

## Programs in the Library Policy

### Policy Statement

The Rochester Hills Public Library (RHPL) holds public activities in the library for civic, cultural or educational purposes. The views and opinions expressed in any outside presentation are those of the presenter(s) and do not necessarily reflect the official policy or position of Rochester Hills Public Library.

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### Regulations

1. The library board of trustees endorses the American Library Association's (ALA) *Library Initiated Programs as a Resource: An Interpretation of the Library Bill of Rights* as adopted by the ALA Council.<sup>1</sup>
2. Library programs should relate to the RHPL mission, provide enrichment that enlightens, and should meet the informational, educational, or entertainment needs of the patrons in the library's service area.
3. Under the director's guidance, professional librarians and library staff plan, implement, and deliver programming in accordance with state and federal law and the principles and practices of the ALA.
4. RHPL presentations shall not include speakers representing for-profit or commercial businesses interests unless approved by the library director.
5. Registration may be required and attendance limited for a program depending upon its subject matter and resources. The age requirement and the minimum or maximum number of attendees will be determined by library staff in cooperation with presenters.
6. Presentations and Guided Facility Tours
  - A. Group presentations or tours are available to organizations in Rochester, Rochester Hills or Oakland Township.
  - B. Individual groups or classes may request no more than one tour per year.
  - C. Tour requests may be made by contacting the community relations manager.
  - D. Tour requests must be approved by a library department head or the library director.
  - E. Arrangements must be made at least three weeks in advance.

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<sup>1</sup> [Library Initiated Programs and Displays as a Resource: An Interpretation of the Library Bill of Rights as adopted by the ALA Council](#), adopted January 27, 1982

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7. The sale or distribution of products, printed information or services at library programs is limited to the following items as approved by the library director.
  - F. Copies of a featured author or performer's work.
  - G. Supplies for programs, printed information and items for sale by the library or Friends of the Rochester Hills Public Library.
  - H. Learning materials, course credits or food services offered by a non-profit group and not intended as a fund-raiser.
  - I. Any exceptions to these limits must be requested in writing and approved in advance by the library director.
8. Library events may not be used for commercial purposes other than noted above.
9. No tipping or other payment or compensation to library personnel is permitted.
10. Concerns, questions or complaints about library programs will be processed in accordance with library policies and regulations that govern use of other library resources.

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Approved: May 12, 2008, March 2018, October 11, 2021  
Rochester Hills Public Library Board of Trustees