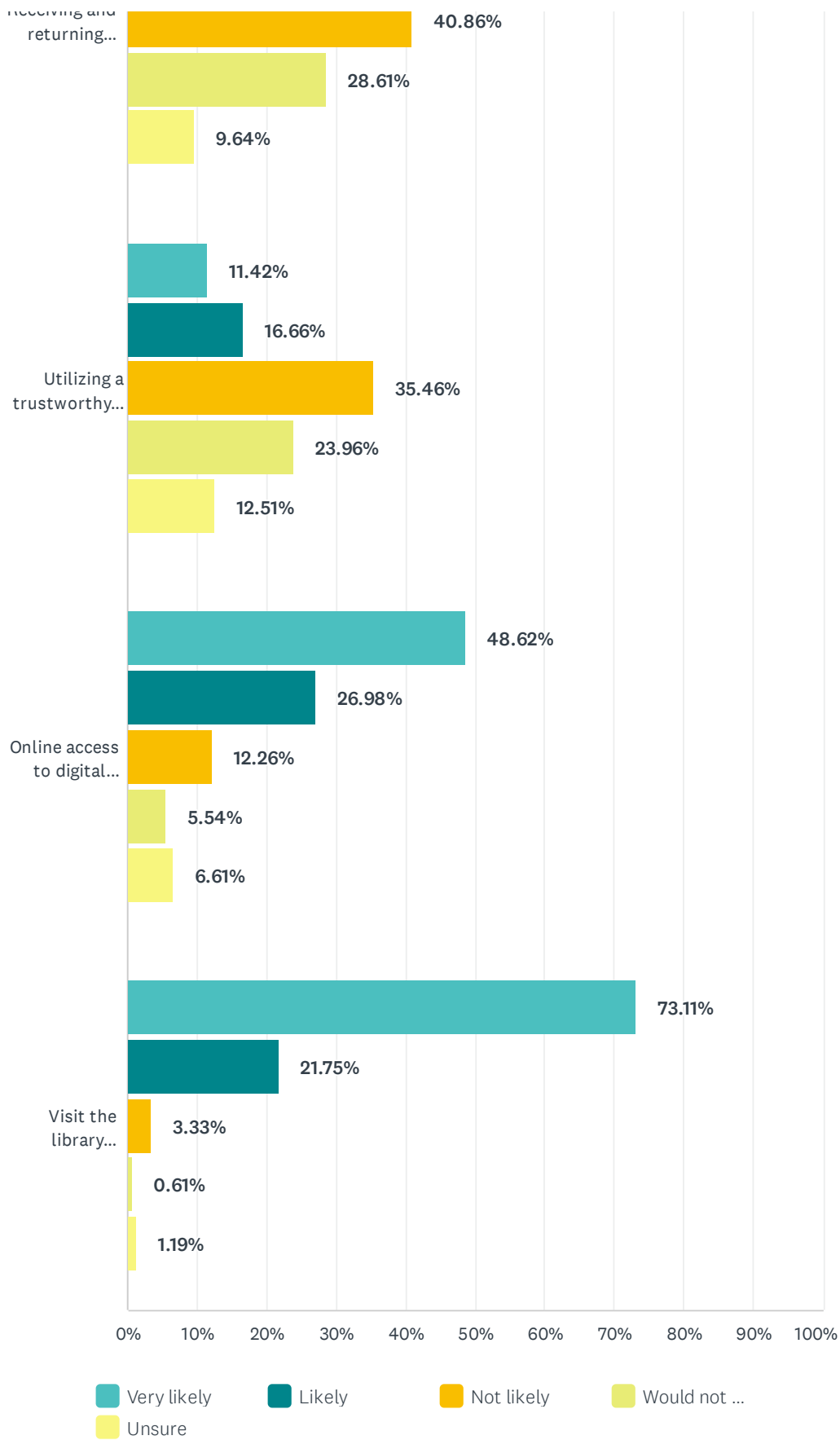
ANSWER CHOICES	RESPONSES	
Will use the library more	43.14%	1,575
Will use the library about the same	52.67%	1,923
Will use the library less	0.77%	28
Will not be using the library at all	0.16%	6
If using the library less, or not at all, please tell us why.	3.26%	119
<b>TOTAL</b>		<b>3,651</b>

### Q9 When thinking about convenient access to library materials (such as books, DVDs, and audiobooks), which of the following alternate ways would you likely use?

Answered: 3,645 Skipped: 14



# RHPL Community Survey (2022)



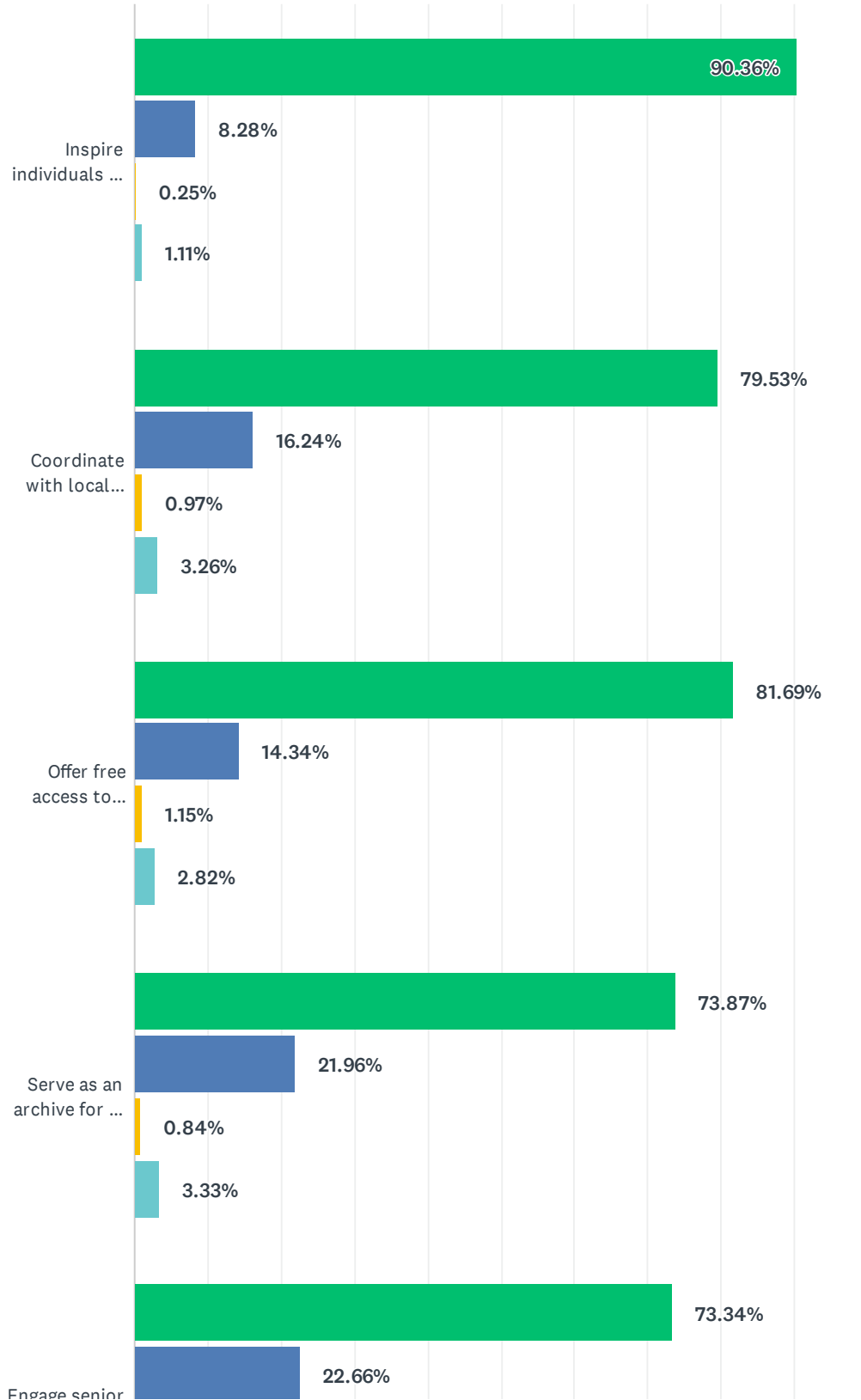
RHPL Community Survey (2022)

	VERY LIKELY	LIKELY	NOT LIKELY	WOULD NOT USE	UNSURE	TOTAL	WEIGHTED AVERAGE
Bookmobile stops in convenient locations where you can browse a substantial collection of physical materials and pick up requested holds.	10.12% 353	19.15% 668	37.10% 1,294	22.02% 768	11.61% 405	3,488	3.06
Large vending-style kiosks at a location in the community with a small collection of physical materials to browse and checkout.	7.58% 264	17.73% 618	38.91% 1,356	22.50% 784	13.29% 463	3,485	3.16
A stationary locker where you can have specific physical titles sent for you for pickup 24/7.	13.08% 457	24.10% 842	30.94% 1,081	18.69% 653	13.19% 461	3,494	2.95
Receiving and returning physical materials by mail.	8.21% 286	12.68% 442	40.86% 1,424	28.61% 997	9.64% 336	3,485	3.19
Utilizing a trustworthy online delivery app to have someone else deliver physical materials to you.	11.42% 399	16.66% 582	35.46% 1,239	23.96% 837	12.51% 437	3,494	3.09
Online access to digital titles.	48.62% 1,721	26.98% 955	12.26% 434	5.54% 196	6.61% 234	3,540	1.95
Visit the library in-person to check out materials.	73.11% 2,635	21.75% 784	3.33% 120	0.61% 22	1.19% 43	3,604	1.35

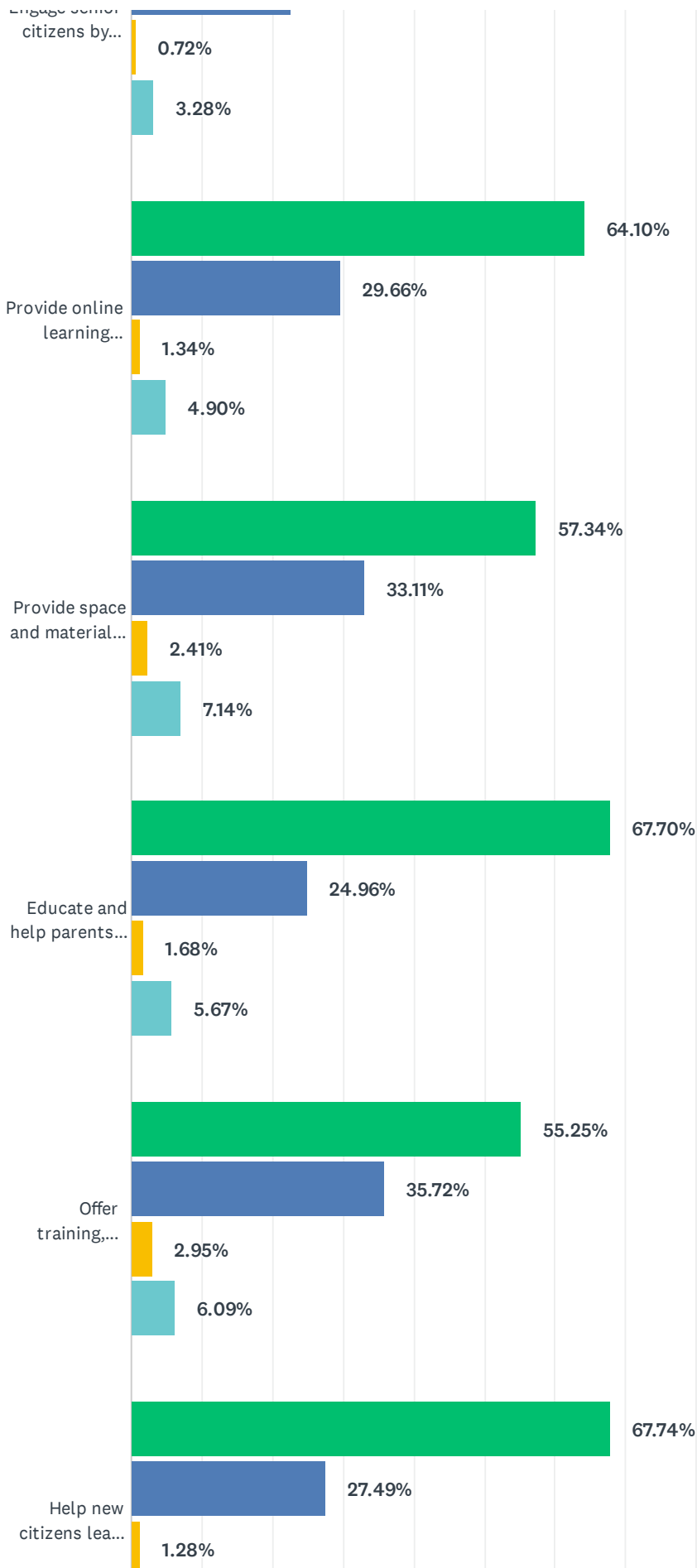


## Q10 Please indicate whether each of the following is something the library should do:

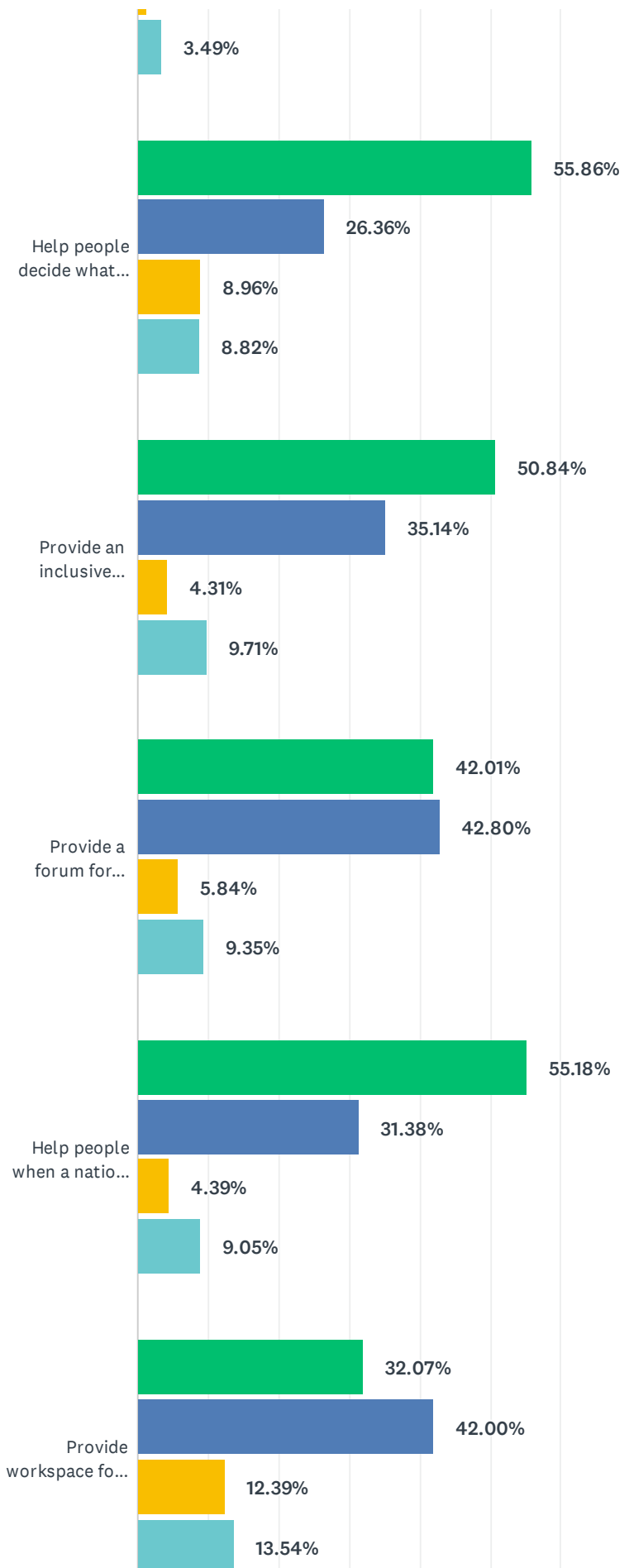
Answered: 3,637 Skipped: 22



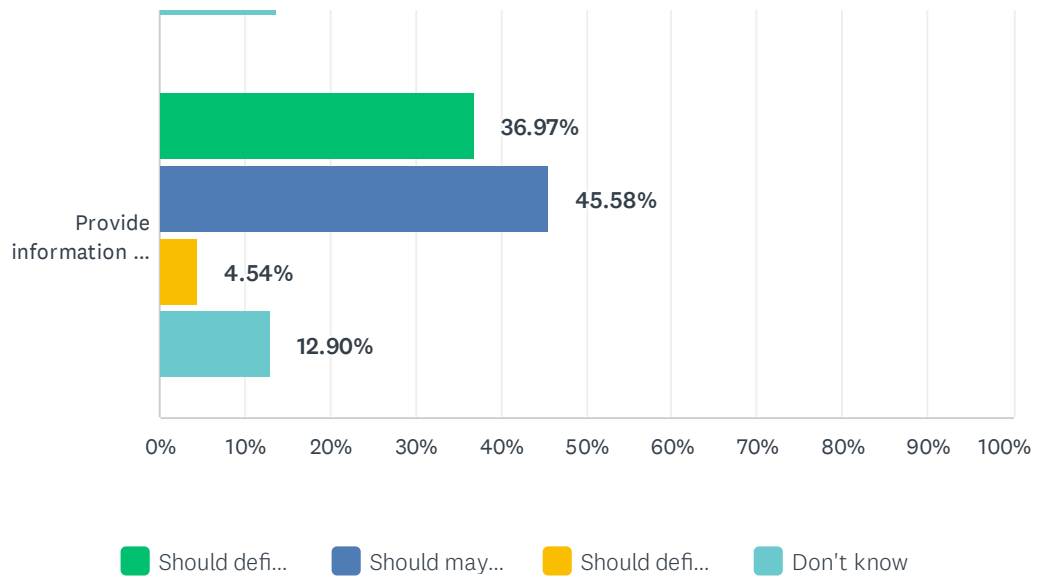
# RHPL Community Survey (2022)



# RHPL Community Survey (2022)



# RHPL Community Survey (2022)

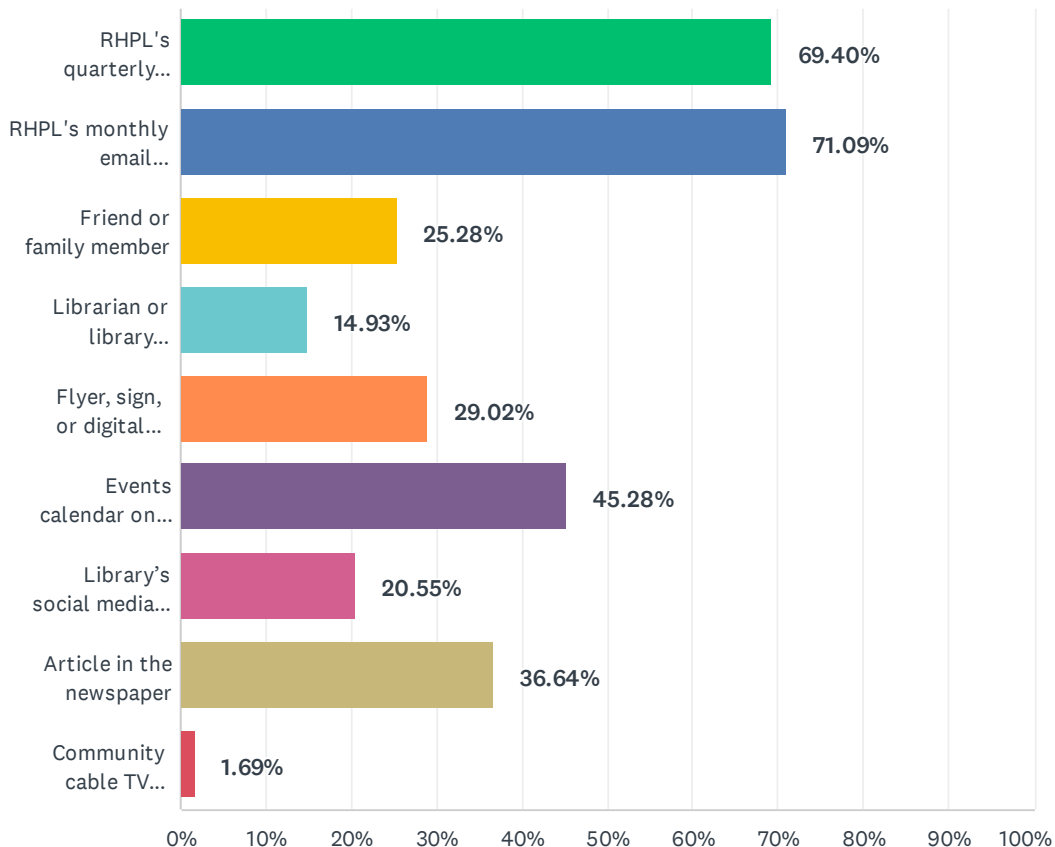


RHPL Community Survey (2022)

	SHOULD DEFINITELY DO	SHOULD MAYBE DO	SHOULD DEFINITELY NOT DO	DON'T KNOW	TOTAL	WEIGHTED AVERAGE
Inspire individuals of all ages to become lifelong readers.	90.36% 3,252	8.28% 298	0.25% 9	1.11% 40	3,599	1.13
Coordinate with local schools to provide resources to students.	79.53% 2,855	16.24% 583	0.97% 35	3.26% 117	3,590	1.31
Offer free access to high-speed broadband and Wi-Fi.	81.69% 2,922	14.34% 513	1.15% 41	2.82% 101	3,577	1.28
Serve as an archive for the local history of the community.	73.87% 2,641	21.96% 785	0.84% 30	3.33% 119	3,575	1.37
Engage senior citizens by connecting them to the community through library services.	73.34% 2,641	22.66% 816	0.72% 26	3.28% 118	3,601	1.37
Provide online learning experiences.	64.10% 2,289	29.66% 1,059	1.34% 48	4.90% 175	3,571	1.52
Provide space and materials for individuals to create, learn, and share.	57.34% 2,047	33.11% 1,182	2.41% 86	7.14% 255	3,570	1.66
Educate and help parents prepare their children to enter kindergarten ready to become readers and writers.	67.70% 2,425	24.96% 894	1.68% 60	5.67% 203	3,582	1.51
Offer training, technology, and resources to help jobseekers.	55.25% 1,969	35.72% 1,273	2.95% 105	6.09% 217	3,564	1.66
Help new citizens learn about the community.	67.74% 2,425	27.49% 984	1.28% 46	3.49% 125	3,580	1.44
Help people decide what information they can trust.	55.86% 1,996	26.36% 942	8.96% 320	8.82% 315	3,573	1.80
Provide an inclusive community space that encourages people to meet others.	50.84% 1,817	35.14% 1,256	4.31% 154	9.71% 347	3,574	1.83
Provide a forum for convening public discussions.	42.01% 1,496	42.80% 1,524	5.84% 208	9.35% 333	3,561	1.92
Help people when a national disaster or major problem strikes the community.	55.18% 1,975	31.38% 1,123	4.39% 157	9.05% 324	3,579	1.76
Provide workspace for mobile workers and entrepreneurs.	32.07% 1,139	42.00% 1,492	12.39% 440	13.54% 481	3,552	2.21
Provide information on how to start a business.	36.97% 1,318	45.58% 1,625	4.54% 162	12.90% 460	3,565	2.06

### Q11 What are the ways you learn about programs at the library? (check all that apply)

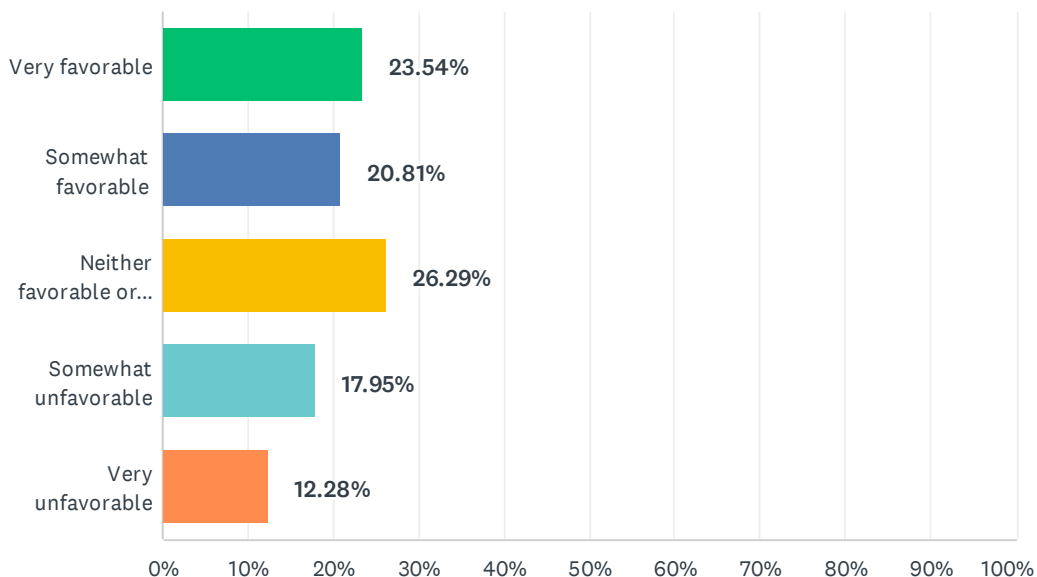
Answered: 3,611 Skipped: 48



ANSWER CHOICES	RESPONSES	
RHPL's quarterly printed newsletter (News & Views)	69.40%	2,506
RHPL's monthly email newsletter (RHPL Monthly Current)	71.09%	2,567
Friend or family member	25.28%	913
Librarian or library volunteer	14.93%	539
Flyer, sign, or digital screen in the library	29.02%	1,048
Events calendar on library's website	45.28%	1,635
Library's social media channels (Facebook, Twitter, Instagram, or YouTube)	20.55%	742
Article in the newspaper	36.64%	1,323
Community cable TV channel	1.69%	61
Total Respondents: 3,611		

Q12 Fine revenue is approximately 1% of the library’s annual budget and the library is considering eliminating daily fines (but still charging for lost or long-overdue material). How would you complete this statement, “I would view removing library fines as \_\_\_\_\_”

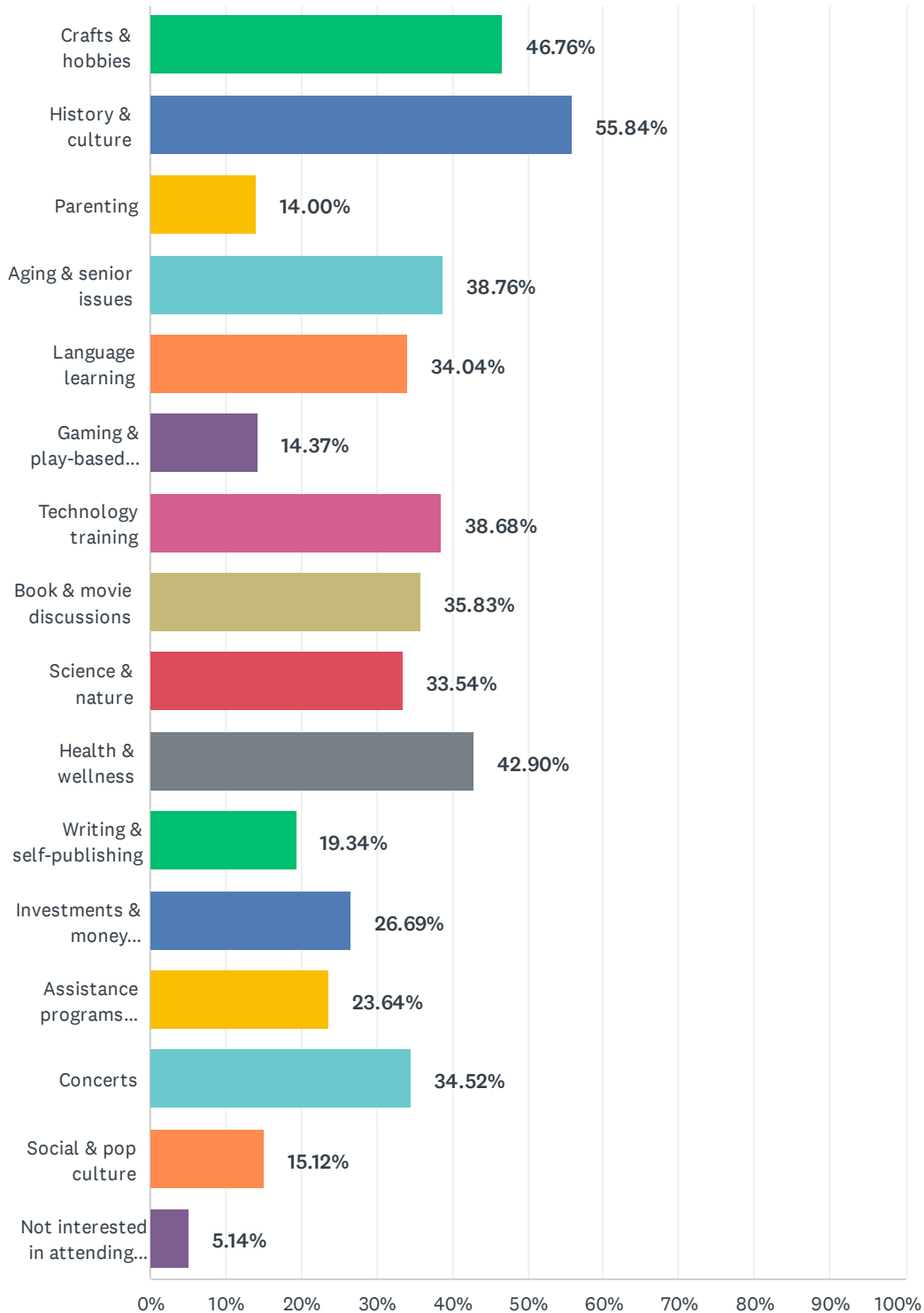
Answered: 3,632 Skipped: 27



ANSWER CHOICES	RESPONSES	
Very favorable	23.54%	855
Somewhat favorable	20.81%	756
Neither favorable or unfavorable	26.29%	955
Somewhat unfavorable	17.95%	652
Very unfavorable	12.28%	446
Total Respondents: 3,632		

### Q13 What types of programs would be of interest to you if offered by the library? (check all that apply)

Answered: 3,578 Skipped: 81



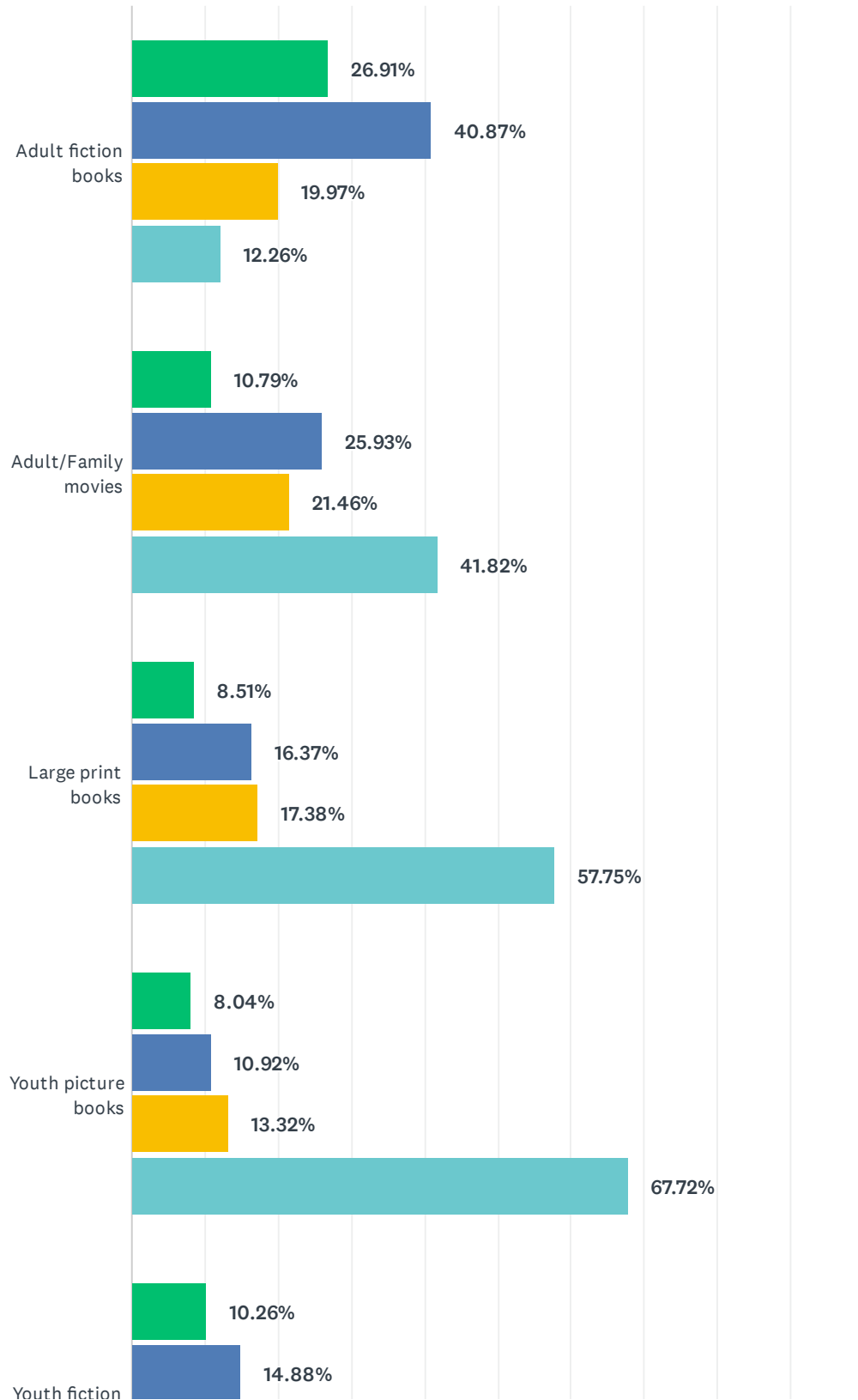


## RHPL Community Survey (2022)

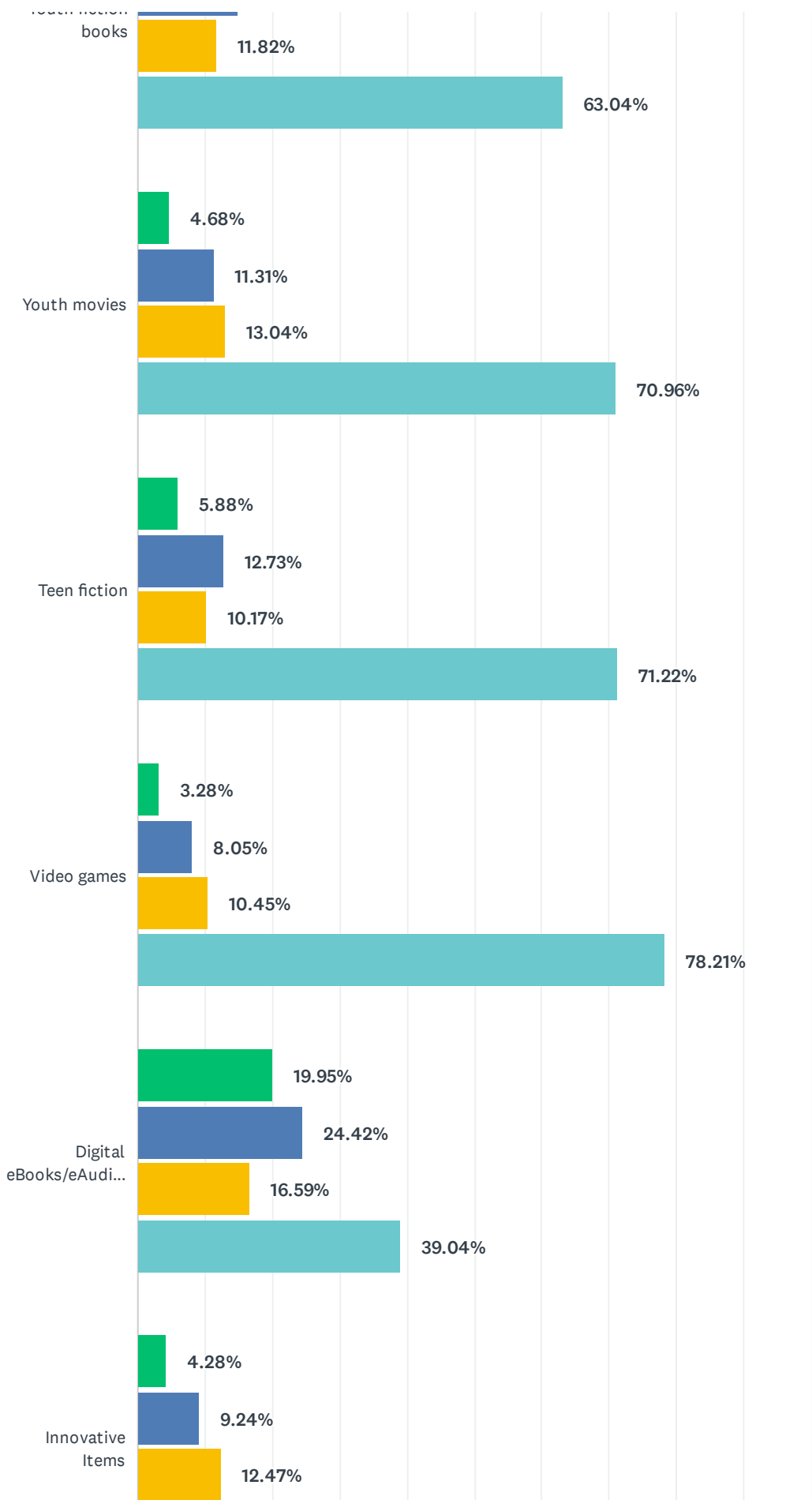
ANSWER CHOICES	RESPONSES	
Crafts & hobbies	46.76%	1,673
History & culture	55.84%	1,998
Parenting	14.00%	501
Aging & senior issues	38.76%	1,387
Language learning	34.04%	1,218
Gaming & play-based social opportunities	14.37%	514
Technology training	38.68%	1,384
Book & movie discussions	35.83%	1,282
Science & nature	33.54%	1,200
Health & wellness	42.90%	1,535
Writing & self-publishing	19.34%	692
Investments & money management	26.69%	955
Assistance programs (social security, Medicare, etc.)	23.64%	846
Concerts	34.52%	1,235
Social & pop culture	15.12%	541
Not interested in attending library programs	5.14%	184
Total Respondents: 3,578		

## Q14 How often are ALL of the copies of something you or your family members want checked out?

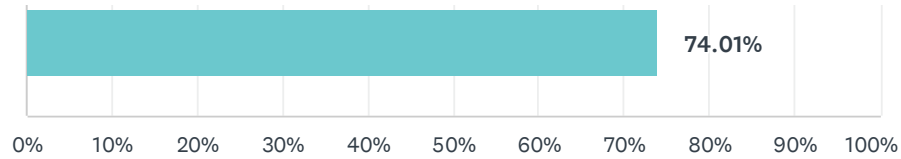
Answered: 3,592 Skipped: 67



# RHPL Community Survey (2022)



## RHPL Community Survey (2022)

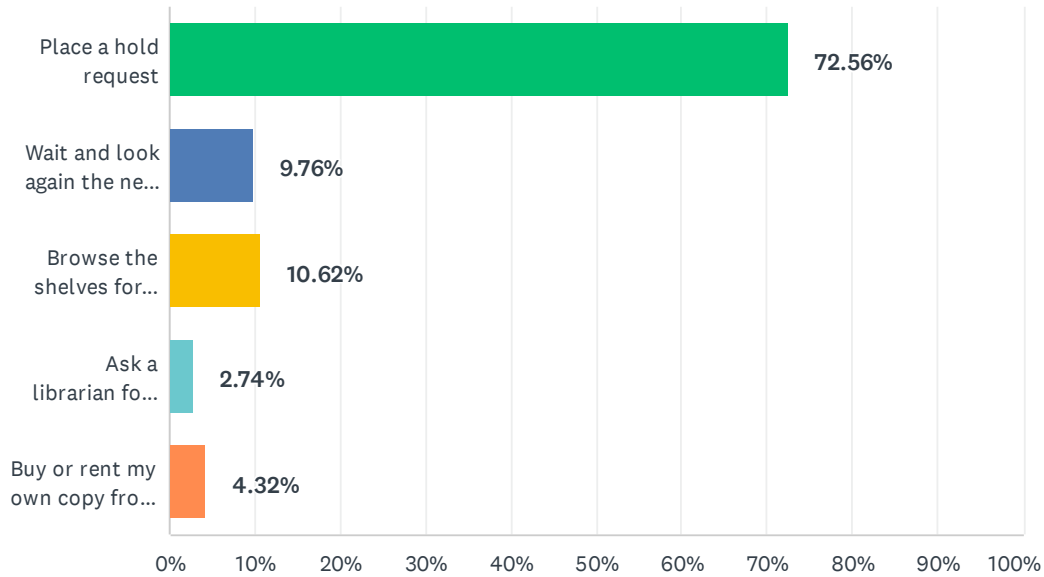


■ Frequently   
 ■ Sometimes   
 ■ Rarely   
 ■ N/A

	FREQUENTLY	SOMETIMES	RARELY	N/A	TOTAL
Adult fiction books	26.91% 946	40.87% 1,437	19.97% 702	12.26% 431	3,516
Adult/Family movies	10.79% 355	25.93% 853	21.46% 706	41.82% 1,376	3,290
Large print books	8.51% 280	16.37% 539	17.38% 572	57.75% 1,901	3,292
Youth picture books	8.04% 257	10.92% 349	13.32% 426	67.72% 2,165	3,197
Youth fiction books	10.26% 329	14.88% 477	11.82% 379	63.04% 2,021	3,206
Youth movies	4.68% 149	11.31% 360	13.04% 415	70.96% 2,258	3,182
Teen fiction	5.88% 186	12.73% 403	10.17% 322	71.22% 2,254	3,165
Video games	3.28% 104	8.05% 255	10.45% 331	78.21% 2,477	3,167
Digital eBooks/eAudiobooks	19.95% 659	24.42% 807	16.59% 548	39.04% 1,290	3,304
Innovative Items	4.28% 134	9.24% 289	12.47% 390	74.01% 2,315	3,128

## Q15 What do you typically do if all copies of what you want are checked out?

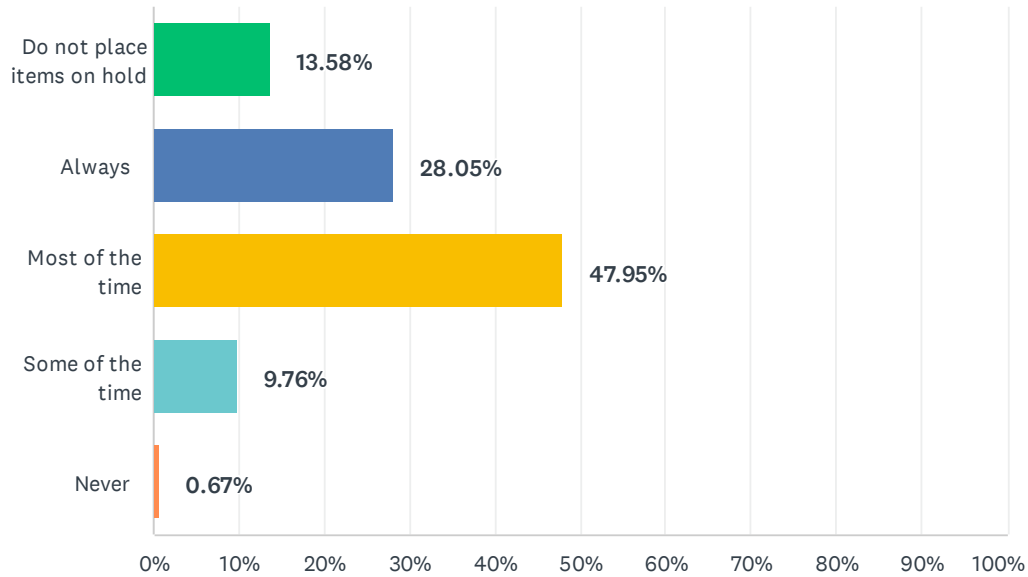
Answered: 3,615 Skipped: 44



ANSWER CHOICES	RESPONSES	
Place a hold request	72.56%	2,623
Wait and look again the next time I come to the library	9.76%	353
Browse the shelves for other items	10.62%	384
Ask a librarian for assistance	2.74%	99
Buy or rent my own copy from somewhere else	4.32%	156
<b>TOTAL</b>		<b>3,615</b>

## Q16 When you place items on hold do you receive them in a timely manner?

Answered: 3,587 Skipped: 72

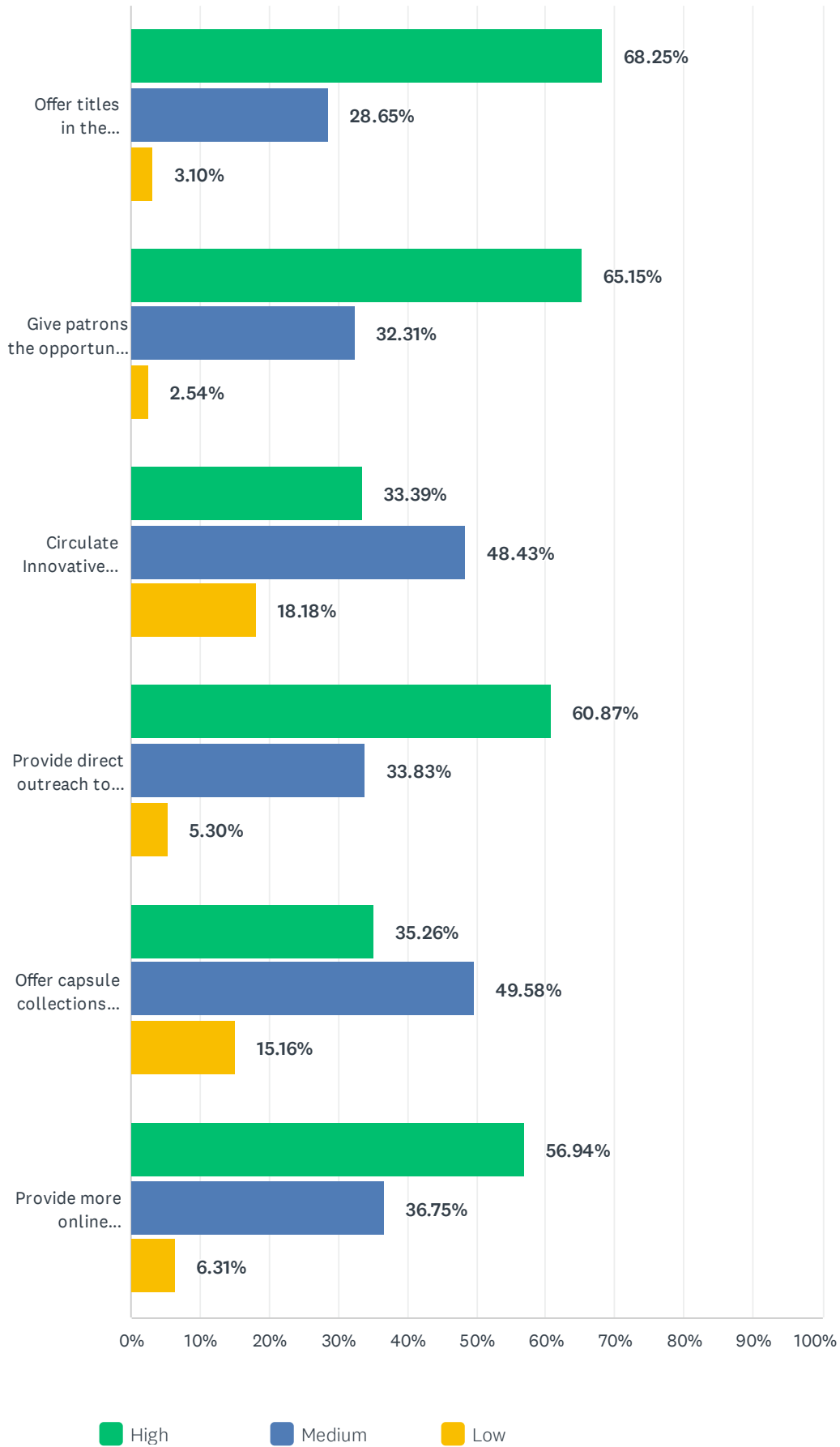


ANSWER CHOICES	RESPONSES	
Do not place items on hold	13.58%	487
Always	28.05%	1,006
Most of the time	47.95%	1,720
Some of the time	9.76%	350
Never	0.67%	24
<b>TOTAL</b>		<b>3,587</b>

Q17 Rochester Hills Public Library continuously evaluates collections priorities and materials available to borrow. Please indicate if you think the following are high, medium, or low priorities for the library by completing this statement: RHPL should:

Answered: 3,548 Skipped: 111

# RHPL Community Survey (2022)



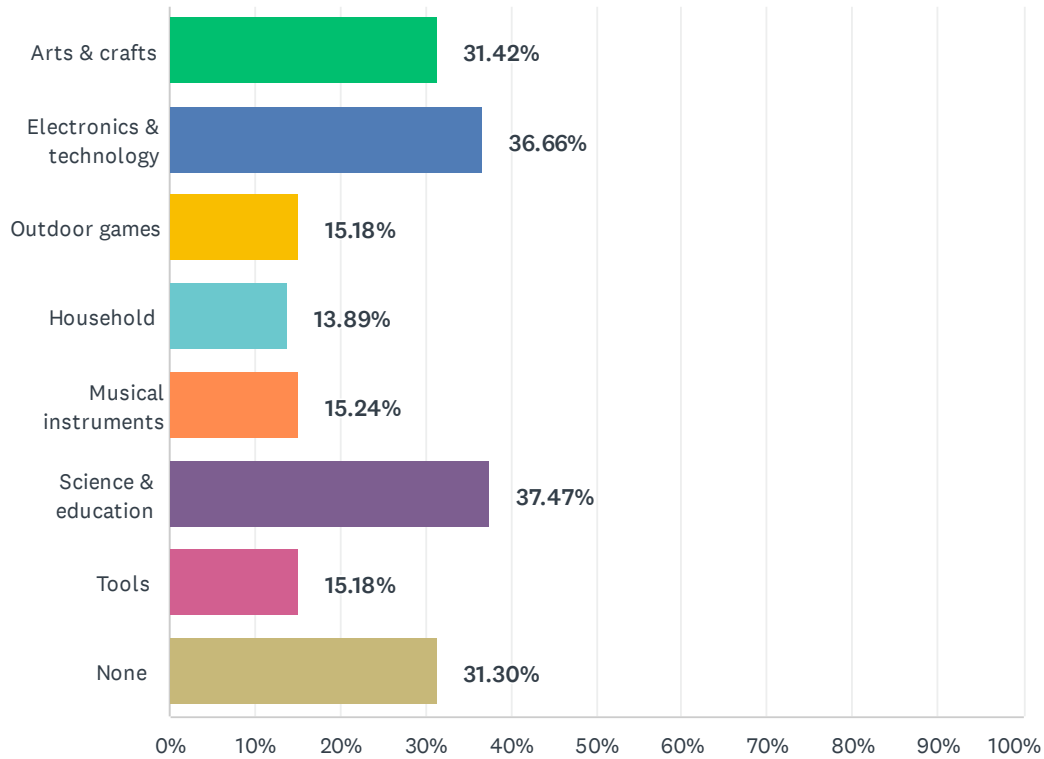


## RHPL Community Survey (2022)

	<b>HIGH</b>	<b>MEDIUM</b>	<b>LOW</b>	<b>TOTAL</b>
Offer titles in the collection that reflect the needs and interests of the community.	68.25% 2,399	28.65% 1,007	3.10% 109	3,515
Give patrons the opportunity to find new things in the library's collection.	65.15% 2,281	32.31% 1,131	2.54% 89	3,501
Circulate Innovative Items such as equipment, tools, and other tangible resources to foster experience-based learning and productivity.	33.39% 1,159	48.43% 1,681	18.18% 631	3,471
Provide direct outreach to patrons with limited access to the main library collection (e.g., mini-branches in senior living complexes).	60.87% 2,123	33.83% 1,180	5.30% 185	3,488
Offer capsule collections with a specific subject or theme for group use such as a classroom, daycare, or homeschool cooperative.	35.26% 1,216	49.58% 1,710	15.16% 523	3,449
Provide more online opportunities to check out library materials, access resources, and attend programs.	56.94% 1,966	36.75% 1,269	6.31% 218	3,453

## Q18 In which categories would you prefer the library add more innovative items and equipment available for checkout?

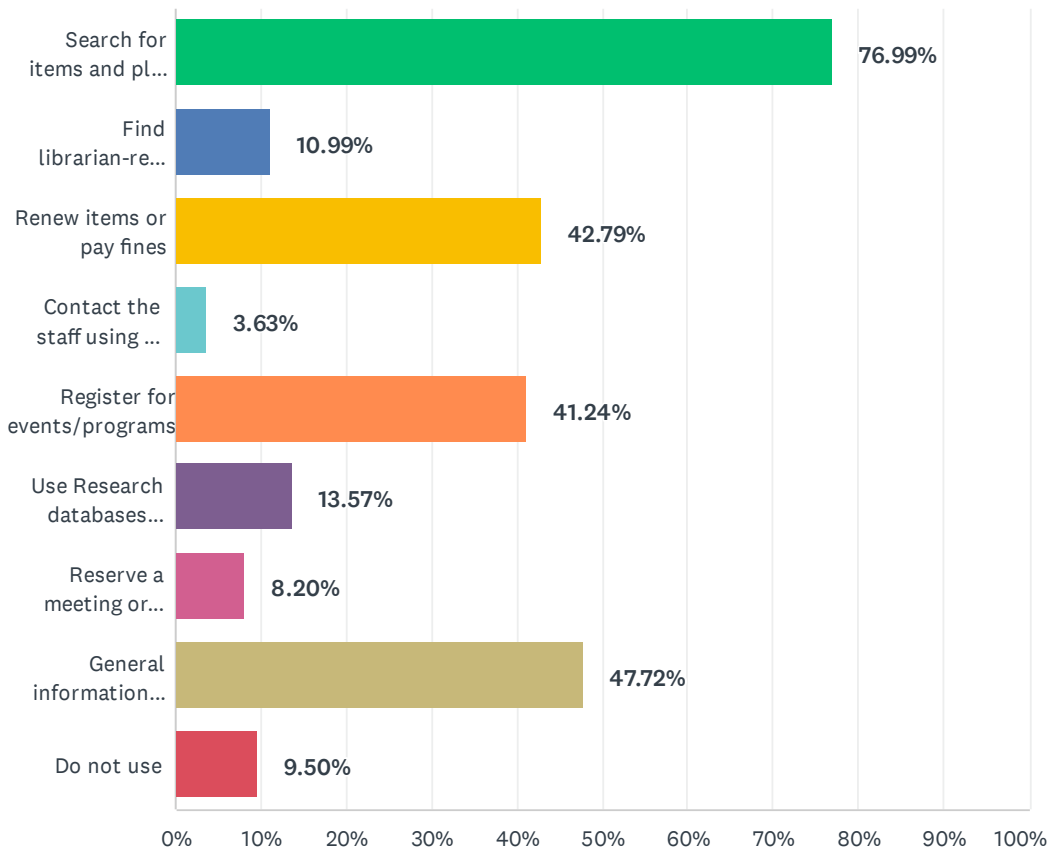
Answered: 3,320 Skipped: 339



ANSWER CHOICES	RESPONSES	
Arts & crafts	31.42%	1,043
Electronics & technology	36.66%	1,217
Outdoor games	15.18%	504
Household	13.89%	461
Musical instruments	15.24%	506
Science & education	37.47%	1,244
Tools	15.18%	504
None	31.30%	1,039
Total Respondents: 3,320		

## Q19 How do you use the library’s website (www.rhpl.org)? (check all that apply)

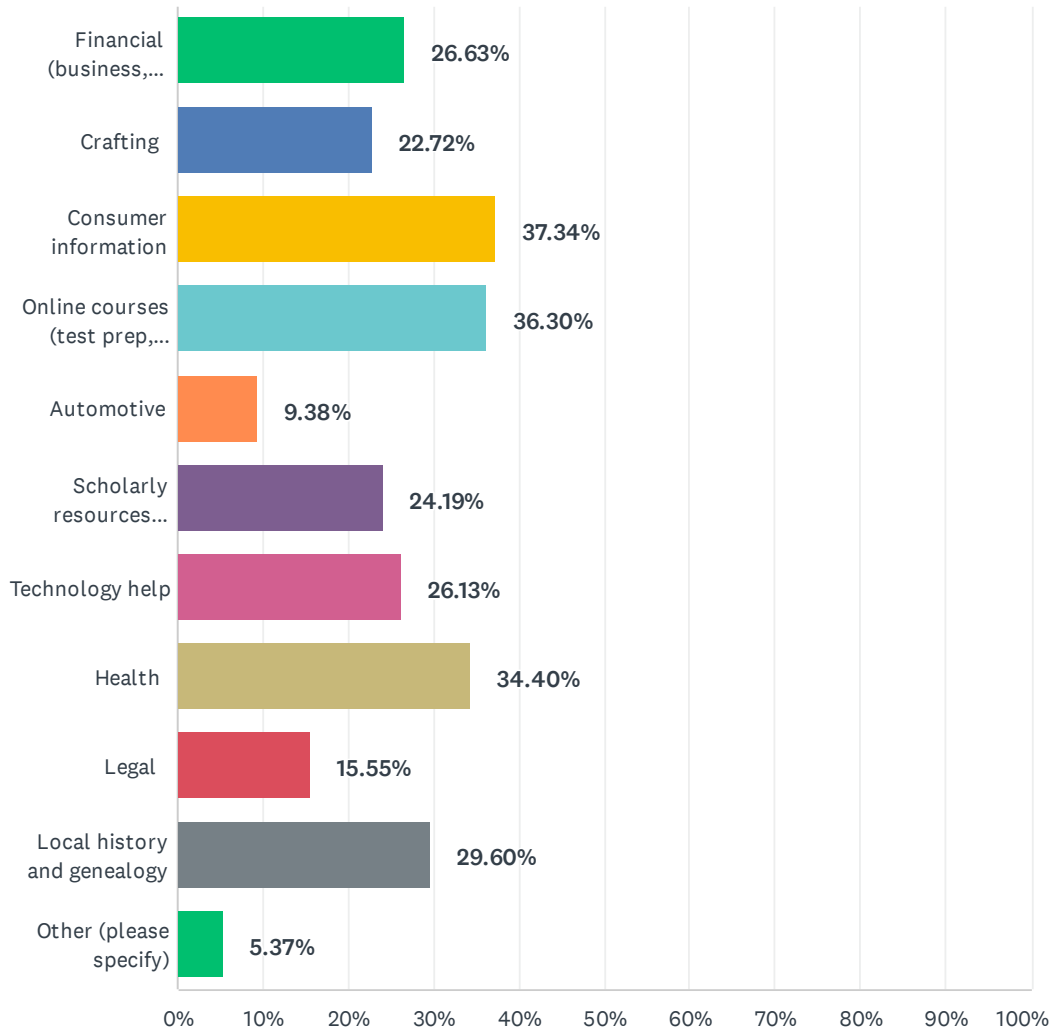
Answered: 3,611 Skipped: 48



ANSWER CHOICES	RESPONSES	
Search for items and place hold requests	76.99%	2,780
Find librarian-recommended titles	10.99%	397
Renew items or pay fines	42.79%	1,545
Contact the staff using the chat feature	3.63%	131
Register for events/programs	41.24%	1,489
Use Research databases (ValueLine, WorldBook, etc.)	13.57%	490
Reserve a meeting or study room	8.20%	296
General information about library services, hours, phone numbers, etc.	47.72%	1,723
Do not use	9.50%	343
Total Respondents: 3,611		

## Q20 What kind of online resources are you interested in using through the library?

Answered: 2,997 Skipped: 662

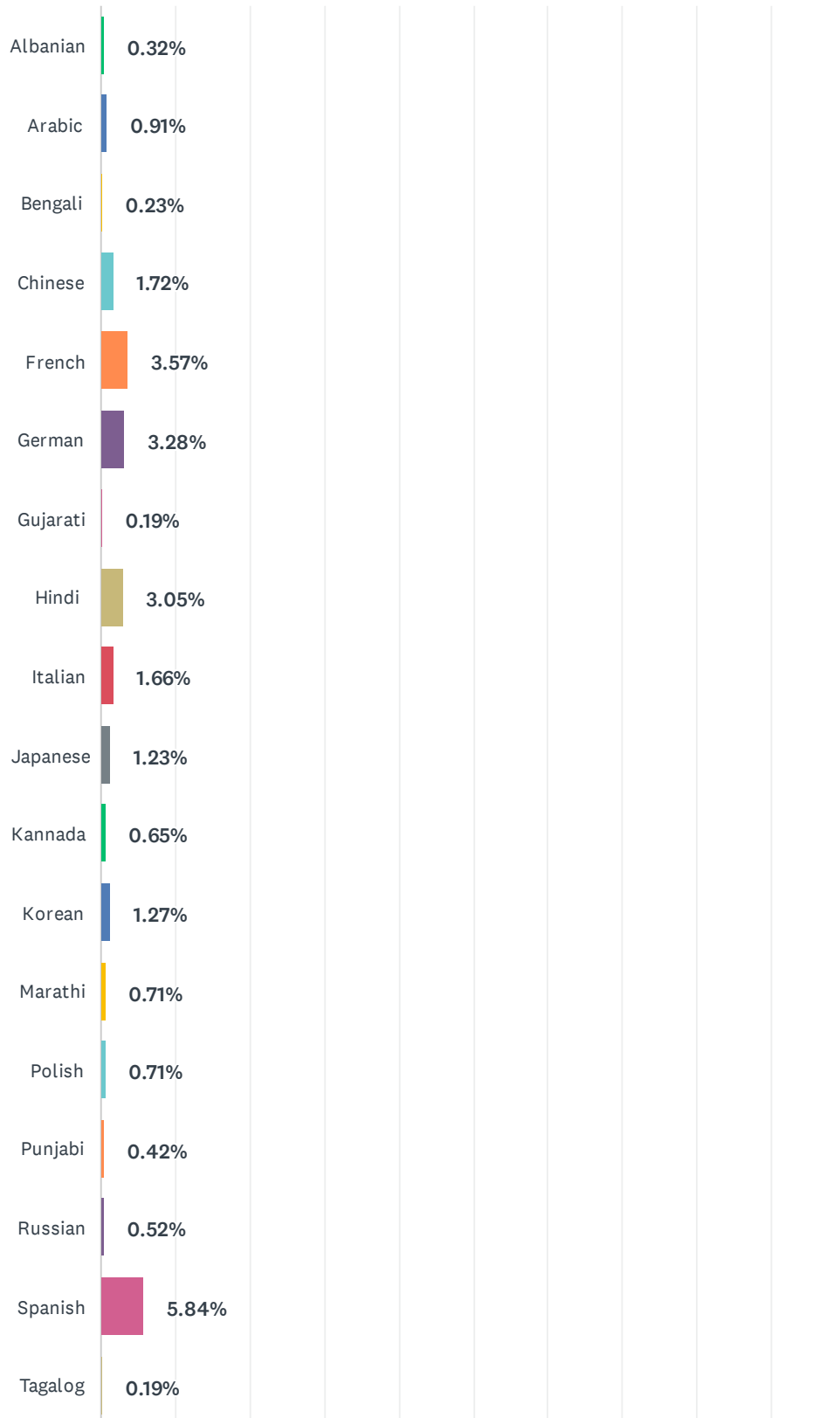


## RHPL Community Survey (2022)

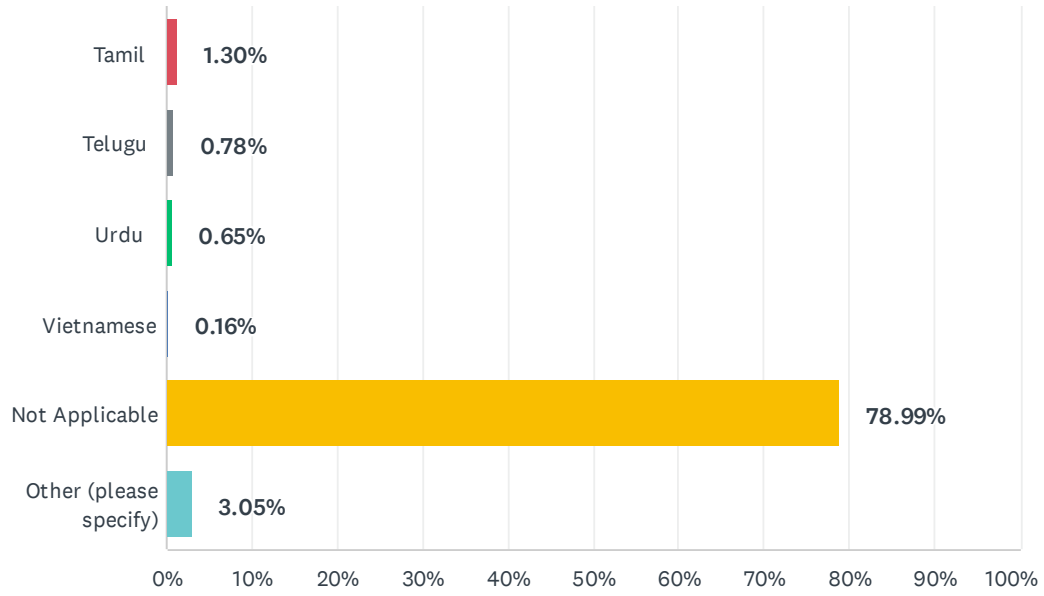
ANSWER CHOICES	RESPONSES	
Financial (business, investments)	26.63%	798
Crafting	22.72%	681
Consumer information	37.34%	1,119
Online courses (test prep, language learning)	36.30%	1,088
Automotive	9.38%	281
Scholarly resources (report help, study guides, academic research)	24.19%	725
Technology help	26.13%	783
Health	34.40%	1,031
Legal	15.55%	466
Local history and genealogy	29.60%	887
Other (please specify)	5.37%	161
Total Respondents: 2,997		

### Q21 Do you look for library materials in languages other than English? If so, which languages do you prefer? [check all that apply]

Answered: 3,080 Skipped: 579



# RHPL Community Survey (2022)



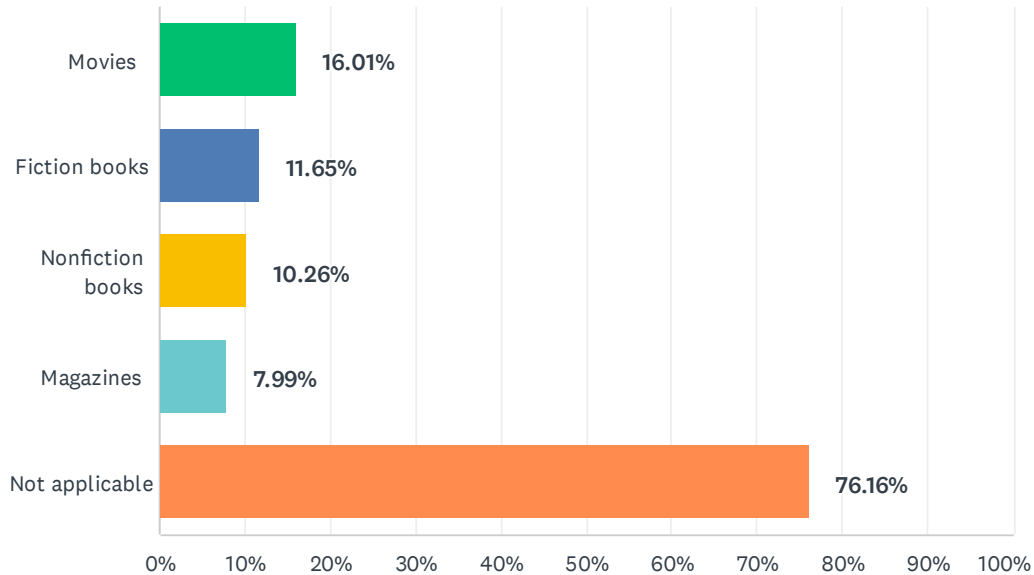
## RHPL Community Survey (2022)

ANSWER CHOICES	RESPONSES	
Albanian	0.32%	10
Arabic	0.91%	28
Bengali	0.23%	7
Chinese	1.72%	53
French	3.57%	110
German	3.28%	101
Gujarati	0.19%	6
Hindi	3.05%	94
Italian	1.66%	51
Japanese	1.23%	38
Kannada	0.65%	20
Korean	1.27%	39
Marathi	0.71%	22
Polish	0.71%	22
Punjabi	0.42%	13
Russian	0.52%	16
Spanish	5.84%	180
Tagalog	0.19%	6
Tamil	1.30%	40
Telugu	0.78%	24
Urdu	0.65%	20
Vietnamese	0.16%	5
Not Applicable	78.99%	2,433
Other (please specify)	3.05%	94
<b>Total Respondents: 3,080</b>		



## Q22 What types of foreign-language materials do you look for in the library? (check all that apply):

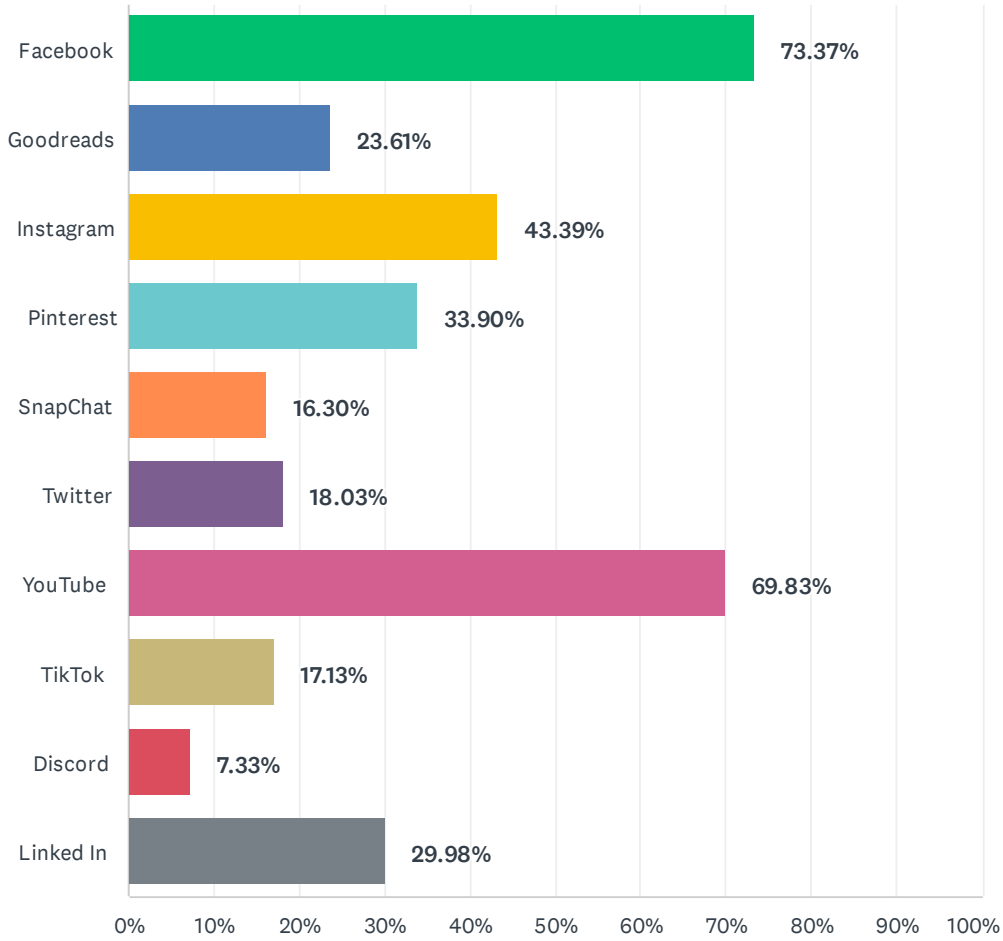
Answered: 3,305 Skipped: 354



ANSWER CHOICES	RESPONSES	
Movies	16.01%	529
Fiction books	11.65%	385
Nonfiction books	10.26%	339
Magazines	7.99%	264
Not applicable	76.16%	2,517
Total Respondents: 3,305		

### Q23 Which of the following websites, if any, do you or anyone in your household use on a regular basis? (check all that apply):

Answered: 3,245 Skipped: 414

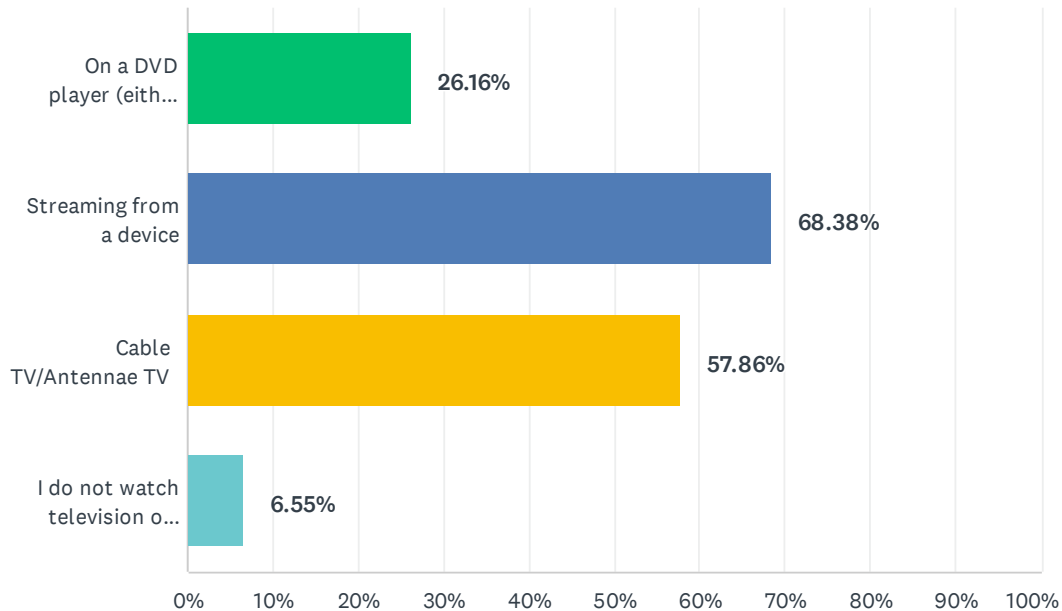


## RHPL Community Survey (2022)

ANSWER CHOICES	RESPONSES	
Facebook	73.37%	2,381
Goodreads	23.61%	766
Instagram	43.39%	1,408
Pinterest	33.90%	1,100
SnapChat	16.30%	529
Twitter	18.03%	585
YouTube	69.83%	2,266
TikTok	17.13%	556
Discord	7.33%	238
Linked In	29.98%	973
Total Respondents: 3,245		

### Q24 Do you or anyone in your household watch television shows or movies on a regular basis? If so, how do you watch? (check all that apply)

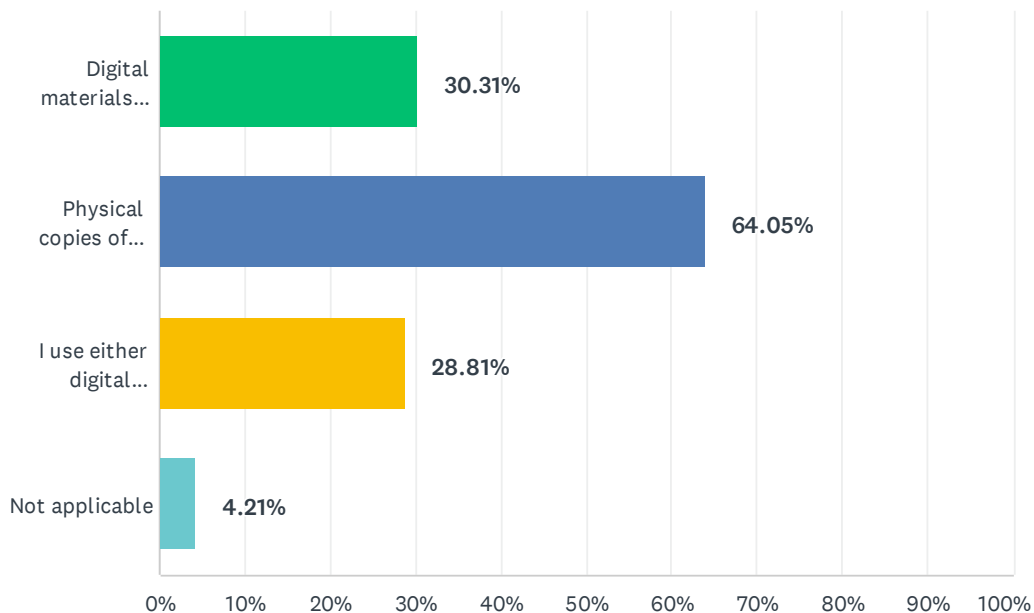
Answered: 3,605 Skipped: 54



ANSWER CHOICES	RESPONSES	
On a DVD player (either a standard or BluRay player)	26.16%	943
Streaming from a device	68.38%	2,465
Cable TV/Antennae TV	57.86%	2,086
I do not watch television or movies on a regular basis.	6.55%	236
Total Respondents: 3,605		

Q25 The library collects and maintains a range of materials for patrons to borrow. Please tell us which type of library materials you prefer to borrow:

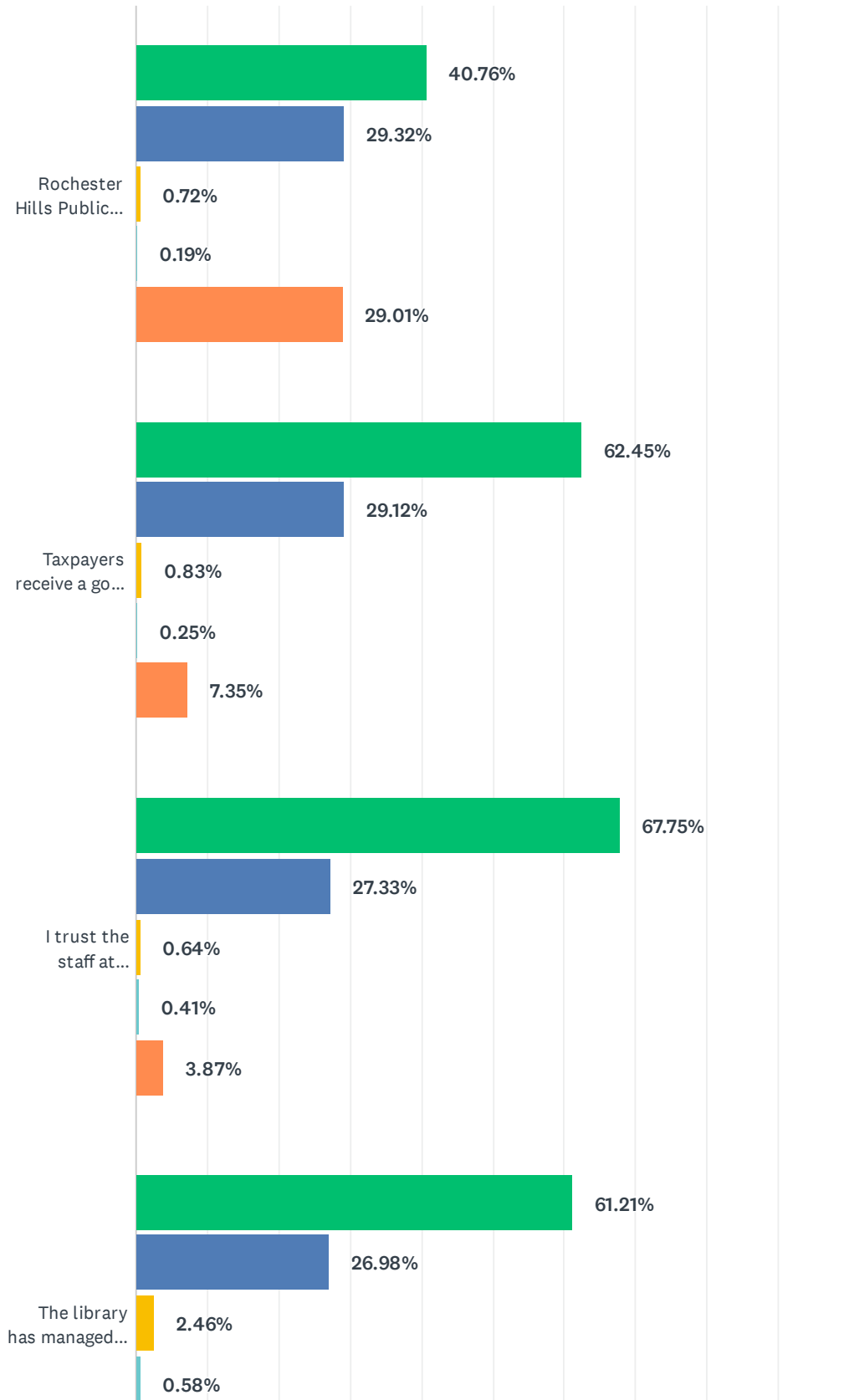
Answered: 3,586 Skipped: 73



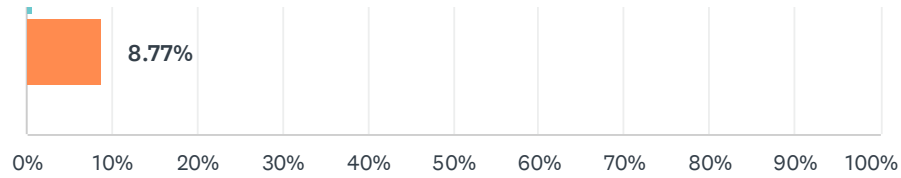
ANSWER CHOICES	RESPONSES	
Digital materials (eBooks/eAudiobooks/streaming music & movies).	30.31%	1,087
Physical copies of library materials.	64.05%	2,297
I use either digital materials or physical copies of a title (whichever format I can get first)	28.81%	1,033
Not applicable	4.21%	151
Total Respondents: 3,586		

## Q26 How much do you agree with the following statements:

Answered: 3,629 Skipped: 30



## RHPL Community Survey (2022)

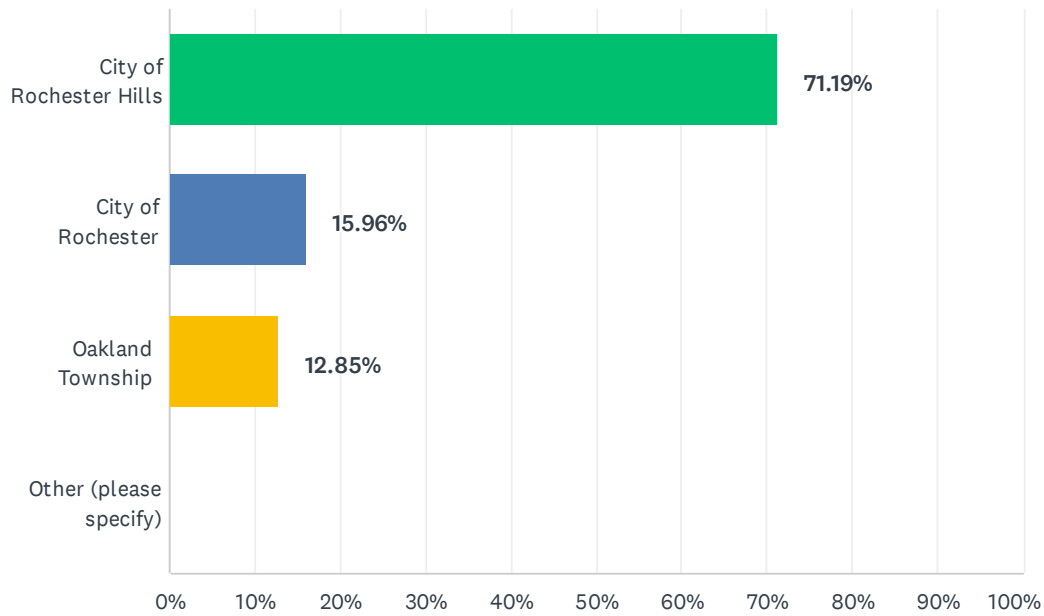


■ Strongly ag...   
 ■ Agree   
 ■ Do not agree   
 ■ Strongly dis...  
■ No opinion

	<b>STRONGLY AGREE</b>	<b>AGREE</b>	<b>DO NOT AGREE</b>	<b>STRONGLY DISAGREE</b>	<b>NO OPINION</b>	<b>TOTAL</b>
Rochester Hills Public Library does an excellent job managing its budget and finances.	40.76% 1,475	29.32% 1,061	0.72% 26	0.19% 7	29.01% 1,050	3,619
Taxpayers receive a good value for the property taxes paid to the library.	62.45% 2,260	29.12% 1,054	0.83% 30	0.25% 9	7.35% 266	3,619
I trust the staff at Rochester Hills Public Library.	67.75% 2,454	27.33% 990	0.64% 23	0.41% 15	3.87% 140	3,622
The library has managed services well during the pandemic.	61.21% 2,212	26.98% 975	2.46% 89	0.58% 21	8.77% 317	3,614

## Q27 Please indicate where you live:

Answered: 3,659 Skipped: 0

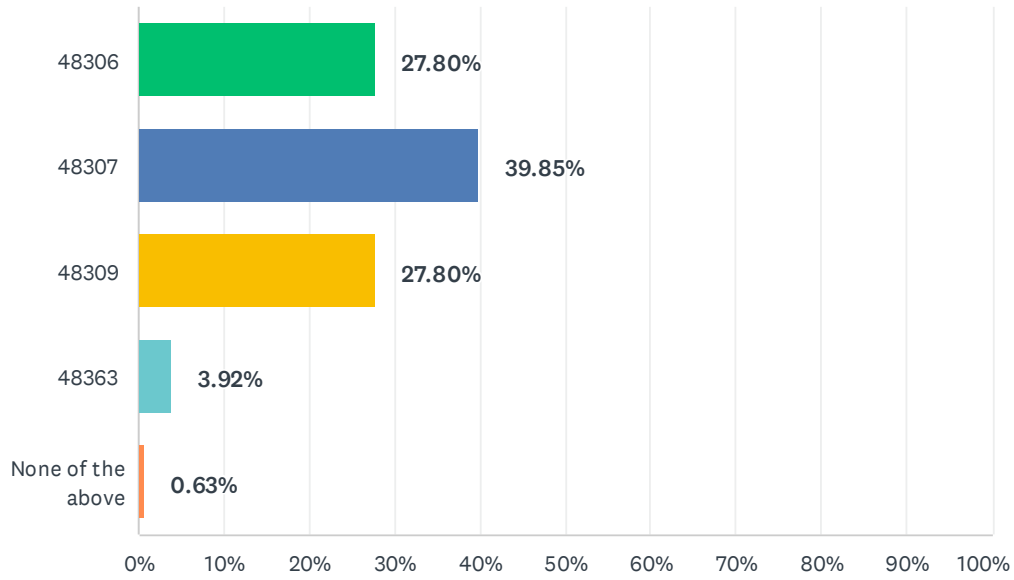


ANSWER CHOICES	RESPONSES	
City of Rochester Hills	71.19%	2,605
City of Rochester	15.96%	584
Oakland Township	12.85%	470
Other (please specify)	0.00%	0
<b>TOTAL</b>		<b>3,659</b>



## Q28 Please indicate the ZIP code where you live:

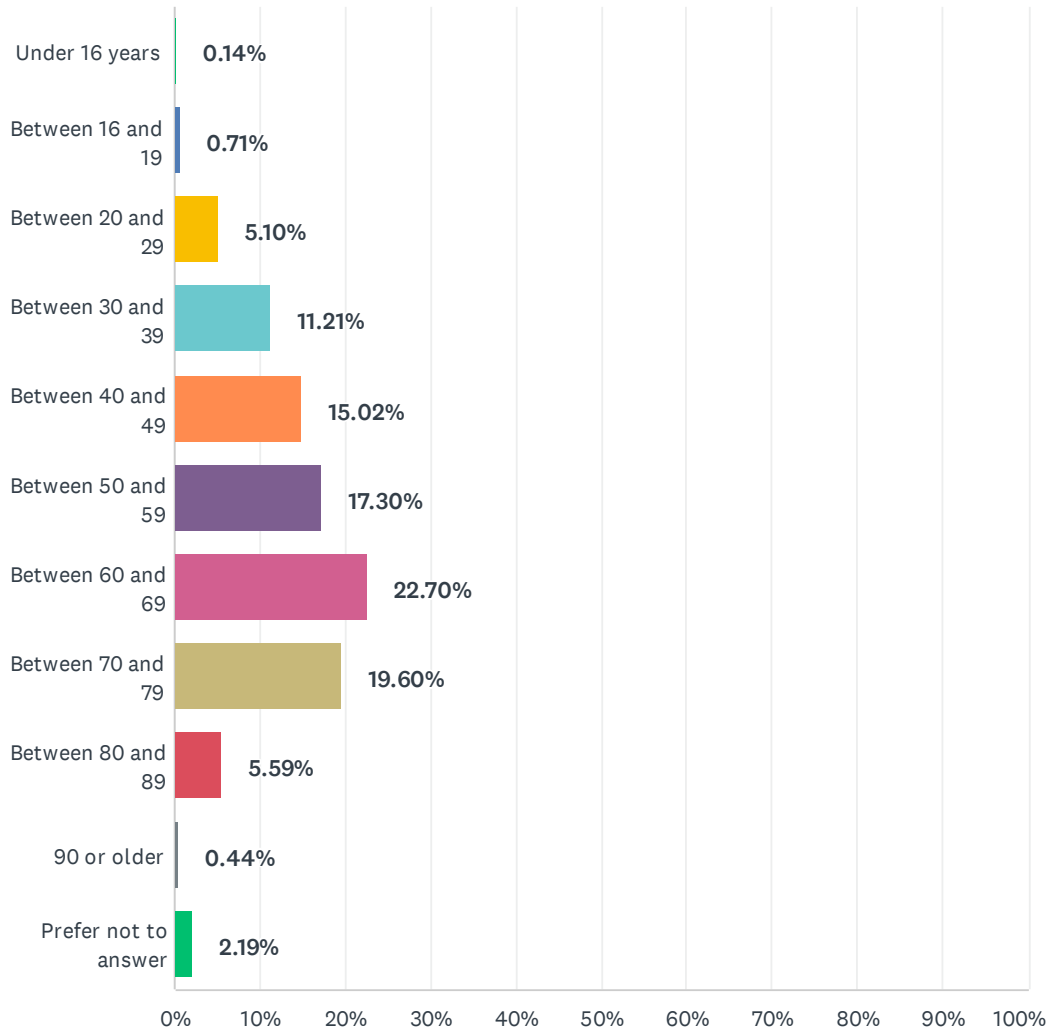
Answered: 3,651 Skipped: 8



ANSWER CHOICES	RESPONSES	
48306	27.80%	1,015
48307	39.85%	1,455
48309	27.80%	1,015
48363	3.92%	143
None of the above	0.63%	23
<b>TOTAL</b>		<b>3,651</b>

## Q29 What is your age?

Answered: 3,648 Skipped: 11

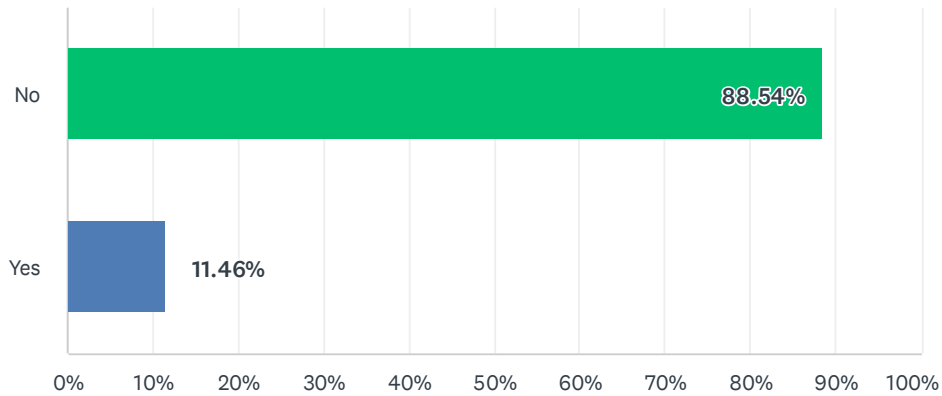


## RHPL Community Survey (2022)

ANSWER CHOICES	RESPONSES	
Under 16 years	0.14%	5
Between 16 and 19	0.71%	26
Between 20 and 29	5.10%	186
Between 30 and 39	11.21%	409
Between 40 and 49	15.02%	548
Between 50 and 59	17.30%	631
Between 60 and 69	22.70%	828
Between 70 and 79	19.60%	715
Between 80 and 89	5.59%	204
90 or older	0.44%	16
Prefer not to answer	2.19%	80
<b>TOTAL</b>		<b>3,648</b>

Q30 As always, the library welcomes your feedback. Would you like to share any comments with us or have a staff member contact you about a specific issue or question?

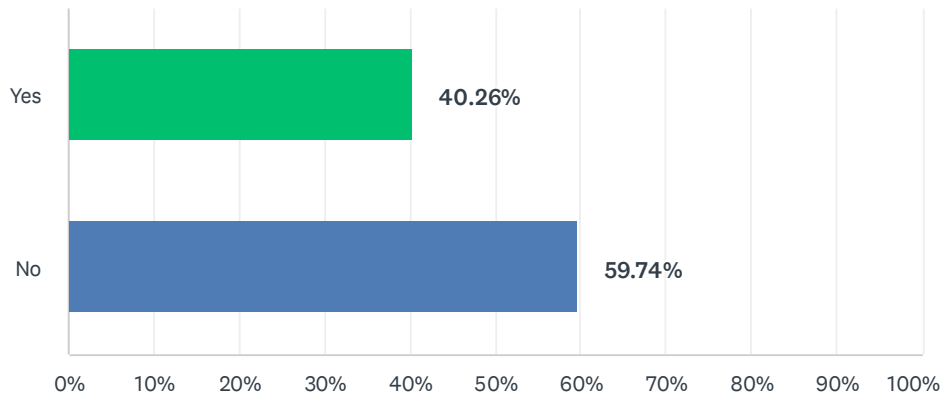
Answered: 3,614 Skipped: 45



ANSWER CHOICES	RESPONSES	
No	88.54%	3,200
Yes	11.46%	414
<b>TOTAL</b>		<b>3,614</b>

Q34 We are seeking residents of all ages and backgrounds who would be willing to periodically help the library develop and test new services, as well as participate in surveys more than once every other year. The library will not share your personal information or your email address. You may opt out at any time. Would you be willing to participate?

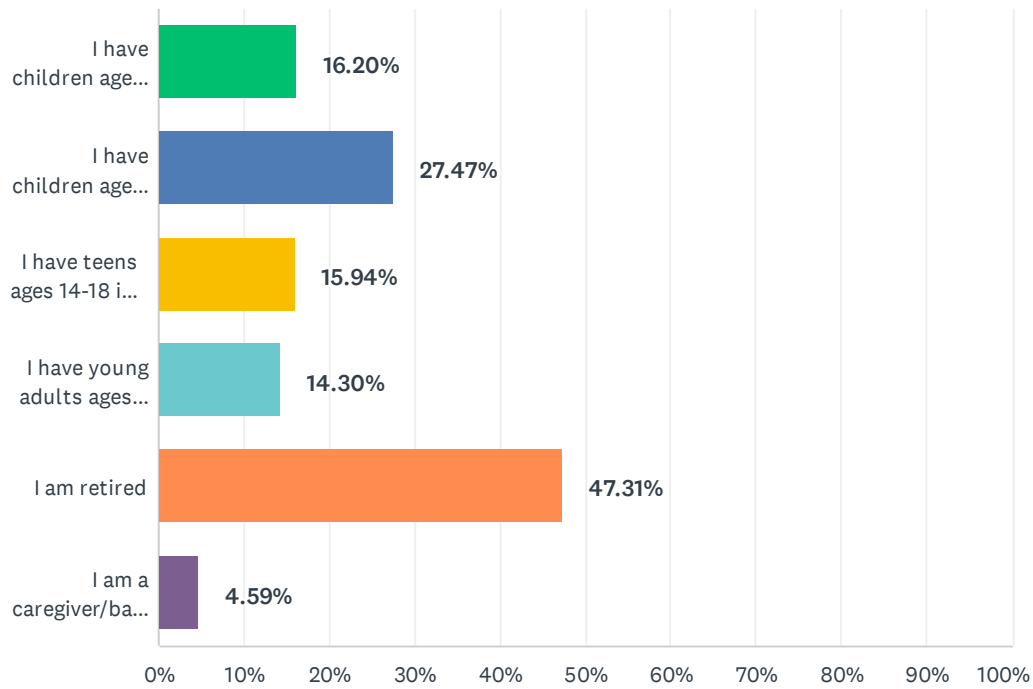
Answered: 3,018 Skipped: 641



ANSWER CHOICES	RESPONSES	
Yes	40.26%	1,215
No	59.74%	1,803
TOTAL		3,018

### Q36 Extra information:

Answered: 1,154 Skipped: 2,505



ANSWER CHOICES	RESPONSES	
I have children ages 0-5 in my household	16.20%	187
I have children ages 6-13 in my household	27.47%	317
I have teens ages 14-18 in my household	15.94%	184
I have young adults ages 19-25 in my household	14.30%	165
I am retired	47.31%	546
I am a caregiver/babysitter of young children in my household	4.59%	53
Total Respondents: 1,154		